



MINUTES OF WORKSHOP MEETING

Held at Council Chambers, HORNSBY
on Wednesday 29 July 2026
at 6:30 PM



Hornsby Shire Council – Minutes of Extraordinary Meeting of 29 July 2026

ACKNOWLEDGEMENT OF COUNTRY

Statement by the Chairman:

"Council recognises the Traditional Owners of the lands of Hornsby Shire, the Darug and GuriNgai peoples, and pays respect to their Ancestors and Elders past and present and to their Heritage. We acknowledge and uphold their intrinsic connections and continuing relationships to Country."

PRESENT

Councillors Waddell (Chairman), Ball, Conley, Greenwood, McClelland, McIntosh, McSweeney, Seagrove, Simons and Tilbury.

NATIONAL ANTHEM

OPENING PRAYER

Statement by the Acting General Manager:

"Almighty God, we humbly pray that you will grant your blessings on this meeting tonight. Direct and prosper our deliberations for the advancement of this Shire and the true welfare of its people.

Amen."

ACKNOWLEDGEMENT OF RELIGIOUS DIVERSITY

Statement by the Chairman:

"We recognise our Shire's rich cultural and religious diversity and we acknowledge and pay respect to the beliefs of all members of our community, regardless of creed or faith."

VIDEO AND AUDIO RECORDING OF COUNCIL MEETING

Statement by the Chairman:

"I advise all present that tonight's meeting is being video streamed live via Council's website and also audio recorded for the purposes of providing a record of public comment at the meeting, supporting the democratic process, broadening knowledge and participation in community affairs, and demonstrating Council's commitment to openness and accountability. The audio and video recordings of the non-confidential parts of the meeting will be made available on Council's website once the Minutes have been finalised. All speakers are requested to ensure their comments are relevant to the issue at hand and to refrain from making personal comments or criticisms. No other persons are permitted to record the Meeting, unless specifically authorised by Council to do so."

APOLOGIES / LEAVE OF ABSENCE

Nil

POLITICAL DONATIONS DISCLOSURE

Statement by the Chairman:

“In accordance with Section 10.4 of the Environmental Planning and Assessment Act 1979, any person or organisation who has made a relevant planning application or a submission in respect of a relevant planning application which is on tonight’s agenda, and who has made a reportable political donation or gift to a Councillor or employee of the Council, must make a Political Donations Disclosure Statement.

If a Councillor or employee has received a reportable political donation or gift from a person or organisation who has made a relevant planning application or a submission in respect of a relevant planning application which is on tonight’s agenda, they must declare a non-pecuniary conflict of interests to the meeting, disclose the nature of the interest and manage the conflict of interests in accordance with Council’s Code of Conduct.”

DECLARATIONS OF INTEREST

Councillor Tilbury declared a Less Than Significant Non-Pecuniary Declaration of Interest with regard to Item 1. MM7/26 APPOINTMENT OF CHIEF EXECUTIVE OFFICER (CEO); DELEGATION OF AUTHORITY AND POWER OF ATTORNEY. Refer to that item for details.

PETITIONS

Nil

PRESENTATIONS

Nil

RESCISSION MOTIONS

Nil

MAYORAL MINUTES

NOTE: Confidential Mayoral Minute No. MM7/26 is included in the ‘Confidential Items’ section of these Minutes as Item 1.

ITEMS PASSED BY EXCEPTION

GENERAL BUSINESS

OFFICE OF THE GENERAL MANAGER

Nil

CORPORATE SUPPORT DIVISION

Nil

COMMUNITY AND ENVIRONMENT DIVISION

Nil

PLANNING AND COMPLIANCE DIVISION

Nil

INFRASTRUCTURE AND MAJOR PROJECTS DIVISION

Nil

CONFIDENTIAL ITEMS

RESOLVED ON THE MOTION OF COUNCILLOR WADDELL, seconded by COUNCILLOR MCINTOSH,

THAT Council move into Confidential Session to discuss Item 1. MM7/26 Appointment of Chief Executive Officer (CEO); Delegation of Authority and Power of Attorney

FOR: COUNCILLORS BALL, CONLEY, GREENWOOD, MCCLELLAND, MCINTOSH, MCSWEENEY, SEAGLOVE, SIMONS, TILBURY AND WADDELL

AGAINST: NIL

1 MM7/26 Appointment of Chief Executive Officer (CEO); Delegation of Authority and Power of Attorney

This report was dealt with in confidential session, under Section 10A (2) (a) of the Local Government Act, 1993. This report contains personnel matters concerning particular individuals (other than councillors)..

(F2026/00168)

Note: COUNCILLOR TILBURY declared a Less Than Significant Non-Pecuniary interest in this item under Clause 5.11 of Council's Code of Conduct (see Declarations of Interest in these Minutes). The nature of interest was stated by COUNCILLOR TILBURY on the Declaration of Interest form as "One of the candidates (Glen Magus) has been known to me for fourteen years – my time serving on Council." The explanation of why the interest does not require further action in the circumstances was "I do not have a personal relationship with Mr Magus, and my professional relationship with him will not prevent me from considering the item in an objective way."

RESOLVED ON THE MOTION OF COUNCILLOR WADDELL, seconded by COUNCILLOR MCCLELLAND,

THAT:

1. The Report on the outcome of interviews for appointment to the position of Chief Executive Officer (General Manager) for Hornsby Shire Council be received and noted.
2. Council note that for the avoidance of doubt, Chief Executive Officer means General Manager for the purposes of the Local Government Act 1993 (NSW) and all other legislation administered by or concerning Council.

3. The preferred candidate selected through the recruitment process as outlined in the Confidential Selection Panel report (Attachment 2. distributed separately), That the first preferred candidate, as indicated in Attachment 2 of Confidential Mayoral Minute MM7/26, and who was recommended following the CEO Recruitment Panel's final deliberations held after receiving the full Council's feedback on the final presentations and interviews conducted on Wednesday 15 July 2026, be offered the position of Chief Executive Officer (General Manager) of Hornsby Shire Council and the Mayor be authorised to negotiate and finalise this appointment based on the following terms and conditions:
 - a) A five (5) year performance-based contract in accordance with the standard contract of employment for General Managers in NSW;
 - b) A total remuneration package of up to \$459,000 being the value of the primary components of remuneration offered, including base salary and superannuation.
4. No public announcement of the name of the successful candidate be made until such time as the Mayor has obtained a written acceptance of the offer from the preferred candidate and provided a Media Release to the public.
5. Council maintain the confidentiality of the documents and considerations in respect of the Chief Executive Officer (General Manager) recruitment process.
6. An updated Position Description is attached to the Chief Executive Officer's Contract and included as Attachment 1 to Confidential Mayoral Minute No. MM7/26.
7. Council's seal be affixed to the contract.
8. On the day immediately preceding the commencement of the new Chief Executive Officer the Power of Attorney currently granted to Glen Magus as Acting General Manager be revoked.
9. The following Power of Attorney be granted to the preferred applicant detailed in Attachment 2. of Confidential Mayoral Minute No. MM7/26 for a period of five (5) years from their commencement date:

Power of Attorney

1. The Council appoints the preferred applicant detailed in Attachment 2. of Confidential Mayoral Minute No. MM7/26, to be its Attorney. Council's Attorney may exercise authority conferred on him by Part 2 of the Powers of Attorney Act 2003 to do so on Council's behalf anything Council may lawfully authorise an Attorney to do. Council's Attorney's authority is subject to any additional powers and restrictions specified in Part 2 of this document.
2. This Power of Attorney operates for Five (5) years from their commencement date:

Part 2 – Additional Powers and Restrictions

This Power of Attorney is subject to the following conditions and limitations:

- This Power of Attorney authorises the Attorney to execute documents, dealings and instruments relating to the matter detailed in the Schedule and for the purpose of

giving effect to resolutions of the Council where resolutions are required relating to the matters, including those detailed in the Schedule:

SCHEDULE

1. The creation (whether by acquisition or other means), disposal or extinguishment of an interest in land.
2. The creation, disposal, variation or extinguishment of a right, obligation, easement or other interest in land.
3. Contracts, and all other necessary documents, for the purchase and sale of land.
4. Licences and leases.
5. Contracts for works, services and supply of goods.
10. The Common Seal of Council be affixed to the Power of Attorney document.
11. The following delegation of Authority be granted to the preferred applicant for a period of five (5) years from their commencement date.

Delegation of Authority

Pursuant to the powers of delegation conferred on Council by Sections 377 and 381 of the Local Government Act 1993, **HORNSBY SHIRE COUNCIL** delegates to the preferred applicant detailed in Attachment 2. of Confidential Mayoral Minute No. MM7/26 the power to exercise all the functions, powers, duties and authorities conferred upon Council pursuant to:

1. The Local Government Act 1993.
2. The Environmental Planning and Assessment Act 1979 (NSW).
3. All other Acts whatsoever under which Council has functions, powers, duties and authorities.
4. All regulations, by-laws, rules and the like made by or under any of the Acts referred to in 1, 2 or 3 above.

Subject to any resolution made from time to time by the said Council and provided always that such delegation of powers shall not and shall not be deemed to extend to:

1. Any of the matters expressly reserved to the Council in Section 377 of the Local Government Act 1993 (NSW).
2. The alteration of the meeting cycle of Council.
3. The overview and direction of business activities.
4. The role of the Mayor as provided for in and determined under Section 226 of the Local Government Act 1993 (NSW)
5. Major unique items where no policy, practice or code of the Council exists;
6. Adoption of Local Environmental Plans, Development Control Plans and Section 7.11 and 7.12 Contribution Plans pursuant to the Environmental Planning and Assessment

Act 1979 (NSW).

7. Adoption of Council policies and codes.
8. Items in respect of which the Mayor or a Councillor has specifically requested the Chief Executive Officer to place before Council for determination by Council.

Subject to the provisions of the Local Government Act 1993 (NSW) and the other Acts referred to above the functions, powers, duties and authorities hereby delegated by Council to the Chief Executive Officer pursuant to this resolution be unlimited as to the period during which they may be exercised.

FOR: COUNCILLORS BALL, CONLEY, GREENWOOD, MCCLELLAND, MCINTOSH, MCSWEENEY, SEAGLOVE, SIMONS AND WADDELL

AGAINST: COUNCILLOR TILBURY

RESOLVED ON THE MOTION OF COUNCILLOR WADDELL, seconded by COUNCILLOR MCINTOSH,

THAT Council move out of Confidential Session.

FOR: COUNCILLORS BALL, CONLEY, GREENWOOD, MCCLELLAND, MCINTOSH, MCSWEENEY, SEAGLOVE, SIMONS, TILBURY AND WADDELL

AGAINST: NIL

QUESTIONS WITH NOTICE

Nil

NOTICES OF MOTION

Nil

MATTERS OF URGENCY

Nil

THE MEETING concluded at 6.58pm.

These Minutes were confirmed at the meeting held on Wednesday 12 August 2026, at which meeting the signature hereunder was subscribed.

CONFIRMED

CHAIRMAN

Hornsby Shire Council – Minutes of Extraordinary Meeting of 29 July 2026

GENERAL MANAGER

CHAIRMAN