



MINUTES of HORNSBY SHIRE HERITAGE ADVISORY COMMITTEE MEETING

Held Tuesday, 1 September 2020 at 6.00pm
Via Zoom

For clarity the minutes reflect the agenda order rather than the order in which they were discussed.

WELCOME

The Chair opened the meeting at 6.02pm with a welcome to country and welcomed those present.

PRESENT

Councillors

(Chair) Councillor Janelle McIntosh	(Hornsby Shire Council)
(Deputy Chair) Councillor Robert Browne	(Hornsby Shire Council)
Councillor Michael Hutchence	(Hornsby Shire Council)
Councillor Joseph Nicita (Alternate)	(Hornsby Shire Council) – left at 6.34pm

Committee Members

Mari Metzke	(Community Representative)
Margaret Sampson	(Community Representative)
Surbjit Bhatti	(Technical Representative)
Anne Conway	(Technical Representative)
David White	(Technical Representative)

Support Staff

James Farrington	(Director, Planning and Compliance Division)
Katherine Vickery	(Manager, Strategic Planning Branch)
Neil Chippendale	(Community Learning Programs Section Leader)
Alison Bangs	(Heritage Planner, Strategic Planning Branch)
Laura Fraser	(Heritage Planner, Strategic Planning Branch)

APOLOGIES

No formal apologies received.

DECLARATIONS OF INTEREST

Mr David White advised of his non-pecuniary connection with Agenda Item 5.3, No.181-183 Beecroft Road, Cheltenham. He was the architect for the same applicant/owner for a similar development of the adjoining property at No.179 Beecroft Rd, Cheltenham, until the issue of the Construction Certificate. David advised that he would not participate in discussion of the Property No.181-183 Beecroft Road, Cheltenham.

4. COMPREHENSIVE HERITAGE STUDY

4.1 Heritage Studies/Consultant Quotations - Update

The Request for Quotations (RFQs) for the updated heritage studies (Thematic History, Landscape, Aboriginal and Archaeology) were advertised in July 2020. Council received a total of 31 submissions, which are being reviewed and evaluated by staff.

The Thematic Study is envisioned to commence first (in late September), which will inform the other studies including potential new items. There are a number of companies that have quoted for all four studies, which may have advantages and is being considered as part of the evaluation process.

The Committee will be advised as to the successful consultants for each of the studies once the evaluation is completed.

Outcome: The Committee noted the update.

4.2 LEP Review Phase 1

Year 1 of the Comprehensive Heritage Study Program Timeline (endorsed by Council at its meeting on 8 April 2020) includes the above studies plus a review of the current LEP Schedule 5 and known potential heritage items, including known issues with Inventory sheets and requests for delisting. Once the final costings for the above studies is known, the remaining budget available for the LEP Review Phase 1 will be determined. It is estimated to be approximately \$100,000 to \$120 000.

A list of known potential items and requests for review was circulated to committee members prior to the meeting. The list is extensive (488 properties) and is a working draft compilation which has not been refined. Time and budget constraints mean that not all 488 properties would be reviewed in Phase 1, Year 1. The suggested method of prioritisation was discussed with the Committee as follows:

High priority

- Potentially under threat
- Not otherwise protected within a Heritage Conservation Area
- Within a HCA but constructed after the HCA protected building periods

The Committee agreed with the above suggested method of prioritisation and agreed to provide input regarding properties under threat. The committee's comments are to be emailed to the Manager, Strategic Planning, with all members copied into the email. Staff will compile a revised list based on the agreed method of prioritisation for presentation at the December Committee meeting.

The Committee raised concerns that the list included items for removal. The Committee were advised that Council is required to consider all requests for listing and de-listing, the majority of which would require assessment by a consultant. The Committee will be provided with additional information on the reasons for the requests for de-listing at the next meeting.

Outcome: Staff will present a draft priority list to the 1 December 2020 Committee meeting, including input received from the Committee on properties on the list under threat and including reasons received for the removal of items.

5. GENERAL BUSINESS

5.1 Cherrybrook Station Government Land (SSP) Heritage Impact Assessment

Councils Manager, Strategic Planning advised the committee on the background to the heritage report referred to the Committee for comment. The Cherrybrook Station Government Land State Significant Precinct Rezoning is a State Government led process and the rezoning Planning Proposal is to be determined by the Minister for Planning and Public Spaces (not Council).

As part of the study requirements Council requested that the Heritage Advisory Committee (HAC) be consulted in the preparation of the European heritage study for the Cherrybrook precinct.

Consultants on behalf of Landcom have prepared a draft Heritage Impact Assessment (HIA) which was separately forwarded to Committee members for discussion in accordance with Council's request.

Draft comment on the HIA was provided to the Committee for discussion. There was agreement from Committee members concerning the draft comment, in particular the Inala school impacts. Additional comments were requested as follows:

- The listed items in the vicinity of the site are held in high esteem as there are not many heritage items in the area and their importance to the local community should be given due consideration.
- The HIA lacks an assessment of the natural heritage of the study area and should be amended to include an assessment of natural heritage significance, and potential impacts on the environmental heritage significance of the area of Blue Gum High Forest adjoining the SSP site.

Outcome: Additional comments are to be included in a revised version of comments and circulated to committee members. Any further comments will be emailed to the Manager Strategic Planning, by Tuesday 8 September 2020. The Committee's comments will be included in Council's feedback to the State Government on the Heritage Impact Assessment.

5.2 Seniors Housing SEPP Moratorium in Heritage Conversation Areas – update

The Committee were provided with an update on the Seniors Housing Moratorium which has been extended one year by the Planning Minister to July 2021.

A report on Housing Demand and Supply was presented to Council in July 2020 and is currently on public exhibition to gain feedback from the community to gauge local views and those of housing providers. To date research shows that statistically small numbers and the average age entering seniors housing is the mid-80s age bracket. Younger seniors are looking for different housing options based on current statistics.

Results of the exhibition will be reported to Council to inform consideration of the preparation of a local policy, which would include a detailed review of the supply and demand of Seniors Housing across the Shire, including HCAs. The exhibition ends Friday, 4 September, however, feedback is welcome over the next two weeks.

Outcome: The Committee noted the update and the timeframe for submissions.

5.3 Heritage Listing 22 trees (No. 62 Manor Road, Hornsby) - update

The Committee were advised that Council provided additional information to support the listing and is still waiting for a determination from the Department of Planning Industry and Environment (DPIE). Senior staff have recently requested an update on the proposal from DPIE.

Outcome: The Committee noted the update*.

***Note:** *Subsequent to the Committee meeting, on Thursday, 3 September 2020 correspondence was received from DPIE indicating that the planning proposal to list 22 trees at property No. 62 Manor Road, Hornsby under Schedule 5 of the Hornsby Local Environment 2013 should not proceed. The letter states that following a review of the planning proposal as well as the additional strategic justification provided by Council in April 2020, DPIE has assessed that the Gateway should not be issued.*

The view of DPIE is that the 22 trees do not meet the criteria of being uncommon, rare or endangered aspects of NSW's cultural or natural history. The Gateway Determination notes that there are existing legislative and planning protection mechanisms that would be better suited to the protection of the on-site trees from the impacts of development.

Although the planning proposal is unable to be progressed, a Vegetation Mapping Planning Proposal is currently being drafted and a Landscape Heritage Study is anticipated to commence

by the end of the year as part of the Comprehensive Heritage Study. These projects may result in ecological and/or landscape heritage protection for the site.

5.4 No. 181-183 Beecroft Road, Cheltenham - Update

The Committee notes the correspondence from the NSW Office of Environment and Heritage (Heritage NSW) in response to the request from the Beecroft Cheltenham Civic Trust request for an IHO.

Heritage NSW will not be recommending the making of an IHO to the Minister for Heritage. In summary, their assessment determined that the item is not likely to be of state heritage significance and its local significance is already recognised through the current listing.

The Comprehensive Heritage Study (CHS) includes the review of potential heritage items and this property is included in the current LEP review Phase 1 list of known potential heritage items as discussed above under agenda item 4.2.

The Committee requested an update on the heritage concerns regarding the development application and staff advised that a number of issues have been raised including:

- Heritage Impact Statement is not adequate;
- Proposal in its current form impacts on the integrity of the heritage listed garden and contribution of the dwelling to the HCA;
- Proposal does not meet HDCA requirements including excavation, demolition, internal changes, impacts for accessibility requirements, landscaping impacts, acoustic and safety fencing, shade cloth, ancillary structures, pedestrian gates and impacts on adjoining properties.

The heritage concerns raised have been passed onto the Development Assessment Officer and as part of the assessment process, the applicant has been given an opportunity to address heritage and any other planning matters.

Councillor Browne requested an update on reports of internal damage. Council's Director of Planning and Compliance advised that the Police had investigated the property in relation to purported use as a drug laboratory. The Police have advised that their investigations have been completed and have no ongoing concerns with the property.

Council's compliance team are investigating whether any unauthorised works have taken place.

Outcome: The Committee noted the update.

5.5 Restoration of the Beecroft World War I and II Boer War Memorial

The works for the repair, replacement and maintenance of the heritage listed war memorial were discussed.

Committee members asked about the new stone work. Staff advised that a consultant has been engaged to assist Council in matching the Hawkesbury quartz-rich sandstone of the memorial. A quartz rich sandstone has been found but will appear lighter (whiter) than the existing stone (which has aged). However, this is considered to represent an 'honest' conservation approach, whilst matching as closely as possible the original stone to the repair and long-term conservation of the memorial.

Committee members asked about the opportunity for a plaque or turning the memorial around, so the names faced into the re-landscaped park. Staff advised that these changes to the memorial would require separate heritage assessment of the impacts of such works.

Outcome: The Committee noted the information.

NEXT MEETING

The next meeting of the Heritage Advisory Committee is scheduled to be held on Tuesday, 1 December 2020 at 6.00pm in the Hawkesbury Room, 296 Peats Ferry Road, Hornsby.

MEETING CLOSED

Meeting closed at 7.06 pm



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WELCOME

The Chair opened the meeting at 6.02pm with a welcome to country and welcome to those present.

PRESENT

Councillors

(Chair) Councillor Janelle McIntosh	(Hornsby Shire Council)
(Deputy Chair) Councillor Robert Browne	(Hornsby Shire Council) – left at 7.40pm
Councillor Heyde	(Hornsby Shire Council) – left at 7.00pm
Councillor Joseph Nicita (Alternate)	(Hornsby Shire Council)

Committee Members

Mari Metzke	(Community Representative)
Margaret Sampson	(Community Representative)
Anne Conway	(Technical Representative)
David White	(Technical Representative)

Support Staff

James Farrington	(Director, Planning and Compliance Division)
Katherine Vickery	(Manager, Strategic Planning Branch)
Neil Chippendale	(Community Learning Programs Section Leader)
Alison Bangs	(Heritage Planner, Strategic Planning Branch)
Laura Fraser	(Heritage Planner, Strategic Planning Branch)

GML Heritage Consultants

Sharon Veale	(Chief Executive Officer and GML Heritage Partner)
Leonie Masson	(Historian)
Minna Muhlen-Schulte	(Heritage Consultant and Historian)

APOLOGIES

Councillor Michael Hutchence	(Hornsby Shire Council)
Surbjit Bhatti	(Technical Representative)
Phil Vergison	(Team Leader, Minor Applications)

DECLARATIONS OF INTEREST

None declared

4. COMPREHENSIVE HERITAGE STUDY (CHS)**4.1 Heritage Study Consultants - Update**

Consultants have now been engaged to prepare the updated heritage studies (Thematic, Landscape, Aboriginal and Archaeological) as follows.

<i>Study</i>	<i>Consultant</i>
Thematic History	GML Heritage
Aboriginal Heritage	Coast History & Heritage
Landscape Heritage	Extent Heritage Advisors
Archaeological Heritage	Extent Heritage Advisors

Staff have met with each of the successful consultants to discuss the requirements for the respective studies, including timeframes for completion and attendance at committee meetings.

Outcome: The Committee noted the update.

**4.2 Thematic History Heritage Consultant –
Introduction of team and discussion of Thematic History themes**

The Chair introduced and welcomed the consultants to the committee meeting. The team includes Sharon Veale (Chief Executive Officer and GML Heritage Partner), Minna Muhlen-Schulte (Heritage Consultant and Historian) and Leonie Masson (Historian).

The Manager, Strategic Planning provided a brief background and update on the study advising that the thematic study commenced 12 October 2020 and is a 16 week project. The GML team and Council communicated the study to the community on 27 October 2020 via social media, Council website, including letters to local historical societies and progress association groups. The community was invited to contribute via an online platform called Social Pinpoint (available on the Future Hornsby website and Councils Have Your Say page) by completing a short survey, identifying special places, sharing stories, historical pictures or memorabilia until close of business on 23 November 2020, which has been extended to 18 December 2020.

GML Presentation

The GML team demonstrated the social pinpoint page to the Committee. The Committee suggested that a form/checkbox be included on the survey to obtain permission to use any uploaded photos or information for other Council initiatives such as Hornsby Recollects. GML advised that they would look into providing a form or similar on the website.

GML explained the purpose of the historical thematic study which is to provide a broad historical context to the development of Hornsby Shire. Part of this study includes identification of state and local themes important to Hornsby. A PowerPoint of the draft themes was presented to the Committee for discussion. Discussion on the themes and study included:

- Natural Landscape – The committee advised that the natural environment of the Shire is strongly identified in the community, particularly with Council promoted as the “Bushland Shire”. Examples include Ku-ring-gai Chase (second National park) the evolution of which is significant to the Hornsby community; Muogamarra and Cumberland State Forest. The Committee emphasised that bushland conservation in the Shire is important to the community now and the bushland is the ‘lungs’ of Sydney.
- Aboriginal - It was acknowledged that there are gaps in the original thematic study regarding Aboriginal history. The Committee advised that the steering committee for the original study felt that to give justice to the original Aboriginal study, it was separated from the original thematic history. GML consultants noted that much has changed in the way studies are carried out over the last 20 years and they are drawing information from past and recent studies. The current study is integrating Aboriginal history into the themes. This includes a lived continuum, and the Aboriginal culture is part of Australia’s identity. The Committee considered that the current Council actively recognises Aboriginal matters, and this is an important theme to Council.
- Hornsby Now - Migration – This theme is relevant to Hornsby in the past and to contemporary Hornsby. The Committee considered that the local theme title should be one that reflects migration (past and present) and the settlement of Hornsby. Examples discussed included river settlements; resettlement of people such as Aboriginal people to reserves/missions; Post World War 2 migrant camps; and waves of migration over time to today. The Committee suggested that a review of census and social atlas data would be useful as it provides information on birth places of the residents over time. This information may also assist with developing the themes of migration and suburbanisation of Hornsby.
- Environment - Discussion included the past and current awareness of Council and the community on the environment; the bushland shire; health of the river; and the cultural landscape (including Aboriginal culture). Hornsby Council was one of the first to have an environmental scientist on staff. Conservation and environmentalism is a theme in Hornsby and strongly promoted by Council and the community. The Committee requested that this theme be strengthened and include preservation and conservation in the Shire by Council and the community.
- Health – This may be a standalone theme or a sub-theme as there are overlaps with other themes. The Committee discussed the location of Hornsby geographically from the city and the early promotion/suburbanisation of the area included the pursuit of wellness and well-being, (‘fresh air’ compared to the city pollution) being advertised on

new subdivisions. This theme also fits in with aging in place/community, rehabilitation, convalescence, isolation; development of large homes, age care homes and private hospitals such as Mt Wilga.

- Education – This may be a standalone theme or a sub-theme. Environmental education is a consistent theme overlapping with the natural environment (Bushland shire) and significant sites such as bushland reserves. Education is also important to migrants aspiring to live near schools to further their child's education.
- Leisure and Recreation – local sporting associations are strong in the Hornsby Shire.
- Government and Administration – past and present government policies have helped shape the identity of Hornsby Shire in relation to the urban development, population and economic growth. The State Government amalgamations and transfer of lands south of the M2 to the City of Parramatta has changed the boundaries of the Shire.

General – The state themes are a guide and they may not all be relevant to Hornsby. The local themes are being developed to align with relevant state themes. There may be overlapping with some themes and also sub-themes developed, such as continuous development of the Shire; housing strategies; and municipal changes such as the recent amalgamation of Councils.

The Committee requested that the study include an emphasis on what sets Hornsby apart from other areas. To date the consultants considered that the themes of horticulture, agriculture, bushland (lungs of the city) were important to Hornsby. Transport, geography and the river are also strong and specific influences in Hornsby. Hornsby is also viewed as the northern gateway to the city.

Overall the Committee generally agreed with the themes being developed, in addition to those as discussed above.

Community Involvement - Involvement of the Beecroft Cheltenham Civic Trust (BCCT) and Beecroft History Group (BHG) was discussed. The Committee was advised that the Consultant and Council has sent letters to history and community groups, including the BCCT and BHG. The Consultant will be in contact directly with these groups as part of the study and will also assist the groups with the Social pinpoint survey and obtaining comment.

The Committee was advised that Council is using all channels available to communicate the study and obtain feedback from the community. Submissions on the social pinpoint survey will be open to the public available on Councils website until 18 December 2020.

Next Steps - GML will prepare a draft Thematic Framework to be circulated to the Committee on/around 7 December 2020. It will also be available to the public on Councils website and circulated to local history and community groups. The Committee and community will have from until 21 December 2020 to provide comment.

It was reiterated that the feedback on the Thematic Framework is an additional early chance for feedback, with the draft Thematic History Report due from the consultants on 18 January 2021. GML Consultants will present the draft report at the 2 February 2021 HAC meeting and there will be further opportunity for comment and feedback.

The consultant team and committee were thanked for their presentation and discussion of the draft historic themes. The GML consultant team left the meeting at 7.25pm.

Outcome: The Committee will be provided with a copy of the draft thematic framework on/around 7 December 2020 with the opportunity to provide additional comments and feedback on the proposed themes. Comments are due by 21 December 2020.

4.3 Timing of inputs from HAC - Thematic History

The project plan for each of the various background studies requires input from the Committee at various points. The table below outlines the required inputs from the Committee and due dates for the Thematic History Project. Timing of inputs for other projects will be provided at the February meeting.

Progress/Status	Date Circulated	HAC Meeting	Due date for comments
Progress report and identification of themes	23 November 2020	1 December 2020	N/A (feedback/comments to be workshopped at the HAC meeting)
Draft Thematic Framework	7 December 2020	N/A	21 December 2020
Draft Thematic History Report	18 January 2021	2 February 2021	5 February 2021

Outcome: The Committee noted the dates for input into the Thematic History study.

4.4 LEP Review Phase 1

In accordance with the CHS Program Timeline endorsed by Council at its meeting on 8 April 2020, Year 1 includes the background studies plus the review of current LEP Schedule 5 known potential heritage items, known issues with Inventory sheets and requests for delisting.

At the previous meeting staff provided the Committee with a working draft list of known properties (488), including an extensive list provided by the Beecroft Cheltenham Civic Trust (BCCT), the preliminary work previously commenced for Pennant Hills and those which have been noted over the past years, including requests by owners for review. The Committee agreed to prioritising this list:

High priority

- Potentially under threat.
- Not otherwise protected within a Heritage Conservation Area.
- Within a HCA but constructed after the HCA protected building periods.

The prioritised list includes 188 properties and was circulated to committee members with the December meeting agenda. Also circulated was the list of delisting requests with the reasons provided by owners included. It was noted that some items requested for delisting have been removed from the list including those with approval for demolition in the R4 zone and if the requesting owner no longer owns the property.

The Committee were advised that a budget of approximately \$100 000 is available in the year one budget of the study to review the LEP phase 1 list. The Committee will have further

opportunities to discuss the list prior to being referred to a consultant and there may be other opportunities to add to the list depending on budget. A draft Request for Quotation (RFQ) will be prepared and tabled at the February meeting with time provided for review after the meeting.

The Committee asked for clarification on the draft list of potential heritage items the Committee members had prepared for Pennant Hills. Staff advised that the Pennant Hills list was deferred by the Committee to the CHS and is now part of the current prioritised draft list of Phase 1 potential items to be reviewed.

Outcome: The Committee were encouraged to review the priority list and provide any further feedback to Staff. Staff will prepare a draft RFQ and refine the priority list to accommodate for the allocated budget to be circulated for comment at the 2 February 2021 meeting

5. GENERAL BUSINESS

5.1 No. 181-183 Beecroft Road, Cheltenham – Update

The Committee were advised that the Development Application (DA/259/2020) for this property was presented to the *Hornsby Local Planning Panel* (HLPP) meeting of 28 October 2020. The HLPP adopted the recommendation for refusal of the application on heritage and planning grounds.

A review of this property is included in the current list of properties to be considered for inclusion in the review of heritage items under Phase 1 Year 1 of the Comprehensive Heritage Study.

Outcome: The Committee noted the update.

5.2 Heritage Committee Meetings 2021

It was advised that to accommodate the study timeframes and presentations to the Committee and their feedback that an additional 3 meetings (extra-ordinary) have been added to the 2021 meeting calendar as shown in the table below.

Date	Meeting type	CHS Status / Input	Consultants Attending (tentative only)
Tuesday 2 February 2021	Extraordinary Meeting	Draft Report – Thematic History Inception – Archaeological Study Inception – Landscape Study	Extent (Archaeological) Extent (Landscape) GML (Thematic)
Tuesday 2 March 2021	Ordinary Meeting	Update – Archaeological Study Update – Landscape Study Inception – Aboriginal Study	Extent (Archaeological) Coast History (Aboriginal)
Tuesday 6 April 2021	Extraordinary Meeting	Draft Report – Archaeological Study Progress Report – Landscape Study Progress Report – Aboriginal Study	Extent (Archaeological) Extent (Landscape)
Tuesday 1 June 2021	Ordinary Meeting	Update – Landscape Study Update – Aboriginal Study	Coast History (Aboriginal)
Tuesday 6 July 2021	Extraordinary Meeting	Progress Report – Landscape Study Progress Report – Aboriginal Study	

Tuesday 3 August 2021	Ordinary Meeting (rescheduled from Sept)	Update – Landscape Study Update – Aboriginal Study	Extent (Landscape) Coast History (Aboriginal)
Tuesday 7 December 2021	Ordinary Meeting	TBC	

Outcome: The Committee noted the meeting dates for 2021.

NEXT MEETING

The next meeting of the Heritage Advisory Committee is scheduled to be held on Tuesday, 2 February 2021 at 6.00pm.

MEETING CLOSED

The Chair thanked the Committee members for their work and contribution this year; and wished all a Merry Christmas, a happy New Year and a safe summer. The Chair acknowledged the impacts of COVID and the works about to be undertaken at Councils administration building and looks forward to meeting face to face again in 2021.

Meeting closed at 7.42 pm



MINUTES of HORNSBY SHIRE HERITAGE ADVISORY COMMITTEE MEETING

Held Tuesday, 2 February 2021 at 6.00pm
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WELCOME

The Chair opened the meeting at 6.00pm with a welcome to country and welcome to those present.

PRESENT

Councillors

(Chair) Councillor Janelle McIntosh	(Hornsby Shire Council)
Councillor Heyde	(Hornsby Shire Council)
Councillor Joseph Nicita (Alternate)	(Hornsby Shire Council)

Committee Members

Mari Metzke	(Community Representative)
Margaret Sampson	(Community Representative)
Anne Conway	(Technical Representative)
David White	(Technical Representative)
Surbjit Bhatti	(Technical Representative)

Support Staff

James Farrington	(Director, Planning and Compliance Division)
Katherine Vickery	(Manager, Strategic Planning Branch)
Neil Chippendale	(Community Learning Programs Section Leader)
Alison Bangs	(Heritage Planner, Strategic Planning Branch)
Laura Fraser	(Heritage Planner, Strategic Planning Branch)

GML Heritage Consultants

Sharon Veale	(Chief Executive Officer and GML Heritage Partner)
Leonie Masson	(Historian)
Minna Muhlen-Schulte	(Heritage Consultant and Historian)

Extent Heritage Consultants

Eleanor Banaag	(Senior Associate)
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Kim Watson	(Heritage Advisor)
Darren Mansfield	(Sub-consultant, Director of 33° Parallel Landscape Architects)
Dr Jennifer Jones-Travers	(Senior Associate)
Francesca McMaster	(Heritage Advisor)

APOLOGIES

(Deputy Chair) Councillor Robert Browne	(Hornsby Shire Council)
Councillor Michael Hutchence	(Hornsby Shire Council)
Philip Vergison	(Team Leader, Development Assessments)

DECLARATIONS OF INTEREST

Mr David White advised of his non-pecuniary connection with Agenda Item 5.1, No.181-183 Beecroft Road, Cheltenham. He was the architect for the same applicant/owner for a similar development of the adjoining property at No.179 Beecroft Rd, Cheltenham, until the issue of the Construction Certificate. David advised that he would not participate in discussion of the Property No.181-183 Beecroft Road, Cheltenham.

4. COMPREHENSIVE HERITAGE STUDY (CHS)

4.1 Thematic History of Hornsby - Draft Report

The Manager, Strategic Planning introduced and welcomed the consultants to the committee meeting. The GML team includes Sharon Veale (Chief Executive Officer and GML Heritage Partner), Minna Muhlen-Schulte (Heritage Consultant and Historian) and Leonie Masson (Historian).

The Manager, Strategic Planning provided a brief update advising that the Thematic History draft report was circulated with the agenda to the committee on 21 January 2021 with the opportunity to provide written comments to Council by 5 February 2021. The consultant's attendance at the meeting was to provide an opportunity for the GML Team to present the draft report to the committee and the opportunity for the committee to discuss the draft report with the consultants prior to the 5 February.

GML Presentation

The GML team thanked the committee for their feedback and comments on the Draft Thematic Framework provided in December 2020. GML explained that the draft report built on the historical themes identified within the 1993 Terry Kass Thematic History with Hornsby Shire Council, the feedback provided by individuals, community groups and the committee during the course of the project and identified new themes which has shaped the identify and physical fabric of Hornsby Shire Council today. They reiterated that the thematic history is not intended to be a full account of all aspects of the history of Hornsby Shire, but rather a broad historical context of key patterns and movements that have shaped the area over time.

The draft report was presented to the Committee. The presentation and discussion on the report included:

- Aboriginal Country – GML explained their approach to include Aboriginal culture and connections as a new theme as well as integrated within the other relevant themes throughout the report. GML advised they collaborated with Coast History and Heritage, the consultants engaged to prepare the new Aboriginal Heritage Study in preparation of their research.
- Bushland Shire – GML explained the theme was revised in response to feedback received on the Draft Thematic Framework. Inclusion of the Cumberland State Forest was discussed. The committee agreed to retain reference to the Cumberland State Forest as it has an important connection to the history of Hornsby Shire, being located adjacent the LGA boundary.
- Transport – A previous theme identified within the 1993 Terry Kass report, not greatly changed, except for the inclusion of images to visually portray the landscapes.
- Agriculture & Horticulture – A previous theme identified within the 1993 Terry Kass report, not greatly changed, except for the inclusion of images to visually portray the landscapes.
- Industrial Enterprises – A previous theme identified within the 1993 Terry Kass report.
- Belief & Faith - This is a new theme which has incorporated Aboriginal beliefs as well as the first Anglican and Catholic institutions, and the mid-20th faith movements.
- Leisure & Recreation - This is a new theme in relation to the Hawkesbury River, sporting and social lives. The committee advised the importance of recreation sought out through the arts, for example scenic views of Hawkesbury being a destination for art activities should be incorporated into the theme.
- Health & Wellness – This is a new theme in response to feedback received on the Draft Thematic Framework. The committee considered the theme to be comprehensively covered to reflect the comments made at the December 2020 meeting.
- Settlement & Suburbanisation - This theme builds on the work of Terry Kass to include mid-20th Century and modern development movements.
- Changing Face of the Shire - This is a new theme to identify the trends of demographic and future populations in the Shire. The committee advised further understanding of the current social and demographic trends is required to refine the content. GML was referred to the Community Profile and Community Atlas available on Council's website.
- Convict Labour – The committee advised that convict history was not comprehensively covered in the report. It was discussed that convict labour had an important role in the formation of the LGA boundary, being The Great North Road, and connection to the first pioneers and settlements along the Hawkesbury River. An emphasis on 'forced' labour and slavery history was requested to be included and an increase of drama to bring to life the conflict between Aboriginals and settlers. GML noted the feedback and advised they would incorporate convict history further into the report and how it shaped Hornsby Shire, either as a stand-alone theme or weaved into existing themes (which is the recommendation of the consultants).
- Education - The committee advised that the influence of education by the establishment of many early schools should to be further addressed.
- Defence – The committee advised that the history of defence and the roll of the Hawkesbury should be addressed to cover any potential archaeological relics.
- Law and Order – The committee advised a greater importance and role of the Hornsby Court House should be addressed, being one the oldest court houses in Sydney.

- Australian and NSW Heritage Themes compared with New Local Themes - GML provided clarification of the section, with the intent to show how the identified local themes fit within the NSW and Australian theme frameworks.
- Recommendations – GML explained that recommendations were a requirement in the brief to identify how the Thematic History would assist Council's Comprehensive Heritage Review.
- Images – The committee praised the use and choice of images used throughout the report.

The consultant team and committee were thanked for their presentation and discussion of the draft report. The GML team left the meeting at 6.25pm.

Action: That the Committee provide their final written comments on the Thematic History draft report to Alison Bangs or Katherine Vickery by Friday, 5 February 2021. Any outstanding discussion points may also be sent via group email to the committee.

4.2 Landscape Heritage Study – Introduction of Consultant team (Extent)

The Manager, Strategic Planning introduced and welcomed the consultants to the committee meeting. The Extent team includes Eleanor Banaag (Senior Associate), Kim Watson (Heritage Advisor) and Darren Mansfield (Sub-consultant, Director of 33° Parallel Landscape Architects.

The Manager, Strategic Planning provided a brief background and update on the study advising that the landscape study commenced in November 2020 and is a 12-month project, expected to be completed in late 2021.

Extent Presentation

The Extent team introduced themselves and provided a review of the work completed to date, 2 months post commencement, and the next steps to be undertaken in the upcoming months.

The work completed included:

- Review of background documentation
- Identification of the current LEP listed landscape items (approximately 300 sites)
- Import data within a spreadsheet searchable by item, type or category (etc).
- Allocate updated historical themes
- Reference known information, such as Development Application (DA) and Tree Application (TA) approvals, conservation and management plans.
- Status check of significant vegetation listings
- Location check through mapping resources

The next steps of the project included:

- Preparation of new mapping to accurately locate the item and defined curtilage, for example streetscape listings.

- Commence a trial run of fieldwork in a small area (Round Corner) to test the data prepared and ability to collate on site, and identify any constraints required for amendment.
- Update imagery within the inventory sheets, to provide a comparison between the 1993 photo and present.
- Investigate items why items have been removed from the original 1993 LEP schedule.
- Host collaborated community consultation with the Archaeological Study with the intent to consolidate community participation and input.

The committee inquired how the community consultation would be run. The Extent team advised that consultation for the landscape study would occur at the same time as the consultation proposed by the archaeological study team (see below under 4.3 for further discussion on consultation).

The consultant team were thanked for their presentation and discussion of the Landscape Heritage Study.

Action: The Committee will be provided with a copy of the collaborated community consultation plan prior to commencement.

4.3 Archaeological Heritage Study - Introduction of Consultant team (Extent)

The Manager, Strategic Planning introduced and welcomed the consultants to the committee meeting. The Extent team includes Dr Jennifer Jones-Travers (Senior Associate) and Francesca McMaster (Heritage Advisor).

The Manager, Strategic Planning provided a brief background and update on the study advising that the archaeological study commenced in January 2021 and is a 16-week project, expected to be completed mid-2021.

Extent Presentation

The Extent team introduced themselves and provided a review of the project plan, outlining the work completed to date and the next steps to be undertaken in the upcoming months.

The project plan included:

- | | |
|-----------------------------------|---|
| Stage 1: Desktop Analysis | <ul style="list-style-type: none"> • Visit to local study libraries • Collation of background information on the listed archaeological sites provided by Council. |
| Stage 2: Review of Existing Sites | <ul style="list-style-type: none"> • Identification of 5 listed sites outside the study area (within National Parks) to be excluded from the report • Overlay of recent aerals to determine disturbance of listed sites • Targeted site survey to record current condition and photograph, limited to publicly accessible land |

- | | |
|---------------------------------|---|
| Stage 3: Identify New Sites | <ul style="list-style-type: none">• Located through old parish maps and subdivision plans to show how settlement progressed• 30 new sites already identified, and is still ongoing• Targeted site survey to confirm new findings |
| Stage 4: Community Consultation | <ul style="list-style-type: none">• 3-way approach to be conducted in the week of 15th-19th February and include:<ol style="list-style-type: none">1. Digital Survey through Survey Monkey – questions to enquire about types of sites the community would like to see identified to reflect the history of Hornsby Shire, management outcomes and digital opportunities2. Physical (face-to-face) workshops – to include a presentation and break into small groups for collaborative discussions3. Virtual workshops (via Zoom) – to cater for the COVID restricted environment |
| Stage 5: Report | <ul style="list-style-type: none">• Preparation of new inventory sheets for the existing listed sites and new identified sites.• Potential to identify when a site would meet the threshold for State significance. |

The committee advised that the proposed consultation dates (15th to 19th February) would not permit enough lead time for Council to advertise the events or for the community to attend. The Manager, Strategic Planning confirmed that Council would communicate further with the Extent team and revise the community consultation dates and finalise the program for circulation to the committee.

Outcome: The Committee will be provided with a copy of the collaborated community consultation plan with revised dates prior to commencement.

4.4 Review of heritage items – Request For Quotation (RFQ) draft consultant brief

The Manager, Strategic Planning advised the RFQ was circulated with the agenda to the committee on 21 January 2021 with the opportunity to provide written comments to Council by Tuesday, 9 February 2021. Following receipt of any comments, the RFQ would proceed for advertisement on Tenderlink.

Action: That the Committee provide final written comment on the draft Request For Quotation (RFQ) consultant brief to Laura Fraser or Katherine Vickery by Tuesday, 9 February 2021.

5. GENERAL BUSINESS

5.1 No. 181-183 Beecroft Road, Cheltenham – Update

The Committee were advised that the application (DA/259/20) had been refused by the Hornsby Local Planning Panel (HLPP) for a number of reasons including heritage on 28 October 2020. Subsequently, the applicant in December 2020 submitted a request pursuant to section 82A of the EPA Act 1979 for Council to review the refusal of the application. The review of heritage matters has been referred to an independent heritage consultant.

Outcome: The Committee noted the update.

5.2 No. 1 Rosemead Road, Hornsby (Mount Errington) - State Significant Development - Update

The committee were advised that the State Significant Development Application for the site will be determined by the Independent Planning Commission (IPC). Registrations for the public to address the Commission have been taken ahead of a meeting scheduled for 10 February 2021,

Mari Metzke advised the Hornsby Shire Historical Society have registered to speak and that a historical panoramic photograph (c1900-1914) has been discovered showing the early formation of the front garden setting which she will circulate via email to the committee.

Outcome: The Committee note the update

5.3 Heritage Committee Meetings 2021

The Chair raised a discussion on the current format of the committee meetings and requested members to provide feedback on whether they wish to proceed with virtual meetings or return to physical (face-to-face) meetings.

It was highlighted that Council Chambers would not be available for physical meetings until post June 2021 due to the asbestos remediation work undertaken in the Administration Building. The Story Park Community Centre was identified as an alternative location to provide the required technology equipment and permit the required social distancing.

Members and staff indicated the following preferences:

Virtual Meetings	4 x votes
Physical Meetings	1 x vote
Mix of Virtual and Physical Meetings	5 x votes
No preference	2 x votes

The Chair advised she would communicate with the Manager, Strategic Planning in regard to budget restraints to accommodate external consultants' attendance, technology requirements for a meeting space and availability of locations. The Director, Planning and Compliance Division advised that staff would be guided by the Councillor, Community and Industry member preferences and that Council would cater all possibilities, including adaptability in regard to COVID until at least 2022.

Action: The Committee will be circulated a proposal on how the meetings for 2021 could proceed. *A proposal is now attached to the minutes, for discussion at the next Committee meeting (March) which will be held via Zoom.*

5.4 Consultant Attendance

The committee raised concerns in regard to the presence of multiple consultants during the meeting and that individual time slots were not allocated. It was not clarified to the committee that the Extent teams would be present for the discussion and feedback to the GML team on the Thematic History draft report.

The Manager, Strategic Planning apologised for any discomfort and advised that Council was running the projects in a collaborative process with the intent of open communication between the consultant teams. Any feedback on the thematic history is regarded constructive to benefit each of the projects. In alternative circumstances separation between consultant's attendance would be provided for different projects.

Action: Staff to provide clear communication to the committee in future agenda papers on who will be present in each meeting, at what stage, whether together or in isolation and their purpose of attendance.

5.5 9 Highlands Avenue, Wahroonga

A Committee member requested information on a recent Development Application for a heritage listed property at No. 9 Highlands Avenue, Wahroonga. Staff advised that an application (DA/1093/2020) had been received for an inground swimming pool, new stone paving, associated landscaping and use of an existing workshop/shed as a pool cabana.

On 2 July 2020 the NSW Heritage Council/ NSW Heritage division approved under delegated authority the proposed works (Application No.S60/2020/030) pursuant to section 63 of the NSW Heritage Act 1977, subject to conditions. The issuing of a Section 63 approval by the NSW Heritage Council means that Council cannot refuse the application on heritage grounds. The works are located in a previously disturbed area of the grounds (previous garaging, paving and shed altered in the 1980s) and no heritage concerns were raised to the approved works. The development application has subsequently been approved.

Outcome: The Committee noted the information

5.6 Beecroft World War I and II Memorial – Repair and Restoration Works

Committee members raised a question regarding the location/orientation of names on the heritage listed memorial, given the current conservation works being undertaken.

By way of background, Council in late 2020 commenced repair and restoration works to the heritage listed Beecroft World War I and II War memorial which was in poor repair. The proposed works involved repair and maintenance to conserve the memorial in its original location and orientation.

Committee members discussed the orientation of the memorial and the names which face the street. There was discussion concerning the blank face of the memorial which currently faces the gardens and whether re-orientating or turning the monument around so that the names faced the gardens was a consideration. Concerns were raised with a blank face alternatively facing the street and altering the original intent of the memorial to be street facing and highly visible to the greatest number of people the majority of the time. There was discussion as to whether there were options for the blank side of the memorial.

Action: That it be relayed to staff responsible for the memorial restoration that the HAC support options to be explored for maximising the visibility of names and potential treatment of the blank side of the memorial.

NEXT MEETING

The next meeting of the Heritage Advisory Committee is scheduled to be held on Tuesday, 2 March 2021 at 6.00pm via Zoom.

MEETING CLOSED

Meeting closed at 8.03 pm

For Discussion - Proposal for format of HAC meetings (2021)

For discussion at March HAC meeting

Alternate on-line and face to face meetings for the rest of the year.

Date	Meeting Type	Meeting Format	CHS Status	Consultants Attending (tentative)
Tuesday 2 March 2021	Ordinary Meeting	Zoom	Update – Archaeological Study Update –	Extent (Archaeological) Coast History (Aboriginal)
Tuesday 6 April 2021	Extraordinary Meeting	Face to Face	Draft Report – Archaeological Study Progress Report –	Extent (Archaeological) Extent (Landscape)
Tuesday 1 June 2021	Ordinary Meeting	Zoom	Update – Landscape Study	Coast History (Aboriginal)
Tuesday 6 July 2021	Extraordinary Meeting	Face to Face	Progress Report – Landscape Study	
Tuesday 3 August 2021	Ordinary Meeting (rescheduled from Sept)	Zoom	Update – Landscape Study Update – Aboriginal Study	Extent (Landscape) Coast History (Aboriginal)
Tuesday 7 December 2021	Ordinary Meeting	Face to Face	TBC	



MINUTES of HORNSBY SHIRE HERITAGE ADVISORY COMMITTEE MEETING

Held Tuesday, 2 March 2021 at 6.00pm
Via Zoom

For clarity the minutes reflect the agenda order rather than the order in which they were discussed.

WELCOME

The Chair opened the meeting at 6.00pm with a welcome to country and welcome to those present.

PRESENT

Councillors

(Chair) Councillor Janelle McIntosh	(Hornsby Shire Council)
(Deputy Chair) Councillor Robert Browne	(Hornsby Shire Council)

Committee Members

Anne Conway	(Technical Representative)
David White	(Technical Representative)
Mari Metzke	(Community Representative)
Margaret Sampson	(Community Representative)

Support Staff

James Farrington	(Director, Planning and Compliance Division)
Katherine Vickery	(Manager, Strategic Planning Branch)
Philip Vergison	(Team Leader, Development Assessments)
Neil Chippendale	(Community Learning Programs Section Leader)
Alison Bangs	(Heritage Planner, Strategic Planning Branch)
Laura Fraser	(Heritage Planner, Strategic Planning Branch)

Coast History & Heritage Consultants

Dr Paul Irish	(Director)
Fenella Atkinson	(Senior Heritage Consultant)
Dr Michael Bennett	(Historian)

APOLOGIES

Councillor Heyde	(Hornsby Shire Council)
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Councillor Joseph Nicita (Alternate)	(Hornsby Shire Council)
Councillor Michael Hutchence	(Hornsby Shire Council)
Surbjit Bhatti	(Technical Representative)

DECLARATIONS OF INTEREST

None declared.

4. COMPREHENSIVE HERITAGE STUDY (CHS)

4.1 Thematic History of Hornsby - Update

The Manager, Strategic Planning thanked the Committee for their feedback on the draft Thematic History report and advised that the feedback received from Committee members has been collated and sent to the GML consultant team. The Thematic History study is due to be completed by the consultants on or around the 22 March 2021. Once received the Thematic History study will be reported to Council's May meeting and will include a recommendation to be placed on public exhibition. The final version will be made available to Committee members (subject to confidentiality) prior to the Council meeting and committee members (as individuals) will have an opportunity to provide further comment during the public exhibition period.

Outcome/Action: The Committee noted the update and Staff will make available the completed consultant report once received.

4.2 Landscape and Archaeological Heritage Study – Community Consultation Dates

The Committee were provided with an update on the dates for the community consultation for both the Landscape and Archaeological Heritage Study, which includes a digital survey (currently on line), face to face workshops and online workshops. The following table outlines dates for electronic and face to face workshops:

Date	Activity
Throughout March	Digital survey
23 March 2021	Landscape Heritage Study - Online workshop 6pm to 8pm
24 March 2021	Archaeological and Landscape Study - Face to face workshop Hornsby RSL, 10am – 3pm
25 March 2021	Archaeological Heritage Study - Online workshop 6pm – 8pm

The Chair requested that Committee members circulate as widely as possible the survey and workshop information to gain widespread participation.

The Committee discussed the digital survey and concerns regarding wording and understanding of questions by a lay person were raised. The Manager, Strategic Planning, advised that a review of the wording with Councils Communications Team and the consultant will be undertaken. It was agreed that the deletion of one landscape question and amendment of the first archaeological question would improve the presentation and response rates to the survey.

Discussion regarding the definition of landscape was also raised, in particular where a place falls into multiple categories (such as archaeological and built history) and relevance to Hornsby at a local level. Staff advised that the consultant will be providing a definition as part of the

Study, however, this feedback will be passed onto the consultant and discussed further with the consultants at the next meeting.

Action: That the Committee note the proposed dates for community consultation and distribute the dates for the consultation to their networks in the community.

4.3 Aboriginal Heritage Study - Introduction of Consultant team (Coast History & Heritage)

The Manager, Strategic Planning introduced and welcomed the consultants to the committee meeting. The Coast History & Heritage team includes Dr Paul Irish (Director), Fenella Atkinson (Senior Heritage Consultant) and Dr Michael Bennett (Historian).

The Aboriginal Heritage Study commenced in October 2020 and is a 12-month project, expected to be completed November 2021.

Coast History & Heritage Presentation

The Coast History & Heritage team introduced themselves and thanked Council for the opportunity to undertake the study. The study is based on the Heritage Gap Analysis and Action Plan prepared in 2019 by GML Heritage consultants. The team provided an overview of the work carried out to date:

- Review of existing data for the Local Government Area (LGA);
- Obtaining access to the AHIMs database, licenses and attending HATSICC meetings and contacting local Aboriginal groups;
- Mapping data to inform the study;
- Working with HATSICC and local Aboriginal community discussing management and preparing an engagement/consultation strategy;
- Reviewing definition of what is Aboriginal heritage
- Chronological approach in reviewing existing historical records of Aboriginal history of the Shire including first fleet and colonial records; resistance stories; violence, families with long term connections and presence on the Hawkesbury river and descendants; political history including protests in the 1930s; trackers; missionary meetings. Stories are being collated and engagement with local Aboriginal groups. The team welcomes any local historical information from the Committee.

The Committee asked about public involvement in the process and ability for the general public to contribute to the study. Staff advised that the current stage of consultation is focused on engagement with traditional owner groups and will need to be guided by the Aboriginal custodians regarding management of information and protocols for dissemination of information. However, there will be opportunity later in the project for wider community involvement. Councillor McIntosh acknowledged Council support and strong community interest in acknowledging traditional owners. Staff advised that there is information on Councils website regarding the four heritage studies, however, discussion with the consultant will be undertaken to include additional communications regarding the Aboriginal Heritage study.

The consultants were thanked for their update and the next progress report will be in late April.

Outcome: The Committee noted the information.

4.4 Review of heritage items – Request for Quotation (RFQ) Update

The Manager, Strategic Planning thanked the Committee for their involvement in the review of potential heritage items project and advised that the RFQ is currently being advertised for a heritage consultant to undertake the review. This project is the last to be undertaken in the first year of the Comprehensive Heritage Study program.

Consultant submissions will be received until Thursday, 18 March 2021. Submissions received will be reviewed by staff and a consultant engaged based on the requirements of the RFQ.

Action: Staff will advise the Committee of the successful consultant.

5. GENERAL BUSINESS

5.1 No. 181-183 Beecroft Road, Cheltenham – Update

The Committee were advised that the application (DA/259/20) had been refused by the Hornsby Local Planning Panel (HLPP) for a number of reasons, including heritage, on 28 October 2020. Subsequently, the applicant in December 2020 submitted a request pursuant to section 82A of the EPA Act 1979 for Council to review the refusal of the application. The review has not been determined to date. However, the applicant has lodged an appeal against the refusal of the application with the NSW Land and Environment Court.

Outcome: The Committee noted the update.

5.2 Heritage Committee Meetings 2021

At the last meeting Committee members discussed a return to traditional in person meetings and there was a preference for a combination of physical (face to face) and online (zoom) meetings. To facilitate the return to physical in person meetings a schedule of meeting format and dates was circulated with the agenda for discussion. The Committee agreed to the proposed schedule of meetings in the table below.

Alternate on-line and face to face meetings for 2021

Date	Meeting Type	Meeting Format	CHS Status	Consultants Attending (tentative)
Tuesday 2 March 2021	Ordinary Meeting	Zoom	Update –Archaeological Study Update – Landscape Study Inception – Aboriginal Study	Extent (Archaeological) Coast History
Tuesday 6 April 2021	Extraordinary Meeting	Face to Face	Draft Report – Archaeological Study Progress Report – Landscape Study Progress Report – Aboriginal	Extent (Archaeological) Extent (Landscape)
Tuesday 1 June 2021	Ordinary Meeting	Zoom	Update – Landscape Study Update – Aboriginal Study	Coast History (Aboriginal)

Tuesday 6 July 2021	Extraordinary Meeting	Face to Face	Progress Report – Landscape Study Progress Report – Aboriginal Study	
Tuesday 3 August 2021	Ordinary Meeting (rescheduled from Sept)	Zoom	Update – Landscape Study Update – Aboriginal Study	Extent (Landscape) Coast History (Aboriginal)
Tuesday 7 December	Ordinary Meeting	Face to Face	TBC	

Staff are currently investigating a suitable venue for the April meeting, as close as possible to the Hornsby area. The meeting space will require audio visual equipment, particularly to permit consultants to attend via zoom if required, be Covid safe and catered.

Action: Staff will advise the Committee prior to the next meeting of the meeting location.

NEXT MEETING

The next meeting of the Heritage Advisory Committee is scheduled to be held in person on Tuesday, 6 April 2021 at 6.00pm at a location to be advised.

MEETING CLOSED

Meeting closed at 6.58 pm



MINUTES of HORNSBY SHIRE HERITAGE ADVISORY COMMITTEE

MEETING

Held Tuesday, 6 April 2021 at 6.00pm
Storey Park Community Centre, 12 Old Berowra Road, Hornsby

For clarity the minutes reflect the agenda order rather than the order in which they were discussed.

WELCOME

The Chair opened the meeting at 6.05pm with a welcome to country and welcome to those present.

PRESENT

Councillors

(Chair) Councillor Janelle McIntosh (Hornsby Shire Council)

Committee Members

David White (Technical Representative) - Arrived 6:20pm
Mari Metzke (Community Representative)
Margaret Sampson (Community Representative)

Support Staff

Katherine Vickery (Manager, Strategic Planning Branch)
Philip Vergison (Team Leader, Development Assessments)
Alison Bangs (Heritage Planner, Strategic Planning Branch)

Extent Heritage Consultants

Francesca McMaster (Heritage Advisor)
Madeline Shanahan (Archaeological and Cultural Heritage Services Manager)
Eleanor Banaag (Senior Associate)
Darren Mansfield (Sub-consultant – 33° Parallel Landscape Architects)

APOLOGIES

(Deputy Chair) Councillor Robert Browne (Hornsby Shire Council)
Councillor Heyde (Hornsby Shire Council)
Councillor Joseph Nicita (Alternate) (Hornsby Shire Council)
Councillor Michael Hutchence (Hornsby Shire Council)
Surbjit Bhatti (Technical Representative)
Anne Conway (Technical Representative)
Laura Fraser (Heritage Planner, Strategic Planning Branch)
Neil Chippendale (Community Learning Programs Section Leader)

DECLARATIONS OF INTEREST

None declared.

4. COMPREHENSIVE HERITAGE STUDY (CHS)

The Chair commented on the unique opportunity Hornsby Council has provided by prioritisation of the Comprehensive Heritage Study. It has received a lot of interest by the local community and the outcomes will yield an important role in shaping protection and promotion of heritage undertaken by Council well into the future.

The Chair requested staff increase public awareness of the Study by advertising interesting anecdotes via the Future Hornsby website and Social Media outlets during the course of the projects, such as the definition of types of historical archaeology and landscape heritage. This will encourage the continued interest and engagement of the public in the Comprehensive Heritage Study and programme of works.

The Extent consultant teams advised suitable information for publication was provided in the consultation workshop handout.

Action: Staff to circulate the consultation workshop handout to the committee members (see attached) and staff to work with the Council Communications team to increase publicity of interesting findings/anecdotes and provide regular updates on each project to the public.

4.1 Thematic History of Hornsby - Update

The Chair acknowledged receipt of the final draft Thematic History and tabulated feedback to the consolidated comments provided by the Committee members and staff for input into the final draft report.

The Manager, Strategic Planning thanked the Committee for their feedback on the draft Thematic History report and advised that the final document is anticipated to be reported to Council at the May General Meeting with a recommendation for public exhibition. It was advised that committee members (as individuals) will have an opportunity to provide further comment during the public exhibition period. All feedback received will be reviewed post exhibition and passed onto GML consultants for a final amendment before final endorsement of the Thematic History by Council.

A discussion on the feedback already issued by a committee member regarding underrepresentation of convict history in the report was raised. The requirement for an individual theme to address the importance of convict involvement in the shaping of Hornsby Shire was supported by the committee. A lack of emphasis on the "forced labour" aspect in convict history was also raised.

It was agreed that the report to Council would include the committee's outstanding concern that Convict History be included as a separate theme in the Thematic History when reported to Council with a recommendation for public exhibition.

A typographical error under *Appendix 1: Community Consultation Register* was noted for correction. All other commentary was in support of the final document.

Outcome/Action: The Committee noted the update. Council officers will include the committee's request for a convict theme in the report to Council seeking endorsement for public exhibition and the typographical error will be corrected prior to exhibition of the report.

4.2 Landscape and Archaeological Heritage Study – Community Consultation - Update

The Manager, Strategic Planning provided an update on the community consultation undertaken for the Landscape and Archaeological Heritage Studies during March 2021, which included a digital survey, a face to face workshops and two online workshops. The attendance numbers were not extensive, but the attendees provided a good representation of the interested community members in the heritage of Hornsby Shire. Overall positive feedback was received, with some divergence to personal agendas relevant to other aspects of Council.

Further feedback was provided by the Extent Consultants in their project updates to the Committee.

Outcome: The Committee noted the update.

4.3 Landscape Heritage Study (Extent) - Update

Extent Presentation

The Extent project team, Eleanor Banaag (Senior Associate) and Darren Mansfield (Sub-consultant, Director of 33° Parallel Landscape Architects) gave a presentation to the committee with a recap on the project objectives, methodology, deliverables and timeframe for completion of the project. The committee were reminded of the definition and the three broad categories of landscape heritage to be acknowledged under the study.

The Extent consultants provided an update of the work carried out to date and a summary of the responses received during the community consultation sessions:

- Review of existing data for the approximately 300 listed landscape items;
- Preparation of a concise spreadsheet for each site in a format available to be annotated and amended on site during field work;
- Consultation and collaboration with the Aboriginal Heritage Study consultant team (Coast History & Heritage) to discuss shared value sites and recommendations for future management;
- Responses received through the community consultation:
 - 13 responses from the digital survey
 - 4 additional information submissions
 - 5 personal representations at the in-person workshop
 - 5 personal representations at the online workshops
- Consultation with Council's Natural Resources; Parks, Trees and Recreation; and Strategy and Place teams to discuss the interface of landscape heritage with Council operations and understand the effect/feasibility of recommendations for all aspects of Council;
- 52 out of the 300 existing landscape items have been inspected;
- 4 items are recommended for removal;
- 3 new landscape items are identified for potential listing;
- Further information is expected to be received from the Brooklyn Community Association over the next week, following the final date advertised of 31 March 2021 of community input.

The Extent consultants provided an update of gaps and issues identified to date:

- The existing description of some items do not adequately represent the listed item. This will be rectified by the new inventory sheets;
- Some listed items are not individually significant but contributes the curtilage of a neighbouring heritage item. This will be rectified by the inventory sheets and recommendations for amendments to the relevant development controls;
- Access issues to landscape items located in the rear garden. Additional access requirements are to be discussed and organised with Council staff;
- Cross-over with Archaeological items. This will lead to a recommendation of reclassification of selected sites; and
- Cross-over with built items. This will lead to a recommendation of reclassification of selected sites.

The Extent consultant illustrated to the committee the historical research process undertaken with the overlaying of historical parish maps, aerial photography and Google Maps. An example of a completed inventory sheet was presented, illustrating the valuable addition updated photography, clarification and identification of curtilages and identification the relevant significant criteria for each site.

The committee questioned the classification of historical cemeteries, which was advised to have shared values under landscape and archaeological heritage. The issue of natural occurring eucalyptus seedlings sprouting within the curtilage of Brooklyn Cemetery was raised. The committee agreed a management recommendation regarding eucalyptus seedlings was needed.

The committee questioned if Council would be receiving the new curtilage mapping GIS data, which was confirmed to be included as a project deliverable.

The consultants were thanked for their update and the committee were advised the 5 Month Progress Update report will be re-issued to include the additional information presented during the meeting.

Outcome/Action: The Committee noted the information. Staff will circulate the updated Progress Report on receipt from the Extent team.

4.4 Archaeological Heritage Study (Extent) - Update

Extent Presentation

The Extent project team, Francesca McMaster (Heritage Advisor) and Madeline Shanahan (Archaeological and Cultural Heritage Services Manager) gave a presentation to the committee with a recap on the project objectives, methodology, deliverables and timeframe for completion of the project. The committee were reminded of the definition and the two major divisions of historical archaeology and the focus of this project, which is post colonisation (1788 onwards) material remains.

The Extent consultants provided an update of the work carried out to date and a summary of the responses received during the community consultation sessions:

- 32 new archaeological sites are identified for potential listing. The new sites range in type, from early pioneer huts, homesteads, public schools and orchards;
- 24 sites have been identified for reclassification to landscape or built items. This included items such as parks and extant structures;

- Further new sites have been identified by the community consultation participants which are still to be investigated;
- Valuable suggestions were received from community consultation participants regarding management recommendations to be included in the covering report, such as:
 - QR codes to given to sites
 - Ensuring communication is accessible to the entire community
 - Excavations to provide educational opportunities, including public schools programs and pamphlets on the practice, profession and importance of archaeology.
 - Management of sites through a 'citizen science' program, with selected community members to make regular condition observations, tested by Ku-ring-gai Council on Aboriginal sites.

The Extent explained the next steps in the project:

- Incorporation of the final thematic history content into the report;
- Physical survey of selected sites, items identified to require clarification on their condition, location or curtilage;
- Updates to inventory sheets, including a curtilage definition to assist with future management; and
- Completion of the final report.

The committee questioned the:

- re-classification of Bradley's Beach (item A 34) to an Aboriginal item due to post-contact historical associations and events;
- re-classification of the Loretto Convent Group (A60) as a built item due to inclusion of the historical cemetery in the listing.

The Extent team advised they would reconsider the historical archaeological importance for the items and classification to cover the shared heritage values.

Confirmation of the Hornsby Shire Historical Society submission on the Thornleigh Zig Zag railway was received. A typographical error for *Tyneside House*, 8 Baroona Street, Northbridge (Item A 32) was noted for correction. The Archaeological listing numbers (such as A 60) were also clarified to relate to the statutory heritage listing numbers includes under Schedule 5 of the *Hornsby Local Environmental Plan 2013* (HLEP).

The consultants were thanked for their update and the committee were advised the draft report will be circulated for discussion at the June meeting.

Outcome/Action: The Committee noted the information. Staff to circulate a link to the HLEP Schedule 5 identifying the statutory listing numbers for the existing heritage items and archaeological sites (see attached).

4.5 Aboriginal Heritage Study – Update

The Manager, Strategic Planning provided an update on progress of the Aboriginal Heritage Study and advised on the contact with the traditional land owners to attend the first consultation workshop for obtaining local knowledge in preparation of the report. The committee was advised Coast History

and Heritage are currently taking guidance from the traditional land owners and will open the project for general community comment following their support and approval for public announcements.

The committee discussed the current issue around identification of local traditional land ownership and raised awareness to the situation. The committee agreed it was a matter to be discussed between the traditional land owners and could be clarified under Aboriginal Heritage Study findings.

Outcome: The Committee noted the information.

4.6 Review of heritage items – Request for Quotation (RFQ) Update

The Manager, Strategic Planning provided an update on the RFQ process, advising 4 submission were received, staff are currently undertaking the evaluation process and that the selected consultant should be engaged in the coming weeks.

Action: Staff will advise the Committee of the successful consultant.

5. GENERAL BUSINESS

5.1 No. 1 Rosemead Road, Hornsby (Mount Errington) - State Significant Development – Update

The committee were advised that the New South Wales Independent Planning Commission (IPC) granted development consent to the State Significant Development Application for the Blue Gum Community School at No. 1 Rosemead Road Hornsby on 9 March 2021.

The committee discussed their disapproval with the IPC decision and the disappointment felt by the local community who actively protested the development application.

Outcome: The Committee noted the update.

5.2 Draft Waitara Park Plan of Management – On Exhibition

The committee were advised that the draft Plan of Management (PoM) for Waitara Park (heritage item no. 783) is currently on public exhibition until 5 May 2021.

The committee asked if the location of a bronze plaque removed from under a tree near the grandstand approximately 10 years ago was known by Council. It was possibly for the commemoration of the British Cricket team playing on the field. Staff advised they would make enquires into the missing plaque with the Landscape Co-ordinator for the Parks, Recreation team.

Outcome/Action: The Committee noted the update. Staff will advise the committee if the missing bronze plaque is found.

5.3 Commemoration Plaques

Mari Metzke advised the committee of her ongoing project to record all known plaques (past and present) within Hornsby Shire to be include within a future commemoration plaque register. Staff

advised the information would serve as an important groundwork for input into the future interpretation and community engagement strategies under the Comprehensive Heritage Study.

Outcome: The Committee noted the update.

5.4 Draft Public Domain Guidelines – On Exhibition

David White advised the committee that a draft Public Domain Guidelines is on public exhibition until 22 April 2021 and recommended the committee to review the document. The Chair explained the origins of the project and the importance of the guidelines to provide additional guidance in the design and delivery to existing and future public spaces in Council's housing and business districts.

The document is available for viewing on Council's Have Your Say webpage.

<https://www.hornsby.nsw.gov.au/council/noticeboard/your-say/current-exhibitions/Public-Consultation-Draft-Public-Domain-Guidelines>

The committee welcomed the council initiative and discussed the past achievements and failures with street tree planting schemes.

Outcome: The Committee noted the update.

5.5 White Ant Infestation – Joseph Collingridge Hall (Former Drill Home, Item 608)

Mari Metzke advised the committee of a recent white ant infestation in the Hornsby Shire Historical Society archives housed at Joseph Collingridge Hall located within Kenley Park, Normanhurst. The white ants are a result of the recent extreme weather events forcing the tree dwelling insects inside the building. The matter is currently being resolved by pest control.

Outcome: The Committee noted the update.

NEXT MEETING

The next meeting of the Heritage Advisory Committee is scheduled to be held **via Zoom** on Tuesday, 1 June 2021 at 6.00pm.

Date	Meeting type	Meeting Format	CHS Status	Consultants Attending (tentative only)
Tuesday 1 June	Ordinary Meeting	Zoom	Draft Report – Archaeological Study Update – Landscape Study Update – Aboriginal Study Update - Review of Heritage Items	Extent (Landscape) Coast History (Aboriginal)
Tuesday 6 July	Extraordinary Meeting	Face to Face	Update – Archaeological Study Progress Report – Landscape Study Progress Report – Aboriginal Study	Extent (Landscape) Coast History (Aboriginal)
Tuesday 3 August	Ordinary Meeting (rescheduled from Sept)	Zoom	Final Report – Archaeological Study Update – Landscape Study Update – Aboriginal Study Update – Review of Heritage Items	Extent (Landscape) Coast History (Aboriginal)

MEETING CLOSED

Meeting closed at 8.10 pm



MINUTES of HORNSBY SHIRE HERITAGE ADVISORY COMMITTEE

MEETING

Held Tuesday, 1 June 2021 at 6.00pm
Via Zoom

For clarity the minutes reflect the agenda order rather than the order in which they were discussed.

WELCOME

The Chair opened the meeting at 6.00pm with a welcome to country and welcome to those present.

PRESENT

Councillors

(Chair) Councillor Janelle McIntosh	(Hornsby Shire Council)
Councillor Emma Heyde	(Hornsby Shire Council)
Councillor Joseph Nicita (Alternate)	(Hornsby Shire Council)

Committee Members

Mari Metzke	(Community Representative)
Margaret Sampson	(Community Representative)
Anne Conway	(Technical Representative)

Support Staff

Katherine Vickery	(Manager, Strategic Land Use Planning)
Philip Vergison	(Team Leader, Development Assessments)
Alison Bangs	(Heritage Planner, Strategic Land Use Planning)
Laura Fraser	(Heritage Planner, Strategic Land Use Planning)
Neil Chippendale	(Community Learning Programs Section Leader)

Coast History Heritage Consultants

Dr Paul Irish	(Director Coast History and Heritage)
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APOLOGIES

(Deputy Chair) Councillor Robert Browne	(Hornsby Shire Council)
Councillor Michael Hutchence	(Hornsby Shire Council)
Surbjit Bhatti	(Technical Representative)
David White	(Technical Representative)

DECLARATIONS OF INTEREST

None declared.

4. COMPREHENSIVE HERITAGE STUDY (CHS)

4.1 Thematic History of Hornsby – Update

The Manager, Strategic Land Use Planning advised the Committee that Council endorsed the recommendation for public exhibition of the *draft Hornsby Thematic History* on the 12 May 2021. Public exhibition commenced this week on 31 May 2021 and closes on 30 June 2021. Exhibition includes Council website, library, local newspapers, Council E-news, social media platforms and letters to organisations and the community who registered for updates.

The Chair encouraged members of the Committee as individuals to prepare a submission on the *draft Hornsby Thematic History* to voice any outstanding concerns they wish to be addressed.

The Committee was also asked to share news of the public exhibition of the draft Hornsby Thematic History with their networks and community groups.

Outcome/Action: That the Committee note the update and spread word of the public exhibition to their networks in the community.

4.2 Aboriginal Heritage Study (Coast History & Heritage) – Update

The Manager, Strategic Land Use Planning advised the Committee that:

1. feedback on the Aboriginal Heritage Study (5 month) Progress Report circulated with the agenda should be provided to staff by Friday 4 June; and
2. a community consultation campaign inviting the general public to contribute to the Aboriginal Heritage Study was launched this week on 31 May 2021 and closes on 30 June 2021.

The Manager, Strategic Land Use Planning introduced the Coast History and Heritage Consultant, Dr Paul Irish (Director), in attendance via zoom to provide a further update on the Study.

Dr Irish provided an overview of the study progress as follows:

- In addition to the public consultation, there is ongoing consultation with traditional owners, including workshops and on-country meetings.
- Consultation with the consultant teams undertaking the Archaeological and Landscape Heritage studies is ongoing.
- Enquires received are being investigated.
- All 3 Local Aboriginal Land Council's covering the Hornsby LGA (the Metropolitan, Darkinjung and Deerubbin Local Aboriginal Land Councils) have been notified of the study and community consultation campaign.
- The Heritage NSW Aboriginal site data has been reviewed. The team is now able to organise specific site visits with the local Aboriginal custodians.
- The next phase is to:
 - understand what Aboriginal history means to traditional owners, specifically in the Hornsby area, a conversation that will continue over the coming months;
 - Arrange the first on country meetings with the local Aboriginal custodians to enable conversations to be set up and opportunities for meaningful input; and
 - review processes available for better protection, improved education and fostering greater communication/understanding of Aboriginal heritage in the community and local custodians.

The meeting was opened to feedback and discussion, which included:

- Typographical errors in the Progress Report, a reference to Ku-ring gai Chase National Park that should be amended to Berowra Valley and the spelling of 'sought' was noted. Dr Irish advised that these would be corrected.
- A question regarding the 1980 boundary of the Ku-ring gai Chase National Park (page 11 of the Progress Report) was raised. Dr Irish advised that this reflected the National Estate Register entry listing and there may have been changes to the park boundary since that entry.
- Query regarding reference to location of an Aboriginal camp on Dangar Island as unknown (page 14 of the Progress Report). Dr Irish advised that the listing refers to a newly identified Aboriginal place and that further research around the location of the camp is ongoing.
- The committee advised that there are middens on Riverview Avenue, Dangar Island.
- Reference was made to the book "*People of the River*" by Grace Karskens on Aboriginal history and the Hawkesbury-Nepean River. Dr Irish advised that although the book mainly focuses on other areas, it helps understand changing history and the enduring Aboriginal history in these places.
- Dr Irish will speak with Grace Karskens regarding her knowledge of Aboriginal sites in the Shire, such as Brooklyn and Dangar Island.

The Chair commented that Council is keen to improve community engagement with all the heritage studies. It was requested if accessible Aboriginal information or anecdotes could be made available for Council to share via social media to highlight the value and importance of Aboriginal heritage in the area. Dr Irish agreed and advised that he would endeavour to provide this information and permission from the local Aboriginal custodians.

The Chair and Manager, Strategic Land Use Planning thanked Dr Irish and he left the meeting.

Outcome/Action: That the Committee note the update and provide any further written feedback on the Aboriginal Heritage Study progress to Alison Bangs by Friday, 4th June 2021.

4.3 Landscape Heritage Study (Extant) - Update

The Manager, Strategic Land Use Planning provided an update on the progress of the Landscape heritage study, as of 10 May 2021, and advised the Committee feedback on the Landscape Heritage Study (5 month) Progress Report circulated with the agenda should be provided to staff by Friday 4 June.

The Committee discussed the Progress Report and raised the following concerns and requests for clarification:

- Where properties are recommended for removal such as No. 8 and No.45 Beecroft Rd, information justifying removal is requested. Staff advised that the consultant is required to provide this information as part of their assessment and that a copy of the draft inventory sheet would be circulated to the committee for discussion.
- Concern was raised regarding the inventory sheet for Observatory Park. The history of the park as an observatory is not included and the historic themes did not relate to the observatory past use.

- Concern was raised that the historical background of the heritage listed parks, such as Storey Park may not be adequately addressed in the inventory sheets.

Outcome/Action: The consultants be requested to provide the draft inventory sheets for the Committee to review in batches to enable the volume of sheets to be reviewed efficiently. Staff to request additional information from the consultant on the recommended delisting for No. 8 and No.45 Beecroft Rd for circulation to the Committee.

4.4 Archaeological Heritage Study (Extent) - Update

The Manager, Strategic Land Use Planning provided an update on the progress of the Archaeological heritage study. The consultants have been in discussion with Council's Natural Resources branch regarding the current management and protection practices for historical archaeological sites. An extension to the study timeframe has been provided to the consultant team to enable them sufficient time to complete the updated Archaeological sites inventory sheets.

The draft archaeological heritage study report is due to be submitted to Council on 20 July 2021 and will be circulated to the committee for discussion at the 3 August heritage committee meeting.

The Chair advised she would discuss progressing the committee's involvement in the studies with the Manager prior to the Council election.

Outcome/Action: That the Committee note the information and staff will circulate the draft report when received.

4.5 Review of Heritage Items (Phase 1) Project - Update

The Manager, Strategic Land Use Planning advised the Committee that the Review of Heritage Items project was the last of the year one projects of the Comprehensive Heritage Study to commence. The successful consultant for the project is Artefact Heritage. A meeting in late May was held with staff and the consultant to discuss the timeframe of the project. The consultant will be commencing site inspections in June/July and the first progress report will be provided to the Committee at its 3 August meeting.

Outcome/Action: The Committee note the information.

5. GENERAL BUSINESS

5.1 Public Exhibition - Hornsby Park and Westleigh Park draft Master Plans – Submission

A copy of the draft master plans and links to the supporting documentation was circulated prior to the meeting to the committee for their consideration. Staff prepared a draft HAC submission for the committee to discuss and finalise, with comment on Hornsby Park due on 2 June 2021. The Westleigh Park submission date has been extended to 16 June 2021. The Committee agreed to separate the submission into two.

Hornsby Park

The Committee discussed Hornsby Park and agreed that the following comments should be included in the submission:

- Hornsby Park, the item, has significant historical and regional significance to Hornsby and this status should be emphasised in the Masterplan. A copy of the inventory sheet and the Warwick Mayne-Wilson report on Hornsby Park item should be attached for reference. The opportunity exists to review the conservation of the item and its interpretation.
- The Masterplan provides insufficient value to the heritage item Hornsby Park, with focus on the Aquatic centre, rather than its importance as an item.
- The identity of the heritage item "Hornsby Park" should not be lost in the larger proposed Hornsby Park development which encompasses the former Quarry and Old Mans Valley.
- The opportunity exists for the Masterplan to value the heritage significance of the park and revitalise the park in accordance with its heritage significance.
- The name Hornsby Park should remain with the item and an appropriate name for the new park be considered, such as an Indigenous name.
- The Crusher plant is an important part of the history of the Quarry and is tangible history that can be used to interpret the former uses of the site. This includes the places geological importance, natural heritage, Aboriginal history, and European history such as farming, observation, Quarry and recreation uses.
- The former plant should be considered for more than just sporting uses. Other uses that should be given greater consideration include use as a historical gallery space, exhibitions and as the main 'landing' area for the interpretation of the area.

Westleigh Park

The Committee agreed that the submission for Westleigh Park would be recirculated and the committee invited to provide feedback to staff prior to the 16 June.

Outcome/Action: Staff to submit the revised HAC submission for Hornsby Park on 2 June 2021 and recirculate the Westleigh Park submission for comment.

5.2 Beecroft War Memorial - Update

Staff advised that the Beecroft War Memorial restoration project has been completed. In late 2020 council commenced repair and restoration works to the heritage listed Beecroft World War I and II War memorial with grant funding under the Community War Fund Program. The works involved repair and maintenance to conserve the memorial in its original location and orientation. A copy of the completion report prepared by the heritage consultant (Joy Singh Heritage) was provided with the agenda for information.

The Committee thanked staff for circulating the report and considered that the works to the memorial were excellent and a very good outcome. The Chair noted that the restoration project would be a good example for promoting heritage and conservation, including the work of the heritage committee and asked staff to promote the project on Council's website.

Outcome/Action: That the Committee note the update. Staff to prepare a promotional piece on the Beecroft War Memorial restoration project for Council's website.

5.3 Media Promotion of Heritage

The Chair advised that a range of heritage information is going to be shared on a variety of media platforms to highlight the importance and progress of the heritage studies via interesting anecdotes and the work of the committee. It was noted how important it is to share how Council and the Committee are actively protecting and preserving the heritage in the Shire.

Outcome/Action: That the Committee noted the information.

5.4 NSW Heritage Act, 1977 Review

The Chair advised the committee that the NSW Heritage Act is under review and public submissions on the discussion paper can be made until 27 June 2021. Staff are preparing a submission on behalf of Council.

Outcome/Action: That staff will circulate a link to the discussion paper.

5.5 Robert Green Book

Mari Metzke advised the committee that 'A History of Asquith' by Robert Green is available for sale from the Hornsby Historical Society for \$70. Please contact Mari to purchase the books. The book provides a detailed history of the Sydney suburb of Asquith from the time of the early pioneers.

Outcome/Action: The Committee noted the information.

NEXT MEETING

The next meeting of the Heritage Advisory Committee is scheduled to be held **in person** on Tuesday, 6 July 2021 at 6.00pm. Venue TBC

MEETING CLOSED

Meeting closed at 7:40 pm



MINUTES of HORNSBY SHIRE HERITAGE ADVISORY COMMITTEE **EXTRAORDINARY MEETING**

Held Tuesday, 6 July 2021 at 6.00pm
Via Zoom

For clarity the minutes reflect the agenda order rather than the order in which they were discussed.

WELCOME

The Chair opened the meeting at 6.00pm with a welcome to country and welcome to those present.

PRESENT

Councillors

(Chair) Councillor Janelle McIntosh	(Hornsby Shire Council)
Councillor Emma Heyde	(Hornsby Shire Council)
Councillor Joseph Nicita (Alternate)	(Hornsby Shire Council)

Committee Members

Mari Metzke	(Community Representative)
Margaret Sampson	(Community Representative)
Anne Conway	(Technical Representative)
David White	(Technical Representative)

Support Staff

Katherine Vickery	(Manager, Strategic Land Use Planning)
Philip Vergison	(Team Leader, Development Assessments)
Alison Bangs	(Heritage Planner, Strategic Land Use Planning)
Laura Fraser	(Heritage Planner, Strategic Land Use Planning)
Neil Chippendale	(Community Learning Programs Section Leader)
James Farrington	(Director, Planning & Compliance)

Consultants

Kim Watson	(Extent Heritage)
Darren Mansfield	(33° Parallel Landscape Architects)

APOLOGIES

(Deputy Chair) Councillor Robert Browne	(Hornsby Shire Council)
Councillor Michael Hutchence	(Hornsby Shire Council)
Surbjit Bhatti	(Technical Representative)

DECLARATIONS OF INTEREST

None declared.

4. COMPREHENSIVE HERITAGE STUDY (CHS)

The Chair questioned if the current COVID-19 Lockdown for Greater Sydney has affected any of the Comprehensive Heritage Study projects progress.

The Manager, Strategic Land Use Planning confirmed the current 2-week lockdown has had no significant impact. Staff communicate with the project teams regularly and follow an agreed Project Plan prepared at the beginning of each project. Should problems arise, the Project Plan would be reviewed, and a new schedule agreed by both parties. Should COVID-19 restrictions have a longer impact, staff will manage the projects and deliverables in accordance with the adjusted limitations.

The Chair requested a summary report of the progress of each action under the Comprehensive Heritage Study for circulation of the next meeting to mark the conclusion of work completed by the current term of the Committee.

Outcome/Action: That the Committee note the information. Staff to prepare a progress summary of the Comprehensive Heritage Study for circulation at the August meeting.

4.1 Thematic History of Hornsby – Update

The Manager, Strategic Land Use Planning advised the public exhibition of the *draft Hornsby Thematic History* closed last week, on 30 June 2021. A total of five (5) submissions were received identifying select areas/events for further expansion in their contribution to the thematic history account.

Staff confirmed receipt of the Beecroft Cheltenham Civic Trust submission. David White informed the Committee that Rod Best is also preparing one from the Beecroft Cheltenham History Group. Staff informed the Committee they would follow up any pending submission from the Beecroft Cheltenham History Group which would be considered by Council if submitted within the week.

Any post-exhibition amendments will be evaluated and commissioned as necessary. A report on the submissions with a recommendation for endorsement of the final Hornby Thematic History will be presented to the new term of Council, post Council elections in September 2021.

Outcome/Action: That the Committee note the update. Staff to follow up with the Beecroft Cheltenham History Group for any pending submission.

4.2 Aboriginal Heritage Study – Update

The Manager, Strategic Land Use Planning advised the Committee the 8 Month Progress Report was circulated to the Committee for their review and comment earlier today. No action is required. The Committee was invited to submit any formal feedback to staff by next Friday, 16th July 2021.

Open community consultation for contribution to the study closed last week, on 30 June 2021. All knowledge and commentary were given direct to the consultants for preparation of the study. Consultation and sharing of knowledge with the Traditional owners are ongoing.

Draft sensitive mapping, heritage management strategies are due to be submitted to Council in late July and will be circulated for the Committee's review with the agenda for the August meeting.

Mari Metzke asked the Committee if there is a known provenance map of the Darug and Guringai lands in relation to an identified Aboriginal carving in Westleigh. Neil Chippendale, member of the Hornsby Aboriginal and Torres Strait Islander Consultative Committee (HATSICC) advised the border between the Darug and Guringai people lands is not definitive and that he could assist with further enquiries with the Traditional land owner group representatives on HATSICC.

Outcome/Action: That the Committee note the update and provide any further written feedback on the Aboriginal Heritage Study 8 Month Progress Report to Alison Bangs by Friday, 16th June 2021.

4.3 Landscape Heritage Study (Extant) - Update

The Manager, Strategic Land Use Planning advised the Committee the 8 Month Progress Report was circulated to the Committee for their review and comment earlier today, together with a copy of the first batch of draft heritage inventory sheets (5 items within Acadia) attached to the meeting agenda.

The Manager, Strategic Land Use Planning introduced the consultants Kim Watson (Heritage Advisor, Extant Heritage) and Darren Mansfield (Sub-consultant, Director of 33° Parallel Landscape Architects) in attendance via zoom to provide a further update on the Study.

Kim Watson advised the Committee the project teams primary focus is on completion of the draft heritage inventory sheets. Darren Mansfield confirmed 156 inventory sheets have been completed and provided an overview of the study progress and observations as follows:

- The heritage values of landscape items have increased since their initial recorded heritage listing. Indigenous and cultural trees have shown substantial growth over the 30-year period.
- Since the initial Heritage Study, Council has conducted five (5) heritage reviews of items. Rational of the current landscape listings remains to be justified. Removal of modified items has been addressed in the past and not many new items are remained to be included. Only a minor number of amendments are proposed in response to the work completed to date.
- Old Northern Road is being considered as a potential item. The quintessential countryside road character is in danger of being lost and a management program should be employed to retain its heritage characteristic's.
- Parks with bush regeneration programs are thriving, providing new space for remnant trees to regenerate. Implementation of similar programs into the management of other parks is recommended.
- Fieldwork will continue for completion of the draft inventory sheets. Waitara and North Wahroonga are currently in progress, which will follow into Hornsby then northwards to Brooklyn and Wisemans Ferry.

Note: Darren resides in Bondi. The COVID-19 Lockdown for Greater Sydney has halted progress of site visits from 25 June to 9 July 2021.

The meeting was opened to feedback and discussion, which included:

- It was questioned if the area of Westleigh had been completed, including Ruddock Park. Darren identified no heritage listed landscape items are in Westleigh and confirmed Ruddock Park would be considered.
- Mari Metzke offered to arrange a site visit within the grounds of Loch Maree (Item no. 714) to assist with the item's garden assessment through a personal and Hornsby Shire Historical Society contact. Darren accepted the offer and staff will facilitate the exchange of contacts.
- Concern was raised regarding the consistency, order of information and field headings included in the first batch of draft inventory sheets (Arcadia). The Manger, Strategic Land Use Planning reminded the consultant the inventory sheets are to conform to the State Heritage Inventory Sheet standard template. Darren confirmed the order of information and field headings will be reviewed for consistency.
- The *Endorsed Significance* and *Recommended Management* fields were identified to be of primary importance for the future management of the items. It was requested these fields to be completed where possible to provide practical recommendations and address the need for future ongoing management.
- Praise was given to the before and after images included in the inventory sheets and their contribution to understanding the recent evolution of the sites.
- It was questioned if the items identified to be demolished will include an historic account of the demolition circumstances. It was advised the consultant will provide an accurate historic account of any known development works and subject approvals within the inventory sheet.

The Manger, Strategic Land Use Planning advised the Committee there are four weeks until the next meeting in August, whereby the current committee will have the opportunity to review the completed draft inventory sheets. The Committee are invited to review as many or as little inventory sheets they wish. Input may be limited to the items the members have previous knowledge of or interest in, or a high-level evaluation of consistency and content included.

Council have received 44 draft inventory sheets, covering the suburbs of Arcadia, Cherrybrook, Dural, Fiddletown, Galston, Middle Dural and Pennant Hills. Council are due to receive at least 100 more prior to the next meeting.

The Committee was asked their preference of how they would like to receive the draft inventory sheets. It was agreed that weekly batches would be provided over a file transfer website, the inventory sheets supplied as individual PDF's, and the items grouped by suburb. It was advised that the former File Transfer Portal managed by Council has been replaced by a new digital file sharing website called Objective Connect.

A new batch of draft inventory sheets will be uploaded onto Objective Connect each Wednesday over the month of July. Instructions on how to access the documents on Objective Connect will be circulated on Wednesday, 7 July with the next batch available to be downloaded for comment and review.

The Chair and Manager, Strategic Land Use Planning thanked the consultants and they left the meeting at 6:38pm.

Action: That Staff upload batches of draft inventory sheets onto the file sharing website Objective Connect on a weekly basis and circulate instructions on how to access Objective Connect. That the

Committee provide any feedback on the draft inventory sheets to Alison Bangs before the next meeting, Tuesday 3 August 2021.

4.4 Archaeological Heritage Study (Extent) - Update

The Manager, Strategic Land Use Planning provided an update on the progress of the Archaeological heritage study. The draft archaeological heritage study report, including draft inventory sheets and archaeological sensitive mapping are due to be submitted to Council on 20 July 2021 and will be circulated to the committee for discussion at the 3 August meeting. The consultant team requested an extension of time to which Staff granted in response to the delayed community consultation, large response of additional sites to investigate and to ensure delivery of a quality report.

Outcome/Action: That the Committee note the information and staff will circulate the draft report, inventory sheets and archaeological sensitive mapping when received.

4.5 Review of Heritage Items (Phase 1) Project - Update

The Manager, Strategic Land Use Planning advised the Committee that Artefact Heritage has been engaged and the Review of Heritage Items project has commenced. Site inspections have been halted in response to the COVID-19 Lockdown for Greater Sydney from 25 June to 9 July 2021. However, progress of the project has not been affected to date with the consultant team able to focus on background research instead.

Outcome/Action: That the Committee note the information.

5. GENERAL BUSINESS

5.1 Public Exhibition - Hornsby Park and Westleigh Park draft Master Plans – Submission

The Manager, Strategic Land Use Planning advised the Committee that the HAC submissions for the Hornsby Park and Westleigh Park draft Master Plans were submitted on their separate due dates after circulation to the Committee.

Outcome: That the Committee note the update.

5.2 Hornsby War Memorial

The Manager, Strategic Land Use Planning advised the Committee that the Hornsby RSL Sub-Branch are seeking Council's support to submit an application in the 2021/2022 Community War Memorial Grant Fund to seek grant funding for the restoration of the heritage listed Hornsby War Memorial cenotaph.

Council has provided approval for the works to be undertaken without the requirement of development consent, pursuant to under Clause 5.10(3) of the Hornsby Local Environmental Plan 2013. The Parks, Trees and Recreation Branch are the primary communication with the Hornsby RSL-Sub-Branch.

It was questioned if the proposal included new landscaping around the setting of the cenotaph. It was advised that the proposal is for the restoration, cleaning and maintenance of the cenotaph only. No new work is proposed as part of the grant application.

Alison Bangs advised the Committee that Council's Parks, Trees and Recreation Branch is preparing a separate submission for the 2021/2022 Community War Memorial Grant Fund to seek grant funding for the restoration of the heritage listed Glenorie War Memorial cenotaph. Similarly, the proposed work is for the restoration, cleaning and maintenance of the cenotaph and approval will be granted for the works to be undertaken without the requirement of development consent, pursuant to under Clause 5.10(3) of the Hornsby Local Environmental Plan 2013.

Action: That the Committee note the update.

5.3 Unauthorised works to Shopfront, 14B Hannah Street, Beecroft.

The Manager, Strategic Land Use Planning advised the Committee that, Council was notified of unauthorised building works to the shopfront at No. 14B Hannah Street, Beecroft. The existing front façade was removed, and a large roller door installed without development consent. The work is not compliant with the Part 9.3 *Heritage Conservation Areas* under the HDCEP.

The committee was informed that Council's Regulatory Services are investigating the matter to have an appropriate shopfront reinstated that respects the form, scale, detailing of the adjacent shopfronts, streetscape features and the characteristics of the Beecroft/Cheltenham Heritage Conservation Area.

Action: That the Committee note the update.

5.3 Your High Street - Coronation StrEat!

The Manager, Strategic Land Use Planning advised the Committee that Council was successful to be granted just shy of \$1 million from the NSW Department of Planning Industry and Environment to create Coronation StrEat! - a new, micro urban plaza and pop up community event and celebration space in the Council owned car park in Coronation Street, Hornsby.

The project is proposed to repurpose a portion of the existing carpark on Coronation Street to create a new public space, celebrating the heritage infrastructure and providing a flexible space for celebration, outdoor dining, farmers markets, live music and other activities for all to enjoy.

The project seeks to support the growth of the existing food culture on Coronation Street through providing new space to "dine out" in a COVID safe manner. The goal of the project is to bring people back to the west side precinct and support businesses in the town centre.

Council has appointed Environmental Partnership as the lead consultant and Adam Brewer from Brewer Architects to manage the planning component. An update on the project will be presented by the Strategy and Place team at the next committee meeting.

The Committee advised they could not open the hyperlink to the Your High Street page provided in the agenda. A new link is provided for the Committee below:

<https://www.dpie.nsw.gov.au/premiers-priorities/great-public-spaces/streets/grants-for-councils#your-high-street-projects>

Action: That the Committee note the update.

5.3 Media Promotion of Heritage

Alison Bangs advised the Committee that the heritage page on Council's website has been updated to visually promote the Comprehensive Heritage Study with new separate landing page for each of the projects. <https://www.hornsby.nsw.gov.au/property/build/heritage>

It was also advised the first social media post to promote the Aboriginal Heritage Study will be released on Facebook this Thursday, 8 July to coincide with NAIDOC Week 2021. Social Media posts will be released intermittently within the Throwback Thursday schedule to promote the Comprehensive Heritage Study projects.

Outcome/Action: That the Committee note the information.

5.4 NSW Heritage Act, 1977 Review

The Manager, Strategic Land Use Planning advised the Committee that Council made a submission on the Review of the NSW *Heritage Act 1977*. The submission made comment on certain issues and Reform Proposals outlined in the Discussion Paper and recommended a comprehensive whole of government (State and Local) review of all interdependent heritage legislation and the development of coordinated heritage reforms to frame a new and better holistic heritage management system for NSW.

Outcome/Action: That the Committee note the update.

5.5 181-183 Beecroft Road, Cheltenham

David White questioned if the Land and Environment Court Class 1 Application appeal against Council for the refusal of the proposed Child Care centre at 181-183 Beecroft Road, Cheltenham had been approved. The Director, Planning and Compliance advised that the Section 34 Conciliation Conference was unsuccessful. In response, the applicant has submitted amended plans to address the outstanding heritage concerns. A Directions Hearing of the court is scheduled for this Friday, 9 July 2021.

The committee requested to be updated on the court case outcome.

Outcome/Action: The Committee note the update. Staff to provide a further update of the court case at the next meeting.

NEXT MEETING

The next meeting of the Heritage Advisory Committee is scheduled to be held **via Zoom** on Tuesday, 3 August 2021 at 6.00pm. Should COVID-19 restrictions permit, a face-to-face meeting may be suggested.

MEETING CLOSED

Meeting closed at 6:56 pm