



# ATTACHMENTS

## GENERAL MEETING

Wednesday 14 April 2021  
at 6:30PM



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**ATTACHMENT/S**

**REPORT NO. GM16/21**

**ITEM 1**

- 1. DRAFT 2021-2022 DELIVERY PROGRAM INCLUDING  
THE OPERATIONAL PLAN 2021/22**
- 2. DRAFT FEES AND CHARGES 2021/22**



# ATTACHMENT 1 - ITEM 1



Council recognises the Traditional Owners of the lands of Hornsby Shire, the Darug and Guringai peoples, and pays respect to their Ancestors and Elders past and present and to their Heritage. We acknowledge and uphold their intrinsic connections and continuing relationships to Country.

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Office hours: **9am–1pm Monday to Friday**  
(excluding public holidays)

**Duty officer**

A duty officer is available **8.30am–1pm** on weekdays to provide general town planning and engineering advice.

Our duty officer is located at Hornsby Shire Council Chambers.

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## ATTACHMENT 1 - ITEM 1





## Mayor's message



This is always a very exciting time of year. There is a reason so much attention is paid to the budgets of both the state and federal governments when they are released. It's not just because those budgets set the agenda for the coming 12 months and tell everybody who is going to receive what. Far more than that, they reveal who each government is and what their priorities are. The equivalent for local government is this document, the annual Delivery Program and Operational Plan. Within these pages you will see what Hornsby Shire Council values and where it believes the money it holds – money that does not belong to us but has been entrusted to our care by the community – should best be spent.

I've been looking through the many projects and programs that will be delivered throughout the 2021/22 financial year and have decided my favourites are those that involve cooperation with others. A fact of life is that local governments often do not have the resources to do everything we would like to for the people we serve. That's when we need the help of others and we are always delighted to receive it. A great example is the new boat ramp that is being constructed at Wisemans Ferry, along with a range of other improvements that are being undertaken on Council land at the site. It would not have been possible this year without generous contributions from both The Hills Shire Council and the NSW Government. Other examples include the ongoing project to plant trees throughout Hornsby Shire, to both maintain and enhance the significant tree canopy that has given us the title of the Bushland Shire. Almost 30,000 trees have been planted in this term of Council alone and that could not possibly have been achieved without the selfless support of the 2,200 community volunteers who have helped us plant them.

The same goes for all the people who have taken part in the various consultation projects that have been undertaken over recent months. There have been a lot of them and there was some concern that people would become overwhelmed and stop participating. That has not happened. Community members have remained deeply engaged, telling us exactly what they want and how they would like it to be delivered. You will find the results of those wishes within these pages. I hope it is to your liking.

Philip Ruddock AO  
MAYOR

# Introduction



This is my second favourite time of the year, when Hornsby Shire Council releases our Delivery Program and Operational Plan for the coming 12 months. This is our chance to set the year's agenda, and to let you know what Council's priorities for the community are. This time around it is particularly exciting as there is something for literally everybody in the various projects that are going to be carried out.

Key Initiatives planned for 2021/22 include:

- Progressing Hornsby Park and Westleigh Park
- Completing the refurbishment of Hornsby Library, making it bigger and better than ever
- A new roof for Galston Aquatic and Leisure Centre
- Construction of a new boat ramp at Wisemans Ferry, with help from The Hills Shire Council and NSW Government
- An investigation into options for electric vehicle charging stations on public land
- The installation of a range of energy efficient measures such as LED lighting and the investigation of solar panels
- Completion of the Hornsby Town Centre Review
- Confirmation of a vision for rural lands, with the exhibition and adoption of the Rural Lands Study
- Establishment of an Audit Risk and Improvement Committee
- Development of a digital strategy, outlining how Council will use technology to transform the digital customer experience.

Capital works which are detailed in the Operational Plan 2021/22 total \$56.36 million, of which \$22.8 million is funded by grants and \$16.1 million is funded by section 7.11 / section 7.12 development contributions. The capital projects proposed for 2021/22 include:

- \$21 million on progressing the Hornsby Park and Westleigh Park major projects
- \$2 million to embellish existing community centres
- Various drainage improvements worth more than \$1 million
- Local footpath improvements worth almost \$1 million
- Local road improvements worth more than \$3 million
- \$8.2 million to improve various parks and sporting facilities including Warrina Street Oval, Berowra; Brickpit Park, Thornleigh; Hunt Reserve, Mount Colah; Erlestoke Park, Castle Hill; Ruddock Park, Westleigh; Lisgar Gardens, Hornsby; Pennant Hills Park and Mark Taylor Oval, Waitara
- Over \$1.9 million on bushland recreational improvements, including walking track upgrades to the Great North Walk and links in the Berowra to Cowan area, and Stages 2 and 3 of Hornsby Heritage steps trail and restoration
- Over \$1 million on Catchment Remediation Rate projects including installation of gross pollutant traps, biofiltration basins and stormwater harvesting at Ron Payne Park, and Edward Bennett Park.

Of course, these are just some of the projects that are going to be carried out, along with all of the other services and facilities that Council offers to the community all year round. I strongly urge you to take a look through these pages to see just how much your Council is doing for you.

Meanwhile, I mentioned this is my second favourite time of year. Would you like to know when my favourite is? At the end of the financial year when we put together the reports outlining everything we've achieved for our community, ticking off items from the Delivery Program and Operational Plan.

Steven Head  
GENERAL MANAGER





## Our Shire – Our Community

### WHO WE ARE



MEDIAN AGE  
**40**



FEMALES  
**51%**



MALES  
**49%**



COMPLETED YEAR  
12 SCHOOLING  
**69%**



UNIVERSITY  
QUALIFICATION  
**38%**



TRADE  
QUALIFICATION  
**13%**



PARTICIPATION RATE  
(POPULATION IN  
LABOUR FORCE)  
**65%**



UNEMPLOYMENT  
RATE (SEPTEMBER 2020)  
**5.6%**

### HOW WE LIVE



LONE PERSON  
HOUSEHOLDS  
**17%**



HOUSEHOLDS  
WITH CHILDREN  
**54%**



OLDER COUPLES  
WITHOUT CHILDREN  
**11%**



HOUSEHOLDS  
WITH 2 OR MORE  
MOTOR VEHICLES  
**55%**



LIVE IN A  
SEPARATE HOUSE  
**72%**



LIVE IN MEDIUM  
DENSITY DWELLING  
**12%**



LIVE IN HIGH DENSITY  
DWELLING  
**15%**

### WHERE WE COME FROM



BORN OVERSEAS  
**37%**



TOP 5 BIRTHPLACES

1. **China 6.1%**
2. **UK 4.9%**
3. **India 3.8%**
4. **South Korea 1.9%**
5. **Hong Kong 1.6%**



SPEAK LANGUAGE  
OTHER THAN ENGLISH  
**31%**



SPEAK ENGLISH ONLY  
OR SPEAK IT WELL  
**92%**



ABS 2016

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HORNSBY SHIRE COUNCIL







## Elected Council



The elected Council for Hornsby Shire is made up of 10 local residents:



A popularly elected mayor and nine elected councillors

Hornsby Shire Council has three wards that divide the geographic area

**ABC**

Three councillors represent each ward



Four-year elected council terms

**1234**

Elections were last held in September 2017



Elections are next scheduled to be held on 4 September 2021



**ATTACHMENT 1 - ITEM 1**

# Elected Council



## ATTACHMENT 1 - ITEM 1

### MAYOR



**The Honourable Philip Ruddock AO**

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E pruddock@hornsby.nsw.gov.au

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### C WARD



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### VISION

Hornsby Shire Councillors were elected in September 2017.

In February 2018, Councillors developed a Vision for their term of office which consists of a Value statement, an Action statement and acknowledgment of external impacts:

#### Value statement

Our Bushland Shire is a place for people. It has impressive places and wonderful environments and offers a great lifestyle for all members of our community.

#### Action statement

We are committed to collaboratively implementing infrastructure, sustainability, liveability, productivity and affordability initiatives to ensure our Bushland Shire thrives now and into the future.

#### External impacts

Our Bushland Shire is shaped by our natural environment, population growth, housing and employment opportunities.



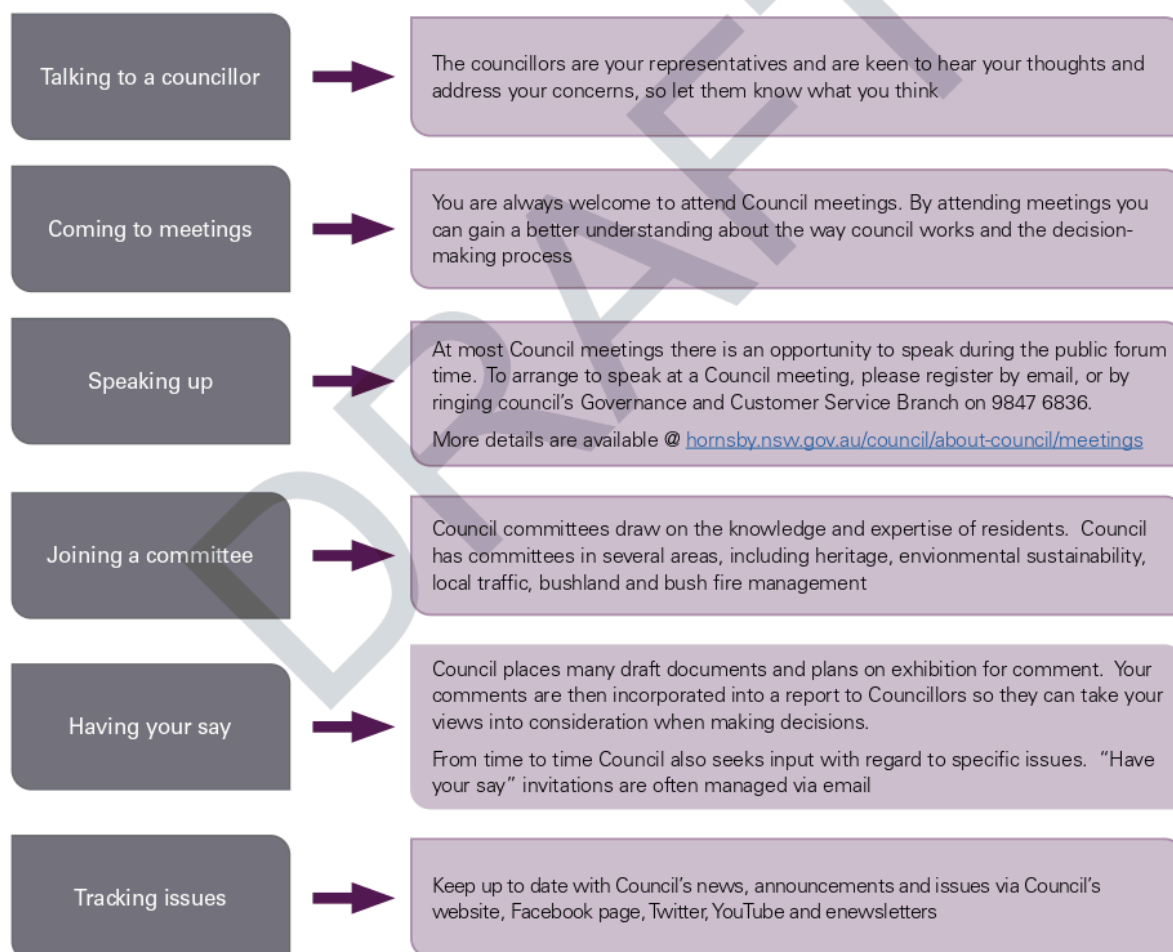
## Having your say

### Community consultation

In developing this Delivery Program and Operational Plan, Council has considered the priorities and expected levels of service that were expressed by the community during our engagement processes in the development of **Your Vision | Your Future 2028**.

### How we involve you with our decisions and service delivery

As a council, we work at the level of government closest to the people, where it is easy for residents to become involved in our activities and decisions. You can become involved by:



# Delivering Services



Hornsby Shire Council is responsible for service delivery for the Hornsby Shire Local Government Area. During 2021/22 Council will focus on delivering high quality services for residents and the community with a budget of \$137 million, plus delivering new infrastructure and improving and maintaining the Shire's existing assets with a budget of \$55 million.

Administration of service delivery is led by the General Manager, with four Directors supporting delivery through 19 Branch Managers.

Steven Head GENERAL MANAGER	Office of the General Manager Strategy and Place Risk and Audit	As chief executive officer, the General Manager implements the decisions of Council's elected representatives. He is also responsible for the day-to-day management of Council as a corporate organisation and provides the most direct link between the councillors and staff.
Glen Magus CORPORATE SUPPORT	Financial Services Governance and Customer Service Transformation and Technology Land and Property Service People and Culture	Provides management support to Councillors and Council staff.
Steve Fedorow COMMUNITY AND ENVIRONMENT	Parks, Trees and Recreation Natural Resources Library and Community Services Waste Management	Manages the Shire's natural resources, responsible for the design, construction and maintenance of the Shire's open space network, provides a wide range of community services including waste and recycling services, community development and community centre management, and running our library network.
James Farrington PLANNING AND COMPLIANCE	Strategic Land Use Planning Development Assessments Regulatory Services	Seeks to strike a sustainable balance between meeting the needs of Hornsby Shire's growing population and protecting our natural environment.
Bob Stephens INFRASTRUCTURE AND MAJOR PROJECTS	Asset Operations and Maintenance Design and Construction Major Projects Aquatics and Brickpit	Responsible for aquatic and indoor recreation facilities, our extensive local road system, and all of our buildings and foreshore facilities. We also manage the flow of traffic and safety on our local non-state controlled roads.

## Our workforce

Council is a major employer in the area with a full time establishment of 447 employees (permanent/temporary/full time and part time). Including casual roles, Council employs 667 staff. The workforce gender balance is 51 per cent female and 49 per cent male. Forty-nine per cent of staff live in the Hornsby Shire, with 13 per cent living in Hornsby and 26 per cent living in the Central Coast Council area. (As at 30 June 2020)

### Values

In 2012, Council established a set of four brand values to guide the way we work. Our values underpin all that we do; they provide us with a shared vision of who we are and what we stand for as an organisation.

#### Service.

We provide a helpful and efficient service.  
We are local and know the neighbourhood.

#### Respect.

We listen and encourage open and transparent communication.  
We are respectful of all views.

#### Trust.

We are fair and reasonable.  
We are mindful of the best interests of all stakeholders in the decisions we make.

#### Innovation.

We are resourceful and incorporate sustainable work practices.  
We seek to be innovative and to do things better across all facets of our operations.

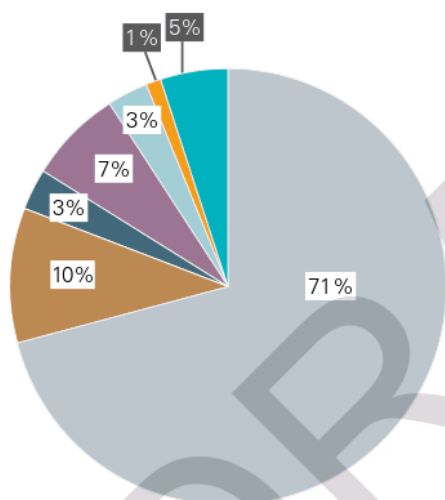




## Budget overview

Council's budget for 2021/22 has been prepared after taking into account community demands for services, obligations to present and future generations, statutory income constraints and expenditure commitments.

With Hornsby Shire's high expectation of the many different services to be provided, Council's income is not able to realise all services and expectations. The budget therefore represents Council's best efforts to meet community priorities after recognising these constraints.

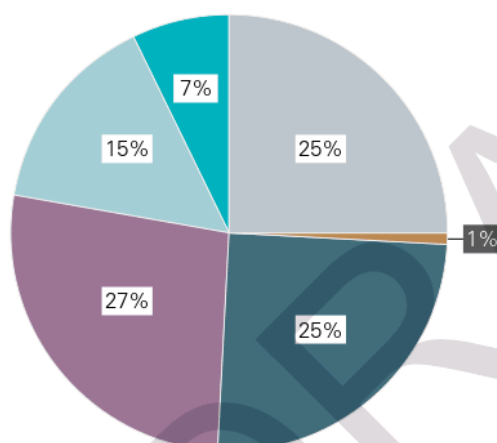


### 2021/22 Budget Summary

Source of funds	%	2021/22 \$
Rates and charges <sup>1</sup>	71	101,588,481
Fees and charges <sup>2</sup>	10	14,361,731
Interest <sup>3</sup>	3	3,992,059
Grants and Contributions – operating purposes <sup>4</sup>	7	10,571,110
Grants and Contributions – capital purposes <sup>5</sup>	3	5,282,264
Asset sales <sup>6</sup>	1	1,000,000
Other <sup>7</sup>	5	6,505,174
<b>Total Income<sup>8</sup></b>	<b>100</b>	<b>143,300,819</b>

- 1 **Rates and Charges** includes all ordinary rates, the Catchments Remediation Rate and garbage charges
- 2 **Fees and Charges** includes fees from Development Applications and revenue earned from aquatic centres, commercial waste services, park and oval hire and property rentals
- 3 **Interest** – Investment income received from Council's investment portfolio, overdue rates and annual charges interest
- 4 **Grants and Contributions – operating purposes** includes development contributions, the Federal Government's Financial Assistance Grant and numerous smaller amounts from governments for services including bushfire mitigation, various community services, libraries, roads, various environmental grants and pensioner rate subsidy
- 5 **Grants and Contributions – capital purposes** includes new facilities and upgrades to footpaths, local roads, leisure and foreshore facilities, parks, playgrounds, sportsgrounds, stormwater drainage and Council buildings
- 6 **Asset Sales** – proceeds from the sale of property, plant or equipment
- 7 **Other** includes many revenue sources such as fines, recycling income, private vehicle use fees and income from road closures
- 8 **Based on Council's draft budget for 2021/22 as at March 2021**

# Budget overview



## 2020/21 Budget Summary

Use of funds	%	2021/22 \$
Employee costs <sup>1</sup>	25	52,469,108
Borrowing repayments <sup>2</sup>	1	266,040
Materials and contracts <sup>3</sup>	25	50,966,255
Capital expenditure <sup>4</sup>	27	56,362,171
Restricted assets <sup>5</sup>	15	(32,196,092)
Other <sup>6</sup>	7	14,041,793
<b>Total Expenses<sup>7</sup></b>	<b>100</b>	<b>141,909,275</b>

**Net Budget Surplus <sup>7</sup>** 1,391,545

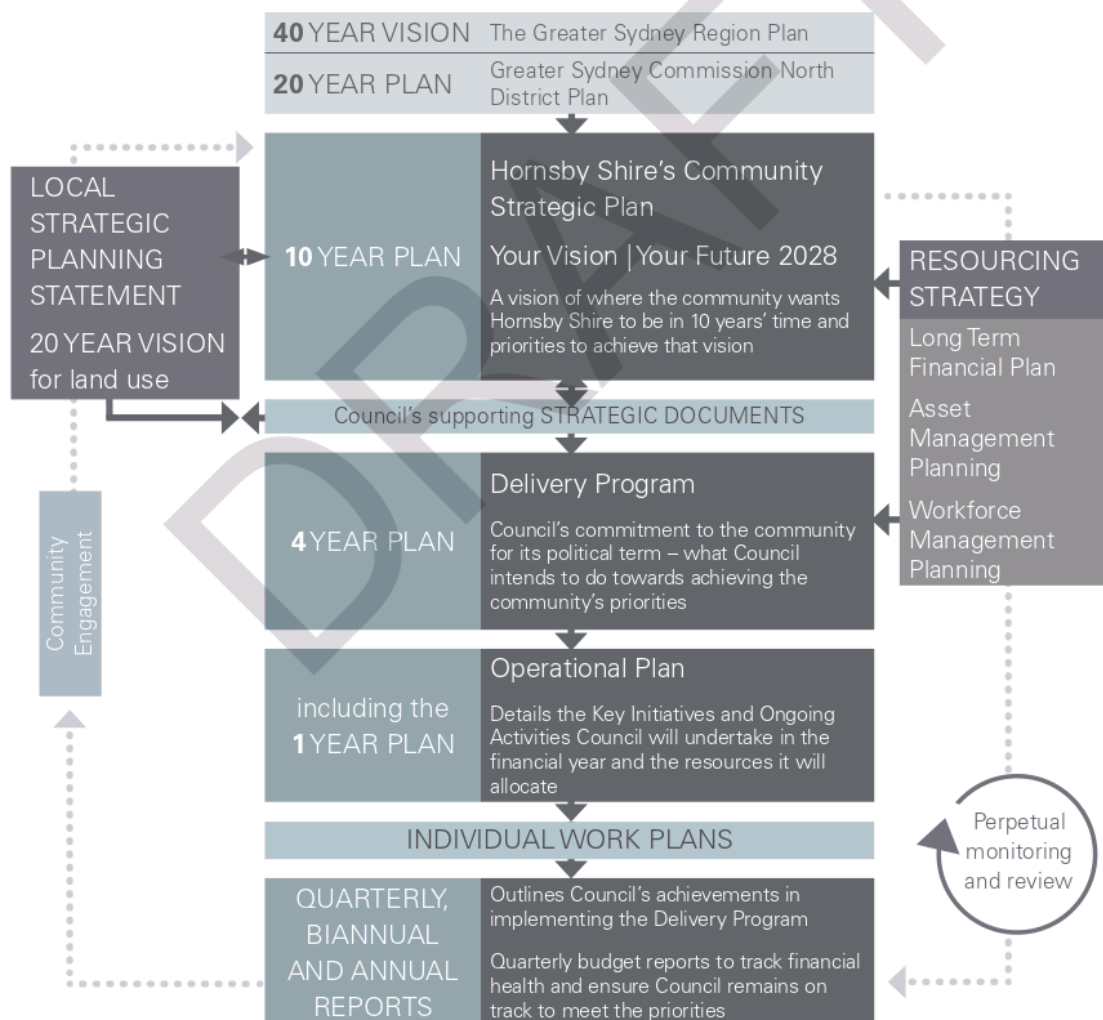
- 1 **Employee Costs** includes salaries and wages, leave entitlements, travel expenses, superannuation, workers compensation insurance, fringe benefits tax and training
- 2 **Borrowing Repayments** includes principal and interest repayments required from external loan borrowing
- 3 **Materials and Contracts** includes all costs, other than employee costs, associated with the maintenance of parks, roads, buildings, aquatic centres, drainage and the cost of waste services. Also included are environmental protection and plant operating expenditure
- 4 **Capital Expenditure** includes new facilities and upgrades to footpaths, local roads, leisure and foreshore facilities, parks, playgrounds, sportsgrounds, stormwater drainage, Council buildings and fleet
- 5 **Restricted Assets** is the transfer of funds to reserve accounts to be used in future years
- 6 **Other** reflects Council's diverse operations and includes such items as statutory levies, street lighting, office equipment, legals, insurance, advertising and utility costs
- 7 **Based on Council's draft budget for 2021/22 as at March 2021**



## The framework

Under the Integrated Planning and Reporting framework, all councils are required to deliver a suite of strategic documents supporting a holistic approach to planning for the future.

Council's supporting strategic documents are developed with input from the community, are endorsed by elected members and provide an important link between the Delivery Program and achievement of the outcomes in the Community Strategic Plan. (See p14 for further information on our supporting strategic documents.)



# Strategic documents

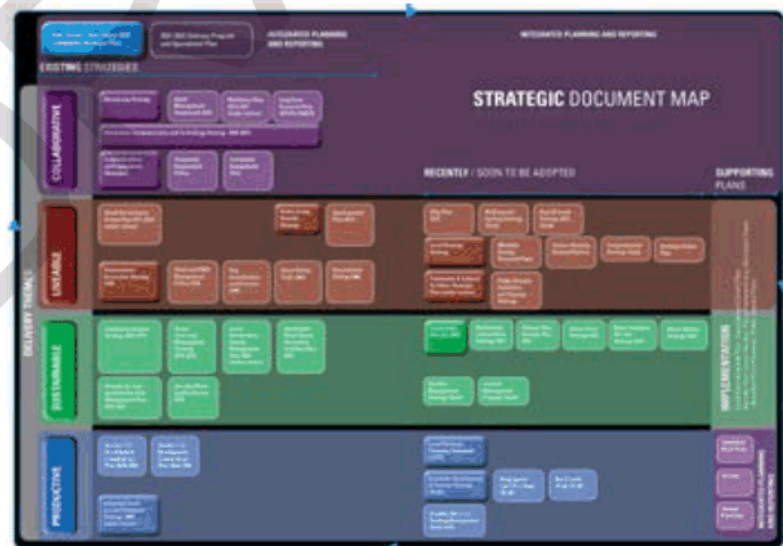


## Our supporting strategic documents by Theme

Strategic documents define Council's role and policy position in relation to specific issues and recommend the best path forward. Developed with input from the community and endorsed by Councillors, they contain recommended actions which are then prioritised and implemented as funding becomes available.

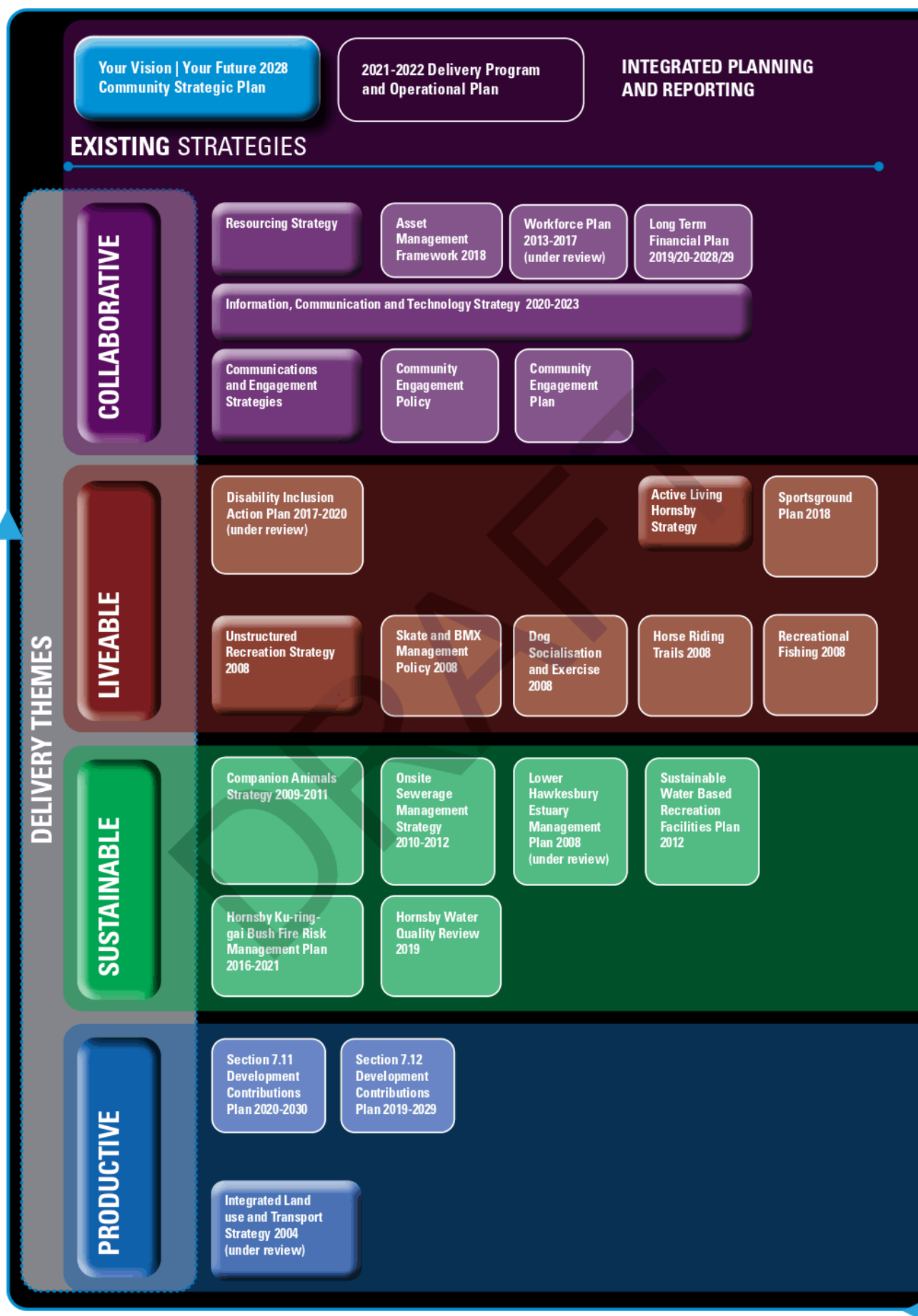
Set out on the next spread is a Strategic Document Map showing Council's strategic documents split across the four themes of **Liveable, Sustainable, Productive, Collaborative**. While the documents may drive outcomes across all four themes, organising them in this way creates a clear alignment with the adopted structure in **Your Vision | Your Future 2028** at the highest level.

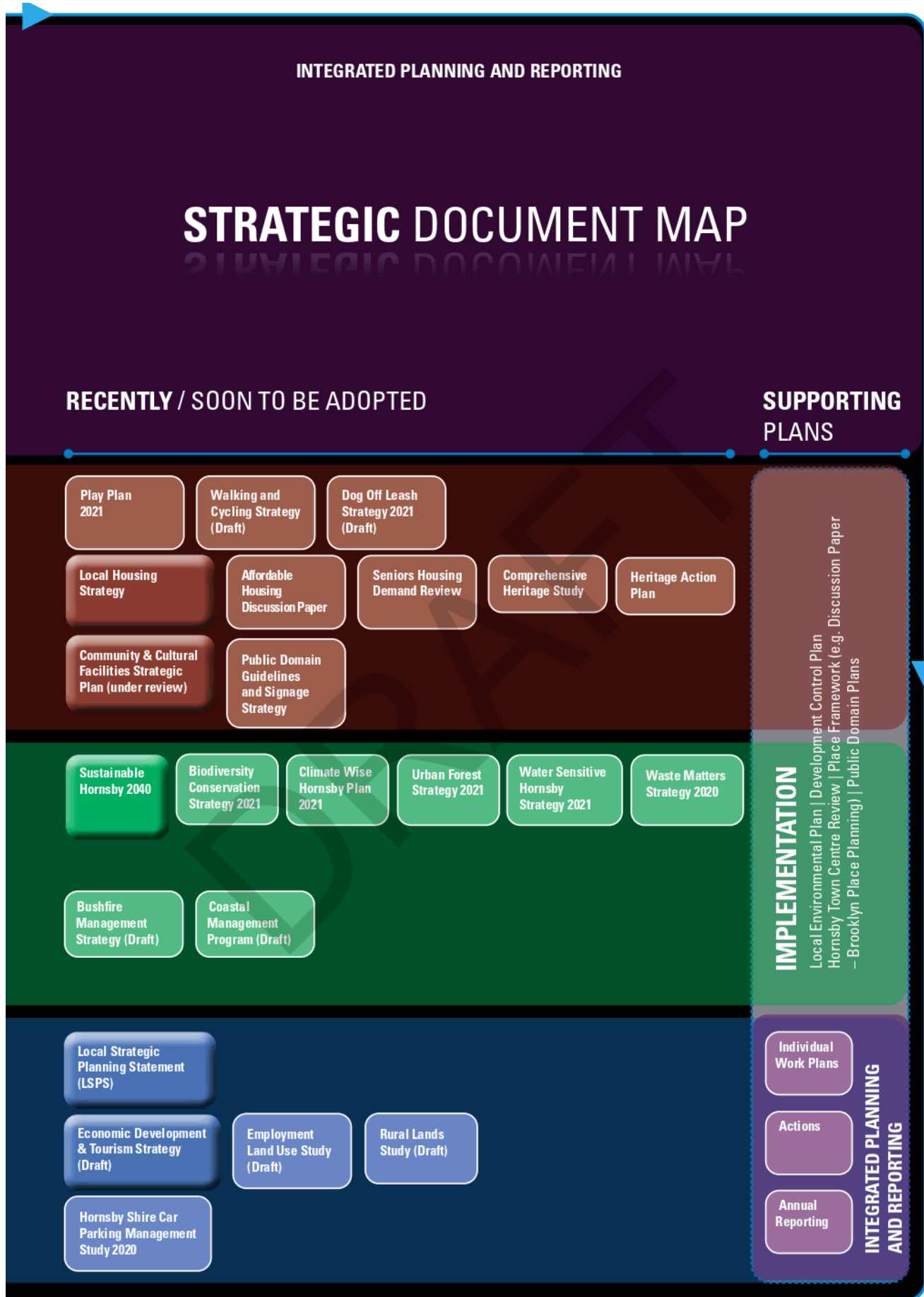
Many of our strategic documents are currently being developed and/or reviewed. These will take on a strong focus in our future Delivery Programs and Operational Plans.





## ATTACHMENT 1 - ITEM 1





# ATTACHMENT 1 - ITEM 1



## The Delivery Program including the Operational Plan

The Delivery Program including the Operational Plan is Council's response to **Your Vision | Your Future 2028**, the Community Strategic Plan for Hornsby Shire, and is Council's commitment to the community for the remainder of its political term, rolling into the next Council term. It is Council's job to make sure we bring our community closer to their vision over the next 10 or so years.

**Your Vision | Your Future 2028** outlines the community's long-term aspirations – our aim is to create positive change which delivers on these aspirations.

While alone we cannot achieve all that our Shire is aiming for, we need to ensure that we take the right role on priority issues, and partner with others when it is in our community's best interests.

The Delivery Program including the Operational Plan is where Council outlines what it intends to do towards achieving the community vision and what its priorities will be – the point at which the Strategic Goals, Community Outcomes and Focus Areas in the Community Strategic Plan are translated into Service delivery and Key Initiatives.

This document is structured to parallel the Community Strategic Plan under the four Themes which have been closely aligned with the Greater Sydney Commission's North District Plan (March 2018):

- LIVEABLE
- SUSTAINABLE
- PRODUCTIVE
- COLLABORATIVE.

The Service Areas Council will focus on are grouped under their matching Theme and aligned to Focus Areas encompassing the Ten Directions of the Greater Sydney Commission's North District Plan. For each Service there is outlined:

- Responsibility for delivering the Service
- Supporting Focus Areas
- A Service Profile
- Service Delivery Indicators (to measure performance of the Service)
- Key Initiatives being undertaken in 2021/22 and 2022/23
- Ongoing Activities performed by the Service
- Performance Measures (to measure performance of the Key Initiatives and Ongoing Activities)
- Income and Expense for the Service.

The document also contains Council's budget and other financial details including Council's resourcing information, information on rating and domestic waste management relating to 2021/22. Capital works are at the back of the document commencing p130. The Fees and Charges are also part of the Operational Plan (separate document).

The draft 2021-2022 Delivery Program including the Operational Plan 2021/22 was placed on public exhibition between 15 April and 17 May 2021.

# Your Vision | Your Future 2028

## Community Strategic Plan hierarchy



# ATTACHMENT 1 - ITEM 1

Liveable

Sustainable

Outcomes

1.1 Infrastructure meets the needs of the population

1.2 People have good opportunities to participate in community life

1.3 The area feels safe

2.1 The local surroundings are protected and enhanced

2.2 People in Hornsby Shire support recycling and sustainability initiatives

2.3 The Shire is resilient and able to respond to climate change events and stresses

Focus Areas

FA1 Celebrating diversity and working together

FA2 Identifying, protecting, creating and providing access to places and spaces for people

FA3 Giving people housing choices

FA4 Community wellbeing and neighbourhood amenity

FA5 Advocating with the NSW Government for the infrastructure needs of the local area

FA6 Valuing green spaces and landscape

FA7 Using resources wisely

FA8 Adapting to a changing environment

FA9 Living with bushfire risk

FA10 Advocating with the NSW Government for the infrastructure needs of the local area

Productive

Collaborative

Outcomes

3.1 The prosperity of the Shire increases

3.2 The commercial centres in the Shire are revitalised

3.3 The road / path network provides for efficient vehicle and pedestrian flows

4.1 The community is encouraged to participate in Council's decision making

4.2 Information about Council and its decisions is clear and accessible

4.3 Council plans well to secure the community's long term future

Focus Areas

FA11 A stronger economy

FA12 Infrastructure supporting new developments

FA13 A well connected shire

FA14 Advocating with the NSW Government for the infrastructure needs of the local area

FA15 Planning well and leading with good governance

FA16 Being accountable to the community

FA17 Finding innovative and effective ways to consult with the community

FA18 Sharing information quickly and clearly

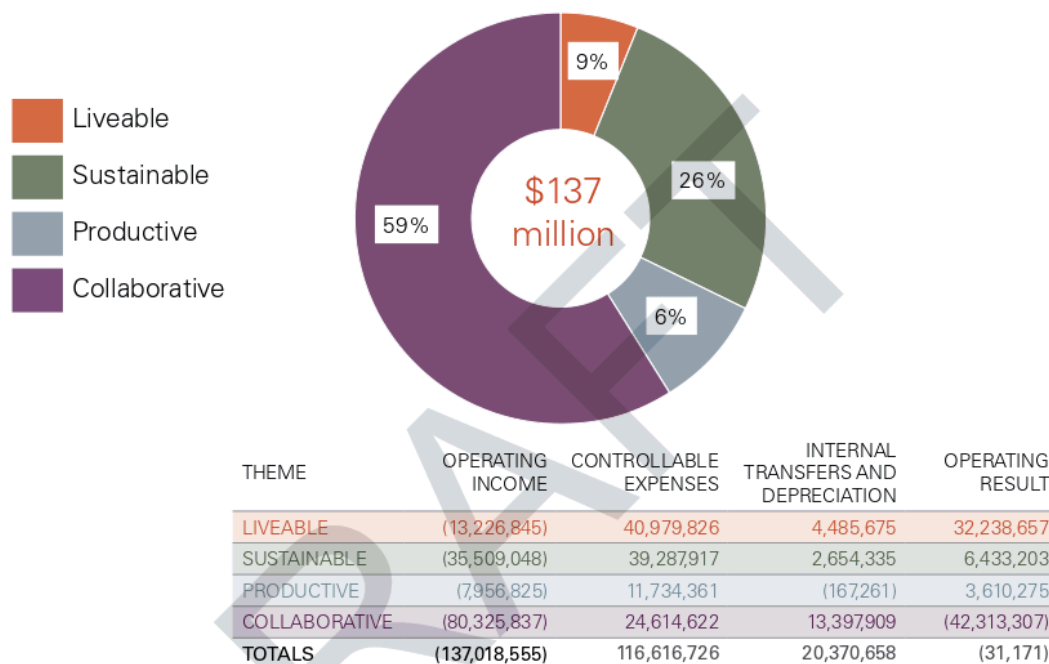
FA19 Providing a helpful and efficient service

FA20 Delivering the values of Service. Trust. Respect. Innovation.



## Highlights for 2021/22

### Expenditure by Community Strategic Plan Theme



We will spend  
**\$137 million**  
on services for  
the community

We will spend  
**\$55.3 million**  
on capital works

We manage  
**\$1.6 billion**  
worth of  
assets

Forecast of  
**\$1.4 million**  
surplus

We will deliver  
**186**  
Key Initiatives

We will deliver  
**231**  
Ongoing  
Activities

We will deliver  
**95 +**  
Capital projects



# liveable



(Strategic goal) Residents of Hornsby Shire have a sense of living in a community

(Headline Indicator) % of residents who rate their quality of life as very good to excellent = Benchmark 81%

Supporting all of our community to succeed and live well.  
We are the advocates of our community and culture.



## Liveable

### Outcome 1.1 Infrastructure meets the needs of the population

#### Services

#### Focus Areas

1E	Manage and coordinate design and construction of civil works	FA2	FA5	
1F	Assess applications for building development, subdivision and land use proposals	FA3	FA5	
1H	Manage parks and sporting facilities, plan future improvements, and identify areas for future green space or open space acquisition and protection	FA2	FA4	FA5
1J	Deliver projects that involve significant landscape/urban design and civil design components	FA2	FA4	FA5

### Outcome 1.2 People have good opportunities to participate in community life

#### Services

#### Focus Areas

1B	Provide comprehensive community support and cultural programs	FA1	FA2	FA4
1C	Manage and administer the provision of community and cultural facilities to promote the physical, cultural and emotional wellbeing of our community	FA2		
1D	Provide diverse and interesting events for our community to participate in and enjoy	FA1	FA4	
1G	Provide library and information services to meet the educational, cultural and recreational needs of the community	FA1	FA2	
1i	Manage aquatic and leisure centres (Business Activity)	FA2	FA4	

### Outcome 1.3 The area feels safe

#### Services

#### Focus Areas

1A	Provide a management and maintenance service for Council's assets	FA2	FA5
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## Outcome 1.3 – The area feels safe

# 1A. Provide a management and maintenance service for Council's assets

FA2 IDENTIFYING, PROTECTING, CREATING AND PROVIDING PLACES AND SPACES FOR PEOPLE

FA5 ADVOCATING WITH THE NSW GOVERNMENT FOR THE INFRASTRUCTURE NEEDS OF THE LOCAL AREA

**BUSINESS UNIT:** Asset Operations and Maintenance Branch

RESPONSIBILITY:  
Manager, Asset Operations and Maintenance Branch

## SERVICE PROFILE

- providing the functions of Local Emergency Management Officer and Joint Chair of the Hornsby Kuring-gai Local Emergency Management Committee as required by legislation under the State Emergency and Rescue Management Act
- developing Council's preparedness for disaster through Emergency Management Plan
- managing Council's Public Buildings, Aquatic Centres, Roads, Stormwater Drainage, Foreshore Facilities including the provision of annual maintenance programs, annual capital renewal programs, and reactive maintenance works
- managing and operating an out of hours emergency service for Council's road assets and buildings
- managing graffiti on public property throughout the Shire
- managing and operating Council's heavy plant / truck fleet
- managing and operating Council's Wellum Bulla Materials Handling Facility
- managing and operating Works Depots at Thornleigh and Galston
- managing former landfills at Wisemans Ferry, Arcadia and Thornleigh in accordance with EPA approved closure plans

## SERVICE DELIVERY INDICATORS

		Baseline 2016/17
1A.D1	Number of incidents and annual expenditure on graffiti (Council's assets)	344 incidents \$23,880 exp
1A.D2	Number of incidents and annual expenditure on vandalism (Council's assets)	23 incidents \$21,637 exp

1A.

## KEY INITIATIVES

2021/22 2022/23

Source / contributing document/s

Source  
code/s

1A.3	Update Hornsby Shire Council's Emergency Management Plan	√	√	Resilient Sydney Strategy	Action 24
1A.8	Finalise Hornsby Flood Plain Risk Management Plan	√		Local Strategic Planning Statement	SA.23

## ONGOING ACTIVITIES

## ONGOING ACTIVITIES

1A.A1	Manage vandalism and graffiti on Council's public property			1A.A2	Provide out of hours emergency response for Council's road assets and buildings
1A.A3	Formulate rolling four-year local roads and footpath improvement programs			1A.A4	Formulate stormwater drainage improvement programs
1A.A5	Formulate and complete pavement upgrade programs			1A.A6	Provide a capital renewal and maintenance service for Council's buildings as per approved program
1A.A7	Provide a capital renewal and maintenance service to Council's aquatic centres as per approved program			1A.A8	Formulate and complete foreshore improvement programs

## PERFORMANCE MEASURES

Annual  
forecast  
Frequency  
of  
reporting

## PERFORMANCE MEASURES

Annual  
forecast  
Frequency  
of  
reporting

1A.A2	Number of complaints about Council's out of hours emergency response service	2	Annual	1A.A3a	Number of complaints per 100km of unsealed roads	35	Annual
1A.A3b	Number of km of existing footpath reconstructed per year	3	Annual	1A.A3c	Number of successful insurance claims on footpaths per 100km	1	Annual
1A.A3d	Average response time for essential footpath maintenance work	5 days	Annual	1A.A3e	Maximum response time for essential footpath maintenance work	15 days	Annual
1A.A3f	Reported trip and fall incidents on footpaths (<10 per 100km)	10	Annual	1A.A4	Average maintenance cost per km on stormwater drainage system	\$2,500	Annual
1A.A5a	Response time to patch potholes on sealed road pavement	3 days	Annual	1A.A5b	% of local access roads with road roughness of <150 counts/km	95%	Annual
1A.A5c	% of local collector roads with road roughness of <100 counts/km	100%	Annual	1A.A5d	% of sealed road network rated in "Good" rating	68%	Annual
1A.A5e	% of sealed road network rated in "Not satisfactory" rating	2%	Annual	1A.A5f	Average maintenance cost per km on sealed roads	\$8,600	Annual
1A.A5g	Average maintenance cost per km on unsealed roads	\$14,500	Annual	1A.A5h	Average maintenance cost per km on footpaths	\$750	Annual
1A.A6a	% of building maintenance program complete	100%	Annual	1A.A6b	% of building capital renewal works program complete	100%	Annual
1A.A8	Number of complaints per foreshore facility	5	Annual				

1A.

		Infrastructure and Major Projects Division leadership costs	
		2021/22	2021/22
		\$	\$
BUDGET	Operating income	(1,737,595)	0
	Controllable expenses	13,111,159	574,568
	Internal transfers & depreciation	114,727	10,399
	Operating result	11,488,291	584,967

ATTACHMENT 1 - ITEM 1



## Outcome 1.2 – People have good opportunities to participate in community life

# 1B. Provide comprehensive community support and cultural programs

FA1 CELEBRATING DIVERSITY AND WORKING TOGETHER

FA2 IDENTIFYING, PROTECTING, CREATING AND PROVIDING PLACES AND SPACES FOR PEOPLE

FA4 COMMUNITY WELLBEING AND NEIGHBOURHOOD AMENITY

**BUSINESS UNIT:** Community and Cultural Development Team, Library and Community Services Branch

RESPONSIBILITY:

Manager, Library and  
Community Services**SERVICE PROFILE**

- identifying and providing referrals to a comprehensive range of community support services and programs
- providing financial and in-kind support in accordance with Council's Community Grants and Sponsorship Policy
- operating an effective Home Modification and Maintenance Service for Hornsby and Ku-ring-gai Local Government Areas in accordance with funding guidelines
- promoting and building the capacity of Commonwealth Home Support Program providers to deliver aged care services in accordance with funding guidelines
- supporting other council teams with community engagement

**SERVICE DELIVERY INDICATOR**

Baseline 2016/17

1B.D Number of community referrals provided to local support organisations 2,453

**KEY INITIATIVES**

2021/22 2022/23

Source / contributing document/s

sSource  
code/s

1B.5	Present the Festival of the Arts	√		
1C.1	Present the Hornsby Art Prize in partnership with the Hornsby Arts Prize Committee	√		
1B.6	Review and update the Disability Inclusion Action Plan	√	Disability Inclusion Action Act 2014	Div 3 s.12
1B.7	Develop an Age-friendly Strategy	√	Notice of Motion	NoM16/20

## 1B.

## ONGOING ACTIVITIES

1B.A1	Review and implement the Community and Cultural Development Annual Operational Plan targeting social and cultural issues in accordance with budget allocations
1B.A3	Operate a referral service to local support organisations
1B.A5	Support other Council teams with community engagement
1B.A7	Support social equity and inclusion, including disability and diversity access and inclusion

## ONGOING ACTIVITIES

1B.A2	Report on assistance provided in accordance with Council's Community Grants and Sponsorship Policy
1B.A4	Assist people to get support through the Home Modification Service
1B.A6	Support community sector capacity building
1B.A8	Support arts and cultural development

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
1B.A1	Number of bookings for BBQ trailer for community fund raising activities (free hire)	32	Quarterly	1B.A2	Number of community grants provided	6	Quarterly
1B.A4	Percentage of support requests and number of people supported through the Home Modification Service	70% requests; >700 people	Quarterly	1B.A8a	Number of events/exhibitions held within Festival of the Arts	>100	Annual
1B.A8b	Number of exhibitions held at Wallarobba Arts and Cultural Centre	9	Quarterly				

		2021/22
		\$
BUDGET	Operating income	(944,614)
	Controllable expenses	1,658,641
	Internal transfers & depreciation	360,141
	Operating result	1,074,167

## ATTACHMENT 1 - ITEM 1

## Outcome 1.2 – People have good opportunities to participate in community life

# 1C. Manage and administer the provision of community and cultural facilities to promote the physical, cultural and emotional wellbeing of our community

FA2 IDENTIFYING, PROTECTING, CREATING AND PROVIDING PLACES AND SPACES FOR PEOPLE

**BUSINESS UNIT:** Community and Cultural Facilities Team, Library and Community Services Branch

RESPONSIBILITY:  
Manager, Library  
and Community  
Services

## SERVICE PROFILE

- ensuring facilities are used for services or activities which promote the physical, cultural and emotional wellbeing of our community
- supporting volunteer management committees
- providing place management of the Hornsby Mall, including operational and asset management, in order to maximise community benefit

## SERVICE DELIVERY INDICATORS

		Baseline 2016/17
1C.D1	Number of regular hires of community facilities	15,266
1C.D2	Number of casual hires of community facilities	2,175
1C.D3	Total public attendance at community facilities	300,000 (from 2020/21)

## KEY INITIATIVES

	2021/22	2022/23	Source / contributing document/s	Source code/s
1C.2 Implement the new online booking system	✓			
1C.8 Complete and implement the fees and charges review for community facilities	✓			

## 1C.

## ONGOING ACTIVITIES

1C.A1 Implement the Strategic Plan for Community and Cultural Facilities

1C.A4 Asset management of community and cultural facilities

## ONGOING ACTIVITIES

1C.A3 Manage bookings of community and cultural facilities

		2021/22
		\$
BUDGET	Operating income	(859,680)
	Controllable expenses	1,591,614
	Internal transfers & depreciation	528,072
	Operating result	1,260,006

## ATTACHMENT 1 - ITEM 1



## Outcome 1.2 – People have good opportunities to participate in community life

# 1D. Provide diverse and interesting events for our community to participate in and enjoy

FA1 CELEBRATING DIVERSITY AND WORKING TOGETHER

FA4 COMMUNITY WELLBEING AND NEIGHBOURHOOD AMENITY

**BUSINESS UNIT:** Events Team, Library and Community Services BranchRESPONSIBILITY:  
Manager, Library  
and Community  
Services**SERVICE PROFILE**

- providing a range of diverse and interesting community events which are accessible and contribute to the community's sense of wellbeing

**SERVICE DELIVERY INDICATORS**

Baseline 2016/17

1D.D1	Number of large community events held	4
1D.D2	Number of community groups assisted to deliver their own events	2

**KEY INITIATIVES**

2021/22 2022/23

Source / contributing document/s

Source  
code/s

1D.1	Present Screen on the Green	√	Events calendar
1D.2	Present Australia Day	√	Events calendar
1D.3	Present Sunset Sessions	√	Events calendar
1D.4	Present Westside Vibe	√	Events calendar
1D.5	Present Children's Voices for Reconciliation	√	Events calendar

**ONGOING ACTIVITIES****ONGOING ACTIVITIES**

1D.A1 Deliver community events according to events calendar

1D.

PERFORMANCE MEASURES	Annual forecast	Frequency of reporting	PERFORMANCE MEASURES	Annual forecast	Frequency of reporting
1D.A1a Number of attendees at community events	23,000	Quarterly	1D.A1b Number of events that avoided single-use plastics	5	Quarterly

		2021/22
		\$
BUDGET	Operating income	0
	Controllable expenses	463,846
	Internal transfers & depreciation	42,487
	Operating result	506,333

ATTACHMENT 1 - ITEM 1

## Outcome 1.1 – Infrastructure meets the needs of the population

# 1E. Manage and coordinate design and construction of civil works

FA2 IDENTIFYING, PROTECTING, CREATING AND PROVIDING ACCESS TO PLACES AND SPACES FOR PEOPLE

FA4 COMMUNITY WELLBEING AND NEIGHBOURHOOD AMENITY

**BUSINESS UNIT:** Design and Construction Branch

RESPONSIBILITY:  
Manager, Design and  
Construction

## SERVICE PROFILE

- expanding Council's concrete footpath network
- improving Council's local road infrastructure
- upgrading or providing new civil infrastructure
- carrying out preconstruction activities for the civil works improvements program
- ensuring that vehicular access to properties is safe and accessible
- ensuring works programs for all new infrastructure are based on sustainability principles

## SERVICE DELIVERY INDICATORS

Baseline 2014/15

1E.D1	% community satisfaction on completed Local Road projects	74%
1E.D2	% community satisfaction on completed Footpath projects	73%

## ONGOING ACTIVITIES

1E.A1	Manage construction of the catchments remediation rate (CRR) capital works program
1E.A3	Complete the Footpath Improvements capital works program
1E.A6	Manage construction of Minor Traffic Facilities Improvement program

## ONGOING ACTIVITIES

1E.A2	Complete the Local Roads Improvements capital works program
1E.A4	Complete the Major and Minor Drainage Improvements capital works program

1E.

PERFORMANCE MEASURES	Annual forecast	Frequency of reporting	PERFORMANCE MEASURES	Annual forecast	Frequency of reporting
1E.A1a % CRR projects completed within program	80%	Annual	1E.A1b % CRR projects completed within 15% of detailed estimated costs	80%	Annual
1E.A2a % Local Road projects completed within program	80%	Annual	1E.A2b % Local Road projects completed within 15% of detailed estimated costs	80%	Annual
1E.A3a % Footpath projects completed within program	80%	Annual	1E.A3b % Footpath projects completed within 15% of detailed estimated costs	80%	Annual
1E.A4a % Drainage projects completed within program	80%	Annual	1E.A4b % Drainage projects completed within 15% of detailed estimated costs	80%	Annual
1E.A6a % Traffic Facilities projects completed within program	80%	Annual	1E.A6b % Traffic Facilities projects completed within 15% of detailed estimated costs	80%	Annual

		2021/22
		\$
BUDGET	Operating income	(664,769)
	Controllable expenses	1,388,654
	Internal transfers & depreciation	569,987
	Operating result	1,293,872

ATTACHMENT 1 - ITEM 1



## Outcome 1.1 – Infrastructure meets the needs of the population

1F.

## Assess applications for building development, subdivision and land use proposals

FA3 GIVING PEOPLE HOUSING CHOICES

FA5 ADVOCATING WITH THE NSW GOVERNMENT FOR THE INFRASTRUCTURE NEEDS OF THE LOCAL AREA

BUSINESS UNIT: Development Assessments Branch

RESPONSIBILITY:  
Manager,  
Development  
Assessments

## SERVICE PROFILE

- assessing development and subdivision applications

## SERVICE DELIVERY INDICATORS

		Baseline 2016/17
1FD1	Income received from Development Applications	\$1.072 million
1FD2	Average time for determination of Development Applications	60 days
1FD3	Average time for determination of Subdivision Certificates	14 days (from 2020/21)

## ONGOING ACTIVITIES

1FA1	Assess applications and monitor value of development application income received
1FA3	Undertake engineering assessments of development applications

## ONGOING ACTIVITIES

1FA2	Issue subdivision certificates in accordance with statutory requirements
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## PERFORMANCE MEASURES

1FA1a Number of development and amended development applications assessed per annum

Annual  
forecast  
Frequency  
of  
reporting

1,050 Quarterly

## PERFORMANCE MEASURES

1FA1b Development Applications determined under delegation within 60 days

Annual  
forecast  
Frequency  
of  
reporting

90% Quarterly

1F.

PERFORMANCE MEASURES	Annual forecast	Frequency of reporting	PERFORMANCE MEASURES	Annual forecast	Frequency of reporting
1FA1c Development Application assessment reports submitted to independent panels within 120 days	90%	Quarterly	1FA2 Number of Subdivision Certificates determined	60	Quarterly
1FA3a % of engineering development assessments undertaken in 14 days	90%	Quarterly	1FA3b Number of engineering assessments of development applications	400	Quarterly

		2021/22
		\$
BUDGET	Operating income	(1,701,000)
	Controllable expenses	2,930,926
	Internal transfers & depreciation	421,269
	Operating result	1,651,195

ATTACHMENT 1 - ITEM 1

## Outcome 1.2 – People have good opportunities to participate in community life

# 1G. Provide library and information services to meet the educational, cultural and recreational needs of the community

FA1 CELEBRATING DIVERSITY AND WORKING TOGETHER

FA2 IDENTIFYING, PROTECTING, CREATING AND PROVIDING ACCESS TO PLACES AND SPACES FOR PEOPLE

**BUSINESS UNIT:** Libraries Team, Library and Community Services BranchRESPONSIBILITY:  
Manager, Library and Community Services**SERVICE PROFILE**

- providing a customer focused library service
- developing and maintaining balanced physical and digital collections which support the provision of an effective library service
- enhancing customer access through the ongoing development of technologies
- providing opportunities for community members to connect with others, community groups and services
- providing specialist, targeted programs and services for community members, eg. home library, literacy, community languages and community information
- providing programs, activities, exhibitions and displays which are responsive to community needs
- managing the Local Studies collection and providing research assistance on local and family history matters
- promoting library services to the community

**SERVICE DELIVERY INDICATORS**

		Baseline 2016/17
1G.D1	Number of participants at library program and seminar sessions, including author talks and book clubs (adults and children)	25,000
1G.D2	Number of items loaned	950,000
1G.D3	Average number of items loaned per library member per year	14.7
1G.D4	% residents who belong to Council's libraries	36%

## 1G.

KEY INITIATIVES	2021/22	2022/23	Source / contributing document/s	Source code/s
1G.1 Open the refurbished Hornsby Library	√		Long Term Financial Plan	
1G.2 Launch the creative space in Hornsby Library	√			

ONGOING ACTIVITIES	ONGOING ACTIVITIES
1G.A1 Plan and deliver a broad range of cultural and social activities, programs and events to meet diverse community needs and support the role of the Library as a social and cultural facility	1G.A2 Enhance library services through the implementation of technologies to support the provision of a range of library resources and services
1G.A3 Develop and maintain balanced collections across the library network	

PERFORMANCE MEASURES	Annual forecast	Frequency of reporting	PERFORMANCE MEASURES	Annual forecast	Frequency of reporting
1G.A1a Total visits to all libraries	670,000	Quarterly	1G.A1b Total number of library loans – Physical items	700,000	Quarterly
1G.A1c Number of home library visits	2,400	Quarterly	1G.A1d Total library web page visits	300,000	Quarterly
1G.A1e Total web pages viewed	550,000	Quarterly	1G.A1f Number of program and seminar sessions held (for adults) including author talks and book clubs	440	Quarterly
1G.A1g Number of participants at library program and seminar sessions (adults) including author talks and book clubs	10,000	Quarterly	1G.A1h Number of children's programs and activities held, including storytime and Summer Reading Club	450	Quarterly
1G.A1i Number of participants in children's programs and activities	15,000	Quarterly	1G.A1j Number of clients assisted through JP, family history and tax help services	11,500	Quarterly
1G.A1k Number of library exhibitions and displays	150	Quarterly	1G.A1l Number of requests for family history information	450	Quarterly
1G.A1m Number of requests for local studies information	700	Quarterly	1G.A1n Access to LINC database (Community Directory) via Council's website – Number of records updated/added per year	1,200	Quarterly
1G.A1o Total number of library loans – Electronic items	250,000	Quarterly	1G.A1p Total Hornsby Shire Recollects pages viewed	1,000,000	Quarterly



1G.

		2021/22
		\$
BUDGET	Operating income	(630,323)
	Controllable expenses	4,876,009
	Internal transfers & depreciation	1,393,133
	Operating result	5,638,819

DRAFT

ATTACHMENT 1 - ITEM 1

## Outcome 1.1 – Infrastructure meets the needs of the population

# 1H. Manage parks and sporting facilities, plan future improvements and identify areas for future green space or open space acquisition and protection

- FA2 IDENTIFYING, PROTECTING, CREATING AND PROVIDING ACCESS TO PLACES AND SPACES FOR PEOPLE
- FA4 COMMUNITY WELLBEING AND NEIGHBOURHOOD AMENITY
- FA5 ADVOCATING WITH THE NSW GOVERNMENT FOR THE INFRASTRUCTURE NEEDS OF THE LOCAL AREA

**BUSINESS UNIT:** Parks and Recreation Team, Parks, Trees and Recreation Branch

RESPONSIBILITY:

Manager, Parks, Trees and Recreation

## SERVICE PROFILE

- managing and maintaining sportsgrounds and recreational facilities throughout the Shire
- managing and maintaining parks, reserves, picnic facilities and playgrounds throughout the Shire
- identifying and planning future renewals and upgrades for Council's open space assets and recreation facilities
- encouraging multi use by ensuring accessible and inclusive design for all new and refurbished playgrounds
- planning for Hornsby's future recreational needs

## SERVICE DELIVERY INDICATOR

1H.D Number of casual park bookings

Baseline 2016/17

1,785

## 1H.

KEY INITIATIVES		2021/21	2022/23	Source / contributing document/s	Source code/s
1H.8	Review Crown reserves managed by Council as community land with new Plans of Management to be in place by 30 June 2021	√	√	Crown Land Management Act 2016	
1H.9	Continue investigations of legacy landfill issues and remediation at Foxglove Oval, Mount Colah	√			

ONGOING ACTIVITIES		ONGOING ACTIVITIES	
1H.A1	Manage and maintain sportsgrounds, parks, reserves, picnic facilities and playgrounds, and oversee management of Council's leased tennis centres	1H.A2	Maximise the use of existing sportsground facilities and advocate for regional venues in the Shire
1H.A4	Update and maintain Asset Database annually	1H.A5	Complete the Open Space Assets capital works program

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
1H.A1b	Number of insurance claims from users of parks and sportsgrounds	3	Annual	1H.A1c	Number of playgrounds requiring immediate repair in regular equipment inspections	6	Annual
1H.A1d	Customer requests related to sportsgrounds, parks and playgrounds completed within service level agreement	80%	Annual	1H.A5	% Open Space capital projects completed within program	80%	Annual

		2021/22
		\$
BUDGET	Operating income	(1,117,498)
	Controllable expenses	8,178,247
	Internal transfers & depreciation	927,301
	Operating result	7,988,050

## ATTACHMENT 1 - ITEM 1

## Outcome 1.2 – People have good opportunities to participate in community life

# 1i. Manage aquatic and leisure centres (Business Activity)

- FA2 IDENTIFYING, PROTECTING, CREATING AND PROVIDING ACCESS TO PLACES AND SPACES FOR PEOPLE
- FA4 COMMUNITY WELLBEING AND NEIGHBOURHOOD AMENITY

**BUSINESS UNIT:** Aquatic and Brickpit Branch

RESPONSIBILITY:  
Manager, Aquatic  
and Brickpit

## SERVICE PROFILE

- providing quality service and recreational programs in a safe and comfortable environment at Hornsby and Galston Aquatic and Leisure Centres
- maintaining the Thornleigh Brickpit Sports Stadium to the expectations of all user groups

## SERVICE DELIVERY INDICATOR

Baseline 2016/17

1i.D	Budget performance of aquatic and leisure centres is within +/- 10%	100%
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## ONGOING ACTIVITIES

## ONGOING ACTIVITIES

1i.A1	Maximise value in aquatic centre management	1i.A2	Maximise utilisation of Galston and Hornsby Aquatic and Leisure Centres
1i.A3	Maintain Thornleigh Brickpit Sports Stadium visitations by user groups	1i.A4	Review marketing plans that build momentum for the Hornsby and Galston Aquatic and Leisure Centres
1i.A5	Continual upskilling and staff training of frontline team leaders in Learn to Swim, pool lifeguard and customer service	1i.A6	Maintain services and activities for seniors through aqua and group fitness classes

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
1i.A1a	Hornsby – Learn to Swim income is greater than Learn to Swim expenditure	50%	Annual	1i.A1b	Galston – Learn to Swim income is greater than Learn to Swim expenditure	50%	Annual

1i.

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
1i.A1c	Training is provided for staff to comply with Practice Note 15 and Guidelines for Safe Pool Operations	100%	Annual	1i.A1d	Hornsby – % of days water quality/pool temperature standards met	99%	Annual
1i.A1e	Galston – % of days water quality/pool temperature standards met	99%	Annual	1i.A1f	Complaints/requests actioned within 2 days of receipt	99%	Annual
1i.A1g	% of aquatic centres capital renewal and maintenance program complete	100%	Annual	1i.A2a	Visitation levels at Hornsby Aquatic and Leisure Centre	300,000	Annual
1i.A2b	Visitation levels at Galston Aquatic and Leisure Centre	70,000	Annual	1i.A3	% utilisation per available hours at Thornleigh Brickpit Sports Stadium	>65%	Annual

		2021/22
		\$
BUDGET	Operating income	(5,571,366)
	Controllable expenses	5,513,045
	Internal transfers & depreciation	118,160
	Operating result	59,839

ATTACHMENT 1 - ITEM 1



## Outcome 1.1 – Infrastructure meets the needs of the population

# 1J. Deliver projects that involve significant landscape/urban design and civil design components

- FA2 IDENTIFYING, PROTECTING, CREATING AND PROVIDING ACCESS TO PLACES AND SPACES FOR PEOPLE
- FA4 COMMUNITY WELLBEING AND NEIGHBOURHOOD AMENITY
- FA5 ADVOCATING WITH THE NSW GOVERNMENT FOR THE INFRASTRUCTURE NEEDS OF THE LOCAL AREA

**BUSINESS UNIT:** Major Projects Branch

RESPONSIBILITY:  
Manager, Major  
Projects

## SERVICE PROFILE

- taking identified and funded major projects through design phases to construction, commissioning and ongoing operations
- being involved in the conceptual design, documentation and supervision of key aspects of major projects, particularly where they have landscape and urban design elements

## SERVICE DELIVERY INDICATORS

		Baseline 2018/19
1J.D1	Number of Major projects (or stages of Major Projects) delivered	4
1J.D2	% Major projects delivered within budget	95%

## KEY INITIATIVES

		2021/22	2022/23	Source / contributing document/s	Source code/s
1J.8	Hornsby Park – Undertake detail design of the park embellishments based on the adopted concept master plan	√	√		
1J.9	Hornsby Park – Prepare supporting studies and seek necessary approvals for the park embellishments	√			
1J.13	Hornsby Park - Undertake the construction of bulk earthworks and site stabilisation	√	√		

## 1J.

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
1J.14	Hornsby Park - Commence preparation of an updated Plan of Management based on the adopted master plan	√	√		
1J.5	Public Domain – Undertake construction of Stage 1 of Asquith-Mount Colah streetscape improvements in line with adopted public domain plan	√		Local Strategic Planning Statement	PA.8 CA.7
1J.10	Public Domain – Undertake community engagement on the Galston Village concept design	√		Local Strategic Planning Statement	PA.8
1J.15	Public Domain - Review and adopt Galston Village concept design following community engagement	√		Local Strategic Planning Statement	PA.8
1J.16	Public Domain - Prepare a technical specification to support an adopted public domain guidelines	√			
1H.5	Westleigh Park – Finalise development of a Plan of Management for the parkland and exhibit and adopt the Plan of Management	√	√		
1J.7	Westleigh Park – Undertake studies required for the submission of a Development Application for the proposed works associated with decontamination of the site and development of a recreation precinct, and lodge the Development Application	√			
1J.11	Westleigh Park – Commence detail design of the recreation precinct based on the adopted concept master plan	√			
1J.17	Hornsby Central Library - complete the construction of the library refurbishment works	√			
1J.18	Galston Aquatic Centre - complete the construction of the Galston Aquatic and Leisure Centre roof reconstruction works	√			
1J.19	Wisemans Ferry Boat Ramp - complete the construction of the Wisemans Ferry Boat Ramp	√			
ONGOING ACTIVITIES		ONGOING ACTIVITIES			
1J.A1	Undertake feasibility studies and business cases for major infrastructure projects	1J.A2 Develop and implement risk management frameworks			
1J.A3	Prepare design briefs, tender and contractual documentation	1J.A4 Undertake project management and supervision			
1J.A5	Project reporting and cost management				

1J.

		2021/22
		\$
BUDGET	Operating income	0
	Controllable expenses	693,118
	Internal transfers & depreciation	0
	Operating result	693,118

DRAFT

ATTACHMENT 1 - ITEM 1

# sustainable



*(Strategic goal)* The natural environment within Hornsby Shire enhances the quality of life

*(Headline Indicators)* % of private land in Hornsby Shire with tree canopy coverage = 56 %  
% of council land in Hornsby Shire with tree canopy coverage = 83 %

Custodians of our environment, we will protect and enhance our Shire.



## Sustainable

Outcome 2.1 The local surroundings are protected and enhanced			
Services		Focus Areas	
2A	Manage public health, safety and our natural and built environment	FA6	
2C	Conserve and enhance natural resources	FA6	FA7 FA8
2F	Protect and conserve trees on public and private lands	FA6	
Outcome 2.2 People in Hornsby Shire support recycling and sustainability initiatives			
Services		Focus Areas	
2G	Provide a domestic recycling and waste service	FA7	FA8
Outcome 2.3 The Shire is resilient and able to respond to climate change events and stresses			
Services		Focus Areas	
2B	Support the Hornsby/Ku-ring-gai District Rural Fire Service and its volunteers	FA8	FA9
2D	Living within a changing environment	FA7	FA8
2E	Reduce bushfire risk	FA8	FA9
2H	Embed sustainable action across the organisation and lead strategic studies associated with traffic, parking and active transport	FA7	FA8

# ATTACHMENT 1 - ITEM 1

## Outcome 2.1 – The local surroundings are protected and enhanced

# 2A. Manage public health, safety and our natural and built environment

FA6 VALUING OUR LANDSCAPE

**BUSINESS UNIT:** Regulatory Services BranchRESPONSIBILITY:  
Manager, Regulatory Services**SERVICE PROFILE**

- investigating and enforcing compliance in relation to unlawful building works, unlawful land uses, breaches of consent and environmental pollution.
- regulating on-site sewer management systems in accordance with regulatory requirements
- providing a building certification service in accordance with regulatory requirements
- implementing the actions contained in the Swimming Pool Fencing Management Program
- providing a fire safety program in accordance with regulatory requirements
- inspecting food businesses and providing education on food safety
- contributing to the management of public health and public cemeteries
- managing registration and control of companion animals

**SERVICE DELIVERY INDICATORS**

		Baseline 2016/17
2A.D1	% of companion animal service requests investigated within seven days	(2020/21) 98%
2A.D2	% of medium and high risk food premises inspected per annum	98%
2A.D3	% of compliance service requests investigated in 21 days	95%
2A.D4	% of environmental, health and building impact assessments undertaken in 21 days	(2020/21) 98%
2A.D5	% of Annual Fire Safety Statements reviewed	(2019/20) 98%
2A.D6	% of cooling tower risk management plans and audits reviewed	(2020/21) 98%

KEY INITIATIVES	2021/22	2022/23	Source / contributing document/s	Source code/s
2A.2 Participate in Scores on Doors – Food Safety Certificate Program	√	√	Council resolution	PL/45/15 10 Jun 2015
2A.3 Implement actions contained in the Cat Desexing and Microchip Program	√	√	Cat Desexing and Microchip Program	
2A.5 Develop a Wastewater Monitoring and Education Strategy to protect our waterways and public health	√			



## 2A.

## ONGOING ACTIVITIES

2A.A1	Investigate unlawful building works, land uses, breaches of consent and environmental pollution
2A.A3	Undertake environmental assessments of development applications
2A.A5	Enforce fire safety regulatory responsibilities
2A.A7	Manage companion animals

## ONGOING ACTIVITIES

2A.A2	Implement the actions contained within the On-site Sewer Management Policy
2A.A4	Provide a building certification and swimming pool compliance certificate service
2A.A6	Regulate our public health responsibilities for food and skin penetration, public swimming pools and cooling towers
2A.A8	Implement the actions contained within the cat desexing and microchip program

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
2A.A1a	Number of reported compliance service requests investigated	1,800	Quarterly	2A.A1b	Number of compliance audits of buildings under construction	800	Quarterly
2A.A2	Number of on-site sewer management systems audits	400	Quarterly	2A.A3a	Number of environmental assessments of development applications	220	Quarterly
2A.A3b	% of environmental assessments of development applications undertaken in 14 days	90%	Quarterly	2A.A4	Number of swimming pools inspected under the Swimming Pool Fencing Program	250	Quarterly
2A.A5a	Number of fire upgrading assessments of development applications	100	Quarterly	2A.A5b	Number of Annual Fire Safety Statements reviewed	630	Quarterly
2A.A6	Number of primary food premises and public health inspections	800	Quarterly	2A.A7a	Number of reported companion animal incidences investigated	900	Quarterly
2A.A7b	Number of companion animals registered	1,300	Quarterly	2A.A7c	Number of parks and oval patrols by companion animal officers	400	Quarterly

		2021/22
		\$
BUDGET	Operating income	(1,607,000)
	Controllable expenses	3,656,273
	Internal transfers & depreciation	533,745
	Operating result	2,583,018

**Outcome 2.3 – The Shire is resilient and able to respond to climate change events and stresses**

## 2B. Support the Hornsby / Ku-ring-gai District Rural Fire Service and its volunteers

FA8 ADAPTING TO A CHANGING ENVIRONMENT

FA9 LIVING WITH BUSHFIRE RISK

**BUSINESS UNIT:** Fire Control

**RESPONSIBILITY:**  
Deputy General  
Manager, Infrastructure  
and Major Projects

### SERVICE PROFILE

- maintaining RFS brigade stations and coordinating the design, construction and provision of new RFS assets

### SERVICE DELIVERY INDICATOR

Baseline 2016/17

2B.D Budget performance within +/-10%

100%

### ONGOING ACTIVITIES

2B.A1 Maintain RFS brigade stations

### ONGOING ACTIVITIES

2B.A2 Coordinate the provision of new brigade assets

		2021/22
		\$
BUDGET	Operating income	(472,196)
	Controllable expenses	1,374,350
	Internal transfers & depreciation	34,464
	Operating result	936,618

## Outcome 2.1 – The local surroundings are protected and enhanced

2C.

## Conserve and enhance natural resources

FA6 VALUING GREEN SPACES AND LANDSCAPE

FA7 USING RESOURCES WISELY

FA8 ADAPTING TO A CHANGING ENVIRONMENT

**BUSINESS UNIT:** Natural Resources BranchRESPONSIBILITY:  
Manager, Natural Resources**SERVICE PROFILE**

- Reserve management – maintaining a connected network of natural areas
- Avoiding impacts – improving the current natural resource condition through appropriate land-use, education, and infrastructure planning decisions
- Mitigating – minimising further impacts on natural resource condition through appropriate land-use planning, education and development decisions
- Rehabilitating – rehabilitating priority habitats and vegetation communities
- Offsetting – applying environmental offsets to compensate for the impacts to natural resources that cannot be avoided or mitigated

**SERVICE DELIVERY INDICATORS**

Baseline 2016/17

2C.D1	Area of bushland actively managed to conserve and enhance natural resources within the Shire	230 hectares
2C.D2	Pollutants removed from waterways via catchment remediation devices	1,194 tonnes

KEY INITIATIVES	2021/22	2022/23	Source / contributing document/s	Source code/s
2C.5 Assess and update the 'terrestrial biodiversity' lands coverage to ensure consistency with existing Council biodiversity policies	√	√	Biodiversity Conservation Strategy	1.1.1
2C.6 Assess the capacity of local strategic planning instruments to support the implementation of a Green Infrastructure Framework (GIF)	√	√	Biodiversity Conservation Strategy	1.1.3
2C.7 Prepare a vulnerability assessment to determine future impact of climate change on biodiversity values	√	√	Biodiversity Conservation Strategy	1.5.1
2C.8 Review a biodiversity offsets policy to support conservation on private and public land	√	√	Biodiversity Conservation Strategy	2.2.1

## 2C.

KEY INITIATIVES	2021/22	2022/23	Source / contributing document/s	Source code/s
2C.9 Prepare and implement Biosecurity Management policies and plans	√	√	Biodiversity Conservation Strategy	3.2.1
2C.10 Prepare Green corridors schematics to demonstrate planning principles in wildlife corridors	√	√	Biodiversity Conservation Strategy	4.1.1
2C.11 Prepare a Natural Resources communication, engagement and education strategy	√	√	Biodiversity Conservation Strategy	5.1.1
2C.12 Review Council's website to ensure water sensitive resources are available and accessible	√	√	Water Sensitive Hornsby Strategy	3.1.2

## ONGOING ACTIVITIES

## ONGOING ACTIVITIES

## BIODIVERSITY CONSERVATION STRATEGY

## Strategy 1: Protect and Conserve Ecological Values

2C.A1 Management and policy instruments to protect and conserve biodiversity	2C.A2 Minimise edge effects on core, transition and corridor areas
2C.A3 Manage for species under Climate Change scenarios into the future	2C.A4 Develop comprehensive biodiversity baseline data and monitoring

## BIODIVERSITY CONSERVATION STRATEGY

## Strategy 2: Connect Urban Habitats

2C.A5 Review operations, policies and guidelines on lands managed by other agencies within and adjacent to the Shire to improve biodiversity and connection	2C.A6 Leverage biodiversity offsetting mechanisms to strategically identify, protect and restore habitat
2C.A7 Implement the Green Infrastructure Framework (GIF) for Hornsby Shire and monitors its progress	

## BIODIVERSITY CONSERVATION STRATEGY

## Strategy 3: Restore disturbed ecosystems to enhance ecological value and function

2C.A8 Implement best practice weed and feral animal control and management	2C.A9 Address threats and impacts to biodiversity
2C.A10 Maintain Council Community Nursery programs and support Native Plant sales and giveaways	2C.A11 Maintain Council's Bushcare programs and related initiatives
2C.A12 Management and policy instruments to protect and conserve biodiversity	

## BIODIVERSITY CONSERVATION STRATEGY

## Strategy 4: Create new ecosystems

2C.A13 Implement projects which capture, treat and reuse stormwater to create and improve habitats and waterway condition
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## BIODIVERSITY CONSERVATION STRATEGY

## Strategy 5: Connect people to nature

2C.A14 Communicate, report and disseminate of information	2C.A15 Implement coordinated community engagement and education to improve awareness of benefits and foster acceptance of biodiversity values
---	---

2C.

ONGOING ACTIVITIES	ONGOING ACTIVITIES
2C.A16 Maintain Council's Bushcare programs and related initiatives	2C.A17 Produce targeted education material and opportunities
<b>WATER SENSITIVE HORNSBY STRATEGY</b>	
<b>1. Hornsby's natural environments are healthy and thriving with biodiversity</b>	
2C.A18 Develop and strengthen compliance measures at the local levels and seek to influence positive changes in state compliance measures	2C.A19 Review, consolidate and update existing biodiversity and ecological health data to form a comprehensive snapshot of current challenges and opportunities
2C.A20 Develop and implement a program to assess condition of natural areas and gather baseline data	
<b>WATER SENSITIVE HORNSBY STRATEGY</b>	
<b>2. Hornsby and its villages are full of beautiful blue and green spaces that connect people to their surrounding environment and local community</b>	
2C.A21 Develop and communicate a compelling narrative around the importance of a place-based and outcomes focused approach to urban design, integrating blue and green spaces	2C.A22 Identify and strengthen integrated outcomes through Council policy and planning
<b>WATER SENSITIVE HORNSBY STRATEGY</b>	
<b>3. Hornsby Shire has engaged, empowered and active communities who value Aboriginal and cultural connections to land and water</b>	
2C.A23 Develop solutions for effectively engaging Hornsby Shire's diverse community groups	
<b>WATER SENSITIVE HORNSBY STRATEGY</b>	
<b>4. A strong focus on water quality supports healthy, clean rivers and creeks</b>	
2C.A24 Develop an understanding of downstream cumulative impacts of different land uses (e.g. high density development)	2C.A25 Learn from previous successes or failures to inform implementation of water sensitive projects
2C.A26 Develop and strengthen compliance measures for waterway health at state and local level	2C.A27 Prioritise water management at the forefront of Council policy and planning
<b>WATER SENSITIVE HORNSBY STRATEGY</b>	
<b>5. Sustainable resource use is supported by integrated, multi-functional infrastructure</b>	
2C.A28 Explore opportunities to demonstrate how existing and new water management projects can deliver broad benefits by engaging with community values	
<b>URBAN FOREST STRATEGY</b>	<b>URBAN FOREST STRATEGY</b>
<b>1. Public Tree Management</b>	<b>2. Private Tree Management</b>
2C.A29 Maintain, protect and improve Hornsby's unique bushland character	2C.A30 Increase community knowledge and connection with the urban forest and the surrounding bushland
<b>COASTAL MANAGEMENT PROGRAM</b>	
2C.A31 Prepare a Coastal Management Program	2C.A32 Implement estuary management actions



2C.

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
<b>BIODIVERSITY CONSERVATION STRATEGY</b>							
<b>Strategy 1: Protect and Conserve Ecological Values</b>							
2C.5	Terrestrial biodiversity lands coverage is assessed and updated	100%	Quarterly	2C.6	Planning mechanisms to support implementation of a GIF are assessed	100%	Quarterly
2C.7	Vulnerability assessment prepared	100%	Quarterly	2C.A1a	Plans of Management for Natural Areas assessed	100%	Quarterly
2C.A1b	Existing buffer zones reviewed to align with best practice planning measures	100%	Quarterly	2C.A1c	Opportunities to establish new buffers considered where appropriate	100%	Quarterly
2C.A1d	Vegetation management guidelines and compliance prepared	100%	Quarterly	2C.A1e	Wildlife Protection Areas, Wildlife Refuges and Conservation Covenants implemented in collaboration with land owners	100%	Quarterly
2C.A1f	Specific controls for local provenance planting recommended in DA assessments	10	Quarterly	2C.A1g	Lobby government for improved biodiversity considerations in 10/50 legislation	100%	Quarterly
2C.A1h	Implement Design Review Panel with knowledge and competence in Biodiversity Conservation and protection	100%	Quarterly	2C.A1i	No. of development applications where biodiversity advice is prepared	10	Quarterly
2C.A1j	No. of Threatened Ecological Communities and biodiversity buffer layers assessed and advice provided	10	Quarterly	2C.A1k	No. of projects and strategic documents assessed	3	Quarterly
2C.A1l	Plans of Management for natural areas assessed	100%	Quarterly	2C.A1m	No. of environmental breaches assessed	5	Quarterly
2C.A1n	Manage current and future biobanking areas	5	Quarterly	2C.A1o	No. of tree applications where biodiversity advice is prepared	10	Quarterly
2C.A2	Limit private encroachment on public bushland, open space and waterway foreshore areas investigated	100%	Quarterly	2C.A3	Maintain seed bank that is viable, comprehensive and representative of the LGA's species and communities	100%	Quarterly
2C.A4a	Vegetation mapping updated and maintained (including TECs, GIF corridors and weed spp)	100%	Quarterly	2C.A4b	Catchment health monitoring program implemented	100%	Quarterly
2C.A4c	% of nutrient guideline exceedences at Hornsby Industrial site	0%	Quarterly	2C.A4d	% of nutrient guideline exceedences at Mount Kuring-gai Industrial site	0%	Quarterly
2C.A4e	No. of projects and strategic documents assessed for biodiversity considerations	10	Quarterly				

2C.

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
<b>BIODIVERSITY CONSERVATION STRATEGY Strategy 2: Connect Urban Habitats</b>							
2C.8	Green offsets policy reviewed	100%	Quarterly	2C.A5	Opportunities for regional connectivity of HSC GIF are assessed (through economic, social and environmental factors) including: Lane Cove National Park (via over and underpass bridges); Ku-ring-gai Chase National Park (via over and underpass bridges)	100%	Quarterly
2C.A6a	No. of biodiversity offset areas managed	1	Quarterly	2C.A6b	No. of environmental assessments in which biodiversity offsets are implemented	10	Quarterly
2C.A7	Benefits and impacts of GIF on flora and fauna assessed including consideration of ecological guilds and focus species	100%	Quarterly				
<b>BIODIVERSITY CONSERVATION STRATEGY Strategy 3: Restore disturbed ecosystems to enhance ecological value and function</b>							
2C.9	A Biosecurity Management Policy has been prepared	100%	Quarterly	2C.A8a	Council operations at risk of breaching biosecurity legislation identified and addressed	100%	Quarterly
2C.A8b	Relevant biosecurity information is communicated to Councillors, managers, other staff, and the public, and they are aware of their biosecurity duties	100%	Quarterly	2C.A8c	Biosecurity content on the Councils website is up-to-date and regularly reviewed	100%	Quarterly
2C.A8d	No. of Biosecurity related customer service requests in natural areas	12	Quarterly	2C.A8e	Biosecurity issues outside the scope of existing legislation and policies that have importance to the LGA (eg. fox, rabbit or cat control) have been assessed for their significance and appropriate programs implemented	100%	Quarterly
2C.A8f	Opportunities for Council to partner and collaborate in relation to biosecurity issues, (eg. regional pest animals projects or local collaborations with NSW NPWS) have been identified and implemented	100%	Quarterly	2C.A8g	Programs of priority weed inspections and surveillance of all land tenures within the LGA, focusing on high risk pathways, sites and assets have been prepared and implemented	100%	Quarterly

2C.

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
2C.A8h	Where priority weed species have been located, the landholder has been informed of their legal obligations and regulatory enforcement to ensure compliance has been taken where necessary	100%	Quarterly	2C.A8i	Procedures outlined in Greater Sydney Weed Committee New Weed Incursion Plan 2017–2022 have been implemented where new weed incursions identified	100%	Quarterly
2C.A8j	Records and maps for actions and activities relating to Council's functions under the Biosecurity Act 2015 prepared and maintained	100%	Quarterly	2C.A8k	Identify priority weed species on Council land and implement appropriate control measures	100%	Quarterly
2C.A8l	Priority weed species on non-Council land identified and actions to inform the landholder of their legal obligations or regulatory enforcement implemented	100%	Quarterly	2C.A8m	Methods to work with landholders identified and spatially prioritised (i.e. creek lines, riparian buffers, TEC's etc)	100%	Quarterly
2C.A8n	Regional Strategic Pest Animal planning supported through implementing HSC's role in the partnership activities	100%	Quarterly	2C.A8o	No. of customer service requests in natural areas	2	Quarterly
2C.A8p	No. of reactive weed inspections on private lands	60	Quarterly	2C.A8q	No. of planned priority weed inspections on private lands	20	Quarterly
2C.A8r	No. of priority weed inspections on public lands	20	Quarterly	2C.A9a	Ecological restoration of bushland reserves is strategically prioritised	100%	Quarterly
2C.A9b	Number of bushland reserves in which regeneration is undertaken	60	Quarterly	2C.A9c	Council obligations under Bushfire Environmental Assessment Code maintained	100%	Quarterly
2C.A9d	Prepare general ecological assessment/ evaluation guidelines (identify resources, set priorities and targets according to ecological restoration principles) to inform site based action plans	100%	Quarterly	2C.A9e	No. of bushland reserves managed under contract	60	Quarterly
2C.A10a	Council Community Nursery programs maintained	100%	Quarterly	2C.A10b	No. of native plants produced at the nursery	45,000	Quarterly
2C.A10c	No. of native plant giveaway events	3	Quarterly	2C.A10d	No. of native plants distributed at giveaway events	5,000	Quarterly
2C.A10e	No. of properties connected via native plant giveaway events	500	Quarterly	2C.A10f	No. of nursery volunteers supported	40	Quarterly

2C.

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
2C.A11	No. of nursery volunteer hours	3,000	Quarterly	2C.A12a	Prepare operational guideline to diversify and augment Council plantings to include under/mid storey spp	100%	Quarterly
2C.A12b	No. of bushland trees inspected	50	Quarterly				Quarterly
<b>BIODIVERSITY CONSERVATION STRATEGY Strategy 4: Connect Urban Habitats</b>							
2C.10	Green corridor schematics prepared	100%	Quarterly	2C.A13	Data monitored to inform renewal of wastewater infrastructure	100%	Quarterly
<b>BIODIVERSITY CONSERVATION STRATEGY Strategy 5: Connect people to nature</b>							
2C.11	Natural Resources communication, engagement and education strategy prepared	100%	Quarterly	2C.14	Involvement in regional partnership programs continued	10	Quarterly
2C.15a	Innovative technological platforms assessed and maintained	100%	Quarterly	2C.A15b	No. of attendees on guided bushwalks	400	Quarterly
2C.A15c	No. of guided bushwalks	40	Quarterly	2C.A16a	No. of Bushcare site plans reviewed	60	Quarterly
2C.A16b	No. of Bushcare sites maintained	60	Quarterly	2C.A16c	No. of plants distributed within the Shire for planting	40,000	Quarterly
2C.A16d	No. of management plans for areas identified as a priority for bushland restoration prepared	15	Quarterly	2C.A16e	No. of bushcare site plans updated	1	Quarterly
2C.A16f	No. of Bushcare newsletters produced	2	Quarterly	2C.A16g	Annual media and promotion plan implemented	1	Quarterly
2C.A16h	No. of education events for Bushcare and community nursery volunteers	3	Quarterly	2C.A16i	No. of Bushcare volunteer hours	5,500	Quarterly
2C.A16j	No. of Bushcare volunteers supported	300	Quarterly	2C.A16k	No. of new volunteer programs	1	Quarterly
2C.A17a	No. of community biodiversity education events	6	Quarterly	2C.A17b	No. of attendees at community biodiversity education events	50	Quarterly
2C.A17c	Bushcare volunteers registered per month	1	Quarterly				

2C.

PERFORMANCE MEASURES				PERFORMANCE MEASURES			
		Annual forecast	Frequency of reporting			Annual forecast	Frequency of reporting
WATER SENSITIVE HORNSBY STRATEGY							
1. Hornsby's natural environments are healthy and thriving with biodiversity							
2C.A18	Conditions of consent and related compliance and enforcement measures that address environmental impacts at both the construction and operational phase of development reviewed	100%	Quarterly	2C.A19	% of monitored streams / waterways within the Shire classified as healthy	50%	Quarterly
2C.A20a	Estuarine condition reported	100%	Quarterly	2C.A20b	% of swimmable days – Brooklyn Baths / Dangar Island	100%	Quarterly
2C.A20c	% of swimmable days – Crosslands	100%		2C.A20d	No. of catchment remediation devices inspected	400	Quarterly
2C.A20e	Number of stormwater harvesting devices reported	10	Quarterly				
WATER SENSITIVE HORNSBY STRATEGY							
2. Hornsby and its villages are full of beautiful blue and green spaces that connect people to their surrounding environment and local community							
2C.A21	Different mediums and platforms to communicate the importance of water sensitive outcomes are investigated and prioritised	100%	Quarterly	2C.A22	Management plan for priority catchment prepared	100%	Quarterly
WATER SENSITIVE HORNSBY STRATEGY							
3. Hornsby Shire has engaged, empowered and active communities who value Aboriginal and cultural connections to land and water							
2C.12	Council's website reviewed and updated to ensure water sensitive resources (eg. education, guidelines, references) are available and accessible	100%	Quarterly	2C.A23a	Council's engagement plan covers water engagement needs	100%	Quarterly
2C.A23b	No. of attendees at catchment remediation education events	120	Quarterly	2C.A23c	No. of catchment remediation education events	10	Quarterly
WATER SENSITIVE HORNSBY STRATEGY							
4. A strong focus on water quality supports healthy, clean rivers and creeks							
2C.A24a	Community and state agencies engaged to articulate and refine waterway objectives and values	100%	Quarterly	2C.A24b	State agencies engaged to collate monitoring data to support catchment models	100%	Quarterly



2C.

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
2C.A25	Lessons learnt from existing Water Sensitive Urban Design projects reviewed and collated	100%	Quarterly	2C.A26a	Proactive education and compliance programs to target industries and activities identified as having the potential to harm waterway health implemented	1	Quarterly
2C.A26b	Numbers of Council projects and external proposals for compliance with water sensitive urban design requirements assessed	12	Quarterly	2C.A27	Council systems and processes reviewed to ensure integration of Council water strategies and policies outside of LSPS process (eg. catchment plans)	100%	Quarterly
<b>WATER SENSITIVE HORNSBY STRATEGY</b>							
<b>5. Sustainable resource use is supported by integrated, multi-functional infrastructure</b>							
2C.A28a	Number of water sensitive projects implemented through council works projects at the street, park and sub-catchment scale	6	Quarterly	2C.A28b	Number of water sensitive assets maintained	400	Quarterly
2C.A28c	Volume of waste removed from water sensitive assets (tonnes)	1,000	Quarterly				
<b>URBAN FOREST STRATEGY</b>				<b>URBAN FOREST STRATEGY</b>			
<b>1. Public Tree Management</b>				<b>2. Private Tree Management</b>			
2C.A29	Review Council's Community Nursery tree production program to ensure it is informed by future street tree masterplans and preferred street and park tree planting lists	100%	Quarterly	2C.A30	Actively promote and implement Council's free tree giveaway program	100%	Quarterly
<b>COASTAL MANAGEMENT PROGRAM</b>							
2C.A31a	Coastal Management Program (Stage 2) studies commenced	100%	Quarterly	2C.A31b	No. of community engagement activities conducted	2	Quarterly
2C.A32a	No. of estuary management actions implemented	4	Quarterly	2C.A32b	No. of floating Landcare group events	2	Quarterly

2C.

Community and Environment Division leadership costs			
		2021/22	2021/22
		\$	\$
BUDGET	Operating income	(4,011,723)	0
	Controllable expenses	4,025,974	517,471
	Internal transfers & depreciation	761,403	44,771
	Operating result	775,654	562,242

ATTACHMENT 1 - ITEM 1

**Outcome 2.3 – The Shire is resilient and able to respond to climate change events and stresses**

## 2D. Living within a changing environment

FA7 USING RESOURCES WISELY

FA8 ADAPTING TO A CHANGING ENVIRONMENT

**BUSINESS UNIT:** Natural Resources Branch

RESPONSIBILITY:  
Manager, Natural  
Resources

### SERVICE PROFILE

- Interacting – providing opportunities to sustain and experience natural areas

### SERVICE DELIVERY INDICATORS

Baseline 2016/17

2D.D	Length of bushwalking tracks constructed and maintained	1,300 metres
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KEY INITIATIVES	2021/22	2022/23	Source / contributing document/s	Source code/s
2D.11 Prepare a Natural Areas Recreational Strategy	√	√	Biodiversity Conservation Strategy	2.4.1

ONGOING ACTIVITIES	ONGOING ACTIVITIES
<b>BIODIVERSITY CONSERVATION STRATEGY</b> <b>Strategy 1: Protect and Conserve Ecological Values</b>	
2D.A1 Develop comprehensive biodiversity baseline data and monitoring	
<b>BIODIVERSITY CONSERVATION STRATEGY</b> <b>Strategy 2: Connect Urban Habitats</b>	
2D.A2 Provide recreation opportunities within the Green Infrastructure Framework that connects people to nature	
<b>BIODIVERSITY CONSERVATION STRATEGY</b> <b>Strategy 5: Connect people to nature</b>	
2D.A3 Implement coordinated community engagement and education to improve awareness of benefits and foster acceptance of biodiversity values	2D.A4 Produce targeted education material and opportunities

## 2D.

## ONGOING ACTIVITIES

2D.A5 Build ecological literacy through community partnerships that encourage citizen science

2D.A7 Communicate, report and disseminate information

## ONGOING ACTIVITIES

2D.A6 Identify opportunities to build greater ecological literacy through partnerships with local and regional primary, secondary and tertiary institutions to encourage citizen science engagement programs

## PERFORMANCE MEASURES

Annual  
forecast  
Frequency  
of  
reporting**BIODIVERSITY CONSERVATION STRATEGY  
Strategy 1: Protect and Conserve Ecological Values**

2D.A1a No. of bushland walking tracks monitored 8 Quarterly

2D.A1c No. of laps reported on the Hornsby Mountain Bike Trail 28,000 Quarterly

**BIODIVERSITY CONSERVATION STRATEGY  
Strategy 2: Connect Urban Habitats**

2D.11 Natural Areas Recreational Strategy prepared 100% Quarterly

2D.A2b No. of bushland trails maintained by contractors 8 Quarterly

**BIODIVERSITY CONSERVATION STRATEGY  
Strategy 5: Connect people to nature**

2D.A3 No. of themed events for networking identified and implemented 10 Quarterly

2D.A4b Partnership opportunities with Government are identified and pursued 100% Quarterly

2D.A5b Council's Bushcare program maintained and related initiatives managed 100% Quarterly

2D.A6a Citizen Science integrated into Council programs 100% Quarterly

2D.A7 Provide advice on operations, policies and guidelines for lands managed by other agencies within and adjacent to Shire 10 Quarterly

## PERFORMANCE MEASURES

Annual  
forecast  
Frequency  
of  
reporting

2D.A1b No. of walkers on monitored bushland walking tracks 1,000 Quarterly

2D.A2a No. of metres of tracks, boardwalks and bridges constructed or upgraded 500 Quarterly

2D.A4a Community and group planting days identified and sites expanded/increased with a diversity of participants involved 100% Quarterly

2D.A5a Opportunities for recognition (integration into existing council awards programs) identified 100% Quarterly

2D.A5c Identify opportunities for collaboration with tertiary institutions 100% Quarterly

2D.A6b Identify opportunities for collaboration with local Indigenous communities and consultative bodies 100% Quarterly

2D.

		2021/22
		\$
<b>BUDGET</b>	Operating income	(120,000)
	Controllable expenses	391,560
	Internal transfers & depreciation	(35,266)
	Operating result	236,294

DRAFT

ATTACHMENT 1 - ITEM 1

## Outcome 2.3 – The Shire is resilient and able to respond to climate change events and stresses

# 2E.

# Reduce bushfire risk

FA8

ADAPTING TO A CHANGING ENVIRONMENT

FA9

LIVING WITH BUSHFIRE RISK

**BUSINESS UNIT:** Natural Resources Branch

 RESPONSIBILITY:  
Manager, Natural  
Resources

### SERVICE PROFILE

- Risk identification – identifying areas potentially affected by bushfire
- Risk reduction – effectively managing areas to reduce the impacts of bushfire hazards by implementing the Hornsby Ku-ring-gai Bushfire Risk Management Plan

### SERVICE DELIVERY INDICATORS

Baseline 2016/17

2E.D1	Number of works completed to maintain asset protection zones, works access lines and fire trails	59
2E.D2	% essential fire trails inspected	95%

### ONGOING ACTIVITIES

### ONGOING ACTIVITIES

#### BIODIVERSITY CONSERVATION STRATEGY Strategy 2: Connect Urban Habitats

2E.A1 Review operations, policies and guidelines on lands managed by other agencies within and adjacent to the Shire to improve biodiversity and connection

#### FIRE

2E.A2 Prepare annual works plan, in collaboration with partner agencies for Hazard Reduction Burning, Manual Hazard Reduction and Community Education Events

2E.A3 Identify and prioritise Council's bushfire mitigation requirements

2E.A4 Assess fire trails on Council managed land

2E.A5 Maintain fire trails to classification as required

2E.A6 Assess and maintain asset protection zones

2E.A7 Prepare and provide bushfire education events

2E.A8 Provide assistance to implement bushfire hazard reduction burning

2E.A9 Assess and maintain Approval To Burn applications and process for private lands

2E.A10 Assess illegal burning reports on private properties as required

2E.A11 Implement works resulting from bushfire hazard complaints on Council managed land

2E.A12 Assess strategic documents and policies, (internal and external) which influence bushfire management

2E.A13 Assess and prepare hazard reduction burn proposals and environmental assessments to facilitate operations on Council land



2E.

## ONGOING ACTIVITIES

2E.A14 Participate in Hornsby Ku-ring-gai Bush Fire Management Committee meetings and Sub-committee meetings as required

2E.A16 Implement site preparation for the implementation of hazard reduction burning on Council land

2E.A18 Bush Fire Risk Mitigation

## ONGOING ACTIVITIES

2E.A15 Assess public bushfire hazard complaints

2E.A17 Work in collaboration with partner agencies to inform and implement Fire Access and Fire Trail

PERFORMANCE MEASURES	Annual forecast	Frequency of reporting	PERFORMANCE MEASURES	Annual forecast	Frequency of reporting
2E.A1a Aboriginal cultural burning practices considered in fire management activities	100%	Quarterly	2E.A1b Implement bushfire management activities within the framework of the Hornsby Ku-ring-gai Bushfire Risk Management planning process	100%	Quarterly
2E.A1c Biodiversity conservation goals considered in fire planning, management and hazard reduction activity	100%	Quarterly	2E.A2 Annual bushfire mitigation works plan prepared	100%	Quarterly
2E.A3a Council's bushfire mitigation requirements are identified and prioritised into updated Hornsby Ku-ring-gai Bushfire Risk Management Plan	100%	Quarterly	2E.A3b Percentage of Bushfire Risk Management Assessment projects completed	100%	Quarterly
2E.A4 Percentage of essential and tactical fire trails on Council managed land inspected and assessed	100%	Quarterly	2E.A5 No. of fire trail maintenance actions completed	3	Quarterly
2E.A6a Preparation, planning and establishment of new APZ sites	11	Quarterly	2E.A6b Percentage of asset protection zones maintained as required	100%	Quarterly
2E.A7a No. of bushfire education events organised	3	Quarterly	2E.A7b No. of bushfire education initiatives planned and delivered	1	Quarterly
2E.A8 Percentage of required assistance conducted	100%	Quarterly	2E.A9a Percentage of Approvals To Burn assessed	100%	Quarterly
2E.A9b No. of fire permits processed	10	Quarterly	2E.A10 Percentage of required illegal burn reports on private properties assessed	100%	Quarterly
2E.A11 Percentage of works from RFS bushfire hazard complaints completed	100%	Quarterly	2E.A12 Percentage of required policies and strategic documents assessed	100%	Quarterly
2E.A13 Percentage of required bushfire hazard reduction burn proposals prepared	100%	Quarterly	2E.A14 Percentage of Hornsby Ku-ring-gai Bush Fire Management Committee meetings and Sub-committee meeting attended	100%	Quarterly

2E.

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
2E.A15a	No. of Public Hazard complaints received and referred to RFS	10	Quarterly	2E.A15b	No. of Hazard complaints required to be treated by the RFS	1	Quarterly
2E.A16	Percentage of required HR site preparation completed	100%	Quarterly	2E.A17	Percentage of spatial accuracy review of Fire Access and Fire Trail mapping completed	100%	Quarterly
2E.A18	Prepare HSC Bushfire Treatment Implementation Plan	100%	Quarterly				

		2021/22
		\$
BUDGET	Operating income	0
	Controllable expenses	456,828
	Internal transfers & depreciation	(8,745)
	Operating result	448,083

ATTACHMENT 1 - ITEM 1

## Outcome 2.1 – The local surroundings are protected and enhanced

## 2F. Protect and conserve trees on public and private lands

FA6 VALUING GREEN SPACES AND LANDSCAPE

**BUSINESS UNIT:** Trees Team, Parks, Trees and Recreation BranchRESPONSIBILITY:  
Manager, Parks,  
Trees and  
Recreation**SERVICE PROFILE**

- managing trees in streets and parks and maintaining public landscaped areas
- implementing Council's tree protection and public area planting programs

**SERVICE DELIVERY INDICATOR**

Baseline 2016/17

2F.D	% Tree Permit applications determined:	
	■ 10 days and under	32%
	■ 11-28 days	54%
	■ 29-40 days	8%
	■ More than 40 days	6%

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
2F1	Investigate options to re-establish tree canopy on streets and within parks across the Shire in conjunction with public domain improvements	✓			
2F2	Undertake tree planting around playgrounds to enhance shade cover	✓			
2F4	Undertake street tree planting to contribute towards the 'Greening our Shire' program	✓			
2F5	Develop a schedule of tree maintenance works - Prepare a yearly schedule of maintenance and management works, based on the results from the street tree data collection, to improve the overall health and amenity of street trees	✓		Urban Forest Strategy	1.10

## 2F.

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
2F6	Investigate the functionality of public tree protection bonds for use by Council - Investigate an appropriate process, using the valuation method, to implement and enforce public tree protection bonds as condition of consent for private development that may impact on public trees	√		Urban Forest Strategy	1.19
2F7	Develop species planting guidelines - Identify species for private landscaping with consideration for public/private habitat and amenity linkages, locational characteristics, tree growth and canopy spread and maintenance	√		Urban Forest Strategy	2.17
2F8	Develop an urban tree management policy that standardises decision making processes against a clear Council objectives all elements of street and park tree management	√		Urban Forest Strategy	1.08
2F9	Advocate for aerial cable bundling or undergrounding of powerlines where possible and feasible	√		Urban Forest Strategy	1.24
2F10	Lobby with other local governments to the State Government to commit to collecting high resolution vegetation mapping for Greater Sydney on a regular basis e.g. every two or five years to provide temporal data set	√		Urban Forest Strategy	2.04
2F11	Develop relevant LEP standards (Part 4 of the standard LEP template) to support the protection and management of existing canopy trees and future canopy planting within relevant land use zones and consistent with local character statements	√		Urban Forest Strategy	2.10
2F12	Revise and develop DCP provisions to reinforce the hierarchy of protecting, restoring and creating canopy across the local government area consistent with local character statements, tree canopy targets and district planning directions	√		Urban Forest Strategy	2.11
2F13	Identify state policies and planning instruments that provide significant hurdles to delivering better urban forest outcomes on the ground	√		Urban Forest Strategy	2.12
2F14	Review the future scope of the Green Offset Policy to determine whether it looks to deliver both biodiversity and tree canopy outcomes	√		Urban Forest Strategy	2.14

2F.

## ONGOING ACTIVITIES

2FA1 Assess the potential impact on trees of development proposals and private property tree applications

## ONGOING ACTIVITIES

2FA2 Manage trees in streets, parks and public lands administered by Council, and maintain public landscaped areas

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
2FA1a	Average time (days) to complete DA referrals relating to trees	25	Quarterly	2FA1b	Number of DA referrals received relating to trees	400	Quarterly
2FA1c	Average time (days) to complete tree applications relating to private land	25	Quarterly	2FA1d	Number of tree applications determined	800	Quarterly
2FA2	% of street tree inspections completed within service level agreement	80%	Quarterly				

		2021/22
		\$
BUDGET	Operating income	(100,000)
	Controllable expenses	1,138,431
	Internal transfers & depreciation	194,978
	Operating result	1,233,409

ATTACHMENT 1 - ITEM 1

## Outcome 2.2 – People in Hornsby Shire support recycling and sustainability initiatives

# 2G. Provide a domestic recycling and waste service

FA7 USING RESOURCES WISELY

FA8 ADAPTING TO A CHANGING ENVIRONMENT

**BUSINESS UNIT:** Waste Management Branch

RESPONSIBILITY:  
Manager, Waste Management

### SERVICE PROFILE

Waste management involves the collection, transport, recycling, processing, disposal and monitoring of waste materials from domestic households. The primary goals of effective waste management are avoidance, reduction, reuse and recycling of materials. We provide this service to all residents by:

- providing domestic (general waste, recycling and green waste) and bulky waste collection services
- providing a waste hotline and customer service centre for all residents
- implementing Council's Waste Matters Strategy
- providing waste education programs and events for residents
- controlling and preventing the occurrence of illegal dumping
- operating a community recycling centre
- providing advice on effective waste management systems for new developments and buildings

### SERVICE DELIVERY INDICATORS

		Baseline 2018/19
2G.D1	% customer satisfaction with domestic waste services (as determined by Council community satisfaction survey, undertaken from time to time)	90%
2G.D2	% domestic kerbside resource recovery / landfill diversion achieved	44%
2G.D3	Domestic waste recycled – standard recyclables (tonnes)	11,294
2G.D4	Domestic waste composted – green waste (tonnes)	16,936
2G.D5	Domestic waste to landfill (tonnes)	31,580
2G.D6	Number of customer calls and enquiries received by Waste Hotline	26,773
2G.D7a	Waste education programs delivered	59
2G.D7b	Number of community members participating in Council's Waste initiatives	3,136
2G.D8	Reduction in illegal dumping incidents	500
2G.D9a	Number of customers using Community Recycling Centre (average per week)	384



2G.

**SERVICE DELIVERY INDICATORS**

Baseline 2018/19

2G.D9b	Problematic waste diverted from landfill (kilograms)	486,691
2G.D10	All Multi Unit Development Applications approved comply with DCP Waste Chapter and Waste Management Guidelines	100 %

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
2G.7	Facilitate and expand community repair café initiatives	√	√	Waste Matters Strategy	
2G.8	Deliver a comprehensive community education and outreach program via workshops, tours and events	√	√	Waste Matters Strategy	
2G.9	Maintain a worm breeding farm for the sale of worms to local residents to support organic recovery	√	√	Waste Matters Strategy	
2G.10	Deliver regular community clothing swap events	√	√	Waste Matters Strategy	
2G.12	Partner with Hornsby Art Society to deliver the annual Remagine Art show	√	√	Waste Matters Strategy	
2G.13	Investigate further opportunities for waste themed art mural(s) at the Community Recycling Centre (and or within the Shire) to promote waste issues and awareness	√	√	Waste Matters Strategy	
2G.15	Continue to deliver and expand the Apartment Living Program (Multi-unit dwellings)	√	√	Waste Matters Strategy	
2G.16	Support the development and maintenance of demonstration sites and facilities for community composting and worm farming	√	√	Waste Matters Strategy	
2G.17	Deliver ongoing communications with the community through web site updates, social media posts and educational video content	√	√	Waste Matters Strategy	
2G.18	Promote local waste champions and help give them a voice to encourage others	√	√	Waste Matters Strategy	
2G.19	Deliver a Schools Program on a range of waste issues including: recycling, composting, worm farming, littering and smart shopping	√	√	Waste Matters Strategy	
2G.22	Deliver an annual e-waste drop off event for rural residents	√	√	Waste Matters Strategy	
2G.25	Continue to lobby NSW Government to return Waste Levy funds to support local government recycling and resource recovery programs	√	√	Waste Matters Strategy	

2G.

KEY INITIATIVES	2021/22	2022/23	Source / contributing document/s	Source code/s
2G.26 Investigate and apply for relevant grants under NSW EPA 20 Year Waste Strategy and Environmental Trust Programs	√	√	Waste Matters Strategy	
2G.27 Develop and deliver education and communications plan to support illegal dumping grant with a focus on asbestos	√	√	Waste Matters Strategy	
2G.28 Continue to provide domestic compost bins, worm farms and live worms to the public	√	√	Waste Matters Strategy	

ONGOING ACTIVITIES	ONGOING ACTIVITIES
2G.A2 Continue illegal dumping patrols, cleanups and pursue regulatory actions	2G.A3 Continue to operate Community Recycling Centre for problem waste materials

PERFORMANCE MEASURES	Annual forecast	Frequency of reporting	PERFORMANCE MEASURES	Annual forecast	Frequency of reporting
2G.A2a Number of reported illegal dumping incidents investigated	500	Annual	2G.A2b Number of penalty notices issued	0	Annual
2G.A2c Number of Cleanup Notices	0	Annual	2G.A2d Number of cleanups by offenders	50	Annual
2G.A2e Number of cleanups by Council	450	Annual	2G.A3a Number of visitors dropping off items at CRC	25,000	Annual
2G.A3a Tonnes of material collected at the CRC	600	Annual			

	2021/22
	\$
<b>BUDGET</b>	
Operating income	(29,198,129)
Controllable expenses	27,727,030
Internal transfers & depreciation	1,128,985
Operating result	(342,114)

**Outcome 2.3 – The Shire is resilient and able to respond to climate change events and stresses**

## 2H. Embed sustainable action across the organisation and lead strategic studies associated with traffic, parking and active transport

FA7 USING RESOURCES WISELY

FA8 ADAPTING TO A CHANGING ENVIRONMENT

**BUSINESS UNIT:** Strategy Team, Strategy and Place Unit

**RESPONSIBILITY:**  
Manager, Strategy  
and Place Unit

### SERVICE PROFILE

- fostering and embedding sustainable action across the organisation and the community
- undertaking strategic studies associated with sustainability, resource efficiency, resilience and climate change adaptation and action
- undertaking strategic studies associated with traffic, parking and active transport
- developing and promoting sustainable transport planning and travel modes across the Shire

### SERVICE DELIVERY INDICATOR

Baseline 2017/18

2H.D2	Transition to Net Zero Emissions by 2050 with a reduction of 509 tonnes CO <sub>2</sub> pa	12,080 tonnes
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KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
4J.8	Complete review of the Integrated Land Use and Transport Strategy and report to Council	√		ILUTS and Car Parking Management Study	
2H.1	Implement Car Share Policy	√	√	ILUTS and Car Parking Management Study	

## 2H.

KEY INITIATIVES	2021/22	2022/23	Source / contributing document/s	Source code/s
2H.2 Investigate options for electric vehicle charging stations on public land	√	√	ILUTS and Car Parking Management Study	
2H.3 Undertake cycling participation survey	√		ILUTS	
2H.4 Install energy efficient and/or renewable energy measures, eg. solar panels, at Hornsby Aquatic and Leisure Centre	√		Section 7.12 Plan	
2H.5 Install energy efficient and/or renewable energy measures, eg. solar panels, at the Community Recycling Centre at Thornleigh	√		Section 7.12 Plan	
2H.6 Investigate and install solar on Council facilities	√	√	Climate Wise Hornsby Plan	C1.5
2H.7 Incorporate carbon zero processes into the design, development and ongoing use of town centres (ie. Hornsby Town Centre), eg. building materials, waste generation and disposal, energy production on scale	√	√	Climate Wise Hornsby Plan	C2.12
2H.8 Review, update and implement Sustainable Energy for new Council Assets Policy	√		Climate Wise Hornsby Plan	TEI4 HWE07
2H.9 Implement urban heat clauses in the Local Strategic Planning Statement, LEP and DCP	√		Climate Wise Hornsby Plan	HWAE1
2H.10 Participate in "Measure metropolitan carbon emissions" and report on progress – Action 13 Resilient Sydney Strategy	√		Climate Wise Hornsby Plan	TE14
2H.11 Participate in "Get Prepared" – Action 23 Resilient Sydney Strategy	√		Climate Wise Hornsby Plan	HWAE1 HWAEC06
2H.12 Ensure sea level rise is included in the development of the Coastal Management Program	√		Climate Wise Hornsby Plan	SLDI1 SLCI2
2H.13 Ensure Asset Management Plans incorporate climate change projections and risk assessment	√		Climate Wise Hornsby Plan	ERA14 ERAE15
2H.14 Travel Demand Management Action Plan: Develop and implement educational and information campaign focusing on why car use should be reduced and how it should be reduced	√		ILUTS	
2H.15 Travel Demand Management Action Plan: Ensure principles of travel demand management are incorporated in all aspects of land use, transport planning and traffic engineering activities	√		ILUTS	

## 2H.

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s		
2H.16	Public Transport Action Plan: Lobby TfNSW to effect improvements to bus and rail services in the Shire	√		ILUTS			
2H.17	Public Transport Action Plan: Raise the profile of all existing public transport services in the Shire and promote any future	√		ILUTS			
2H.18	Arterial Roads Action Plan: Review and update the Hornsby Shire Road Hierarchy Plan	√		ILUTS			
2H.19	Walking and Cycling Action Plan: Ensure active transport initiatives and strategies are incorporated in all aspects of land use, transport planning and traffic engineering activities	√		ILUTS			
2H.20	Investigate a shared zone outside the train station along Dangar Road from Brooklyn Road to the Dangar Road car park due to the limited opportunity for pedestrian facilities in the area	√		Car Parking Management Study	Brooklyn Town Centre		
2H.21	Council to investigate paid parking across the Shire	√		Car Parking Management Study			
ONGOING ACTIVITIES		ONGOING ACTIVITIES					
2H.A1	Facilitate Council's Environmental Sustainability Advisory Committee			2H.A2	Implement Street Lighting Improvement Program and accelerated LED replacement program		
2H.A3	Implement energy conservation initiatives to achieve Council's carbon reduction targets			2H.A4	Implement a program to integrate sustainability and climate adaptation requirements into Council business, planning and infrastructure		
2H.A5	Implement and coordinate sustainability education and community resilience programs			2H.A6	Maintain and renew Council owned energy efficient assets and equipment		
2H.A7	Assess Council facilities and services to identify trends and savings to reduce annual operating expenditure						
PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
2H.A2	No. of LEDs in street lighting implemented	500	Quarterly	2H.A4	No. of meetings with planners and asset managers to incorporate sustainability initiatives	8	Quarterly
2H.A5a	No. of sustainability education events and community resilience programs implemented	8	Quarterly	2H.A5b	No. of attendees at sustainability education events and community resilience programs	120	Quarterly

2H.

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
2H.A6	Energy efficient and renewable energy assets maintained	100%	Annual	2H.A7a	Efficiency of the 10 highest energy and water consuming Council facilities assessed and Assets and Finance supported with data analysis	100%	Quarterly
2H.A7b	Carbon emission inventory for corporate emissions undertaken	100%	Annual				

		2021/22
		\$
BUDGET	Operating income	(300,000)
	Controllable expenses	2,863,038
	Internal transfers & depreciation	(30,408)
	Operating result	2,532,630

ATTACHMENT 1 - ITEM 1



# productive



(Strategic goal) Our living centres are vibrant and viable

(Headline Indicator) % of residents who live and work in the Shire = Benchmark 28 %

Creating opportunities for the local economy and fostering well-balanced and connected neighbourhoods



## Productive

### Outcome 3.1 The prosperity of the Shire increases

#### Services

#### Focus Areas

- |    |  |      |
|----|--|------|
| 3A | Manage Council's property portfolio  | FA11 |
| 3B | Manage cadastral survey services and maintain a geographical information system  | FA12 |
| 3G | Provide a commercial waste service (Business Activity)   | FA11 |
| 3H | Support the holistic planning and functioning of places – focusing on town centres, enhance and support the local economy, and encourage visitation to the Shire | FA11 |

### Outcome 3.2 The commercial centres in the Shire are revitalised

#### Services

#### Focus Areas

- |    |  |      |     |     |      |      |
|----|--|------|-----|-----|------|------|
| 3C | Provide strategic planning and urban design to highlight Council's policies to protect and enhance the environmental heritage of Hornsby Shire | FA3  | FA4 | FA8 | FA11 | FA12 |
| 3F | Provide cleaning of public spaces  | FA11 |     |     |      |      |

### Outcome 3.3 The road / path network provides for efficient vehicle and pedestrian flows

#### Services

#### Focus Areas

- |    |   |      |      |      |
|----|---|------|------|------|
| 3D | Manage traffic flows, parking, access to public transport and road safety | FA12 | FA13 | FA14 |
| 3E | Regulate appropriate user activities on road network                      | FA13 |      |      |

## Outcome 3.1 – The prosperity of the Shire increases

3A.

## Manage Council's property portfolio

FA11 A STRONGER ECONOMY

**BUSINESS UNIT:** Land and Property Services BranchRESPONSIBILITY:  
Manager, Land and Property  
Services**SERVICE PROFILE**

- providing property solutions and advice (strategic and operational) to optimise total returns on, and sustainable use of, Council's property assets
- managing the delivery of significant projects, acquisitions, disposals, leases and other transactions and matters in relation to Council's property assets and property development
- managing Council's property leases, licences and other occupancy agreements to ensure legislative compliance, appropriate financial returns and prudent asset and risk management
- responding to enquiries from owners, lawyers and consultants in relation to easements, caveats, restorations on title and covenants

**SERVICE DELIVERY INDICATOR**

Baseline 2016/17

3A.D	% projects within formal work plan of Manager, Land and Property Services Branch completed on time and within budget	100%
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KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
3A.5	Provide assistance and sign-off on Native Title implications for leases and licences managed by the Property Services team	√	√		
3A.7	Complete compulsory acquisition of open space land at Hornsby	√			

ONGOING ACTIVITIES		ONGOING ACTIVITIES	
3A.A1	Maintain momentum of all Property Services projects and reprioritisation as required in line with organisational goals	3A.A2	Manage the delivery of specified property projects and transactions
3A.A3	Ensure diligent property management of Council's leasehold portfolio		

3A.

		2021/22
		\$
BUDGET	Operating income	(2,912,273)
	Controllable expenses	1,036,322
	Internal transfers & depreciation	(117,786)
	Operating result	(1,993,737)

DRAFT

ATTACHMENT 1 - ITEM 1

## Outcome 3.1 – The prosperity of the Shire increases

# 3B. Manage cadastral survey services and maintain a geographical information system

FA12 INFRASTRUCTURE SUPPORTING NEW DEVELOPMENTS

**BUSINESS UNIT:** Land and Property Services BranchRESPONSIBILITY:  
Manager, Land  
and Property  
Services**SERVICE PROFILE**

- managing cadastral surveys and other surveying services for various Council Divisions
- managing and maintaining the Geographic Information System Group, including Geographic Information System and Land Register

**SERVICE DELIVERY INDICATORS**

Baseline 2016/17

3B.D1	% surveys, searches and advice on practical survey matters carried out within agreed timeframe	100 %
3B.D2	Land information system updated with newly approved and registered survey plans within five business days of notification	100 %

## ONGOING ACTIVITIES

3B.A1	Manage cadastral surveys and other surveying services for Council, including "Protection of Survey Infrastructure"
3B.A3	Manage and maintain Council's Geographic Information System (GIS) and data
3B.A5	Carry out internal user surveys on Council's Geographic Information System (GIS)

## ONGOING ACTIVITIES

3B.A2	Continue to proactively expand the Protection of Survey Infrastructure project in collaboration with other branches of Council (Planning and Assets)
3B.A4	Train and mentor one GIS officer

**3B.**

		2021/22
		\$
<b>BUDGET</b>	Operating income	0
	Controllable expenses	578,496
	Internal transfers & depreciation	96,692
	Operating result	675,188

DRAFT

**ATTACHMENT 1 - ITEM 1**

## Outcome 3.2 – The commercial centres in the Shire are revitalised

# 3C. Provide strategic land use planning and urban design to highlight Council's policies to protect and enhance the environmental heritage of Hornsby

- FA3 GIVING PEOPLE HOUSING CHOICES
- FA4 COMMUNITY WELLBEING AND NEIGHBOURHOOD AMENITY
- FA8 ADAPTING TO A CHANGING ENVIRONMENT
- FA11 A STRONGER ECONOMY
- FA12 INFRASTRUCTURE SUPPORTING NEW DEVELOPMENTS

**BUSINESS UNIT:** Strategic Land Use Planning Branch

**RESPONSIBILITY:**  
Manager, Strategic Land  
Use Planning

## SERVICE PROFILE

- managing the development of land to plan for the needs of the community and the growing population while protecting the natural environment and our heritage.
- providing strategic land use planning advice to Council to determine the manner in which land is used to enhance the social, economic and environmental well-being of the community
- undertaking strategic studies associated with land use planning
- analysing and implementing any land use related initiatives of the State Government affecting Hornsby Shire

## SERVICE DELIVERY INDICATOR

3C.D % strategic planning projects completed on time and within budget

Baseline 2016/17

90%



3C.

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
3C.7	Consider the preparation of an affordable rental housing scheme under SEPP 70		√	Local Strategic Planning Statement Housing Strategy	LA.17
3C.8	Complete, exhibit and adopt the Hornsby Town Centre Review	√		Accelerated LEP Review Local Strategic Planning Statement	LA.2 LA.15 PA.1 CA.6
3C.10	Confirm a vision for rural lands, exhibit and adopt Rural Lands Study	√		Accelerated LEP Review Local Strategic Planning Statement	SA.11 SA.12
3C.14	If Council is provided the option to prepare local controls for medium density housing that are reflective of the landscape setting of the Shire, commence investigations into appropriate expansion of the R3 Medium Density zone	√	√	Accelerated LEP Review Local Strategic Planning Statement	LA.4
3C.19	Adopt Employment Land Use Study	√		Accelerated LEP Review Local Strategic Planning Statement	PA.3
3C.23	Review Development Contributions Plans		√	Environmental Planning Assessment Act	Div 7.1
3C.25	Prepare Planning Proposal to replace Terrestrial Biodiversity Map within the Hornsby Local Environmental Plan 2013 with new Vegetation Mapping	√	√	Council resolution	MM13/19
3C.26.1	Comprehensive Heritage Study – Prepare a new history	√		Comprehensive Heritage Study	3.1
3C.26.2	Comprehensive Heritage Study – Prepare a new Aboriginal Heritage Study	√		Comprehensive Heritage Study	3.1
3C.26.3	Comprehensive Heritage Study – Prepare a new Archaeological Heritage Study	√		Comprehensive Heritage Study	3.1
3C.26.4	Comprehensive Heritage Study – Prepare a new Landscape Heritage Study	√		Comprehensive Heritage Study	3.1
3C.27	Prepare Local Seniors Housing Strategy		√		
3C.29	Commence the Pennant Hills Town Centre review (subject to funding)	√		Local Strategic Planning Statement	PA.2
3C.31	Commence a review of the Pennant Hills Road Corridor between Pennant Hills and Thornleigh following the opening of NorthConnex (subject to funding)	√		Local Strategic Planning Statement	SA.8 CA.3
3C.32	Prepare a Community Engagement Strategy (heritage specific)	√		Comprehensive Heritage Study	3.2
3C.32	Prepare a Heritage Interpretation Strategy	√		Comprehensive Heritage Study	3.3

## 3C.

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
3C.33	Review current LEP Schedule 5 and potential heritage items	√		Comprehensive Heritage Study	3.4
3C.34	Undertake targeted identification of new LEP heritage listings	√		Comprehensive Heritage Study	3.4
3C.35	Review LEP Heritage Conservation Areas	√		Comprehensive Heritage Study	3.4
3C.36	Pursue LEP Amendment in relation to Comprehensive Heritage Study	√		Comprehensive Heritage Study	3.4
3C.37	Review DCP Heritage Chapter	√		Comprehensive Heritage Study	3.5
3C.38	Update existing Heritage Inventory Sheets to the standard SHI template	√	√	Comprehensive Heritage Study	3.6
3C.39	Review information in the existing Heritage Inventory Sheets		√	Comprehensive Heritage Study	3.6
3C.40	Heritage – prepare information for prospective and current owners		√	Comprehensive Heritage Study	3.7
3C.41	Review the Heritage Landscape Management Processes		√	Comprehensive Heritage Study	3.7
3C.42	Investigate mapping of HCAs (contributory, neutral)		√	Comprehensive Heritage Study	3.7
3C.43	Investigate value sharing models and options that can deliver social infrastructure and other community benefits	√		Local Strategic Planning Statement	LA.7
3C.44	Undertake Byles Creek Planning Study	√		Council resolution (November 2020)	PC23/20

ONGOING ACTIVITIES		ONGOING ACTIVITIES	
3C.A1	Implement Local Development Contribution Plans (Section 7.11 and 7.12) Registers and Monitor	3C.A2	Progress Comprehensive Local Environmental Plan and Development Control Plan Housekeeping Amendments
3C.A3	Promote heritage conservation and prepare advice on the heritage impacts of development applications	3C.A4	Progress reviews and/or updates to the Local Strategic Planning Statement
3C.A5	Assess planning proposals lodged by external parties	3C.A6	Provide Section 10.7 Planning Certificates to assist property transactions
3C.A7	Maintain planning GIS layers and data to meet end user needs	3C.A8	Review implications of new or draft planning legislation
3C.A9	Assess proposals for exempt works on heritage items and provide advice in accordance with Clause 5.10(3) of the HLEP 2013	3C.A10	Provide formal and informal pre-lodgement advice on owner initiated proposals to amend planning controls

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
3C.A3a	Heritage referrals completed within 14 days	80%	Quarterly	3C.A3b	Heritage Advisory Committee Meetings held quarterly or as otherwise required	95%	Annual

3C.

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
3C.A5	Owner-initiated Planning proposals assessed within 90 days (from lodgement to resolution to submit) for Gateway Determination	90%	Annual	3C.A6	Section 10.7 Planning Certificates issued within 5 days of receipt	95%	Quarterly

Planning and Compliance Division leadership costs			
		2021/22 \$	2021/22 \$
BUDGET	Operating income	(301,000)	(69,996)
	Controllable expenses	1,659,124	1,832,453
	Internal transfers & depreciation	133,648	198,807
	Operating result	1,491,772	1,961,264

**Outcome 3.3 – The road / path network provides for efficient vehicle and pedestrian flows**

## 3D. Manage traffic flows, parking, access to public transport and road safety

FA12 INFRASTRUCTURE SUPPORTING NEW DEVELOPMENTS

FA13 A WELL CONNECTED SHIRE

FA14 ADVOCATING WITH THE NSW GOVERNMENT FOR THE INFRASTRUCTURE NEEDS OF THE LOCAL AREA

**BUSINESS UNIT:** Traffic Engineering and Road Safety Branch

RESPONSIBILITY:

Deputy General  
Manager, Infrastructure  
and Major Projects

### SERVICE PROFILE

- implementing strategic studies associated with traffic, parking and road safety
- lobbying State and Federal government agencies to ensure local concerns are addressed in major infrastructure projects
- undertaking road safety education campaigns

### SERVICE DELIVERY INDICATOR

Baseline 2016/17

3D.D % road safety education projects completed

100%

### KEY INITIATIVES

2021/22 2022/23

Source / contributing document/s

Source  
code/s

3D.4 Undertake safety audits around schools in conjunction with NSW Police

✓

✓

### ONGOING ACTIVITIES

### ONGOING ACTIVITIES

3D.A1 Implement road safety education projects to reduce road trauma

3D.A2 Update the Hornsby Blackspot List and Unfunded Facilities List, prioritise locations and plan and complete the Minor Traffic Facilities capital works program (subject to matching funding)

3D.A3 Complete annual review of traffic, parking and road safety data

3D.A4 Respond to Government transport papers as appropriate and lobby for additional parking at railway stations

## 3D.

## ONGOING ACTIVITIES

3D.A5	Management and administration – processing of traffic related applications (eg, skip bin, temporary road closure, crane permit, work zone)
3D.A7	Car parking management – (on road, off street carparks and contract management of private carparks)
3D.A9	Traffic and transport planning – (development of new traffic proposals, seek State and Federal funding opportunities)
3D.A11	Development Assessment – (review traffic generating developments referred by planning)

## ONGOING ACTIVITIES

3D.A6	Traffic management – (operation of the Local Traffic Committee, review and monitoring of crash and traffic data)
3D.A8	Traffic and road safety education – (Road Safety Officer program in partnership with TfNSW)
3D.A10	Bicycle and pedestrian facilities planning – (identify funding opportunities, influence good design practice, liaise with bicycle user groups)

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
3D.A1a	Number of road safety education grants applied for and funded	6	Quarterly	3D.A1b	Road safety promotion delivered to all schools	100%	Quarterly
3D.A9	Number of local traffic projects – funding applications and/or built	6	Quarterly	3D.A11a	Number of DAs received and processed for traffic issues	30	Quarterly
3D.A11b	Number of items referred to the Local Traffic Committee	30	Quarterly				

		2021/22
		\$
BUDGET	Operating income	(610,656)
	Controllable expenses	781,863
	Internal transfers & depreciation	35,514
	Operating result	206,721

## ATTACHMENT 1 - ITEM 1

## Outcome 3.3 – The road / path network provides for efficient vehicle and pedestrian flows

# 3E. Regulate appropriate user activities on road network

FA13 A WELL CONNECTED SHIRE

**BUSINESS UNIT:** Traffic Rangers Team, Regulatory Services Branch

RESPONSIBILITY:  
Manager, Regulatory  
Services

### SERVICE PROFILE

- enforcing the road rules and parking restrictions
- removing abandoned vehicles and boats from our roads
- regulating unapproved activities on our roads

### SERVICE DELIVERY INDICATORS

		Baseline 2018/19
3E.D1	Service requests concerning parking investigated within 3 days	95%
3E.D2	Service requests concerning abandoned vehicles and boat trailers investigated within 28 days	95%

### KEY INITIATIVES

	2021/22	2022/23	Source / contributing document/s	Source code/s
3E.1 Implement actions contained in the Non Smoking Policy for the Hornsby Mall	√	√	Non Smoking Policy	

### ONGOING ACTIVITIES

ONGOING ACTIVITIES	ONGOING ACTIVITIES
3E.A1 Maintain the enforcement of the parking rules and light roads restrictions	3E.A2 Manage abandoned vehicles and unapproved activities on our roads



## 3E.

PERFORMANCE MEASURES	Annual forecast	Frequency of reporting	PERFORMANCE MEASURES	Annual forecast	Frequency of reporting
3E.A1a Number of traffic and parking investigations	14,000	Quarterly	3E.A1b Number of weight limited road investigations	200	Quarterly
3E.A1c Number of parking service requests investigated	600	Quarterly	3E.A1d Number of school zones monitored per day	2	Quarterly
3E.A2 Number of abandoned vehicle requests investigated	400	Quarterly			

	2021/22
	\$
<b>BUDGET</b> Operating income	(1,895,400)
Controllable expenses	1,432,982
Internal transfers & depreciation	179,973
Operating result	(282,445)

## ATTACHMENT 1 - ITEM 1

## Outcome 3.2 – The commercial centres in the Shire are revitalised

3F.

## Provide cleaning of public spaces

FA11 A STRONGER ECONOMY

**BUSINESS UNIT:** Waste Management BranchRESPONSIBILITY:  
Manager, Waste Management**SERVICE PROFILE**

The Waste Cleansing Team undertakes the cleansing of identified public places and assets across the Shire and ensures they are cleaned to a high standard by:

- cleaning public toilets and amenities
- regularly inspecting and cleaning council bus shelters
- servicing litter bins across the Shire
- cleaning Hornsby Mall and commercial centres
- cleaning up illegally dumped materials
- operating street sweeper/blower for council streets and car parks
- litter picking and removal across the Shire
- picking up dead animals on roadways

**SERVICE DELIVERY INDICATORS**

Baseline 2016/17

3FD1	Tonnes of material collected by residential street sweeper	(2017/18) 500
3FD3	Tonnes of litter collected from public litter bins	520

## ONGOING ACTIVITIES

3FA1	Provide cleaning of public toilet blocks and bus shelters
3FA3	Service litter bins and remove litter
3FA5	Provide a cleansing service to Hornsby Mall and commercial centres

## ONGOING ACTIVITIES

3FA2	Respond to illegal dumping and littering incidents
3FA4	Provide a street sweeping service

**BUDGET**2021/22  
\$

Operating income	(300)
Controllable expenses	2,461,777
Internal transfers & depreciation	(632,263)
Operating result	1,829,214

## Outcome 3.1 – The prosperity of the Shire increases

# 3G. Provide a commercial waste service (Business Activity)

FA11 A STRONGER ECONOMY

FA7 USING RESOURCES WISELY

**BUSINESS UNIT:** Waste Management BranchRESPONSIBILITY:  
Manager, Waste  
Management**SERVICE PROFILE**

- collecting, transporting, recycling, disposing and monitoring of waste materials from local businesses to assist them achieve resource recovery and sustainability outcomes

**SERVICE DELIVERY INDICATOR**

Baseline 2016/17

3G.D	Number of businesses utilising commercial services	1,000
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**KEY INITIATIVES**

2021/22 2022/23

Source / contributing document/s

Source  
code/s

3G.2	Transition existing business customers to new Collection Contract in 2021	√		Waste Collection Contract
3G.3	Commence marketing and business growth activities	√	√	

**ONGOING ACTIVITIES****ONGOING ACTIVITIES**

3G.A1	Provide customer support to commercial customers	3G.A2	Monitor commercial services profitability
3G.A3	Continue to promote Council's commercial waste and recycling collection services		

		2021/22
		\$
<b>BUDGET</b>	Operating income	(2,167,200)
	Controllable expenses	1,584,089
	Internal transfers & depreciation	(70,646)
	Operating result	(653,757)

## Outcome 3.1 – The prosperity of the Shire increases

**3H.** Support the holistic planning and functioning of places – focusing on town centres, enhance and support the local economy, and encourage visitation to the Shire

FA11 A STRONGER ECONOMY

**BUSINESS UNIT:** Strategic Place Team, Strategy and Place UnitRESPONSIBILITY:  
Manager, Strategy and Place Unit**SERVICE PROFILE**

- ensuring that the social, cultural, economic and environmental functioning of local places in the Shire are optimised and that local character aspirations and identity are supported within the scope of local government influence
- facilitating economic development and tourism outcomes in the Shire with a focus on the unique places
- engaging with the community, key stakeholders, Councillors and ExCo to ensure the coordination of planning, operations and strategic development in town centres and other key places across the Shire
- managing the delivery of place based projects - including place planning

**SERVICE DELIVERY INDICATOR**

Baseline 2018/19

3H.D Relevant strategies developed, adopted and implemented

100%

## 3H.

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
3H.1	Implement relevant sections of the Economic Development and Tourism Strategy (subject to funding)	√	√	Economic Development and Tourism Strategy	
3H.3	Commence implementation of high priority and funded actions from the Discussion Paper – Brooklyn Place Planning	√	√	Discussion Paper - Brooklyn Place Planning	
3H.4	Develop draft Pennant Hills Place Plan		√	Local Strategic Planning Statement	CA.5
3H.5	Participate in public domain programs, including undertaking grant seeking, and ensure benefits for local business	√	√		
3H.6	Engage and communicate with local business through the Localised platform	√	√		
3H.7	Place Framework is endorsed and implemented	√	√	Place Framework	
3H.8	Undertake a survey of small and home-based businesses to better understand the composition and needs of this sector	√	√		
3H.9	Commence the development of a Smart Cities Strategy in conjunction with the ICT Strategy. Ensure that the Strategy meets place making requirements and addresses the needs of business	√	√		
3H.10	Develop a Destination Management Plan for river and rural communities with industry partners	√	√		
3H.11	Develop a strategic approach to enhancing business resilience in the Shire, including the drafting of a Disaster Recovery Plan	√	√		

## ONGOING ACTIVITIES

3H.A1	Participate in working group meetings for internal projects	3H.A2	Undertake tasks to improve the management and functioning of town centres
3H.A3	Undertake tasks to enhance local economic development outcomes	3H.A4	Undertake tasks to improve visitation to the Shire

## PERFORMANCE MEASURES

		Annual forecast	Frequency of reporting			Annual forecast	Frequency of reporting
3H.A1	Attendance at working group meetings for internal projects	100%	Annual	3H.1	Percentage of funded activities implemented in the financial year	100%	Annual

3H.

		2021/22
		\$
BUDGET	Operating income	0
	Controllable expenses	367,256
	Internal transfers & depreciation	8,800
	Operating result	376,056

DRAFT

ATTACHMENT 1 - ITEM 1



# collaborative



(Strategic goal) Increased overall satisfaction with Council

(Headline Indicator) % of residents satisfied or very satisfied with Council

= Benchmark 58%

Working to serve our community, we will listen, be accountable and efficient



## Collaborative

### Outcome 4.1 The community is encouraged to participate in Council's decision making

Services	Focus Areas
4i Increase Council's positive profile in the community and demonstrate value for money to ratepayers	FA16 FA17 FA18

### Outcome 4.2 Information about Council and its decisions is clear and accessible

Services	Focus Areas
4D Maintain a corporate governance framework	FA16 FA18
4E Deliver an efficient customer service function	FA19 FA20

### Outcome 4.3 Council plans well to secure the community's long term future

Services	Focus Areas
4A Formulate and deliver the strategic financial direction for the organisation	FA15 FA16
4B Provide procurement and store services	FA20 FA7
4C Demonstrate best practice in leadership	FA15
4F Provide and support technologies to optimise the customer experience and maximise Council efficiency	FA18 FA19 FA20
4G Support an engaged, productive and healthy workforce	FA20
4H Mitigate risk for the organisation, and the community when using Council's facilities and services	FA15 FA16
4J Lead the integrated planning and reporting process	FA15 FA16 FA17 FA18

## Outcome 4.3 – Council plans well to secure the community's long term future

# 4A. Formulate and deliver the strategic financial direction for the organisation

FA15 PLANNING WELL

FA16 BEING ACCOUNTABLE TO THE COMMUNITY

BUSINESS UNIT: Financial Services Branch

RESPONSIBILITY:  
Chief Financial Officer**SERVICE PROFILE**

- assisting Elected Members and Divisional Managers to set the strategic financial direction for the organisation
- raising and collecting rates
- paying suppliers
- investing surplus funds
- coordinating and reporting on the annual budget and major projects
- completing statutory requirements such as Financial Statements, GST and FBT returns
- providing corporate financial advice to the organisation

**SERVICE DELIVERY INDICATOR**

Baseline 2016/17

4A.D Return on invested funds

3 %

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
4A.2	Review and update Long Term Financial Plan having regard to the strategic direction of the Council	√		Local Government Act 1993	s403
4A.7	Review income enhancement opportunities and cost efficiencies	√			
4A.9	Implement recommendations in line with the timetable set in the Asset Management Plan Road Map	√			
4A.13	Investigate the use of SMS for debt recovery reminder notices.	√			

## 4A.

KEY INITIATIVES	2021/22	2022/23	Source / contributing document/s	Source code/s
4A.14 Review and implement changes to the Finance Branch structure having regard to future needs and efficiencies	√			
4A.15 Consolidate the management and reporting of the budget and major projects into one team	√			
4A.16 Review and update the processes and methodology for indirect cost apportionment for management accounting purposes	√			

ONGOING ACTIVITIES	ONGOING ACTIVITIES
4A.A1 Revalue Council's assets	4A.A2 Present annual financial reports to a public meeting of Council in accordance with statutory timeframes
4A.A3 Present monthly reports to Council regarding investments and confirming compliance with Council's Investment Policy	4A.A4 Review and update annual and quarterly budgets
4A.A5 Maintain outstanding debt below Local Government benchmarks	4A.A6 Maintain the rates database
4A.A7 Manage and review returns from Council's investment portfolio	4A.A8 Review the Long Term Financial Plan annually as part of the development of the Operational Plan

	2021/22
	\$
<b>BUDGET</b>	
Operating income	(79,360,817)
Controllable expenses	2,084,119
Internal transfers & depreciation	18,760,517
Operating result	(58,516,181)

## Outcome 4.3 – Council plans well to secure the community's long term future

## 4B. Provide procurement and store services

FA20 DELIVERING THE VALUES OF SERVICE. TRUST. RESPECT. INNOVATION.

FA7 USING RESOURCES WISELY

**BUSINESS UNIT:** Purchasing Team, Financial Services BranchRESPONSIBILITY:  
Chief Financial Officer**SERVICE PROFILE**

- sourcing procurement of goods and services through Hornsby Shire Council, Local Government Procurement and state contracts
- operating a store of materials for outdoor staff
- recommending and implementing changes in procurement practices that result in corporate cost reductions/savings and process efficiencies

**SERVICE DELIVERY INDICATORS**

Baseline 2016/17

4B.D1	Store open on time and suitably stocked	100%
4B.D2	HSC Quote Policy adhered to and contracts available for purchasing	100%

**KEY INITIATIVES**

2021/22

2022/23

Source / contributing document/s

Source  
code/s

4B.1	Progress Council's approach to sustainable procurement	✓	✓	
4B.3	Progress Council's approach to contract management	✓	✓	

**ONGOING ACTIVITIES****ONGOING ACTIVITIES**

4B.A1	Review and implement policies and procedures on tendering, contract reviews, purchasing, sustainability, electronic purchasing and payments to creditors	4B.A2	Provide store operations
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**PERFORMANCE MEASURES**Annual  
forecast  
Frequency  
of  
reporting**PERFORMANCE MEASURES**Annual  
forecast  
Frequency  
of  
reporting

4B.A1	Number of tender specifications with sustainability clauses included	4	Quarterly
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4B.

		2021/22
		\$
BUDGET	Operating income	0
	Controllable expenses	579,583
	Internal transfers & depreciation	(224,156)
	Operating result	355,427

DRAFT

ATTACHMENT 1 - ITEM 1

## Outcome 4.3 – Council plans well to secure the community's long term future

4C.

## Demonstrate best practice in leadership

FA15 PLANNING WELL AND LEADING WITH GOOD GOVERNANCE

BUSINESS UNIT: Office of the General Manager

RESPONSIBILITY:  
General Manager

## SERVICE PROFILE

- leading and managing the Council as an organisation to achieve its strategic intent
- supporting Mayor and Councillors to deliver effective governance of the Council
- providing strategic information, professional advice and support to allow responsible decisions to be made
- providing support and advice in the development and effective implementation of corporate programs and activities
- optimising the use of Council's resources

## SERVICE DELIVERY INDICATORS

		Baseline 2018/19
4C.D1	Council's budget performance is within 5% of projected surplus	100%
4C.D2	Long Term Financial Plan reviewed and updated annually	100%
4C.D3	Achievement of Operational Plan requirements	86%
4C.D4	Capital projects delivered within budget and on time	85%

KEY INITIATIVES	2021/22	2022/23	Source / contributing document/s	Source code/s
4C.10 Ensure adoption of the Community Strategic Plan and associated Resourcing Plans	√		Local Government Act 1993	s402 s403
4C.11 Review the Long Term Financial Plan to incorporate Council's updated priorities in the context of current budgetary constraints	√	√	Local Government Act 1993	s403
4C.12 Review Council's property holdings for income-generating and future development opportunities, including the Hornsby Town Centre	√			
4C.13 Develop a program which provides pre-election education for community members wishing to stand for election in September 2021	√			



## 4C.

KEY INITIATIVES	2021/22	2022/23	Source / contributing document/s	Source code/s
4C.14 Provide post-election induction and training for newly elected Councillors	√			
4C.15 Oversee completion of the Customer Service Experience Strategy	√			
4C.16 Prepare list of shovel ready projects so that advantage can be taken of emerging funding opportunities	√			
4C.17 Develop clear place management guidelines which detail the role and purpose of place management in guiding Council actions, and promote a greater sense of internal understanding and focus	√			
4C.18 Adopt Active Leave Management Plan	√			

ONGOING ACTIVITIES	ONGOING ACTIVITIES
4C.A1 Monitor and review ongoing financial sustainability of Council	4C.A2 Advocate for the community by lobbying the NSW and Federal Governments on community issues
4C.A3 Conduct in-house councillor induction training	4C.A4 Provide Code of Conduct training as part of staff induction training
4C.A5 Monitor Professional Development Plans for each Councillor following the 2021 election	4C.A6 Monitor and review Policies and Codes – Office of the General Manager
4C.A7 Report to Council – Code of conduct complaints (Model Code of Conduct s11.1)	

PERFORMANCE MEASURES	Annual forecast	Frequency of reporting	PERFORMANCE MEASURES	Annual forecast	Frequency of reporting
4C.1a Reduction in Lost Time work related injuries (hours pa) / Individual claims	300	Annual	4C.1b WHS Audits completed within timeframe (Workplace Health and Safety Audit program)	90%	Annual
4C.1c ARIC or NSW Audit Office audit recommendations completed within agreed timeframe	90%	Annual	4C.1d Action register in place and resolutions actioned or complete and reported to Council quarterly	90%	Quarterly
4C.18 Outstanding leave balances show downward trend – Restricted asset balance as % of total leave liability	>50%	Annual			

4C.

		2021/22
		\$
BUDGET	Operating income	(300)
	Controllable expenses	1,228,693
	Internal transfers & depreciation	149,414
	Operating result	1,377,807

DRAFT

ATTACHMENT 1 - ITEM 1

## Outcome 4.2 – Information about Council and its decisions is clear and accessible

4D.

## Maintain a corporate governance framework

FA16 BEING ACCOUNTABLE TO THE COMMUNITY

FA18 SHARING INFORMATION QUICKLY AND CLEARLY

**BUSINESS UNIT:** Governance and Customer Service BranchRESPONSIBILITY:  
Manager, Governance and Customer Service**SERVICE PROFILE**

- coordinating Council Meetings, including preparing Agendas, Business Papers, and Minutes
- preparing Business Papers and Agendas for Local Planning Panel (LPP) meetings
- managing Council's corporate records and electronic records management system, including storage and retrieval of Council's legal documents
- providing main Customer Service point of contact for the organisation
- providing public access to information held by Council through the Government Information (Public Access) (GIPA) Act
- providing advice to the organisation regarding proper management and availability of information to members of the public and protecting customers' privacy
- dealing with privacy management issues
- managing Council's light vehicle fleet

The Manager of Governance and Customer Service Branch also holds the position of Council's Public Officer and Council's Privacy Contact Officer

**SERVICE DELIVERY INDICATORS**

Baseline 2016/17

4D.D1	% Council Meeting Minute items requiring alteration when adopted	0%
4D.D2	% GIPA applications which have become the subject of external review	0%
4D.D3	No. of complaints regarding customer service	(2019/20) > 5

**KEY INITIATIVES**

2021/22 2022/23

Source / contributing document/s

Source  
code/s

4D.1	Develop and update the Privacy Management Plan and provide training as required to ensure protection of our residents' and ratepayers' privacy	√		Privacy Management Plan
4D.5	Assist in conduct of the Local Government elections in September 2021	√		
4D.7	Develop Councillor Induction Training and ongoing Professional Development Plans	√	√	Councillors Expenses and Facilities Policy

## 4D.

KEY INITIATIVES	2021/22	2022/23	Source / contributing document/s	Source code/s
4D.8 Assist in the development of and implement the corporate strategy for customer service and ongoing enhanced customer experience		√		
4D.9 Review internal system of fleet approval processes to simplify and increase use of technology / reduce reliance on paper based system		√		

ONGOING ACTIVITIES	ONGOING ACTIVITIES
4D.A1 Ensure compliance with relevant legislation and State Government guidelines	4D.A2 Review Council's level of compliance with the Government Information (Public Access) (GIPA) Act, particularly in respect of the placement of mandatory open access information on Council's website
4D.A3 Ensure ongoing accessibility to Council held information via the website as well as through efficient and timely processing of GIPA applications	4D.A4 Ensure accessibility to Council Meetings through the provision of web-casting and audio recordings of the Meetings
4D.A5 Maintain quality, accessibility and readability of Council Meetings Business Papers and Minutes	4D.A6 Monitor and maintain Council's records management processes incorporating the requirements of the State Records Act 1998
4D.A7 Monitor Councillors' expenses and facilities expenditure, ensuring compliance with the updated Expenses and Facilities Policy, and include relevant information in Council's Annual Report	

PERFORMANCE MEASURES	Annual forecast	Frequency of reporting	PERFORMANCE MEASURES	Annual forecast	Frequency of reporting
4D.A2a Number of formal applications processed under Government Information (Public Access) Act (GIPA) legislation	12	Quarterly	4D.A2b Number of informal applications processed under Government Information (Public Access) Act (GIPA) legislation	1,500	Quarterly
4D.A4 Number of public remotely viewing Council Meetings - live (real time), and on demand (recorded)	100	Quarterly	4D.A5 Number of residents participating in public policy by addressing Council at its meetings	184	Quarterly
4D.A6a Number of items registered in Council's records management system	264,000	Quarterly	4D.A6b Number of Customer Request Management items registered by - Records Staff	6,000	Quarterly

4D.

		Corporate Support Division leadership costs	
		2021/22	2021/22
		\$	\$
BUDGET	Operating income	(494,720)	0
	Controllable expenses	3,518,580	449,226
	Internal transfers & depreciation	(942,054)	27,670
	Operating result	2,081,806	476,896

ATTACHMENT 1 - ITEM 1

## Outcome 4.2 – Information about Council and its decisions is clear and accessible

## 4E. Deliver an effective customer service function

FA19 PROVIDING A HELPFUL AND EFFICIENT SERVICE

FA20 DELIVERING THE VALUES OF SERVICE. TRUST. RESPECT. INNOVATION.

**BUSINESS UNIT:** Customer Service Team, Governance and Customer Service BranchRESPONSIBILITY:  
Manager, Governance  
and Customer Service**SERVICE PROFILE**

- managing and having input into the effective running of key customer service functions to ensure the provision of professional, knowledgeable high level customer service internally and externally
- managing the bookings of parks and public spaces

**SERVICE DELIVERY INDICATORS**

Baseline 2018/19

Indicator	Value	Baseline
4E.D % Customer Service telephone calls serviced		80%

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
4E.1	Participate in Customer Service Strategy review and assist in developing and implementing enhancements, amendments and technological upgrades to ensure best possible provision of service to customers is delivered across the organisation		√		

ONGOING ACTIVITIES		ONGOING ACTIVITIES	
4E.A1	Provide ongoing cross training to customer service team members to encompass all areas of Council's activities	4E.A2	Work with other areas of Council to enhance and develop greater online accessibility and ease of use of customer activities, eg. booking of parks and public spaces, lodging applications etc
4E.A3	Monitor and manage provision of after hours phone call response service, reviewing service provider and contract as necessary	4E.A4	Review the provision of customer service to ensure optimum ongoing provision of service to all customers as a result of other organisational changes and increased customer service standards



4E.

PERFORMANCE MEASURES	Annual forecast	Frequency of reporting	PERFORMANCE MEASURES	Annual forecast	Frequency of reporting
4E.A1a Average speed (seconds) of answering incoming calls to Council's Customer Service Centre	20	Quarterly	4E.A1b % of CRMs generated by the Customer Service Team (as a percentage of total number for organisation)	40%	Quarterly
4E.A1c Number of Customer Request Management items registered by Customer Service staff	6,000	Quarterly			

	2021/22
	\$
<b>BUDGET</b> Operating income	0
Controllable expenses	920,732
Internal transfers & depreciation	115,752
Operating result	1,036,484

ATTACHMENT 1 - ITEM 1

## Outcome 4.3 – Council plans well to secure the community's long term future

# 4F. Provide and support technologies to optimise the customer experience and maximise Council efficiency

FA18 SHARING INFORMATION QUICKLY AND CLEARLY

FA19 PROVIDING A HELPFUL AND EFFICIENT SERVICE

FA20 DELIVERING THE VALUES OF SERVICE. TRUST. RESPECT. INNOVATION.

**BUSINESS UNIT:** Transformation and Technology BranchRESPONSIBILITY:  
Manager, Transformation and  
Technology**SERVICE PROFILE**

- assisting the ICT Steering Committee to govern the transformation and technology function by establishing, maintaining and implementing the ICT Strategy, Digital Strategy, and Cyber Security Plan
- providing and supporting reliable, highly available, secure and efficient computer systems and software solutions to support Council's business requirements
- providing and supporting adequate devices and equipment to enable Council staff to perform their roles effectively
- transforming Council's business, by optimising the use of technology to support effective business processes and customer journeys

**SERVICE DELIVERY INDICATORS**

		Baseline 2016/17
4FD1	% availability of HSC computer networks	98.84%
4FD2	% availability of HSC phone systems	100%
4FD3	% availability of HSC online business systems	99%
4FD4	% users satisfied (Excellent and Above Average) with Information Communication and Technology systems service delivery	(2015/16) 90%

## 4F.

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
4F8	Implement actions arising from an infrastructure audit, to remediate the current infrastructure environment and position Council's technology Infrastructure for future demands	√	√	ICT Strategy 2020-2023	7.2
4F9	Develop a Digital Strategy, outlining how Council will use technology to transform the digital customer experience and become 'digital on the inside'	√		ICT Strategy 2020-2023 Customer Experience Strategy (to be delivered during 2021)	7.6
4F10	Develop a Cyber Security Plan to move Council to a higher level of maturity against the Australian Cyber Security Centre's guidelines	√		ICT Strategy 2020-2023	7.3
4F11	Review Council's booking functions and systems and implement outcomes (subject to agreement on funding)	√		ICT Strategy 2020-2023	7.13
4F16	Refresh Transformation and Technology Operating Model, realigning the culture and focus and developing the capacity and capability to better meet service delivery needs	√		ICT Strategy 2020-2023	7.4
4F17	Establish an Application and Data Governance Program	√		ICT Strategy 2020-2023	7.5
4F18	Research and present a business case for the establishment of an integration framework to support integration to the ePlanning portal and other future requirements	√		ICT Strategy 2020-2023	7.7
4F19	Implement formalised, structured transformation and technology project, change and contract management approaches	√		ICT Strategy 2020-2023	7.8
4F20	Enhance transformation and technology service delivery via refreshed service catalogue and service level agreement, improved tools and practices	√		ICT Strategy 2020-2023	7.10
4F21	Refresh and enhance Branch determinations and associated procedures	√		ICT Strategy 2020-2023	7.11
4F22	Enhance single view of the customer	√		ICT Strategy 2020-2023	7.12
4F23	Modernise document and records management	√	√	ICT Strategy 2020-2023	7.14
4F24	Digitise paper-based processes to the extent supported by current tools and systems	√	√	ICT Strategy 2020-2023	7.15

## 4F.

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
4F25	Research and present a business case for the establishment of a Smart Cities platform foundation	√		ICT Strategy 2020-2023	7.16
4F26	Enhance data management and improve availability of analytics and business intelligence	√	√	ICT Strategy 2020-2023	7.17
4F27	Embed spatial data and GIS in business processes and customer interactions	√	√	ICT Strategy 2020-2023	7.18
4F28	Improve identity and access management	√		ICT Strategy 2020-2023	7.20

ONGOING ACTIVITIES		ONGOING ACTIVITIES	
4FA1	Provide support and assistance to Council staff and Councillors on all aspects of technology (tools and devices, software solutions, telecommunications), striving to meet our service objectives	4FA2	Communicate effectively with Council staff and other relevant stakeholders regarding issues, changes and improvements to systems and processes
4FA3	Plan and manage projects that facilitate maintenance/upgrade of the systems or support advances in technology and the growing capacity needs of the organisation	4FA4	Undertake routine monitoring and remediation activities to ensure the security, reliability, accuracy and accessibility of Council's systems
4FA5	Practise effective contract lifecycle management for all transformation and technology contracts	4FA6	Practise effective hardware and software asset management
4FA7	Provide business analysis, technical and project management skills to support business systems owners in meeting their governance objectives	4FA8	Provide technical advice to the organisation as required
4FA9	Build our capabilities in emerging technologies (such as AI, Smart Cities) to support business requirements and drive innovation	4FA10	Continue to transform priority functions and systems, implementing agreed improvement actions when funding available

		2021/22
		\$
BUDGET	Operating income	0
	Controllable expenses	4,869,254
	Internal transfers & depreciation	(3,645,534)
	Operating result	1,223,721

## Outcome 4.3 – Council plans well to secure the community's long term future

## 4G. Support an engaged, productive and healthy workforce

FA20 DELIVERING THE VALUES OF SERVICE. TRUST. RESPECT. INNOVATION.

BUSINESS UNIT: People and Culture Branch

RESPONSIBILITY:  
Manager, People and Culture

## SERVICE PROFILE

- providing support services and systems to maximise the value of people within the organisation and enhance and promote a positive and constructive organisational culture
- providing recruitment/appointment/termination management; employee/industrial relations; performance appraisal coordination; EEO management; work experience management
- processing fortnightly and termination pays; superannuation and tax disbursements; payroll deductions; and leave management
- providing internal training; external training; individual, group and organisational development; Licences and Certificates; apprentice/traineeship management; and Education Assistance Scheme
- providing a safety and wellness service that embodies WH&S risk management; health & wellbeing; workers compensation; and injury management
- working to improve systems, policies and practices in order to sustain Council's workforce needs into the future

## SERVICE DELIVERY INDICATORS

Baseline 2016/17

4G.D1	Organisation-wide – Lost hours through sick leave	4.2 %
4G.D2	Organisation-wide – Voluntary staff turnover	9.94 %

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
4G.1	Implement an ongoing Workplace Health and Safety Audit Program (3 year cycle)	√	√		
4G.2	Review and update Resourcing Strategy – Workforce Planning	√		Local Government Act 1993	s.403
4G.4	Where possible, implement the outcomes from the 2020/21 Conditions Review and Performance Management Process Review initiatives, arising from the 2019 Pay and Conditions Review	√			

## 4G.

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
4G.5	Review Council's Health and Wellbeing Program and implement approved recommendations	√			
4G.6	Develop and implement a program to manage customer abuse and aggression towards staff	√			
4G.7	Progress reform to Council's recruitment, onboarding and performance appraisal systems in consultation with Transformation and Technology Branch	√	√		
ONGOING ACTIVITIES			ONGOING ACTIVITIES		
4G.A1	Manage organisational development initiatives and programs			4G.A2	Provide staff health and wellbeing services and initiatives to Council
4G.A3	Provide learning and development services, including online learning solutions (eLearning), to enhance the capability of Council's workforce			4G.A4	Provide services to manage the employment lifecycle of Council's workforce
4G.A5	Provide payroll and time and attendance services to Council			4G.A6	Provide injury management services to employees, for Council
4G.A7	Provide WH&S risk management services to Council				
PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES	
4G.A3a	Average number of training hours attended per FTE employee	8	Quarterly	4G.A3b	Number of people confirmed on internal training to actual attendance as a percentage
4G.A4	% of Recruitment Convenors contacted by a member of Employment Services, and arrangements made to develop an advertising plan, within 2 working days of a Vacancy Requisition being approved by the Divisional Manager in EziJobs	95%	Quarterly	4G.A5	% of deadlines met for the processing of fortnightly payroll, including Bank EFT of pays & PAYG taxation, and deduction disbursements
4G.A6	% of employees involved in an accident with the potential for injury, contacted by a member of Safety and Wellness Services within 2 business days of the incident being logged in SafeHold	95%	Quarterly		

4G.

		2021/22 \$
BUDGET	Operating income	(165,000)
	Controllable expenses	3,581,469
	Internal transfers & depreciation	(788,044)
	Operating result	2,628,425

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ATTACHMENT 1 - ITEM 1



## Outcome 4.3 – Council plans well to secure the community's long term future

# 4H. Mitigate risk for the organisation, and the community when using Council's facilities and services

FA15 PLANNING WELL

FA16 BEING ACCOUNTABLE TO THE COMMUNITY

BUSINESS UNIT: Risk and Audit Unit

RESPONSIBILITY:  
Risk and Audit Manager

## SERVICE PROFILE

- overseeing Council's Enterprise Risk Management Plan
- managing insurance renewals and insurance claims
- coordinating audit assignments outlined in Council's Internal Audit Plan
- ensuring compliance with council-wide statutory responsibilities and Code of Conduct obligations
- overseeing development and implementation of independent Audit, Risk and Improvement Committee

## SERVICE DELIVERY INDICATOR

Baseline 2018/19

4H.D Completion of internal audits in accordance with 4-year Internal Audit Plan

100%

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
4H.1	Implement 4-year Internal Audit Plan – 2020-2024	√	√		
4H.2	Review Code of Conduct	√		Local Government Act 1993	s.440(7)
4H.3	Monitor and review Enterprise Risk Management Plan		√	Enterprise Risk Management Determination, Business Continuity Plan	
4H.4	Establish and deliver Service Development and Improvement Plans		√		
4H.5	Establish and oversee Audit, Risk and Improvement Committee	√	√		

## 4H.

## ONGOING ACTIVITIES

4H.A1	Participate in Statewide Mutual's Continuous Improvement Pathway Programme
4H.A3	Maintain current Council delegations
4H.A5	Participate in Council's Induction program for new employees - Code of Conduct
4H.A7	Requests for Divisional audits lodged by Directors and General Manager

## ONGOING ACTIVITIES

4H.A2	Monitor and review Business Continuity Plan
4H.A4	Report to General Manager on progress of significant insurance claims
4H.A6	Review and monitor Council's response to all external audit recommendations
4H.A8	Investigation of Code of Conduct complaints or matters referred by other agencies

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
4H.1	% achievement of adopted internal audit program	100%	Quarterly	4H.A2	Business Continuity Plan review reviewed quarterly	100%	Quarterly
4H.A5	% of new staff inducted	100%	Quarterly	4H.A6	% of external audit recommendations adopted	100%	Quarterly
4H.A7	% achievement of audit requests by Directors and General Manager	100%	Quarterly	4H.A8	% achievement of actions in relation to Code of Conduct complaints or matters referred by other agencies	100%	Quarterly

		2021/22
		\$
BUDGET	Operating income	(5,000)
	Controllable expenses	2,171,750
	Internal transfers & depreciation	(41,877)
	Operating result	2,124,873

## ATTACHMENT 1 - ITEM 1

## Outcome 4.1 – The community is encouraged to participate in Council's decision making

### 4i.

# Increase Council's positive profile in the community and demonstrate value for money to ratepayers

FA16 BEING ACCOUNTABLE TO THE COMMUNITY

FA17 FINDING INNOVATIVE AND EFFECTIVE WAYS TO CONSULT WITH THE COMMUNITY

FA18 SHARING INFORMATION QUICKLY AND CLEARLY

**BUSINESS UNIT:** Communications and Engagement Team, Strategy and Place Unit

### SERVICE PROFILE

- raising and maintaining Council's broad public profile via strategic communications, marketing and engagement through channels including:
  - digital communications
  - print communications
  - social media
  - advertising
  - media management
  - websites management
- managing the consistent presentation of Council's corporate identity and ensuring all communication is clear, jargon-free and suitable for the intended audience
- providing a contemporary and dignified citizenship function
- undertaking community engagement at the organisation-wide level
- representing Hornsby Shire Council at government, industry and corporate level as required

RESPONSIBILITY:  
Manager, Strategy and Place Unit

### SERVICE DELIVERY INDICATORS

	Baseline 2016/17
4i.D1 Number of subscribers to Council's eNewsletters	34,185

## 4i.

KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
4i.6	Undertake a full rebranding of Hornsby Shire Council	√		Communications and Engagement Strategies	
4i.9	Undertake qualitative research regarding community recognition of Council activity and community engagement	√			
4i.11	Establish regular communications with CALD and hard-to-reach (including rural) residents	√		Communications and Engagement Strategies	
4i.12	Scope the development of a centralised customer relationship management (database) to enable better communication with Hornsby Shire residents and stakeholders	√		Communications and Engagement Strategies	
4i.13	Develop key messages and playbook to guide Council's external communications	√		Communications and Engagement Strategies	
4i.17	Develop and distribute a checklist and factsheet for Council staff about the role of the Communications and Engagement Team and when to consult them	√		Communications and Engagement Strategies	
4i.18	Investigate innovative digital tools and methodologies that enable meaningful but private consultation records	√		Communications and Engagement Strategies	
ONGOING ACTIVITIES		ONGOING ACTIVITIES			
4i.A1	Deliver citizenship ceremonies in a dignified and contemporary manner	4i.A2 Review Council's brand guidelines			
4i.A3	Increase our social media reach	4i.A4 Deliver advertising on behalf of all areas of Council			
4i.A5	Review community recognition of Council activities	4i.A6 Maintain and improve online communications including websites			
4i.A7	Provide graphic design advice and service to all areas of Council	4i.A8 Proactively increase Council's profile through media and other content			
4i.A9	Strategic promotion and coordination of Council campaigns and programs	4i.A10 Be involved in scoping and inception stages for all public engagement projects			
4i.A10	Strategic oversight of community engagement planning, implementation and evaluation through providing advice and support across the organisation				

4i.

PERFORMANCE MEASURES		Annual forecast	Frequency of reporting	PERFORMANCE MEASURES		Annual forecast	Frequency of reporting
4i.9a	Community recognition of Council's brand (% recently seen)	Baseline to be established 2021/22)	Quarterly	4i.9b	Community satisfaction with Council's brand	Baseline to be established 2021/22)	Quarterly
4i.A1a	Number of new Australians conferred	1,040	Quarterly	4i.A1b	Number of citizenship ceremonies held	48	Quarterly
4i.A3a	Number of followers on Facebook	24,000	Quarterly	4i.A3b	Number of followers on all other social media channels (Twitter, Instagram, YouTube and LinkedIn)	11,000	Quarterly
4i.A6a	Number of subscribers to Council's newsletters	33,000	Quarterly	4i.A6b	Number of Web Support requests completed	1,000	Quarterly
4i.A7	Number of Graphic Design requests completed	780	Quarterly				

		2021/22
<b>BUDGET</b>		\$
	Operating income	0
	Controllable expenses	2,248,178
	Internal transfers & depreciation	26,627
	<b>Operating result</b>	<b>2,274,805</b>

ATTACHMENT 1 - ITEM 1

## Outcome 4.3 – Council plans well to secure the community's long term future

# 4J. Lead the integrated planning and reporting process

FA15 PLANNING WELL

FA16 BEING ACCOUNTABLE TO THE COMMUNITY

FA17 FINDING INNOVATIVE AND EFFECTIVE WAYS TO CONSULT WITH THE COMMUNITY

FA18 SHARING INFORMATION QUICKLY AND CLEARLY

**BUSINESS UNIT:** Strategy Team, Strategy and Place UnitRESPONSIBILITY:  
Manager, Strategy  
and Place Unit**SERVICE PROFILE**

- leading the integrated planning and reporting process for Council, including promotion and education regarding the Community Strategic Plan
- leading and / or participating in corporate projects as required

**SERVICE DELIVERY INDICATOR**

Baseline 2016/17

4J.D1	% Integrated Planning and Reporting requirements delivered on time	100 %
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KEY INITIATIVES		2021/22	2022/23	Source / contributing document/s	Source code/s
4J.2	Integrate Resourcing Strategy (Workforce, Asset Management, Long Term Financial Plan) into the Delivery Program / Operational Plan	√		Local Government Act 1993	s.403
4J.4	Develop, exhibit and adopt the Community Strategic Plan and underlying Delivery Program	√		Local Government Act 1993	s.402 s.404
4J.6	Prepare End of Term Report including State of the Shire	√		Integrated Planning and Reporting Guidelines	
4J.14	Review findings from the 2021 Community Satisfaction Survey and incorporate into the new Community Strategic Plan	√			

## 4J.

## ONGOING ACTIVITIES

4J.A1 Review and update the Delivery Program and Operational Plan, coordinate the Annual Report to the Minister, and prepare six-monthly reviews of Council's Delivery Program

4J.A3 Perform System Administration and project manage improvements to Council's corporate performance and reporting system

## ONGOING ACTIVITIES

4J.A2 Convene strategic planning workshops for Councillors to determine priorities

## PERFORMANCE MEASURES

Annual  
forecast  
Frequency  
of  
reporting

4J.A2 No. of councillor strategic planning workshops convened 2 Quarterly

## PERFORMANCE MEASURES

Annual  
forecast  
Frequency  
of  
reporting

## BUDGET

2021/22

\$

Operating income

0

Controllable expenses

100,000

Internal transfers &amp; depreciation

(10,000)

Operating result

90,000

## ATTACHMENT 1 - ITEM 1



# ATTACHMENT 1 - ITEM 1

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## Financial commentary

Council staff commenced the preparation of the draft 2021/22 Budget in December 2020. To minimise some of the financial constraints and considerations impacting local government generally and Council specifically, and to avoid excessive bids for funding which could not be met, the draft 2021/22 budget parameters included:

- Alignment with the parameters and projects identified in the Long Term Financial Plan (LTFP), adopted by Councillors at the 13 March 2019 General Meeting and endorsed by Councillors at various briefing workshops held during November 2020 and February 2021. These briefing workshops were held to consider revised economic conditions impacting Council's financial position and plan for any necessary budget adjustments as required in future annual budgets.
- The main LTFP projects for inclusion in the annual 2021/22 budget include: Asquith to Mount Colah public domain of \$2 million (part allocation), Footpath budget increased to \$1 million, Heritage Planning Study \$425K, and major project budget allocation for 2021/22 (part allocation) of Hornsby Park Redevelopment of \$18 million and Westleigh Park Redevelopment at \$3 million.
- A general rate increase of 2% for 2021/22 – i.e. the percentage increase approved by IPART.
- Zero external loan borrowing and the continuation of prudent financial management.
- A nil increase to Divisional expenditure (net of direct labour) for material and contract expenditure – this is despite substantial price increases, particularly for construction materials. Any increase has been required to be offset by productivity improvements or reviewing service provision.
- Direct salaries and wages to include provision for the Local Government (State) Award increase of 2% calculated on 50 pay weeks. The two-week reduction from a full year represents organisational savings which occur as a result of the average delay in replacing staff members who retire/resign/etc. and/or productivity improvements that are required.
- The use of Council staff where possible to undertake grant funded projects and Section 7.11 and 7.12 Development Contributions projects.

- Increase superannuation from 9.5% to 10% in line with statutory requirements.
- Allowable insurance premium increase ranging from 10% to 20% based on quotes received.
- Office relocation and other alternative site costs required due to the closure of the Administration Centre building.

The draft 2021/22 budgeted cash surplus after applying the parameters above and priorities identified in the revised LTFP is \$1.4 million. Whilst this budgeted cash surplus is \$100K below what was forecasted in the revised LTFP, it is a satisfactory amount that will enable Council to respond to budget shocks that may occur over the financial year. This often includes natural disasters such as storm events, infrastructure failure and/or capital project increases.

It is noted that two expenditure requests have been considered by Councillors for inclusion into the 2021/22 Annual Budget subject to the results of several service reviews that are being undertaken. The results of these service reviews will be known during the exhibition period with an update being provided as part of the final adoption of the Delivery Program at the General Meeting of Council in June 2021. These two expenditure requests are:

- A net recurrent budget of \$72K representing Council's share of the expenditure is required to implement and maintain newly identified bushfire asset protection zones within the Shire. It is anticipated that the Rural Fire Service will provide funding for 90% of this initiative with Council's ability to undertake the work is predicated on these funds being received.
- A recurrent budget of \$15K is required to implement initiatives recommended by the Hornsby Aboriginal and Torres Strait Islander Consultative Committee such as cultural awareness training and an increased number of Welcome to Country and Smoking Ceremonies at the beginning of Council Meetings and Citizenship Ceremonies.

# Summary budget 2021/22



## ATTACHMENT 1 - ITEM 1

	Total Year 2021/22 Original Budget \$	Total Year 2020/21 Total Revised Budget \$	Total Year 2020/21 Original Budget \$	Feb YTD 2020/21 Actual \$
<b>OPERATING EXPENSES</b>				
Employee Benefits	51,513,038	50,617,382	50,578,228	32,489,089
Borrowing Costs	24,070	44,462	44,462	32,117
Materials & Contracts	51,037,824	48,393,876	47,608,565	29,915,505
Other Expenses	14,041,793	13,081,648	13,096,540	7,447,949
Controllable Expenses	116,616,726	112,137,368	111,327,795	69,884,659
Internal Transfers & Depreciation	(71,569)	(86,569)	(91,069)	(81,280)
<b>Total Operating Expenses</b>	<b>136,987,384</b>	<b>132,184,281</b>	<b>131,370,208</b>	<b>82,795,772</b>
<b>OPERATING INCOME</b>				
Rates, Levies & Annual Charges	(101,588,481)	(99,379,422)	(99,079,422)	(99,894,248)
User charges and fees	(14,361,731)	(9,283,124)	(9,288,024)	(8,706,648)
Interest & Investment Revenue	(3,992,059)	(5,375,587)	(5,375,587)	(3,240,219)
Other Income	(6,505,174)	(3,143,932)	(3,119,432)	(5,374,347)
Grants, subsidies, contributions and donations	(9,612,314)	(6,585,069)	(9,877,236)	(8,384,215)
Other Operating Contributions	(958,796)	(958,796)	(962,396)	(888,598)
Not Applicable	0	0	0	6,000
<b>Total Operating Income</b>	<b>(137,018,555)</b>	<b>(124,725,930)</b>	<b>(127,702,097)</b>	<b>(126,482,276)</b>
<b>Net Operating Result</b>	<b>(31,172)</b>	<b>7,458,351</b>	<b>3,668,111</b>	<b>(43,686,504)</b>
<b>CAPITAL EXPENSES</b>				
WIP Expenditure	53,798,671	55,979,015	42,369,915	12,080,315
Asset Purchases	2,563,500	6,563,500	2,563,500	5,032,573
<b>Total Capital Expenses</b>	<b>56,362,171</b>	<b>62,542,515</b>	<b>44,933,415</b>	<b>17,112,888</b>
<b>CAPITAL INCOME</b>				
Grants, subsidies, contributions and donations	(300,000)	(4,582,538)	(131,000)	(3,890,175)
Proceeds from the sale of assets	(1,000,000)	(1,220,000)	(1,000,000)	(638,621)
Other Capital Contributions	(4,982,264)	(3,540,000)	(3,540,000)	(2,750,698)
<b>Total Capital Income</b>	<b>(6,282,264)</b>	<b>(9,342,538)</b>	<b>(4,671,000)</b>	<b>(7,279,494)</b>
<b>Net Capital Result</b>	<b>50,079,907</b>	<b>53,199,977</b>	<b>40,262,415</b>	<b>9,833,394</b>
<b>Net Operating &amp; Capital Result</b>	<b>50,048,735</b>	<b>60,658,328</b>	<b>43,930,526</b>	<b>(33,853,110)</b>
<b>FUNDING AND NON-CASH Adjustments</b>				
External Restricted Assets	(29,444,873)	(33,351,215)	(22,376,774)	16,806,479
Internal Restricted Assets	(2,751,218)	(9,688,453)	(4,445,351)	(5,363,841)
External Loan Principal Repayments/(Proceeds)	241,970	365,820	365,820	179,099
Depreciation Contra	(20,442,227)	(20,133,482)	(20,133,482)	(12,992,393)
ELE Payments	956,069	956,069	956,069	511,335
<b>Total Funding Adjustments</b>	<b>(51,440,280)</b>	<b>(61,851,261)</b>	<b>(45,633,718)</b>	<b>(859,322)</b>
<b>Net Operating &amp; Capital Result After Internal Funding Movements</b>	<b>(1,391,545)</b>	<b>(1,192,933)</b>	<b>(1,703,192)</b>	<b>(34,712,431)</b>



## Forward budget 2022/29

These are the forward estimates in Council's recently reviewed Long Term Financial Plan:

	2022/23	2023/24	2024/25	2025/26	2026/27	2027/28	2028/29
Cash Budget Surplus/ (Deficit)	1,502,030	(1,706,284)	(2,470,175)	1,578,697	1,218,351	1,043,514	(298,392)

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## Interest on investments and borrowings



Council has adopted an investment strategy which provides the framework to maximise revenue from interest on investments and minimise risk.

Estimated average portfolio of investments 2021/22	Estimated interest earned at a rate of	Estimated interest income 2021/22
\$300 million	1.3%	\$3.9 million

Council may supplement its revenue with loan funds in order to fund capital expenditure that provides an ongoing public benefit which extends beyond one financial period. No borrowings are planned for 2021/22.

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## Rating information

### Rating statement based on general increase of 2% on ordinary rates and Catchments Remediation Rate

The Independent Pricing and Regulatory Tribunal (IPART) is responsible for setting the maximum increase in general income councils can receive each year. Known as the rate peg, on 8 September 2020 IPART set the 2021/22 cap at 2%. (For more information, see [ipart.nsw.gov.au](http://ipart.nsw.gov.au))

The 2% increase applies to the combined Ordinary (Residential, Farmland, Business, CBD Business and Shopping Centre Business) Rate and the Catchments Remediation Rate. The impact is as follows:

#### 1. Ordinary Rates

- A base amount of \$582 for the Residential and Farmland categories
- Minimum rating for Hornsby CBD and Business categories be applied
- The rates yield in percentage terms per category is as follows:
  - ◇ Residential 87.16%      ◇ Business 6.75%
  - ◇ Farmland 0.88%      ◇ Hornsby CBD 3.44%
  - ◇ Shopping Centre 1.77%

The following rates in the dollar have been calculated on the 2% rate increase.

Council will levy Ordinary Rates in 2021/22:

Category	Rate in the \$ (based on land value)	Minimum Rate	Base Amount \$	Base Amount %	% of Total Rate	Yield \$	Local Govt Act	Basis of Categorisation or Sub Categorisation	Area Applicable
Residential	0.102850		\$582	49%	87.16%	61,420,768	s516	Dominant use	Hornsby Shire
Farmland	0.086060		\$582	29%	0.88%	620,127	s515	Dominant use	Hornsby Shire
Business	0.353696	\$611			6.75%	4,756,665	s518	Dominant use	Hornsby Shire
Business – Hornsby CBD	0.476508	\$611			3.44%	2,424,136	s529	Centre of Activity	Hornsby CBD
Business – Shopping Centre	1.423715	n/a			1.77%	1,247,302	s529	Centre of Activity	Hornsby CBD Shopping Centre
<b>Total</b>					<b>100%</b>	<b>70,468,999</b>			

Rates are levied on properties in accordance with their categorisation. Properties are categorised as Residential, Business or Farmland based on their dominant use. The Hornsby CBD and Shopping Centre sub categories of the Business rate are levied on properties located within defined areas. Maps of the Hornsby CBD and Shopping Centre areas are available for viewing by contacting Council's Revenue Team Leader on 9847 6650.

Council sets the amount of the Minimum Rate, levied on Business properties, at the maximum permissible level determined by IPART each year. Council increases the base amount of the Ordinary Rate, levied on Residential and Farmland properties, by the same dollar value as the increase in the Minimum Rate, rounded up to the nearest whole dollar. The maximum amount of the Ordinary Rate base charge is capped at a value where the total yield from the base charge raises 50% of the total amount of the ordinary rate in each category.

# Rating information



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### 2. Catchments Remediation Rate

Council has resolved to continue to levy the Catchments Remediation Rate, proceeds from which can only be spent on water quality improvements. A Catchments Remediation Rate Expenditure Review Panel meets twice yearly to review expenditure and provide accountability and transparency in respect of those funds.

The Catchments Remediation Rate is set at 5% of total ordinary rate revenue:

Category	Rate in the \$ (based on land value)	Yield \$	Area Applicable
Residential	0.010087	3,068,881	Hornsby Shire
Farmland	0.006089	30,987	Hornsby Shire
Business	0.018938	237,665	Hornsby Shire
Business – Hornsby CBD	0.024010	121,121	Hornsby CBD
Business – Shopping Centre	0.071136	62,322	Hornsby CBD Shopping Centre
<b>Total</b>		<b>3,520,975</b>	

### Rate reductions for eligible pensioners

In line with statutory requirements, eligible pensioners across NSW are entitled to a reduction of up to \$250 in the ordinary rates and domestic waste management services that are payable to their councils in respect of their properties.

Rebates are granted pro rata if you become an eligible pensioner part-way through the year, calculated on a quarterly basis. Rebates are also reversed pro rata if you become ineligible part-way through the year. If you have not claimed a pension rebate you are entitled to, Council will grant the rebate retrospectively for the current year and the previous year only. Please note there are some qualifications to this reduction as set out in Section 575 of the Act.

### Postponement of rates

Where a property is used as a single dwelling but because of zoning or permitted use has a land value that reflects potential use rather than actual use, Council will provide a postponement of rates in accordance with Section 591 of the Act.

### Interest on overdue rates

Interest accrues on a daily basis on rates and charges that remain unpaid after they become due and payable, at the maximum interest allowable under Section 566(3) of the Act.

### Non-Rateability

Council deems land to be non-rateable strictly in accordance with Sections 555 and 556 of the Act.





# Rating information

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### Land Value

The ad valorem system of rating used by Council requires land valuations to be furnished by the Valuer General. Council cannot make and levy a rate in respect of a parcel of land unless Council has been provided with a valuation of that land under the Land Valuation Act. Council does not participate in the valuation of land for rating purposes.

Under the Valuation of Land Act 1916, the Valuer General is required to carry out a general revaluation of all properties in Council's LGA every three years for the purposes of levying land rates. Council was required to use land values provided by the Valuer General with a valuation base date of 1 July 2019 for the purpose of levying rates for the 2021/22 year. These values will also be used for 2022/23.

A re-valuation can dramatically alter the distribution of the rate burden with the effect of individual properties going up or down by far more than the allowable increase, depending on how much an individual property's value has changed relative to the average variation.

### Summary

The raising of general rate income for 2021/22 is based on the following:

- the total amount of general rates levied (general income) comprising what Council has defined as the Ordinary Rate and the Catchments Remediation Rate
- the annual amount levied for the Catchments Remediation Rate being 5% of the annual amount levied for Ordinary Rates.

### Catchments Remediation Rate

The Catchments Remediation Rate (CRR) is levied at 5% of Council's total ordinary rate revenue, on all properties throughout the Shire. All catchments impact on water quality and all rateable properties within these catchments benefit from the environmental and water quality improvements, in terms of improved quality of life for ratepayers. In 2021/22, the CRR yield will be \$3.5 million.

Since July 1994, the CRR has generated over \$59 million. These funds have been dedicated to improving water quality across the Hornsby Shire through a combination of both capital and non-capital works. Over 400 water quality improvement assets have been constructed and installed to date, preventing thousands of tonnes of pollution, including litter, sediment and organic matter, from entering our waterways. In 2019/20, 700 cubic metres of material was removed from stormwater quality assets across the Shire.

### Capital Projects

The capital works program focuses on installing water quality treatment devices, such as, gross pollutant traps, wetlands, biofiltration basins and stormwater harvesting systems. The program builds on the success of previous works and places emphasis on the removal of pollutants harmful to aquatic and bushland environments.

In 2021/22, Council proposes to construct stormwater quality assets at North Epping, Castle Hill and Cherrybrook.

### Other works funded by the CRR

The CRR program also supports pollution prevention initiatives such as:

- Regular maintenance and renewal of assets to ensure they are operating to their full capacity

## Rating information



- Ongoing catchment health monitoring, through the Ecohealth program, which incorporates water quality, macroinvertebrates, creek geomorphology and riparian vegetation assessments to inform management practices
- Daily swimming conditions maps
- Monthly monitoring of Council's community nursery stormwater harvesting system, a key component of the nursery's ongoing accreditation
- Annual assessments of stormwater harvesting systems at ovals prior to peak periods of irrigation
- Quarterly assessments of dis-used landfill sites
- Remote estuary monitoring
- Support for water conservation, environmental education and emergency spill response.

For more information on the current Catchments Remediation Program call Council's Natural Resources Operations Manager on 9847 6860.

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## Domestic Waste Management

### The Domestic Waste Management Charge

The Domestic Waste Management Charge (DWMC) is an annual charge levied for the availability and actual provision of waste management services provided to all domestic premises under Sections 496 and 504 of the Local Government Act 1993. All domestic properties are charged the DWMC "Availability Charge" that covers costs associated with making services potentially available to all domestic premises. The annual DWMC "Services Charge" is levied on domestic properties receiving domestic waste management services.

Council operates a Waste Management Restricted Reserve (WMRR) to manage waste budget cost pressures, unforeseen budget impacts and to assist minimise any budgetary shocks from costs associated with providing domestic waste management services. The WMRR is also used to fund non-recurrent special projects associated with the provision of the services. Council is prohibited from funding domestic waste management services from its ordinary rates and is required to fund these services from the DWMC and the WMRR.

Domestic Waste Management Services include:

- Domestic kerbside garbage, recycling and green waste collection services (excluding user pays services)
- Domestic bulky waste collection services (excluding user pays services)
- Waste, recyclables, organics and bulky waste acceptance, processing, recycling and disposal services
- Customer services including Waste Hotline, face to face counter and online support services
- Community engagement, education and communication services associated with the provision of domestic services
- Waste compliance activities associated with the provision of domestic services including development control activities and illegal dumping management
- Waste management strategic planning, procurement and contract management activities, administrative support services of the Waste Management Branch and associated council corporate overheads.

### Domestic Waste Management Charge Calculation

The DWMC reflects the reasonable costs of providing waste management and associated services to domestic premises. The DWMC is calculated to cover the costs of providing the services and to maintain a Waste Management Restricted Reserve fund to cover any unforeseen budgetary cost pressures and non-recurrent special projects.

Domestic Waste Management costs for 2021/22 include:

SERVICE DESCRIPTION	2021/22
Collection services	\$12,056,640
Disposal services	\$8,930,635
Green waste processing	\$2,266,000
Recyclables acceptance	\$418,441
Administrative services	\$3,885,660
Council corporate overheads	\$1,137,000
<b>TOTAL</b>	<b>\$28,694,784</b>

# Domestic Waste Management



INCOME for 2020/21 Type of service	Number of users	Availability of service charge	Annual service charge	TOTAL \$ per serviced property pa	Service charge revenue	TOTAL
Single Unit Dwelling / up to 5-storey Multi Unit Dwelling (SUD)	48,414	\$8750	\$457	\$544.50	\$26,361,423	
High Rise Multi Unit Dwelling (MUD – 6-storeys and above)	4,088	\$8750	\$360	\$447.50	\$1,829,380	
Additional bin services		as per Fees and Charges			\$1,240,759	
Vacant land availability	748	\$8750			\$65,450	
<b>SubTotal</b>						\$29,497,012
<b>Pensioner Rebate</b>						(\$480,000)
<b>TOTAL</b>						<b>\$29,017,012</b>

If you have any questions, please call Council's Waste Manager on 9847 4816.

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## Fees and Charges

Council's Fees and Charges 2021/22 accompany the Operational Plan. The Fees and Charges can also be downloaded at [hornsby.nsw.gov.au](https://hornsby.nsw.gov.au).

Hornsby Shire Council's Method for Calculating Fees and Charges is applicable to all fees and charges raised and contributions levied by Council.

The Method for Calculating Fees and Charges is made up of a number of principles that are used by Council in determining the level of revenue to be raised from various sources. The principles are:

1. **Statutory fee** (Council has no power to alter the amount)
2. **Zero cost recovery** (because of significant community benefit, practical constraints or resolution of Council)
3. **Partial cost recovery** (to stimulate demand or there are 'public good' considerations)
4. **Full cost recovery** (including operating and asset cost recovery)
5. **Commercial/business activity** (the amount may include a profit objective)
6. **Demand management** (may include recognition of indirect costs or act as a disincentive).

These principles are not mutually exclusive; several may be used in determining the appropriate amount. Each principle is numbered and the applicable principle/s are explained and noted in Council's Fees and Charges document.

A reduction or waiver of the fee or charge will only be permitted where the person or organisation requesting it is determined by the General Manager or Manager with the delegated authority, to fit into one or more of the following categories:

### Category 1 – Significant Personal Hardship

and

### Category 2 – Non-profit Organisation with Significant Financial Hardship

To qualify for these categories the following criteria must be met:

- i) The person or organisation must provide a copy of their Not for Profit certification and be able to demonstrate that the service or product that they require will

provide them with some reasonable benefit and that this benefit is not available to them through means other than Council.

- ii) The person or organisation must be able to demonstrate that their personal financial situation is such that they are unable to pay the adopted fee or charge. This may require the production of a bank statement or other documentary evidence.
- iii) In the opinion of the General Manager, a reduction or waiver of the fee is appropriate in the circumstances.

### Category 3 – Demand Stimulation/Community Benefit

To qualify for this category the following criteria must be met:

- i) The person or organisation receiving the benefit of the service or product must be eligible to receive a subsidised or waived fee in order to provide a stimulus for the demand of the service or product.
- ii) The person or organisation receiving the benefit of the service or product must be eligible to receive a subsidised or waived fee in order to promote community or environmental benefits or to ensure the economic well being of the community.
- iii) In the opinion of the General Manager, a reduction or waiver of the fee is appropriate in the circumstances. In forming an opinion, the General Manager will give consideration to the level of other Council support available or granted to the person/organisation.

All requests for a reduction or waiver of a fee or a charge must be made in writing.

In all cases where a reduction or waiver of a fee or charge is approved, the reasons for the decision and details of the actual fee charged will be recorded by council staff on the appropriate council file.

### Section 611 Charges

Council proposes to make charges on persons and companies during the year that are in possession, occupation or enjoyment of a rail, pipe, wire, pole, cable, tunnel or structure laid, erected, suspended, constructed or placed on, under or over a public place as defined for the purposes of the Local Government Act 1993 (NSW).

The proposed charges are to be based on the nature and extent of the benefits, including revenue benefits, derived from the structures by the persons or companies concerned.

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## Capital projects 2021/22

# Our projects for 2021/22

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Major / Special Projects	OTHER AGENCIES		s7.11	General	2021/22 (\$'000)
	Agency	Funding committed (\$'000)			
Hornsby Park creation	Stronger Communities (NSW Govt)	18,000			
Public Domain – Asquith to Mount Colah			2,250		
Westleigh Park Development	Stronger Communities (NSW Govt)	3,000			
Wisemans Ferry paid parking implementation				302	
Walter Sculpture refurbishment – Hornsby Mall	Local Roads and Community Infrastructure Program (Fed Govt)	300			
<i>Funding sources</i>		<b>Grants</b>	<b>s7.11</b>	<b>General</b>	<b>TOTAL</b>
<b>TOTAL</b>		<b>21,300</b>	<b>2,250</b>	<b>302</b>	<b>23,852</b>



# Capital projects 2021/22



## ATTACHMENT 1 - ITEM 1

### Local Road Improvements

	OTHER AGENCIES		General	2021/22 (\$'000)
	Agency	Funding committed (\$'000)		
Arcadia Road, Galston – Stage 3			150	
Burns Road North, Beecroft – Hannah Street to Copeland Road			532	
Colah Road, Mount Colah - Gray Street to Myall Road – Stage 2	Roads to Recovery (Fed Govt)	553	447	
Varna Street, Mount Colah – Yirra Road to end			530	
Wall Avenue, Asquith – Rupert Street to Mills Avenue			541	
Crosslands Road, Galston – Stage 2 (Stabilise embankments prior to resealing)			80	
LRI preconstruction works for 2022/23			150	
LRI kerb and gutter construction			120	
<i>Funding sources</i>		Grant	General	TOTAL
<b>TOTAL</b>		553	2,550	3,103

### Major and Minor Drainage Improvements

			2021/22 (\$'000)
Mount Colah – Kooyong Avenue to Myall Road		660	320
Berowra Heights – Patrick Place / Woodcourt Road (Detailed design)			40
Stormwater drainage preconstruction			10
<i>Funding sources</i>	SRV	General	TOTAL
<b>TOTAL</b>	660	370	1,030

### Foreshore Facilities

		2021/22 (\$'000)
Berowra Waters (East) pontoon replacement		45
Kangaroo Point pontoon replacement		46
<i>Funding sources</i>	General	TOTAL
<b>TOTAL</b>	91	91



## Capital projects 2021/22

### Local Footpath Improvements

	2021/22 (\$'000)	
Wideview Road, Berowra Heights - Evelyn Crescent to Evelyn Crescent	80	
Yallambee Road, Berowra – footpath end near Cullenya Close to Gwandalan Crescent	50	
Mount Street, Mount Colah – Lady Street to Yirra Road	45	
Stokes Avenue, Asquith – school gate to end	90	
Yannina Avenue, Hornsby Heights – Binnari Road to Evans Road	75	
Stuart Avenue, Normanhurst – Pennant Hills Road to Calga Avenue	100	
Nicholson Avenue, Thornleigh – Quarter Sessions Road to Dobson Street	50	
Dobson Street, Thornleigh – Giblett Avenue to Nicholson Avenue	40	
Wearne Avenue, Pennant Hills – Laurence Street to Thorn Street	100	
Hinemoa Avenue, Normanhurst – end of footpath near Greenwood Aged Care to Havilah Avenue	20	
Liguori Way, Pennant Hills – Liguori Way to Binomea Place	20	
Eastcote Road, North Epping – Malton Road to bend @ 31 Eastcote Road	80	
Grigg Avenue, North Epping – Devon Street to Norfolk Road	115	
Chapman Avenue, Beecroft – Cardinal Road to Hull Road	80	
	<i>Funding sources</i>	
	General	TOTAL
<b>TOTAL</b>	945	945

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# Capital projects 2021/22



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### Parks and Sporting Facilities

	s7.11 / s7.12	SRV	General	2021/22 (\$'000)
<b>SPORTING FACILITIES</b>				
<b>Facility renewals</b>				100
Brooklyn Park sports court renewal		100		
<b>Sportsfield irrigation and surface renewals</b>				775
Normanhurst Park, Normanhurst		175		
Mark Taylor Oval, Waitara	600			
<b>CAR PARKS</b>				150
Greenway Park – renewal		150		
<b>PARKS</b>				
<b>Park enhancements</b>				3,930
Warrina Street Oval, Berowra – park improvements	600			
Brickpit Park, Thornleigh – park improvements	1,500			
Pennant Hills Park – footpath improvements	800			
McKell Park, Brooklyn – park improvements	300			
Hunt Reserve, Mount Colah – park and playground improvements	540			
Wisemans Ferry Recreation Reserve – playground and court renewal			190	
<b>Playground renewals (including equipment and facilities)</b>				195
Epping Oval, Epping – shade structure	45			
Playground undersurface renewals (various sites)			150	
<b>Park amenities building renewals (including change rooms, toilets and other buildings within parks)</b>				2,420
Erlestoke Park, Castle Hill – amenity improvements	550			
Ruddock Park, Westleigh – amenity improvements	800			
Lisgar Gardens, Hornsby – amenity improvements	550			
Rofe Park, Hornsby Heights – amenity improvements	50			
Ron Payne Park, North Epping – amenity building renewal	470			
<b>Park furniture and garden renewals (including picnic shelters, seating, bbqs, fitness equipment, gardens)</b>				615
The Lakes of Cherrybrook playground and park furniture renewal		125	125	
Hornsby Park – road centre garden		70		
Park signage renewal (various sites)			20	
Warrina Street Oval, Berowra – exercise equipment NEW	150			
Fence renewals (various sites)		75		
Park furniture renewals (various sites)		50		
<b>Dog off leash renewal (including turf renewal, seating and fencing)</b>				90
Jane Starkey Park, Dawson Ave, Thornleigh	40			
Greenway Park	50			
<b>TOTAL</b>	<b>7,045</b>	<b>745</b>	<b>485</b>	<b>8,275</b>
<i>Funding sources</i>	<i>s7.11 / s7.12</i>	<i>SRV</i>	<i>General</i>	<i>TOTAL</i>



## Capital projects 2021/22

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### Aquatic and Leisure Centres

	2021/22 (\$'000)	
<b>Hornsby Aquatic and Leisure Centre</b>		
Plant replacement	120	
<b>Galston Aquatic and Leisure Centre</b>		
Roof construction	4,338	
	<i>Funding sources</i>	
	General	TOTAL
<b>TOTAL</b>	4,458	4,458

### Buildings

	OTHER AGENCIES				2021/22 (\$'000)
	Agency	Funding committed (\$'000)	s7.11	General	
<b>Embellish existing Community Centres</b>			2,000		
Walter Buckingham Gardens, Glenorie – new sandstone fence	External community sources	* 50			
<b>(MINOR) CAPITAL RENEWAL WORKS</b>					
<b>Council Offices</b>					
Compliant airconditioning improvements				250	
<b>Community Centres</b>					
Beecroft Community Centre – painting works				30	
Galston Community Centre – painting works				15	
Hornsby Leisure and Learning Centre - painting works				20	
Pennant Hills Community Centre - ceiling works				20	
Pennant Hills Leisure and Learning Centre – airconditioning replacement				20	
	<i>Funding sources</i>				
		Grant	s7.11	General	TOTAL
<b>TOTAL</b>		* 50	2,000	355	2,355

\* Funding from external community sources (\$s not included in TOTAL)

### Hornsby Mall and Hornsby Station Footbridge

	2021/22 (\$'000)	
<b>Hornsby Mall</b>		
Tile repairs	50	
<b>Hornsby Station Footbridge</b>		
Sealing of pavers	25	
	<i>Funding sources</i>	
	General	TOTAL
<b>TOTAL</b>	75	75

# Capital projects 2021/22



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### Bushland and Waterways

Bushland and Waterways	OTHER AGENCIES		s7.11	SRV	CRR	2021/22 (\$'000)
	Agency	Funding committed (\$'000)				
BUSHLAND RECREATIONAL IMPROVEMENTS1,934						
Walking track upgrades Berowra to Cowan area – Great North Walk and Links			350			
Hornsby Park Bushland – Hornsby Heritage steps trail construction and heritage restoration – Stages 2 and 3			449			
Larool Creek Track to Westleigh Park connection			180			
Asquith East bushland trail links	Stronger Communities (NSW Govt)	240				
Pennant Hills Park bushland tracks – Mambara Track – Pennant Hills Park fire trail connection		200				
Quarter Session Road, Westleigh – Lookout, Stage 2		120				
Bushland infrastructure projects				395		
CATCHMENTS REMEDIATION RATE CAPITAL PROJECTS1,035						
Ron Payne Park, North Epping – gross pollutant trap, biofiltration basin and stormwater harvesting					425	
Whipbird Place, Castle Hill - gross pollutant trap					95	
Edward Bennett Park, Cherrybrook – gross pollutant trap, biofiltration basin and stormwater harvesting					430	
Woodlark Place, Castle Hill - gross pollutant trap					85	
Funding sources		Grants	s7.11	SRV	CRR	TOTAL
TOTAL		560	979	395	1,035	2,969



## Capital projects 2021/22

### Traffic Facilities

	OTHER AGENCIES		s7.11	General	2021/22 (\$'000)
	Agency	Funding committed (\$'000)			
Traffic facility improvement projects				329	
R2R funding for traffic projects	Roads to Recovery (Federal Govt)	145			
<b>ROADS</b>					
Galston Road and Clarinda Street, Hornsby - signals			500		
Peats Ferry Road and Bridge Road, Hornsby - intersection			2,505		
Royston Parade and Baldwin Street, Asquith - intersection			736		
Norfolk Road, North Epping (part) – resurfacing with skid resistant pavement				55	
<b>SCHOOL CROSSING UPGRADES</b>					
Pennant Hills High School – Install new wombat crossing at existing children's crossing	* Road Safety (Federal and NSW Govts)	* 94			
North Epping Public School – Install new wombat crossing at grade zebra crossing		* 90			
St Patricks School– Install pedestrian refuge near Asquith shops and Asquith train station		* 80			
Cheltenham School for Girls– Install new wombat crossing at existing grade zebra crossing		* 98			
West Pennant Hills Public School – Install new wombat crossing at existing grade zebra crossing		* 105			
Mount Colah Public School – Install new wombat crossing or pedestrian refuge at existing pedestrian desire line within school zone		* 95			
<i>Funding sources</i>		Grants	s7.11	General	TOTAL
<b>TOTAL</b>		145	3,741	384	4,270

\* Road Safety Program – School Zone Infrastructure (\$s not included in TOTAL)

### Reoccurring capital items

	OTHER AGENCIES		s7.11	General	2021/22 (\$'000)
	Agency	Funding committed (\$'000)			
Local sealed road rehabilitation program	Roads to Recovery (Fed Govt)	290		2,025	
Road shoulder upgrade program				60	
Library resources			90	399	
Fleet (heavy and light, and plant replacement)				2,075	
<i>Funding sources</i>		Grant	s7.11	General	TOTAL
<b>TOTAL</b>		290	90	4,559	4,939

CONSOLIDATED TOTAL 2021/22

(\$'000) **56,362**

## Capital projects 2022-2025



Our projects for  
2022-2025

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## Capital projects 2022-2025

### Local Road Improvements

2022/23
Arcadia Road Galston – Stage 4
Bushlands Avenue, Hornsby Heights – Galston Road to Cawthorne Street
Chandler Avenue, Cowan – Fraser Road to Alberta Avenue
Crawford Road, Mount Kuring-gai – Glenview Road to end
Victory Street, Asquith – Baldwin Avenue to Dudley Street
Yirra Road, Mount Colah – Pacific Highway to Mount Street
Crosslands Road, Galston – Stage 3 (stabilise embankments / reseal)
Laughtondale Road – Stage 1 (preliminary works / sealing)
<b>Total 2022/23 = (\$'000) 3,323</b>
2023/24
Arcadia Road Galston – Stage 5
Grevillea Crescent, Hornsby Heights – Galston Road to Evans Road
Denman Parade, Normanhurst – Jasmine Street to Edwards Road
Anambo Road, Berowra – Waratah Road to end
Silvia Street, Hornsby – Watson Road to Roper Lane
Bolton Avenue, Mount Colah – Berowra Road to Kuring-gai Chase Road
Wideview Road, Berowra – Cliffview Road to end – Stage 1
Crosslands Road, Galston – Stage 4 (reseal)
Laughtondale Road – Stage 2 (sealing)
<b>Total 2023/24 = (\$'000) 3,323</b>
2024/25
Arcadia Road Galston – Stage 6
Waratah Road, Berowra – Anambo Road to Pacific Highway
Redgum Avenue, Pennant Hills – Thorn Street to end
Maranta Street, Hornsby – Clarinda Street to end
Ida Street, Hornsby – Clarinda Street to Ethel Street
Alan Road, Berowra Heights – Warrunga Crescent to Wideview Road
Low Street, Mount Kuring-gai – Harwood Avenue to High Street
Ethel Street, Hornsby – Galston Road to Old Berowra Road
Wideview Road, Berowra – Evelyn Crescent to Cliffview Road – Stage 2
Crosslands Road, Galston – Stage 5 (reseal)
Laughtondale Road – Stage 3 (sealing)
<b>Total 2024/25 = (\$'000) 3,323</b>

# Capital projects 2022-2025



## ATTACHMENT 1 - ITEM 1

### Major and Minor Drainage Improvements

2022/23
Berowra Heights – Patrick Place/Woodcourt Road – Stage 1
<b>Total 2022/23 = (\$'000) 370</b>
2023/24
Berowra Heights – Patrick Place/Woodcourt Road – Stage 2
<b>Total 2023/24 = (\$'000) 370</b>
2024/25
Berowra Heights – Patrick Place/Woodcourt Road – Stage 3
<b>Total 2024/25 = (\$'000) 370</b>

### Foreshore Facilities

2022/23
Brooklyn Wharf upgrade with pontoon
<b>Total 2022/23 = (\$'000) 91</b>
2023/24
Wisemans Ferry Public Wharf upgrade
Parsley Bay dredging – Stage 1
<b>Total 2023/24 = (\$'000) 91</b>
2024/25
Parsley Bay dredging – Stage 2
<b>Total 2024/25 = (\$'000) 91</b>



## Capital projects 2022-2025

### Local Footpath Improvements

2022/23
Berkeley Close, Berowra Heights - Barnetts Road to Clinton Close
Old Berowra Road, Hornsby - Link Road to Mittabah Road
Eddy Street, Thornleigh - Tillock Street to Janet Avenue
Hinemoa Avenue, Normanhurst - Bristol Avenue to Nanowie Avenue
Thorn Street, Pennant Hills - Wearne Avenue to Bellamy Street
Kenburn Avenue, Cherrybrook - End of footpath between Glentrees Place/Rossian Place to Macquarie Drive
Hull Road, West Pennant Hills - Victoria Road to Lee Road
Downe Street, North Epping - Beck Road to Boundary Road
<b>Total 2022/23 = (\$'000) 500</b>
2023/24
Gwandalan Crescent, Berowra - Yallambee Road to Kywong Road
Mount Street, Mount Colah - Willarong Road to Lady Street
Link Road, Hornsby - Old Berowra Road to Ida Street
Bristol Avenue, Wahroonga - Hewitt Avenue to Hinemoa Avenue
Elouera Road, Westleigh - Eucalyptus Drive to Duffy Avenue
Begonia Road, Normanhurst - Pine Street to Palm Grove
Myson Drive, Cherrybrook - Franklin Road to Powell Place and New Line Road (to park link)
Eastcote Road, North Epping - bend between Cornwall Street and Harefield Close to Boundary Road
<b>Total 2023/24 = (\$'000) 500</b>
2024/25
Kywong Road, Berowra - Yallambee Road to Redwood Avenue
Koloon Street, Berowra Heights - Warrina Street to Jaranda Street
Yallambee Road, Berowra - Yallambee Road to Kywong Road
Valley Road, Hornsby - Pretoria Parade to Rosemead Road
Willowtree Street, Normanhurst - Calga Avenue to Pine Street
Newton Street, North Epping - Devon Street to Howard Place
Verney Drive, West Pennant Hills - Campbell Park to Hull Road
Waterloo Road, North Epping - Bedford Road to Devon Street
<b>Total 2024/25 = (\$'000) 500</b>

# Capital projects 2022-2025



## Parks and Sporting Facilities

2022/23
<b>SPORTING FACILITIES</b>
<b>Facility renewals</b> (including floodlights, sports courts, car parks and fencing)
Normanhurst Oval, sportsfield lighting and amenities (s7.11, s7.12)
<b>Sportsfield irrigation, surface and infrastructure renewals</b>
Mark Taylor Oval, Waitara sportsground and amenities (s7.11, s7.12)
Sportsfield renewals (various)
<b>CAR PARKS</b>
Car park renewals (various)
<b>PARKS</b>
<b>Playground renewals</b> (including equipment and facilities)
Berry Park, Mount Colah – new local playground (s7.11, s7.12)
Playground renewals (various)
<b>Park amenities building renewals</b> – various sites (including change rooms, toilets and other buildings within parks)
Building renewals (various)
<b>Park furniture and garden renewals</b> – various park furniture renewals (including picnic shelters, seating, bbqs, gardens)
Park furniture renewals (various)
Park fencing renewals (various)

# ATTACHMENT 1 - ITEM 1



## Capital projects 2022-2025

### Parks and Sporting Facilities

2023/24
<b>SPORTING FACILITIES</b>
<b>Facility renewals</b> (including floodlights, sports courts, car parks and fencing)
Galston Netball Court renewal
Normanhurst Oval floodlights and amenities (s7.11, s7.12)
James Henty Oval, Dural – floodlights (s7.11, s7.12)
Fence renewals (various)
<b>Sportsfield irrigation, surface and infrastructure renewals</b>
Sportsfield renewals (various)
<b>PARKS</b>
<b>Playground renewals</b> (including equipment and facilities)
Berry Park, Mount Colah – new local playground (s7.11, s7.12)
Fagan Park – playground Stage 2 (s7.11, s7.12)
Asquith – new local playground (s7.11, s7.12)
<b>Park amenities building renewals</b> – various sites (including change rooms, toilets and other buildings within parks)
Edward Bennett Oval, Cherrybrook – amenities (s7.11, s7.12)
Building renewals (various)
<b>Park furniture and garden renewals</b> – various park furniture renewals (including picnic shelters, seating, bbqs, gardens)
Park furniture renewals (various)
Park fencing renewals (various)
<b>Dog off leash renewal</b> (including turf renewal, seating and fencing)
New dog off leash parks (s7.11, s7.12)

# Capital projects 2022-2025



## Parks and Sporting Facilities

2024/25
<b>SPORTING FACILITIES</b>
<b>Facility renewals</b> (including floodlights, sports courts, car parks and fencing)
Fence renewals (various)
<b>Sportsfield irrigation, surface and infrastructure renewals</b> – Irrigation renewal (various sites)
John Purchase Oval, Cherrybrook – synthetic field
Sportsfield renewals (various)
<b>PARKS</b>
<b>Playground renewals</b> (including equipment and facilities)
Fagan Park playground improvements – Stage 2 (s7.11)
Wollundry Park, Pennant Hills - Park and playground embellishment (s7.11)
Willow Park, Hornsby - Park and playground embellishment (s7.11)
Edward Bennett Park, Cherrybrook – shade structure (s7.12)
Headen Park, Thornleigh - fitness equipment (s7.12)
Playground renewals (various)
<b>Park amenities building renewals</b> – various sites (including change rooms, toilets and other buildings within parks)
Edward Bennett Park, Cherrybrook – amenities improvements (s7.11)
Building renewals (various)
<b>Park furniture and garden renewals</b> – various park furniture renewals (including picnic shelters, seating, bbqs, gardens)
Park furniture renewals (various)
<b>Dog off leash renewal</b> (including turf renewal, seating and fencing)
Dog off leash improvements (various) (s7.11, s7.12)



## Capital projects 2022-2025

### Bushland and Waterways

2022/23
<b>BUSHLAND RECREATIONAL IMPROVEMENTS</b>
Bluegum Forest, Ginger Meggs Loop and Track head upgrade – Stage 2
Great North Walk - bushwalk track head Thornleigh Oval to National Park boundary
New Farm Road bushland, West Pennant Hills – recreational walking trail facility
<b>CATCHMENTS REMEDIATION RATE CAPITAL PROJECTS</b>
Elouera Road, Westleigh – gross pollutant trap, biofiltration basin
Woodlark Place, Castle Hill – gross pollutant trap
Francis Greenway Drive, Cherrybrook – gross pollutant trap and biofiltration basin
Cnr Mildred Avenue and Jersey Street, Asquith – gross pollutant trap
Nicholas Crescent, Normanhurst – gross pollutant trap
2023/24
<b>BUSHLAND RECREATIONAL IMPROVEMENTS</b>
Devlins Creek Track to Lyne Road, Cheltenham
Galston Recreation Trail Facility, Hayes Park – Stage 2
Wareemba Avenue, Thornleigh – embellishment of track head and creek crossing to connect to Ginger Meggs fire trail Hornsby
<b>CATCHMENTS REMEDIATION RATE CAPITAL PROJECTS</b>
Oxley Drive, Mount Colah – gross pollutant trap
Wilga Street, Pennant Hills (Park) – gross pollutant trap, biofiltration basin and stormwater harvesting
Nelson Street, Thornleigh (Park)
Ferndale Road, Normanhurst - gross pollutant trap
Montview Parade, Hornsby Heights (Montview Oval) - biofiltration basin and stormwater harvesting
2024/25
<b>BUSHLAND RECREATIONAL IMPROVEMENTS</b>
Begonia Road and Blantyre Close Reserves, Thornleigh to Pine Street, Normanhurst – upgrading existing informal pedestrian links through bushland reserves – Stage 2
Rofe Park bushland, Hornsby - extend bushwalking track to full circuit – Stage 2
Asquith Park, Railway Station, Rofe Park connection - establishing links and bushwalking track
<b>CATCHMENTS REMEDIATION RATE CAPITAL PROJECTS</b>
Ti Tree Crescent, Berowra – gross pollutant trap and biofiltration basin
The Gully Road, Berowra – gross pollutant trap
Duffy Avenue, Thornleigh (Headen Park) – gross pollutant trap, biofiltration basin and stormwater harvesting



# NEED HELP?

This document contains important information. If you do not understand it, please call the Translating and Interpreting Service on 131 450. Ask them to phone 9847 6666 on your behalf to contact Hornsby Shire Council. Council's business hours are Monday to Friday, 8.30am-5pm.

## Chinese Simplified

需要帮助吗？

本文件包含了重要的信息。如果您有不理解之处，请致电 131 450 联系翻译与传译服务中心。请他们代您致电 9847 6666 联系 Hornsby 郡议会。郡议会工作时间为周一至周五，早上 8:30 - 下午 5 点。

## Chinese Traditional

需要幫助嗎？

本文件包含了重要的信息。如果您有不理解之處，請致電 131 450 聯繫翻譯與傳譯服務中心。請他們代您致電 9847 6666 聯繫 Hornsby 郡議會。郡議會工作時間為周一至周五，早上 8:30 - 下午 5 點。

## German

Brauchen Sie Hilfe?

Dieses Dokument enthält wichtige Informationen. Wenn Sie es nicht verstehen, rufen Sie bitte den Übersetzer- und Dolmetscherdienst unter 131 450 an. Bitten Sie ihn darum, für Sie den Hornsby Shire Council unter der Nummer 9847 6666 zu kontaktieren. Die Geschäftszeiten der Stadtverwaltung sind Montag bis Freitag, 8.30-17 Uhr.

## Hindi

क्या आपको सहायता की आवश्यकता है?

इस दस्तावेज़ में महत्वपूर्ण जानकारी दी गई है। यदि आप इसे समझ न पाएँ, तो कृपया 131 450 पर अनुवाद और दुभाषिया सेवा को कॉल करें। उनसे हॉर्न्सबी शायर काउंसिल से संपर्क करने के लिए आपकी ओर से 9847 6666 पर फोन करने का निवेदन करें। काउंसिल के कार्यकाल का समय सोमवार से शुक्रवार, सुबह 8.30 बजे-शाम 5 बजे तक है।

## Korean

도움이 필요하십니까?

본 문서에는 중요한 정보가 포함되어 있습니다. 이해가 되지 않는 내용이 있으시면, 통역번역서비스(Translating and Interpreting Service)로 전화하셔서(131 450번) 귀하를 대신하여 혼즈비 셔 카운슬에 전화(9847 6666번)를 걸어 달라고 요청하십시오. 카운슬의 업무시간은 월요일~금요일 오전 8시 30분~오후 5시입니다.

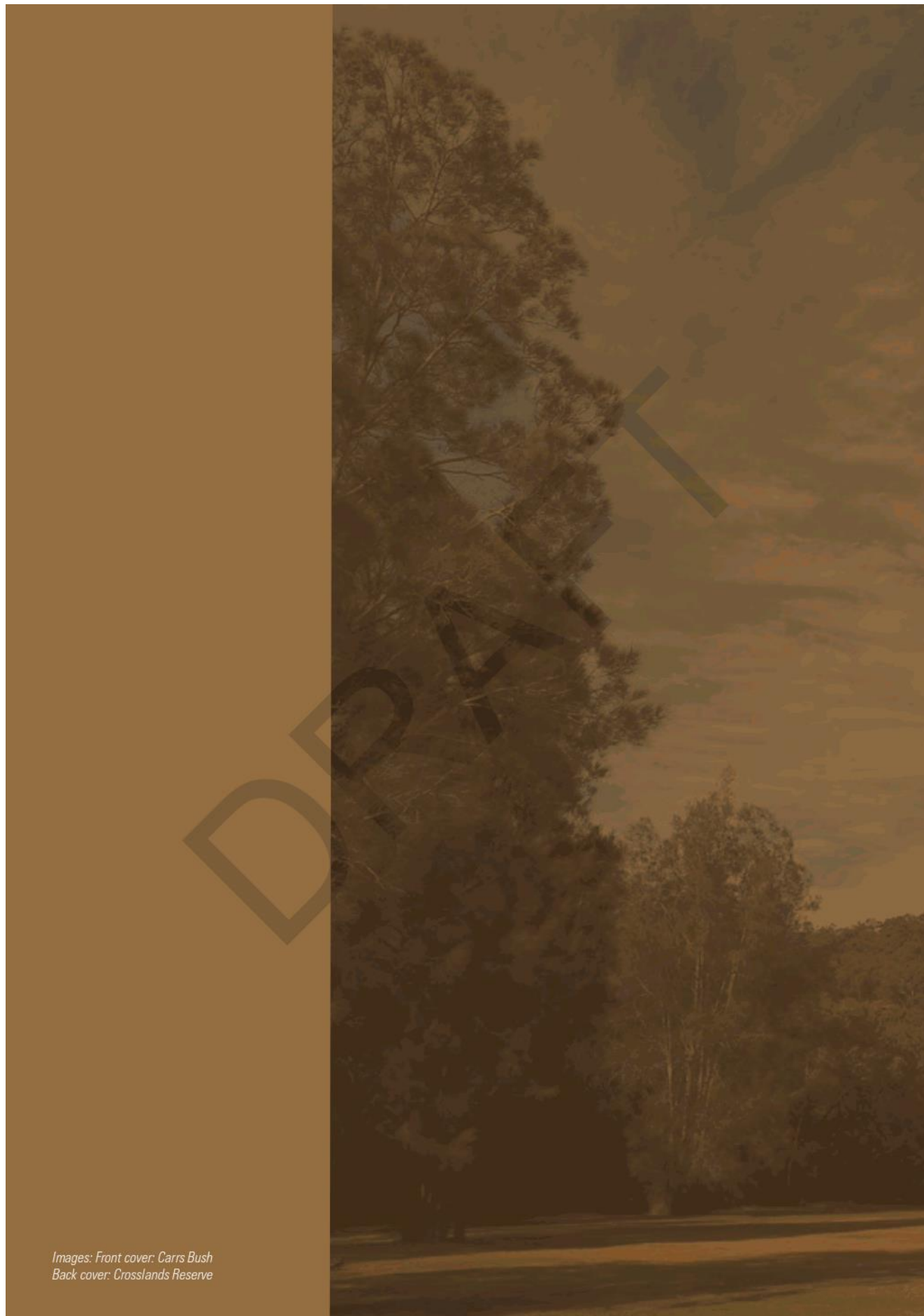
## Tagalog

Kailangan ng tulong?

Itong dokumento ay naglalaman ng mahalagang impormasyon. Kung hindi ninyo naiintindihan, pakitawagan ang Serbisyo sa Pagsasalinwika at Pag-iinterpretar (Translating and Interpreting Service) sa 131 450. Hilingin sa kanilang tawagan ang 9847 6666 para sa inyo upang kontakin ang Hornsby Shire Council. Ang oras ng opisina ng Council ay Lunes hanggang Biyernes, 8.30n.u.-5n.h.

For more information visit  
[hornsby.nsw.gov.au](http://hornsby.nsw.gov.au)

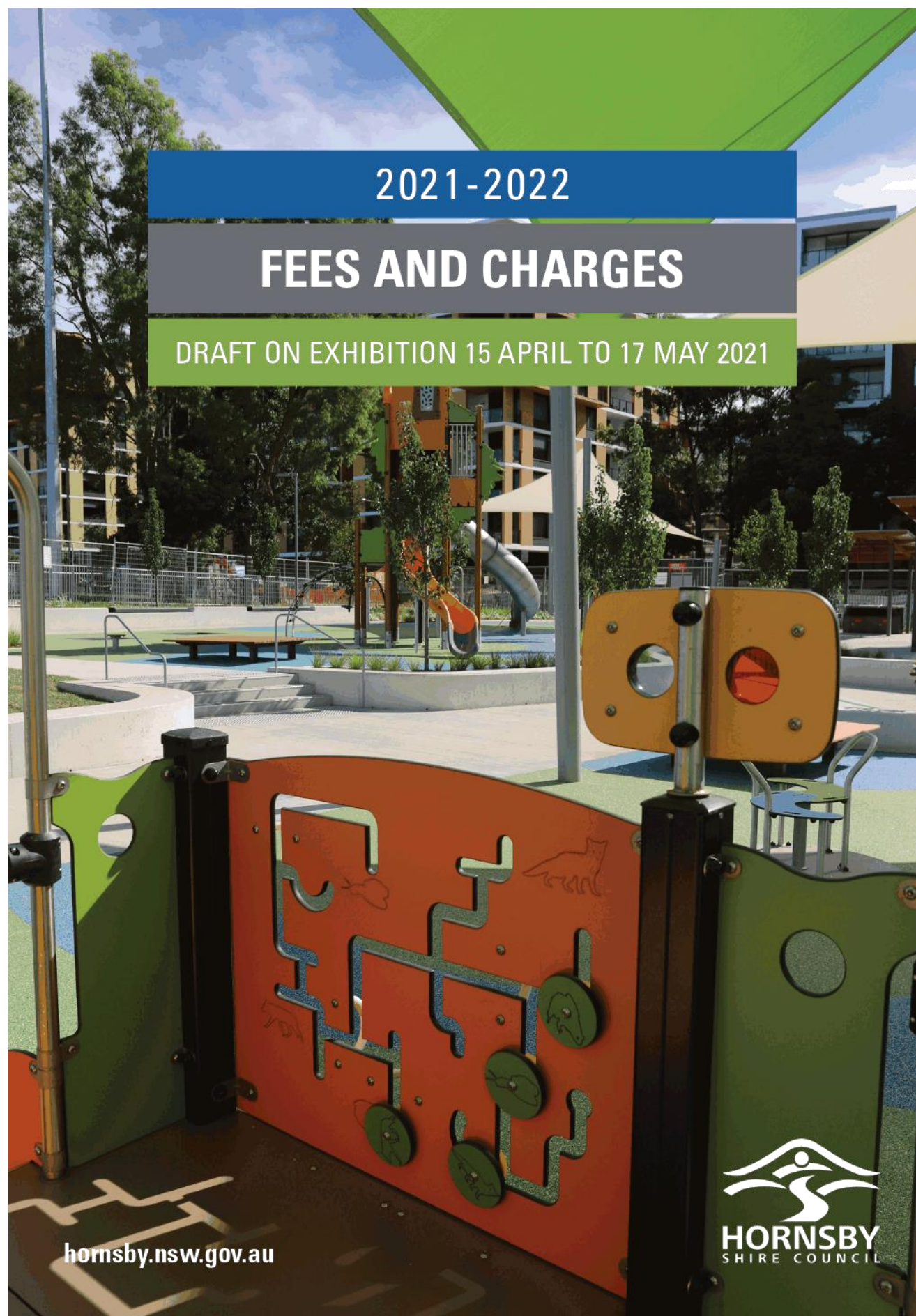




*Images: Front cover: Carrs Bush  
Back cover: Crosslands Reserve*

# ATTACHMENT 1 - ITEM 1

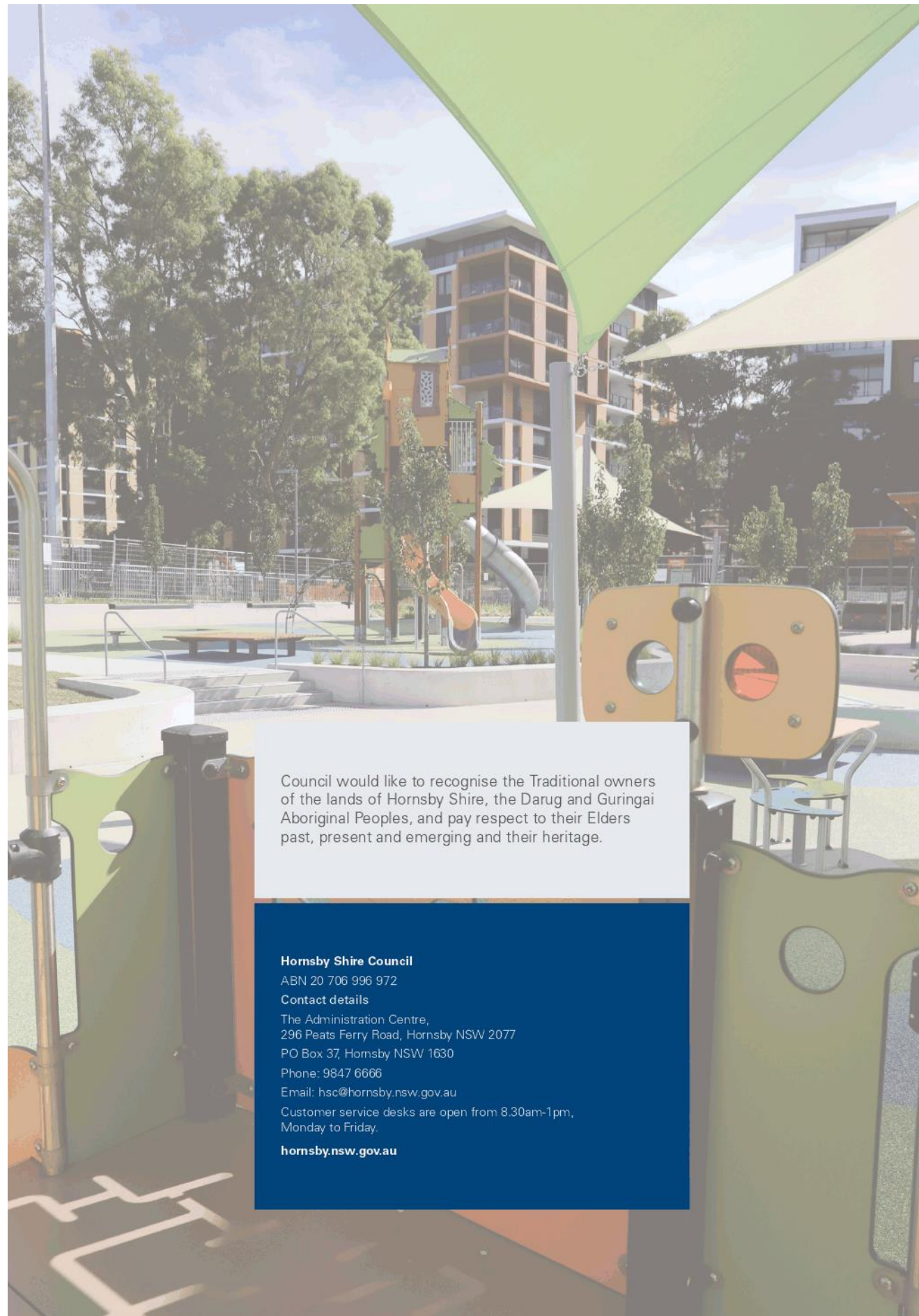




# ATTACHMENT 2 - ITEM 1



# ATTACHMENT 2 - ITEM 1



Council would like to recognise the Traditional owners of the lands of Hornsby Shire, the Darug and Guringai Aboriginal Peoples, and pay respect to their Elders past, present and emerging and their heritage.

**Hornsby Shire Council**

ABN 20 706 996 972

**Contact details**

The Administration Centre,  
296 Peats Ferry Road, Hornsby NSW 2077  
PO Box 37, Hornsby NSW 1630

Phone: 9847 6666

Email: [hsc@hornsby.nsw.gov.au](mailto:hsc@hornsby.nsw.gov.au)

Customer service desks are open from 8.30am-1pm,  
Monday to Friday.

[hornsby.nsw.gov.au](http://hornsby.nsw.gov.au)

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General.....	80
Special Events Waste Management Services.....	80
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Replacement Bins Due To Misuse or Negligence (application fee determined by waste Branch Manager or Contracts Manager).....	81
Sundry Items.....	81

# METHOD FOR CALCULATING

PRICING STRUCTURE	1. Statutory	2. Zero Cost Recovery	3. Partial Cost Recovery
SERVICE CATEGORIES	<b>A</b> <b>Statutory</b> – This is the amount required to be charged by statute. Where this principle applies, Council has no power to alter the amount.	<b>B</b> <b>Significant Community Benefit</b> – Service provides a broad community benefit. Generally these services would not be provided if other principles were used to fund them.	<b>E</b> <b>Evasion</b> – Where the imposition of a fee or charge to recover full cost may result in widespread evasion.
		<b>C</b> <b>Practical Constraints</b> – Where the service provided is a minor part of the overall operation of the Council or where the potential for revenue collection is so minor as to be outweighed by the costs of collection.	<b>F</b> <b>Stimulate Demand</b> – Where a service is subsidised to provide a stimulus for the demand of a service for: <ul style="list-style-type: none"> <li>the development of a new service;</li> <li>to promote community or environmental benefits;</li> <li>to ensure the economic well being of the community.</li> </ul>
		<b>D</b> <b>Council Resolution</b> – where a Council resolution is made which effectively states that the service is to be provided as a “public good”.	<b>G</b> <b>Public Good including Equity and Social Justice</b> – Where a service is subsidised to ensure access by low income users or other similarly disadvantaged persons.

## Hardship

A reduction or waiver of the fee or charge will only be permitted where the person or organisation requesting it is determined by the General Manager to fit into one or more of the following categories:

**Category 1** - Significant Personal Hardship

**Category 2** - Not for profit Organisation with Significant Financial Hardship

**Category 3** - Demand Stimulation/Community Benefit

For more information, see the section titled “Fees and Charges” in the Operational Plan.

# FEES AND CHARGES 2019/20

4. Full Cost Recovery	5. Commercial / Business Activity	6. Demand Management
H	K	M
<b>Operating costs</b> – Where the fee or charge is calculated based on the full recovery of annual operating and maintenance costs, on-costs and overheads, including debt servicing.	<b>Commercial / Business Activities</b> – Goods and services provided are of a commercial nature and recovery of costs is based on commercial principles. As a result of these principles a profit may accrue to Council as a compensation for exposure to market risk.	<b>Demand Management</b> – Fee or charge is determined at a level greater than the direct cost of the service so as to provide a disincentive, or to recognise indirect costs associated with the provision of the service.
I	L	
<b>Operating and Assets Costs</b> – As above plus recovery of asset costs such as asset depreciation and the like.	<b>Internal Services</b> – These services are provided predominantly for Council's "in-house" use but may be made available for sale to external markets to defray operating costs. The fee or charge is determined with a profit objective.	
J		
<b>Service Fee</b> – Recovery of costs for "one-off" or irregular services provided by Council. Fee or charge is based on actual cost of providing the service.		

## ATTACHMENT 2 - ITEM 1

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Car Share Parking / Parking Management

### Car Share Parking Space Application Fee (inclusive of installation fee cost)

Per Bay – Annual	\$1,818.00	N	4	H
Per Bay – 4 Year Lease	\$7,272.00	N	4	H

### Car Share Renewal Fee

Per Permit – Annual	\$260.50	N	4	J
Per Permit – 4 Year Lease	\$1,042.00	N	4	J

### Paid Parking – Wisemans Ferry

Car Parking Only– first 2 hours	Free	Y	5	K
Car Parking Only– 2-3 hours	\$3.00	Y	5	K
Car Parking Only– 3-24 hours	\$6.00	Y	5	K
Car with Trailer– per day	\$8.00	Y	5	K

# ATTACHMENT 2 - ITEM 1

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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### Cemeteries – Wisemans Ferry and Brooklyn

Application to erect a monument, permit and administration	\$127.50	N	3	F
Burial application, inspection, permit and administration	\$127.50	N	3	F
Purchase of niche	\$1,055.00	Y	3	F
Niche plaque – engraved and installed	\$591.00	Y	3	F

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ATTACHMENT 2 - ITEM 1



Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Community Venues

### Notes:

Regular Hirers are those groups or individuals hiring the same Council venue 10 or more times per calendar year with a Regular Hire Agreement (unless otherwise specified within Fees and Charges).

Casual Hirers are those groups or individuals hiring the same Council venue no more than nine times per calendar year.

Not for Profit – an organisation that does not operate for the profit, personal gain or other benefit of particular people (Australian Charities and Not-for-profits Commission (ACNC) Australian Government).

The Regular Hire fee and Not For Profit fee apply to yearly, Regular Hire Agreements only. Once the Regular Hire Agreement is confirmed by Council, the Regular Hire fee and/or Not For Profit fee will not be applied to any alterations or additional hire periods. In such instances, the Casual Hire fee will apply.

The Casual Hire fee applies to all bookings, at all times outside of a Regular Hire Agreement unless otherwise specified within the Fees and Charges.

Casual Hire takes precedence over Regular Hire to encourage a variety of activities within Council's community venues.

The Not For Profit fee may be applicable to civic groups seeking ad hoc or casual use of a venue at any time.

All venues have a minimum two hour hire period with minimum 1/2 hourly increments thereafter unless otherwise specified. This may be reconsidered if a two hour hire period is not available.

Endorsed Senior Citizens' Clubs are exempt from hire charges.

Children's birthday parties have a minimum 4 hour hire period charged at the Casual Hire rate applicable.

Commercial Filming – Casual Hire rates apply for the venue in addition to fees under 'Commercial Filming' – see elsewhere within the Fees and Charges document.

Miscellaneous charges and conditions may be applicable to all community venues.

Berowra, Mount Colah and Thornleigh Community Centres are the designated venues suitable for high risk events. High risk functions are considered to be, but not limited to 16-21 year old birthday parties, youth events, large crowd events and live music events.

### Arcadia Community Centre

Regular hire – per hour	\$16.00	Y	3	F
Casual hire – per hour	\$29.00	Y	3	F
Not for profit organisations – per hour	\$11.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$194.00	Y	3	F

### Baden Powell Hall (Brooklyn)

Regular hire – per hour	\$13.00	Y	3	F
Casual hire – per hour	\$21.00	Y	3	F
Not for profit organisations – per hour	\$12.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$142.00	Y	3	F

### Beatrice Taylor Hall (Hornsby)

Regular hire – per hour	\$19.00	Y	3	F
Casual hire – per hour	\$36.00	Y	3	F
Not for profit organisations – per hour	\$16.00	Y	3	F
Friday / Saturday night hire 5:00pm – 10:00pm	\$177.00	Y	3	F

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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**Beecroft Community Centre**

Regular hire – per hour	\$23.00	Y	3	F
Casual hire – per hour	\$41.00	Y	3	F
Not for profit organisations – per hour	\$19.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$346.00	Y	3	F

**Berowra Community Centre**

Berowra Community Centre – Please note, Friday/Saturday night is not available for individual room hire. Whole centre fees apply.

**Auditorium**

Regular hire – per hour	\$24.00	Y	3	F
Casual hire – per hour	\$36.00	Y	3	F
Not for profit organisations – per hour	\$23.00	Y	3	F

**Balcony Room**

Regular hire – per hour	\$18.00	Y	3	F
Casual hire – per hour	\$26.00	Y	3	F
Not for profit organisations – per hour	\$17.00	Y	3	F

**Whole Centre**

Regular hire – per hour	\$28.00	Y	3	F
Casual hire – per hour	\$47.00	Y	3	F
Not for profit organisations – per hour	\$26.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$420.00	Y	3	F

**Brooklyn Community Meeting Room**

Regular hire – per hour	\$14.00	Y	3	F
Casual hire – per hour	\$24.00	Y	3	F
Not for profit organisations – per hour	\$12.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$158.00	Y	3	F

**Cherrybrook Community and Cultural Centre****Ironbark Hall**

Regular hire – per hour	\$40.00	Y	3	F
Casual hire – per hour	\$126.00	Y	3	F
Not for profit organisations – per hour	\$37.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$729.00	Y	3	F

**Red Gum Hall**

Regular hire – per hour	\$34.00	Y	3	F
Casual hire – per hour	\$50.00	Y	3	F
Not for profit organisations – per hour	\$31.00	Y	3	F

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Red Gum Hall [continued]</b>				
Friday / Saturday night hire 5:00pm – midnight	\$278.00	Y	3	F
<b>Meeting Rooms – Cherrybrook (per room)</b>				
Regular hire – per hour	\$20.00	Y	3	F
Casual hire – per hour	\$25.00	Y	3	F
Not for profit organisations – per hour	\$17.00	Y	3	F
<b>Whole Centre – Cherrybrook</b>				
Regular hire – per hour	\$91.00	Y	3	F
Casual hire – per hour	\$169.00	Y	3	F
Not for profit organisations – per hour	\$88.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$1,335.00	Y	3	F
<b>Storage rental (current regular hirers only – Cherrybrook)</b>				
Red Gum Hall Store Room – per month	\$127.00	Y	3	F
Cupboards – per month	\$20.00	Y	3	F
Under stage storage – per month	\$34.00	Y	3	F
Playgroup storerooms – per month	\$40.00	Y	3	F
Foyer storerooms – per month	\$130.00	Y	3	F
<b>Cowan Community Centre</b>				
Regular hire – per hour (minimum 6 hires per year)	\$18.00	Y	3	F
Casual hire – per hour	\$25.00	Y	3	F
Not for profit organisations – per hour	\$10.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$196.00	Y	3	F
<b>Dangar Island Community Centre</b>				
Regular hire – per hour	\$14.00	Y	3	F
Casual hire – per hour	\$15.00	Y	3	F
Not for profit organisations – per hour	\$12.00	Y	3	F
<b>Galston Community Centre</b>				
<b>Hall</b>				
Regular hire – per hour	\$27.00	Y	3	F
Casual hire – per hour	\$44.00	Y	3	F
Not for profit organisations – per hour	\$25.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$311.00	Y	3	F
<b>Meeting Room</b>				
Regular hire – per hour	\$18.00	Y	3	F
Casual hire – per hour	\$26.00	Y	3	F

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Meeting Room [continued]</b>				
Not for profit organisations – per hour	\$16.00	Y	3	F
<b>Whole Centre</b>				
Regular hire – per hour	\$41.00	Y	3	F
Casual hire – per hour	\$58.00	Y	3	F
Not for profit organisations – per hour	\$39.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$414.00	Y	3	F
<b>Tennis Court</b>				
Regular hire – per hour (minimum 6 hires per year)	\$9.00	Y	3	F
Casual hire – per hour	\$16.00	Y	3	F
<b>Glenorie Community Centre</b>				
Regular hire – per hour	\$23.00	Y	3	F
Casual hire – per hour	\$28.00	Y	3	F
Not for profit organisations – per hour	\$15.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$219.00	Y	3	F
<b>Hawkins Hall (Thornleigh)</b>				
Regular hire – per hour	\$16.00	Y	3	F
Casual hire – per hour	\$27.00	Y	3	F
Not for profit organisations – per hour	\$15.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$180.00	Y	3	F
<b>Hornsby Leisure and Learning Centre</b>				
Regular hire – per hour	\$19.00	Y	3	F
Casual hire – per hour	\$36.00	Y	3	F
Not for profit organisations – per hour	\$16.00	Y	3	F
Friday / Saturday night hire 5:00pm – 10:00pm	\$177.00	Y	3	F
<b>Hornsby Heights Community Centre</b>				
Regular hire – per hour	\$17.00	Y	3	F
Casual hire – per hour	\$30.00	Y	3	F
Not for profit organisations – per hour	\$16.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$201.00	Y	3	F
<b>Hornsby Youth and Family Centre</b>				
Regular hire – per hour	\$17.00	Y	3	F
Casual hire – per hour	\$27.00	Y	3	F
Not for profit organisations – per hour	\$16.00	Y	3	F
Friday / Saturday night hire 5:00pm – 10:00pm	\$128.00	Y	3	F

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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**Mount Colah Community Centre**

Mount Community Centre – Please note, Friday/Saturday night is not available for individual room hire. Whole centre fees apply.

**Main Hall**

Regular hire – per hour	\$21.00	Y	3	F
Casual hire – per hour	\$42.00	Y	3	F
Not for profit organisations – per hour	\$17.00	Y	3	F

**Meeting Room**

Regular hire – per hour	\$16.00	Y	3	F
Casual hire – per hour	\$26.00	Y	3	F
Not for profit organisations – per hour	\$15.00	Y	3	F

**Whole Centre**

Regular hire – per hour	\$25.00	Y	3	F
Casual hire – per hour	\$51.00	Y	3	F
Not for profit organisations – per hour	\$21.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$359.00	Y	3	F

**Mount Kuring-gai Community Centre**

Regular hire – per hour	\$17.00	Y	3	F
Casual hire – per hour	\$27.00	Y	3	F
Not for profit organisations – per hour	\$16.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$180.00	Y	3	F

**Pennant Hills Community Centre****Main Hall**

Regular hire – per hour	\$25.00	Y	3	F
Casual hire – per hour	\$47.00	Y	3	F
Not for profit organisations – per hour	\$22.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$457.00	Y	3	F

**Intermediate Hall**

Regular hire – per hour	\$22.00	Y	3	F
Casual hire – per hour	\$40.00	Y	3	F
Not for profit organisations – per hour	\$20.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$311.00	Y	3	F

**Small Hall**

Regular hire – per hour	\$19.00	Y	3	F
Casual hire – per hour	\$34.00	Y	3	F
Not for profit organisations – per hour	\$18.00	Y	3	F

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Small Hall [continued]</b>				
Friday / Saturday night hire 5:00pm – midnight	\$232.00	Y	3	F
<b>Whole Centre</b>				
Storage Hire fee – per cage, per month	\$24.00	Y	3	F
Storage Hire fee – per cupboard, per month	\$15.00	Y	3	F
Storage Hire fee – room, per month	\$15.00	Y	3	F
<b>Pennant Hills Leisure and Learning Centre</b>				
Regular hire – per hour	\$18.00	Y	3	F
Casual hire – per hour	\$29.00	Y	3	F
Not for profit organisations – per hour	\$17.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$194.00	Y	3	F
<b>Storey Park Community Centre (Asquith)</b>				
<b>Fowler Hall</b>				
Regular hire – per hour	\$32.00	Y	3	F
Casual hire – per hour	\$47.00	Y	3	F
Not for profit organisations – per hour	\$29.00	Y	3	F
<b>Jonas Fear Hall</b>				
Regular hire – per hour	\$24.00	Y	3	F
Casual hire – per hour	\$34.00	Y	3	F
Not for profit organisations – per hour	\$21.00	Y	3	F
<b>Meeting Rooms (per room)</b>				
Regular hire – per hour	\$20.00	Y	3	F
Casual hire – per hour	\$25.00	Y	3	F
Not for profit organisations – per hour	\$17.00	Y	3	F
<b>Whole Centre</b>				
Regular hire – per hour	\$92.00	Y	3	F
Casual hire – per hour	\$127.00	Y	3	F
Not for profit organisations – per hour	\$89.00	Y	3	F
Friday / Saturday night hire 5:00pm – 10:00pm	\$634.00	Y	3	F
<b>Storage</b>				
Cage – per month	\$17.00	Y	3	F

**Thornleigh Community Centre**

Thornleigh Community Centre – Please note, Friday/Saturday night is not available for individual room hire. Whole centre fees apply.

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Main Hall</b>				
Regular hire – per hour	\$27.00	Y	3	F
Casual hire – per hour	\$50.00	Y	3	F
Not for profit organisations – per hour	\$21.00	Y	3	F
<b>Meeting Room</b>				
Regular hire – per hour	\$17.00	Y	3	F
Casual hire – per hour	\$26.00	Y	3	F
Not for profit organisations – per hour	\$16.00	Y	3	F
<b>Whole Centre</b>				
Regular hire – per hour	\$39.00	Y	3	F
Casual hire – per hour	\$72.00	Y	3	F
Not for profit organisations – per hour	\$32.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$740.00	Y	3	F
<b>Wallarobba Arts and Cultural Centre (Hornsby)</b>				
<b>Studios / Meeting Rooms (per room)</b>				
Regular hire – per hour	\$16.00	Y	3	F
Casual hire – per hour	\$27.00	Y	3	F
Not for profit organisations – per hour	\$15.00	Y	3	F
Resident organisation – office space weekly rate	\$83.00	Y	3	F
<b>Exhibitions</b>				
Weekly rate (Monday – Sunday)	\$306.00	Y	3	F
<b>Wisemans Ferry Community Centre</b>				
<b>Hall</b>				
Regular hire – per hour	\$13.00	Y	3	F
Casual hire – per hour	\$23.00	Y	3	F
Not for profit organisations – per hour	\$11.00	Y	3	F
Friday / Saturday night hire 5:00pm – midnight	\$153.00	Y	3	F
<b>Other</b>				
Large office (weekly rate)	\$126.00	Y	3	F
Small office/room (weekly rate)	\$64.00	Y	3	F
Cleaning fee (weekly rate)	\$113.00	Y	3	F
<b>Miscellaneous Charges</b>				
Booking fee (non refundable and non transferable)	\$14.00	Y	3	F
Booking alteration fee	\$16.00	Y	3	F

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Miscellaneous Charges</b> [continued]				
Regular hire application processing fee	\$51.00	Y	3	F
Authorised civic functions i.e. ANZAC Day Ceremony (non refundable and non transferable)	\$0.00	Y	3	F
Security deposit – regular hire/casual hire	\$250.00	N	3	F
Security deposit – function or high risk event (includes Friday or Saturday night hire)	\$500.00	N	3	F
After hours call out fee	\$250.00	Y	4	J
Penalty for not complying with Terms and Conditions of Hire including cleaning, damage and garbage	As assessed	Y	4	J
Storage Space for Regular Hirers – Long term lease or licence	As assessed	Y	3	F
<b>Cancellation Fees</b>				
30 days or more notice	100% refund	Y		
Less than 30 days' notice	full hire fees payable	Y		

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ATTACHMENT 2 - ITEM 1

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Community Services

### Community and Cultural Development activities

Fee for profit organisation to hire information table at Community Development exhibitions	Variable	Y	3	F
Fee for individuals to attend information seminars	Variable	Y	4	H
Fee for government organisations to partner with Council	Variable	Y	4	H
Fee for non-government organisations to partner with Council	Variable	Y	4	H
Fee for individuals to attend social, arts and cultural activities	Variable	Y	4	H
Seminars/Workshops – Community and Cultural Development	Variable	Y	3	F
Individual seminars/workshops will be charged at a rate based on duration of the seminar/workshop and costs associated with the seminar/workshop (teacher/speaker fee; production of handouts, materials etc).				
Sale of materials	Variable	Y	4	H

### Pop-up Shop Space

Bond deposit (refundable)	\$200.00	N	5	K
Percentage of total gross income during occupancy	20%	Y	5	K

### Hornsby Art Prize

Entry Fee – per artwork	\$46.00	Y	3	F
Late Collection Penalty Fee – per day	\$17.00	Y	4	J

### Home Modification Services

Notes:

The cost of modifications is income assessed. Maintenance is charged at an hourly rate plus the full cost of materials. Fees are charged according to the NSW Government Home Modification Fees Policy July 2015.

People receiving Commonwealth Home Care Packages are ineligible for a subsidised Commonwealth Home Support Programme (CHSP).

A variable merchant fee may apply for Home Care Packages (HCP) and Commonwealth Home Support Programme (CHSP) Home Care services.

Modifications	Variable	N	3	C
Maintenance hourly rate plus full cost for all materials – per hour	Variable	N	3	C

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Construction

### 1. Gutter Crossings – Pipe crossings, including pipes up to 375mm diameter and headwalls

a. Crossings up to 4.8m long	\$2,185.00	Y	4	J
b. Each additional 1.2 m or part to maximum 9.6m	\$436.00	Y	4	J

### 2. Vehicular Crossings – Concrete (excluding layback)

Residential gateways up to 2.5m wide and gutter width up to 3.5m clear width at kerb (125mm thick with F62 mesh)

a. Distance between boundary and kerb 3.5m	\$2,735.00	Y	4	J
b. Distance between boundary and kerb 4m	\$3,235.00	Y	4	J
c. Distance between boundary and kerb 4.5m	\$3,735.00	Y	4	J
d. Distance between boundary and kerb 5.5m	\$4,730.00	Y	4	J

Residential gateways up to 2.5m wide and gutter width up to 3.5m clear width at kerb (125mm thick with F62 mesh) in conjunction with Hornsby Council road upgrade project

e. Distance between boundary and kerb 3.5m	\$2,350.00	Y	4	J
f. Distance between boundary and kerb 4m	\$2,855.00	Y	4	J
g. Distance between boundary and kerb 4.5m	\$3,350.00	Y	4	J
h. Distance between boundary and kerb 5.5m	\$4,345.00	Y	4	J

Over 5.5m (due to design requirements charge as 5.5m crossing) (gate width in excess of 3.5m to be charged at normal crossing rate)

i. The area of concrete in addition to above to be charged for at rate per square metre:	\$334.00	Y	4	J
j. Heavy Duty (150mm thick and reinforced with F62)	\$367.00	Y	4	J
k. Commercial and industrial crossings (200mm thick and reinforced) with two (2) layers of F72)	\$478.00	Y	4	J

### 3. Laybacks

a. Cut and turn kerb only (4.5m overall length) incl. saw cut	\$1,515.00	Y	4	J
b. Each additional metre	\$240.00	Y	4	J
c. Cut and turn kerb in conjunction with crossover (4.5 m overall length)	\$1,085.00	Y	4	J
d. Each additional metre	\$194.50	Y	4	J
e. Provide layback only (4.5m overall length)	\$2,090.00	Y	4	J
f. Each additional metre	\$360.00	Y	4	J
g. Provide layback in conjunction with crossover (4.5m overall length)	\$1,615.00	Y	4	J
h. Each additional metre	\$303.00	Y	4	J

### 4. Adjusting Utility Services

a. Adjusting Utility Services in conjunction with vehicular crossing construction	At cost + 10%	Y	4	J
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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>5. Concrete Sawing</b>				
a. Concrete sawing in conjunction with vehicular crossing construction	At cost + 10%	Y	4	J
<b>6. Miscellaneous – Construction</b>				
a. Provide 100mm thick concrete slab to support pavers (allowing for extra excavation) – per sq.m	\$270.00	Y	4	J
b. Pipe headwalls (where constructed separately) – each	\$287.50	Y	4	J
c. Asphalt seal (30mm thick) where existing base is suitable – per sq.m	\$67.00	Y	4	J
d. Provision of base course of 150mm road base material – per sq.m	\$138.50	Y	4	J
e. Asphalt seal + provision of base course – per sq.m	\$205.00	Y	4	J
f. Footpath paving 80mm thick – per sq.m	\$217.50	Y	4	J
g. Kerbing and guttering – 150mm kerb – per lin.m	\$414.00	Y	4	J
h. Adjustments to 100mm diameter stormwater pipes – min charge/metre	\$101.00	Y	4	J
i. Fee for supply of plans and supervision of crossings for construction by private contractor	\$393.00	N	4	J
Paving requires an additional inspection*				
j. Fee for supervision of crossing where levels have previously been provided	\$196.50	N	4	J
k. Fee for supply of vehicular crossing design levels for the purpose of ensuring correct matching of levels at boundary	\$196.50	N	4	J
l. Fee for supervision of crossing construction by Council's contractor (includes issue of levels)	\$393.00	N	4	J
m. Additional inspections regarding * above or where otherwise required – each	\$127.50	N	4	J
<b>Authorised contractors – vehicular crossings</b>				
n. Registration Fee	\$447.00	N	4	J
o. Annual Fee	\$223.50	N	4	J
<b>7. Tender Documents</b>				
a. Paper copy	\$305.00	N	4	H
b. CD copy	\$122.00	N	4	H
c. Electronic – via Tenderlink	\$0.00	N	4	H

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Commercial Filming

Notes:

1. If using Council facilities other fees may apply, eg. Facility hire fees, vehicular access fees, cleaning bonds etc. See fees for council facilities elsewhere within the Fees and Charges document.
2. It should be noted that fees may be waived or reduced in accordance with the Local Government Filming Protocol 2009 – to be determined by the Film Contact Officer.
3. Major revisions to a filming application will incur a surcharge of 75% of original application fee.
4. Applications received with less than 7 days notice will incur a surcharge of 75% of original application fee.
5. Still photography and Commercial photography – See fees under 'Parks and Ovals'.

Filming bond	\$1,540.00	N	4	J
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### Application fee (non refundable)

Low impact	\$213.00	N	4	H
Medium impact	\$421.00	N	4	H
High impact	\$442.00	N	4	H

### Administration of Traffic Management Plans

Low impact	\$139.50	N	4	J
Medium impact	\$278.00	N	4	J
High impact	\$294.50	N	4	J

ATTACHMENT 2 - ITEM 1

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Financial Services

### Section 603 Certificate

Certificate under Section 603 for each property separately assessed Statutory fee	\$85.00	N	1	A
Urgency fee for Section 603 certificate (provided on same day if received by 1pm)	\$50.00	N	4	J

### Rate Notice Copies

Copy of Rate/Instalment Notice – Current Year & One Prior Year	\$0.00	N	4	J
Copy of Rate/Instalment Notice – Previous Years (per year)	\$10.00	N	4	J
Rates Detailed Enquiry – Administration Fees	\$75.00	N	4	J

### Dishonoured Payment

Dishonoured Cheque / Direct Debit fee (bank charge and handling fee)	\$25.00	N	4	J
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### Credit Card Surcharge

American Express – Credit Card Payment Surcharge – Percentage of transaction value – GST items	0.50%	Y	4	J
American Express – Credit Card Payment Surcharge – Percentage of transaction value – non GST items	0.50%	N	4	J
Visa/Mastercard – Credit Card Payment Surcharge – Percentage of transaction value – GST items	0.50%	Y	4	J
Visa/Mastercard – Credit Card Payment Surcharge – Percentage of transaction value – non GST items	0.50%	N	4	J

# ATTACHMENT 2 - ITEM 1

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Governance

### Subpoenas

Production – per hour	\$92.50	N	4	H
Courier charges for Subpoena	At Cost	N	4	H

### Council Reports and Minutes – Current Meeting

Printed version – if collected free of charge	No charge	N	6	M
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### Council Reports and Minutes – Previous Meetings

Printed version – at Copying charges (see Copying – Governance)	see below	N	6	M
Note: All non-confidential Council Reports, Business Papers and Minutes are available on Council's website				

### Request for Information – under the Government Information (Public Access) Act – (GIPA)

#### Informal GIPA Applications

No application or processing fee (Copying charges may apply – see Copying – Governance below)	No charge	N	6	M
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#### Formal GIPA Applications

i. By a person about their personal affairs	\$30.00	N	1	A
i.a Plus processing fee per hour – after first 20 hours	\$30.00	N	1	A
ii. All other requests – per application	\$30.00	N	1	A
ii.a Plus processing fee per hour – after first hour	\$30.00	N	1	A
Formal GIPA Internal Review Applications	\$40.00	N	1	A

### Copying – Governance

A4 photocopying – first 10 pages	No charge	N	2	B
A4 photocopying – 11 pages or more (charged per page from page 1)	\$1.60	N	6	M
A1 photocopying – per page	\$14.30	N	6	M



Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Hornsby Mall

### Busking

Busking is a 2 hour time slot from 1 July 2021 to 30 November 2021 and 1 January 2022 to 30 June 2022. Busking is a 1 hour time slot from 1 December 2021 to 31 December 2021.

General busking	\$11.00	N	3	F
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### Display Stalls and Activities – Handbills / Giveaways / Pamphleteers / Promotions

#### Commercial

Commercial – operators intending to or making a profit or commercial/personal gain including professional fundraisers (static, maximum 2 people at any one time).

Fee per day (8 hours)	\$445.00	N	5	K
Fee per half day (4 hours)	\$334.00	N	5	K

#### Community

Community – charity or not for profit organisation generating business, volunteers or members and/or fundraising for a registered charity.

Fee per day (8 hours)	\$87.00	N	3	F
Fee per half day (4 hours)	\$65.00	N	3	F

#### Vehicular Access

Per vehicle per day – max weight 15 tonne	\$20.00	N	3	E
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#### Events

Commercial (additional fees may apply)	\$1,085.00	N	5	K
Commercial – with a community focus	\$836.00	N	3	F
Community (refundable security deposit)	\$500.00	N	3	F

#### Outdoor Dining – For Hornsby Mall Only

Outdoor Dining Fee (Rent) calculated on \$ per square metre per annum, paid monthly	\$558.00	N	5	K
Processing Fee for new application for all Outdoor Dining Approval (Mall and non Mall) (Extra fees may be payable if extra items eg surveys, DA required)	\$305.00	N	5	K

#### Markets

Per market day – percentage of total gross stall site hire fees	25%	Y	5	K
Per market day – market vehicle access fee	\$40.00	N	5	K
Per market day – flat fee (including market vehicle access)	\$1,400.00	Y	5	K

#### Approval fee under NSW Roads Act 1993, Section 139(1) to Scentre Group

Hornsby Mall – signs, banners and structures per annum	\$12,325.00	N	5	K
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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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**Shire Wide Street Vending**

Specified street vending sites are: Hannah Street, Beecroft; Hillcrest Road, Pennant Hills; Denman Parade, Normanhurst.

Fee for Street Vending Activities – proof of authority to fund raise for a registered charity required	\$0.00	N	2	C
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**Miscellaneous charges**

Note: Hoardings and Commercial Filming - See elsewhere within the Fees and Charges document

Booking fee (non refundable and non transferable)	\$14.00	Y	3	F
Alterations to hire or permit times and/or dates (per alteration)	\$16.00	N	4	J
Penalty fee for non conformance – Licence/Agreement	\$153.00	N	6	M
Security deposit community BBQ trailer	\$250.00	N	3	F
Security deposit – event or market	\$500.00	N	3	F
Cleaning and garbage surcharge	As assessed	Y	4	J
Damage to Council property	As assessed	N	4	J

**Cancellation fees**

30 days or more notice	100% refund	N	4	J
Less than 30 days' notice	Full hire fees payable	N	4	J

# ATTACHMENT 2 - ITEM 1

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Libraries</b>				
Reservation of items	\$2.00	N	3	G
Requests from other Libraries	\$3.50	Y	4	J
Stock Processing Charge – Lost or damaged materials	\$12.00	N	4	H
Other Charges: Plus original cost of item	Various	N	4	I
Replacement Borrowers Card	\$4.00	N	4	H
Extended research per hour	\$60.00	Y	4	J
Seminars/Workshops	Various	Y	2	B
Individual seminars/workshops will be charged at a rate based on factors such as the length of the seminar/workshop (1 hour, half day, etc) and costs associated with the seminar/workshop (speakers' fee; production of handouts, materials etc).				
Sale of publications	Various	Y	4	H
Inter-library loan charges as charged by lending library and passed on to customer	Various	Y	4	H
Library bags	Various	Y	6	M
<b>Fee for late return of items</b>				
Per item per day	\$0.25	N	6	M
Rapid Reads per item per day	\$1.00	N	6	M
Maximum limit per item	\$17.50	N	3	E
<b>Photocopying/printing charges – Libraries</b>				
Black and White – A4 – per page	\$0.20	Y	4	H
Black and White photocopying – A3 – per page	\$0.40	Y	4	H
Colour – A4 – per page	\$1.00	Y	4	H
Colour photocopying – A3 – per page	\$2.00	Y	4	H
Portable copy media	Various	Y	4	H
Audio technologies	Various	Y	4	H
<b>Hornsby – Meeting Room hire</b>				
Standard rate per hour	\$30.00	Y	3	F
Community/Not for profit rate per hour	\$15.00	Y	3	G
Equipment charge per hour, per item	\$3.50	Y	6	M
Cleaning charge per hour	\$40.00	Y	6	M
<b>Hornsby – Group Meeting Room hire</b>				
Standard rate per hour	\$15.00	Y	3	F
Community/Not for profit rate per hour	\$7.50	Y	3	G
<b>Hornsby – Entry Meeting Space</b>				
Standard rate per hour	\$20.00	Y	3	F
Community/Not for profit rate per hour	\$10.00	Y	3	G

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Berowra Meeting Room hire</b>				
Standard rate per hour	\$17.00	Y	3	F
Community/Not for profit rate per hour	\$11.00	Y	3	G
<b>Exam supervision</b>				
Administration fee	\$51.00	Y	6	M
Administration fee Plus fee per hour	\$21.00	Y	6	M
<b>Sale of Materials (Unsuitable donations and library discards)</b>				
Charges range depending on value of item	Various	Y	2	C
<b>Bookclub kits</b>				
Bookclub membership for 6 months	\$15.00	N	3	G
Fee for late return of the kit per day	\$2.00	N	6	M
<b>Reproduction of photographs from local studies collection – Council owned</b>				
Handling fee	\$10.00	Y	4	J
Photograph	Various	Y	4	J

# ATTACHMENT 2 - ITEM 1

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Major Events

Larger community events are defined as occupying 10 or more stalls/sites.

Smaller community events are defined as occupying fewer than 10 stalls/sites.

Note:

If an event is cancelled by Council, 90% of the stallholder fee will be returned at the discretion of Council taking into account any stall trading time.

Stallholder fees are not refundable if cancellation is made by stallholder within 4 weeks of the event.

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### Stallholder Fee – larger community events

Commercial General Stallholder/Site Fee	\$102.00	Y	5	K
Community Group Stallholder/Site Fee (cost of stall hire + 10% admin costs)	Based on hire cost	Y	3	F
Food Stallholder/Site Fee	\$209.00	Y	5	K
Activity Site	\$229.00	Y	3	F
Activity Site – plus percentage of total gross activity income	20%	Y	5	K
Promotional space / table fee	\$77.00	Y	3	F

### Stallholder Fee – smaller community events

Commercial General Stallholder/Site Fee	\$102.00	Y	5	K
Community Group Stallholder/Site Fee (cost of stall hire + 10% admin costs)	Based on hire cost	Y	3	F
Food Stallholder/Site Fee	\$156.00	Y	5	K
Activity Site	\$183.00	Y	3	F
Activity Site – plus percentage of total gross activity income	20%	Y	5	K

### Stallholder Fee – smaller localised events

Commercial/General Stallholder/Site Fee	\$52.00	Y	5	K
Food Stallholder/Site Fee	\$71.00	Y	5	K

### Stallholder/site fee Hornsby Mall (Council-run events)

Commercial/General Stallholder/Food Stallholder/Site Fee	\$102.00	Y	3	F
Community Group Stallholder/Site Fee (cost of stall hire + 10% admin costs)	Based on hire cost	Y	3	F

### Miscellaneous Charges – Major Events

Power to stall	\$66.00	Y	4	H
Other infrastructure, eg. hand wash station (cost of stall hire + 10% admin costs)	Based on hire cost	Y	4	H

### Refundable security/damage/cancellation bond

Small scale/low impact event – stall and site holders	\$50.00	N	4	J
Medium scale/medium impact event – stall and site holders	\$150.00	N	4	J
Large scale/high impact – event stall and site holders	\$300.00	N	4	J

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Materials Handling

### Mixed waste material from other Councils

Per tonne	\$160.00	Y	5	K
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### Sale of recycled sieved profile materials to other councils

Per tonne	\$38.00	Y	5	K
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### Sale of recycled fill material to other Councils

Per tonne	\$38.00	Y	5	K
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ATTACHMENT 2 - ITEM 1

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Miscellaneous</b>				
Annual Commercial Boat Pumpout Service Fee	\$7,115.00	Y	5	J
<b>Berowra Waters Water Supply (Water Mains)</b>				
Detached Dwellings	\$127.50	N	3	G
Boat Sheds/Commercial Enterprises	\$418.00	N	3	G
Marinas	\$633.00	N	3	G
<b>Provision of Directional Signs</b> (see Policy PWRF5 – "Street Signs")				
Standard Directional Sign and Post	\$576.00	Y	4	J
Standard Directional Sign Plate Replacement	\$197.00	Y	4	J
Non-standard Directional Sign and Post	Actual Cost	Y	4	J
Non-standard Directional Sign Plate Replacement	Actual Cost	Y	4	J
Not for profit organisations – new signs (maximum of 2)	Nil	Y	4	J
Not for profit organisations – sign maintenance & replacement	First four charges apply	Y	4	J

ATTACHMENT 2 - ITEM 1



Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Natural Resources

### Biosecurity Certificate Section 184 Biosecurity Act

Issuing certificate	\$46.50	N	4	J
Inspection / expert consultation per hour	\$192.50	N	4	J

### Resources

Environmental Education Workshops	Various	Y	3	F
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### Expert opinions

Pre Development Application advice – Bushland / Water (per hour)	\$196.50	Y	4	J
Offset Agreement – inspection/expert consultation (per hour)	\$196.50	Y	4	J
Expert opinion – consulting (per hour)	\$196.50	Y	4	J
Expert opinion – court (per hour)	\$196.50	Y	4	J
Water Quality monitoring (Not analytical costs) (per hour)	\$196.50	Y	4	J

### Bar Island

Commercial Group Access Licence Fee	\$128.50	N	3	F
Community Group Access Licence Fee	\$68.00	N	3	F

### Mountain Bike Track Hire

Subject to approvals authorised by POM

Commercial <30 people/day	\$212.50	Y	4	H
Commercial 30-50 people/day	\$400.00	Y	3	G
Commercial 51-100 people/day	\$850.00	Y	3	G
Commercial >100 people/day	\$1,600.00	Y	3	G
Not for profit community <100 people/day	\$171.00	Y	3	G
Not for profit community >100 people/day	\$356.00	Y	3	G
Schools outside the Shire / schools inside the Shire after hours (schools inside the Shire free during school hours)	\$282.50	Y	3	G
Small Group Mountain Bike Coaching (up to 6 people for a maximum of 15 sessions per year)	\$750.00 per annum	Y	3	G
Eligibility such as VETAB accreditation and/or TAFE or UNI, 1 <sup>st</sup> Aid for MTB coaches				
Refundable security/damage/cleaning bond/event high impact/commercial event	\$1,000.00	N	3	G

### Vegetation

Vegetation offset on public land to offset loss on private land – per hectare based on area removed	\$249,600.00	N	4	J
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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Planning and Building

### Development Services

#### Pre-Lodgement

All fees include minute preparation and travel to and from the site – Fee per hour or part thereof – Minimum fee 2 hours	\$196.00	Y	5	K
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#### Development Application

Other fees may apply in relation to the lodgement of your application (e.g. scanning, advertising, Plan First, Long Service Levy, etc.), please ring the Customer Service Team on 9847 6760 to obtain a quote.

Table A

All development that is not separately specified and having an estimated cost within the range specified in the Table A as follows (Clause 246B):

Up to \$5,000	\$110.00	N	1	A
Maximum fee payable				
\$5,001 – \$50,000	\$170.00, plus an addnl. \$3.00 for each \$1,000 (or part of \$1,000) of the est. cost	N	1	A
Maximum fee payable				
\$50,001 – \$250,000	\$352.00, plus an addnl. \$3.64 for each \$1,000 (or part of \$1,000) by which the est. cost exceeds \$50,000	N	1	A
Maximum fee payable				
\$250,001 – \$500,000	\$1,160.00, plus an addnl. \$2.34 for each \$1,000 (or part of \$1,000) by which the est. cost exceeds \$250,000	N	1	A
Maximum fee payable				
\$500,001 – \$1,000,000	\$1,745.00, plus an addnl. \$1.64 for each \$1,000 (or part of \$1,000) by which the est. cost exceeds \$500,000	N	1	A
Maximum fee payable				
\$1,000,001 – \$10,000,000	\$2,615.00, plus an addnl. \$1.44 for each \$1,000 (or part of \$1,000) by which the est. cost exceeds \$1,000,000	N	1	A
Maximum fee payable				

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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Table A [continued]

More than \$10,000,000	\$15,875.00, plus an addnl. \$1.19 for each \$1,000 (or part of \$1,000) by which the est. cost exceeds \$10,000,000	N	1	A
Maximum fee payable				

## "Specified" Development

Dwelling-house with an est. construction cost of \$100,000 or less (Clause 247)	\$455.00	N	1	A
Residential flat building – (Clause 248)	\$3,000.00	N	1	A
An additional fee, not exceeding \$3000, is payable for development which is required to be referred to a design review panel for advice.				

## Advertisements – (advertising signs) – Clause 246B

\$285, plus \$93 for each advertisement in excess of one	\$285.00	N	1	A
Or the fee calculated in accordance with the Table A, whichever is the greater				
Each additional sign	\$93.00	N	1	A

Table B

Development involving the subdivision of land (Clause 249) is calculated as per Table B as follows:

## Subdivision involving – (Clause 249)

Opening of a public road	\$665.00	N	1	A
Opening of a public road – Each additional lot created	\$65.00	N	1	A
No opening of a public road	\$330.00	N	1	A
No opening of a public road – Each additional lot created	\$53.00	N	1	A
Strata	\$330.00	N	1	A
Strata – Each additional lot created	\$65.00	N	1	A
Activity – change of use, home occupation/industry – (Clause 250)	\$285.00	N	1	A

## Designated development – (Clause 251)

As per Development Application Table (A) plus \$920.00	\$920.00	N	1	A
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## Modification of a Development Consent – Local development or State significant development (Clause 258)

Section 4.55 (1) of the Act	\$71.00	N	1	A
Maximum fee payable				
Section 4.55 (1A) of the Act, or under section 4.56 (1),	\$645.00	N	1	A
Or 50 percent of the fee for the original development application, whichever is the lesser				
Maximum fee payable				

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
Section 4.55 (2) of the Act, or under section 4.56 (1)				
If the fee for the original application was less than \$100	50% of original development application fee	N	1	A
Maximum fee payable				
If the fee for the original application was \$100 or more:				
If the development application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building	50% of original development application fee	N	1	A
Maximum fee payable				
If the fee for the original application was \$100 or more: if the development application involves the erection of a dwelling-house with an est. cost of construction of \$100,000 or less	\$190.00	N	1	A
Maximum fee payable				
Table D				
Any other development application as set out in the Table D as follows:				
Up to \$5,000	\$55.00	N	1	A
Maximum fee payable				
\$5,001 – \$250,000	\$85.00, plus an addnl. \$1.50 for each \$1,000 (or part of \$1,000) of the est. cost	N	1	A
Maximum fee payable				
\$250,001 – \$500,000	\$500.00, plus an addnl. \$0.85 for each \$1,000 (or part of \$1,000) by which the est. cost exceeds \$250,000	N	1	A
Maximum fee payable				
\$500,001 – \$1,000,000	\$712.00, plus an addnl. \$0.50 for each \$1,000 (or part of \$1,000) by which the est. cost exceeds \$500,000	N	1	A
Maximum fee payable				
\$1,000,001 – \$10,000,000	\$987.00, plus an addnl. \$0.40 for each \$1,000 (or part of \$1,000) by which the est. cost exceeds \$1,000,000	N	1	A
Maximum fee payable				

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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Table D [continued]

More than \$10,000,000	\$4,737.00, plus an addnl. \$0.27 for each \$1,000 (or part of \$1,000) by which the est. cost exceeds \$10,000,000	N	1	A
Maximum fee payable				
Approval to work outside the Hours of Construction stipulated in a development consent – For each event	\$2,105.00	N	4	H
Maximum fee payable				

**Review of a Determination**

Review of modification of consent – (Clause 258A)	50% of the original fee	N	1	A
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**Review of a DA – (Clause 257)**

In the case of an application that does not involve the erection of a building, the carrying out of a work or the demolition of a work or building, 50 per cent of the fee for the original development application, and	50% of original development application fee	N	1	A
In the case of a request that involves the erection of a dwelling-house with an est. cost of construction of \$100,000 or less, \$190	\$190.00	N	1	A

Table C

In the case of a request with respect to any other development application as set out in Table C as follows:

Up to \$5,000	\$55.00	N	1	A
Maximum fee payable				
\$5,001 – \$250,000	\$85.00, plus an addnl. \$1.50 for each \$1,000 (or part of \$1,000) of the est. cost	N	1	A
Maximum fee payable				
\$250,001 – \$500,000	\$500.00, plus an addnl. \$0.85 for each \$1,000 (or part of \$1,000) by which the est. cost exceeds \$250,000	N	1	A
Maximum fee payable				
\$500,001 – \$1,000,000	\$712.00, plus an addnl. \$0.50 for each \$1,000 (or part of \$1,000) by which the est. cost exceeds \$500,000	N	1	A
Maximum fee payable				

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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Table C [continued]

\$1,000,001 – \$10,000,000	\$987.00, plus an addnl. \$0.40 for each \$1,000 (or part of \$1,000) by which the est. cost exceeds \$1,000,000	N	1	A
Maximum fee payable				
More than \$10,000,000	\$4,737.00, plus an addnl. \$0.27 for each \$1,000 (or part of \$1,000) by which the est. cost exceeds \$10,000,000	N	1	A
Maximum fee payable				

## Section 8.2 Review where Development Application not accepted – (Clause 257A)

Development is less than \$100,000	\$55.00	N	1	A
The development is \$100,000 or more and less than or equal to \$1,000,000	\$150.00	N	1	A
The development is more than \$1,000,000	\$250.00	N	1	A

## Advertising Fee – Local Development

DA Advertising Fee	By quotation	N	1	A
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## 252 Additional Fees – Development Requiring Advertising

Additional maximum fee to any other fees payable:

In the case of designated development	\$2,220.00	N	1	A
In the case of advertised development	\$1,105.00	N	1	A
In the case of prohibited development	\$1,105.00	N	1	A
In the case of development for which an environmental planning instrument or development control plan requires notice to be given otherwise than as referred to in paragraph (a), (b) or (c)	\$1,105.00	N	1	A
In the case of development where notice of the application is required to be given under section 4.55 (2) or 4.56 (1) of the Act (Clause 258)	\$665.00	N	1	A
In the case of development where notice of the application is required to be given under section 8.2 of the EP&A Act (Clause 258A)	50% of original fee	N	1	A

## Development that Requires Concurrence of Another Gov't Authority – (clause 252A)

As per Development Application Table (A) plus \$320.00 for each approval body	\$320.00	N	1	A
Plus \$140.00 Council processing fee	\$140.00	N	1	A

## Integrated Development – (Clause 253)

As per Development Application Table (A) plus \$320.00 for each approval body	\$320.00	N	1	A
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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Integrated Development – (Clause 253) [continued]</b>				
Plus \$140.00 Council processing fee	\$140.00	N	1	A
<b>Design Excellence Panel</b>				
Administration Fee – per meeting – Non refundable – paid on booking	\$360.00	N	1	A
<b>Design Excellence Panel – Professional fees – initial consideration</b>				
i) 3 storeys or less	\$1,656.00	N	1	A
ii) more than 3 storeys	\$3,000.00	N	1	A
<b>Subsequent referrals for developments</b>				
i) 3 storeys or less	\$580.00	N	1	A
ii) more than 3 storeys	\$1,162.00	N	1	A
<b>Amended Application Plans</b>				
Amended Application Plans	50% of original application fee or \$180 which ever is greater	N	5	K
<b>Extension of Consent Period – Clause 4.54</b>				
Extension of Consent Period – Clause 4.54	\$398.00	N	4	J
<b>Developer Contributions – Sections 7.11 &amp; 7.12</b>				
Developer Contributions – Section 7.11 & 7.12	Payment of Contributions as described in Council's Section 7.11 and s7.12 Plan	N	1	A
<b>Other Approvals and Permits, including S.68 of the Local Government Act 1993</b>				
Install a manufactured home, moveable dwelling or associated structure on land	As per DA & building services fees	N	5	K
Install a domestic/oil or solid heating appliance	As per DA & building services fees	N	5	K
Operate a caravan park or camping ground – Approval to operate – per site	\$8.00	N	5	K
Operate a manufactured home estate – per site	\$8.00	N	5	K
Connect private stormwater system into Council's piped stormwater drainage system	\$474.00	N	5	K
Mobile Food Vendor – Application for Approval to Operate	\$196.50	N	4	J
<b>NSW Government Planning Reform Fee – (Clause 256L)</b>				
For each development application having an est. cost exceeding \$50,000, an amount calculated as follows is to be set aside for payment to the Director-General.	$P = \frac{0.64 \times E}{1,000.00} - 5$	N	1	A



Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Miscellaneous Fees</b>				
Written reply to letters of enquiry regarding development consent and other matters	\$196.00	N	5	K
<b>Admin Processing Fee – Per Application Type</b>				
<b>Amended Plans/Additional Information</b>				
Minor Development (\$0 to \$300,000)	\$58.00	N	4	H
Medium Development (\$300,001 to \$900,000)	\$134.50	N	4	H
Large Development (\$900,001 to \$10,000,000)	\$281.00	N	4	H
Extra Large Development (more than \$10,000,000)	By quotation	N	4	H
	Min. Fee: \$350.00			
<b>Registration with Council of Part 4A Certificates by Private Certifiers – Clause 263(2)</b>				
A complying development certificate	\$37.00	N	1	A
A construction certificate, or	\$37.00	N	1	A
An occupation certificate, or	\$37.00	N	1	A
A subdivision certificate	\$37.00	N	1	A
<b>Bonds and Levies</b>				
<b>Footpath / Road and Kerb &amp; Gutter Damage Inspections levy – Non Refundable</b>				
Total cost of works under \$15,000	No fee	N	5	K
BCA Class 1 & 10	\$159.00	N	5	K
BCA Class 2 to 9 – except for Residential Flat Buildings	\$1,065.00	N	5	K
Class 2 Residential Flat Buildings	\$4,245.00	N	5	K
<b>Services</b>				
Fee for services pursuant to s608 Local Government Act	\$297.50	N	4	J
<b>Regulatory</b>				
<b>Compliance Levy</b>				
Development Compliance Levy – payable for all development consents	0.1% of Capital Investment (CIV) of development, minimum levy of \$100 per development application	N	1	A

**Building Services**

For a comprehensive fee quote, please contact our Customer Service on 9847 6760

**Construction Certificates**

Once you have your development consent you will need a Construction Certificate, a building certifier (PCA) to do your inspections and an Occupation Certificate.

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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**Building Class 1 and 10 Structures**

By Quotation OR

Granny Flat	\$494.00	Y	5	K
Dwelling-house	\$623.00	Y	5	K
Alterations and additions	\$325.00	Y	5	K
Swimming pool	\$296.00	Y	5	K
Shed or garage	\$296.00	Y	5	K
Minor Structure (decks, carports, retaining walls)	\$225.00	Y	5	K
Demolition	\$225.00	Y	5	K

**Building Class 2 to 9 Structures**

Multi-Unit Housing	By quotation	Y	5	K
Commercial	By quotation	Y	5	K
Industrial	By quotation	Y	5	K

**Complying Development Certificates**

If you are planning to build under the NSW Housing Code you will need a Complying Development Certificate, a building certifier (PCA) to do your inspections and an Occupation Certificate

**General Housing Code**

By Quotation OR

Granny Flats	\$1,105.00	Y	5	K
Dwelling-house	\$1,490.00	Y	5	K
Alterations and Additions	\$762.00	Y	5	K
Swimming pools	\$573.00	Y	5	K
Sheds and garages	\$763.00	Y	5	K
Minor Structures (decks, carports, retaining walls)	\$573.00	Y	5	K
Demolition	\$386.00	Y	5	K

**General Commercial & Industrial Code**

By Quotation OR

Building Alterations (internal)	\$867.00	Y	5	K
Change of Building Use	\$867.00	Y	5	K
Shop fronts and awning alterations	\$867.00	Y	5	K
Mechanical ventilation	\$867.00	Y	5	K
Commercial & Industrial Code	By quotation	Y	5	K

**Mandatory Building Inspections**

You will need to appoint a Principal Certifying Authority (PCA) to carryout mandatory inspections before commencing your building project.

**Building Class 1 and 10 Structures and Appointment of HSC as Principal Certifying Authority (PCA)**

Appointment of HSC as PCA (plus inspection fees)	\$250.00	Y	5	K
Appointment of HSC as Replacement (PCA) (plus inspection fees)	\$850.00	Y	5	K
Granny Flat	\$783.00	Y	5	K

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Building Class 1 and 10 Structures and Appointment of HSC as Principal Certifying Authority (PCA) [continued]

Dwelling-house	\$979.00	Y	5	K
Alterations and Additions	\$783.00	Y	5	K
Swimming pool	\$588.00	Y	5	K
Sheds and garages	\$588.00	Y	5	K
Minor Structures (decks, carports, retaining walls)	\$588.00	Y	5	K

## Building Class 2 to 9 Structures and Appointment of HSC as Principal Certifying Authority (PCA)

Appointment of HSC as PCA (plus inspection fees)	\$250.00	Y	5	K
Appointment of HSC as Replacement (PCA) (plus inspections)	\$850.00	Y	5	K
Multi-Unit Housing	By quotation	Y	5	K
Commercial	By quotation	Y	5	K
Industrial	By quotation	Y	5	K

## Occupation Certificates – Final – Where Council is the PC

Prior to using or occupying a new structure you must obtain an Occupation Certificate. This certificate authorises:

(a) The occupation and use of a new building; (b) A change of building use for an existing building

Fee	\$196.00	Y	5	K
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## Building Information Certificate Applications – (Division 6.7)

Class 1 building (together with any class 10 buildings on the site) or a class 10 building, \$250 for each dwelling contained in the building or in any other building on the allotment, or	Class 1 building (together with any class 10 buildings on the site) or a class 10 building, \$250 for each dwelling contained in the building or in any other building on the allotment, or	N	1	A
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Table E

In the case of any other class of building – as set out in Table E as follows:

## Floor area of building or part

Not exceeding 200 square metres	\$250.00	N	1	A
Exceeding 200 square metres but not exceeding 2,000 square metres	\$250.00	N	1	A
If over 200 square metres, Plus	0.50 cents each sq/m over 200 sq/m	N	1	A
Exceeding 2,000 square metres, Plus	\$1,165.00	N	1	A
If over 2,000 square metres, Plus	0.075 cents each sq/m over 2,000 sq/m	N	1	A
In any case where the application relates to a part of a building and that part consists of an external wall only or does not otherwise have a floor area, \$250	\$250.00	N	1	A
Additional inspection fee for the issue of the certificate	\$90.00	N	1	A

An additional fee where a development consent, complying development certificate or construction certificate was required for the erection of the building and no such consent or certificate was obtained. The additional fee payable is the total of the maximum fee payable for development consent, or a complying development certificate and the maximum fee payable for a construction certificate

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
Floor area of building or part [continued]				
Section 6.23 Building Certificate – Urgency Fee (additional to statutory fee) – certificate issued within 2 (two) working days of receipt of application	\$616.00	N	5	K
<b>Swimming Pools</b>				
Swimming Pool Exemption Applications				
Exemption Under Section 22 of the Swimming Pools Act, 1992	\$250.00	N	1	A
Swimming Pool Certificate of Compliance Applications – Section 24 of the Swimming Pools Act, 1992				
Initial Swimming Pool Barrier Inspection	\$165.00	Y	1	A
Statutory fee				
Subsequent Swimming Pool Barrier Inspection	\$110.00	Y	1	A
Statutory fee				
<b>Miscellaneous Building Services Fees</b>				
Annual Fire Safety Statement Registration Fee	\$135.00	Y	5	K
Bushfire Attack Level Advice (s 4.14)	\$457.00	Y	5	K
Principal Certifying Authority Signs	\$11.00	Y	4	H
Building Certifications – Hourly Rate	\$196.00	N	5	K
You might need a service that we do not cover in this price sheet. If you do, we will charge you an hourly rate for the service				
<b>Subdivision Services</b>				
<b>Subdivision Works Certificates</b>				
Roadworks, public pathway, drainage works, interallotment drainage, on-site detention system, right of way and access driveway, etc. – Fee per hour or part thereof. (Quotation to be obtained from Council)	By quotation only	Y	5	K
<b>Consent under Section 138 of the Roads Act 1993</b>				
For any works or activities in a public reserve, public road way or footpath (nature strip or verge). For all unclassified roads and many classified roads Local Government is the consent authority with the Roads and Maritime Service giving concurrence or consent on classified roads	By Quotation only	N	5	K
<b>Inspections</b>				
For roadworks, public pathway, drainage works, interallotment drainage, on-site detention system, right of way and access driveway – Fee per hour or part thereof – minimum fee (Quotation to be obtained from Council prior to commencement of work)	By quotation only	N	5	K
Inspection fee for second and subsequent inspections of the same work – per inspection	\$210.50	N	5	K
In all cases where defective road pavements are detected a charge per test will be made to the subdivider – Fee per hour or part thereof	\$210.50	N	5	K

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Bonding of Works</b>				
Application fee for bonding of works below \$2,500	\$370.00	N	5	K
Application fee for bonding of works over \$2,500	\$629.00	N	5	K
Release or partial release of bond	\$370.00	N	5	K
<b>Subdivision Certificate – Linen Release</b>				
Torrens Title				
Lodgement Fee for Subdivision Certificate – per lot:				
1-10 lots – Fee per lot	\$578.00	N	5	K
11 lots and above – Fee per lot	\$537.00	N	5	K
Inspection fee for Principal Certifying Authority when Council did not issue construction certificate and/or compliance certificates – Fee per hour or part thereof	\$191.50	N	5	K
<b>Strata Plan Applications – (s37 of the Strata Schemes Act)</b>				
Strata Plan Application Fees	By quotation	Y	5	K
<b>Miscellaneous Items – Subdivision</b>				
Stormwater Drainage/Detention Volume & Flow Rates Enquiry	\$263.00	N	5	K
Application for a house number and/or re-numbering	\$263.50	N	6	M
Application for naming of a street	\$2,340.00	N	6	M
<b>Execution of legal documents</b>				
Endorsement by General Manager/Authorised Officer	\$426.00	N	5	K
Release or variation of restriction	\$339.00	N	5	K
<b>Strategic Planning Services</b>				
<b>Planning Certificates – (Clause 259, EP&amp;A Regulation)</b>				
Planning Certificate – the prescribed fee for the issue of a certificate under section 10.7 (2) of the Act is \$53	\$53.00	N	1	A
A council may charge one additional fee of not more than \$80 for any advice given under section 10.7 (5) of the Act	\$80.00	N	1	A
<b>Amendment of Environmental Planning Instrument</b>				
Pre Planning Proposal Lodgement Meeting Fee	\$1,220.00	Y	5	K
Minor Rezoning (Planning Proposal)	\$31,775.00	N	5	K
Major Rezoning (Planning Proposal) that would facilitate development with a potential construction value greater than \$20 Million.	\$63,550.00	N	5	K
Reclassification – public hearing fee	Full cost recovery	N	5	K
Fees for external consultants to peer review additional studies post Gateway Review approval	Full cost recovery	N	5	K
Fees for amendment to the existing DCP	\$4,245.00	N	5	K

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Amendment of Environmental Planning Instrument [continued]</b>				
Fees for amendment to the existing DCP requiring the engagement of external consultants (which may include the preparation of a site specific masterplan, DCP part or change to figures)	Full cost recovery	N	5	K
<b>Voluntary Planning Agreements</b>				
Preparation / Legal Review	Full cost recovery	N	5	K
Advertising	Full cost recovery	N	5	K
<b>Miscellaneous Items – Strategic Planning</b>				
Sale of publications – various prices – minimum per document	\$20.00	N	5	K
<b>LEPS, LEP MAPS, DCPS &amp; Study Sales</b>				
Hornsby Local Environmental Plan – Hard Copy (excluding maps – supporting maps available for viewing at <a href="http://www.legislation.nsw.gov.au">www.legislation.nsw.gov.au</a> )	\$112.50	N	2	B
Hornsby Local Environmental Plan – Compact Disc (excluding maps – supporting maps available for viewing at <a href="http://www.legislation.nsw.gov.au">www.legislation.nsw.gov.au</a> )	\$42.00	N	2	B
Hornsby Local Environmental Plan Explanatory Notes – Hard Copy	\$112.50	N	2	B
Hornsby Local Environmental Plan Explanatory Notes – Compact Disc	\$42.00	N	2	B
Hornsby Development Control Plan (Supplement to LEP) – All Parts only where hard copy is available	\$296.50	N	2	B
Hornsby Development Control Plan (Supplement to LEP) – Each Part only where hard copy is available	\$30.50	N	2	B
Hornsby Development Control Plan – Compact Disc	\$42.00	N	2	B
Planning Studies – Hard Copy (per volume)	\$112.50	N	2	B
Planning Studies – Compact Disc – where available	\$42.00	N	2	B
<b>Map and Publication Sales</b>				
The prescribed fee for a certified copy of a document, map or plan referred to in section 10.8 (2) of the Act is \$53 (Clause 262, EP&A Regulation)	\$53.00	N	1	A
<b>GIS Enquiry Print Black/White – sizes as follows:</b>				
A4	\$27.50	N	2	B
A3	\$31.50	N	2	B
A2	\$36.50	N	2	B
A1	\$46.50	N	2	B
A0	\$59.00	N	2	B
<b>Zone Colour Maps – sizes as follows:</b>				
A4	\$36.50	N	2	B
A3	\$41.00	N	2	B
A2	\$51.50	N	2	B
A1	\$72.50	N	2	B

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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Zone Colour Maps – sizes as follows: [continued]

A0	\$98.00	N	2	B
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#### Miscellaneous Services

Professional/technical advice – Hourly Rate	\$196.50	N	5	K
You might need a service that we don't cover in this price sheet. If you do, we will charge you an hourly rate for the service				

Photocopy service for plans and documents – Charge per copy:

AO Size (841mm x 1,189mm)	\$15.30	N	6	M
A1 Size (594mm x 841mm)	\$14.30	N	6	M
A2 Size (420mm x 594mm)	\$14.05	N	6	M
A3 Size (297mm x 420mm)	\$4.95	N	6	M
A4 Size (210mm x 297mm) – first 10 pages	\$0.00	N	6	M
A4 Size (210mm x 297mm) – 11 pages or more (charged per page from page 1)	\$1.60	N	6	M
Reduction of AO & A1 size plan to A3 size plan	\$15.50	N	6	M
Total cost to reduce an AO or A1 size plan to A4 size plan	\$17.60	N	6	M
Reduction of A3 size plan to A4 size plan	\$4.35	N	6	M

ATTACHMENT 2 - ITEM 1



Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Property Services</b>				
Property Services General Admin Fee (includes applications for dealing with Council and Crown land, roads, excluding telecommunications sites)	\$1,660.00	Y	4	J
Property Services Application Fee for lease/licence of telecommunication site	\$2,020.00	Y	4	J
Property Services Road Closure Admin Fee	\$2,020.00	N	4	J
GIS Services Data Provision Fee – per half hour Such as data/maps that are not readily available	\$60.00	N	4	J
Certificate for Classification of Council Land	\$133.00	N	4	J
<b>Maps/Prints</b>				
<b>Sale of GIS maps – black and white print</b>				
A4 size – GIS maps – b&w	\$27.50	N	4	J
A3 size – GIS maps – b&w	\$31.50	N	4	J
A2 size – GIS maps – b&w	\$36.50	N	4	J
A1 size – GIS maps – b&w	\$46.50	N	4	J
A0 size – GIS maps – b&w	\$59.00	N	4	J
<b>Sale of GIS maps – colour print</b>				
A4 size – GIS maps – colour	\$36.50	N	4	J
A3 size – GIS maps – colour	\$41.00	N	4	J
A2 size – GIS maps – colour	\$51.50	N	4	J
A1 size – GIS maps – colour	\$72.50	N	4	J
A0 size – GIS maps – colour	\$98.00	N	4	J
<b>Outdoor Dining – All areas except Hornsby Mall</b>				
Outdoor Dining Fee (Rent) calculated on \$ per square metre per annum, paid monthly	\$305.00	N	5	K
Processing Fee for new application for all Outdoor Dining Approval (Mall and non Mall) (Extra fees may be payable if extra items eg surveys, DA required)	\$305.00	N	5	K
<b>Property Services – Miscellaneous</b>				
Processing fee for Withdrawal of Caveat – to extinguish, modify or release where Council is the authority (excluding legal fees and disbursements)	\$621.00	Y	4	J
Processing fee for Deed of Caveat and/or creation of Covenant (excluding legal fees and disbursements)	\$828.00	Y	4	J
<b>Administration fee for allowing entries onto titles over which Council has a caveat – minor matter (eg re-financing)</b>				
Standard – one month turnaround	\$202.00	Y	4	J
Priority – one week turnaround	\$403.00	Y	4	J

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
Consent to Mortgage of Lease (excluding hourly rate, legal fees and disbursements payable by Mortgagor)				
Application/processing fee	\$240.00	Y	4	J
Hourly rate	\$120.50	Y	4	J

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ATTACHMENT 2 - ITEM 1

Name	Year 21/22	GST	Pricing Structure	Service Category
	Fee (incl. GST)			

## Recreation

### Parks and Ovals

#### Sporting Field Classes (excluding Cricket)

All sports fields have been classified on the basis of general sports field size and condition, and the standard and amount of facilities provided on each site.

##### Class 1 – Sporting Field

Large ovals with the ability to host multiple senior marked fields or a senior marked field with large warmup areas. Facilities include toilets, change rooms, canteen, storage and some with umpires' change room. Ancillary facilities vary including parking, practice wickets, playground and picnic facilities.

Sports fields within this classification include:

Dural Park  
 Foxglove Oval  
 Greenway Park No. 1 (Mike Kenny)  
 Hayes Park  
 Montview Oval  
 Rofe Park  
 □

##### Class 2 – Sporting Field

Sports fields with the ability to host a senior marked field with medium range of amenities including toilets, change rooms, canteen, storage, some with umpires' change room. Ancillary facilities vary, including parking, practice wickets, playground and picnic facilities.

Sports fields within this classification include:

Asquith Oval  
 Berowra Oval  
 Berry Park  
 Brooklyn Oval  
 Campbell Park  
 Cheltenham Oval  
 Edward Bennett Oval  
 Epping Oval  
 Greenway Park No. 2  
 Headen Park  
 James Park  
 John Purchase Oval  
 Mark Taylor Oval (Waitara)  
 Mills Park  
 Mount Kuring-gai Oval  
 Normanhurst Oval  
 North Epping Oval  
 Oakleigh Oval  
 Parklands Oval  
 Pennant Hills No. 1  
 Pennant Hills No. 2 (Ern Holmes)  
 Pennant Hills No. 3  
 Storey Park  
 Thomas Thompson Oval  
 Thornleigh Oval  
 Warrina Oval – Large

##### Class 3 – Sporting Field

Small Sports fields with the ability to host a junior marked field with toilet facilities and varying ancillary facilities.

Sports fields within this classification include:

Arcadia Oval  
 Booth Park  
 Cowan Oval  
 Epping Athletics Track  
 Galston Recreation Reserve  
 Glenorie Oval

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Name	Year 21/22	GST	Pricing Structure	Service Category
	Fee (incl. GST)			

#### Class 3 – Sporting Field [continued]

James Henty Drive Oval  
 Pennant Hills Archery  
 Pennant Hills Long Jump Pit  
 Old Dairy Oval  
 Ron Payne Reserve  
 Ruddock Park  
 Warrina Oval – Small

#### Cricket Classes

All cricket fields have been classified on the basis of general field condition, as well as the standard and amount of facilities provided on each site.

#### Class 1 – Cricket

Large ovals with turf cricket pitches, fenced, range of amenities including change rooms, toilets, canteen, umpires' change room and storage. Ancillary facilities vary including parking, practice wickets, playground and picnic facilities.

Sports fields within this classification include:

Asquith Oval  
 Berowra Oval  
 Epping Oval  
 Mark Taylor Oval (Waitara)  
 North Epping Oval  
 Parklands Oval  
 Pennant Hills No. 1  
 Pennant Hills No. 2 (Ern Holmes)  
 Storey Park

#### Class 2 – Cricket

Sports fields of varying size with mainly synthetic grass wickets, medium range of amenities including toilets, change rooms, canteen, storage, some with umpires' change room. Ancillary facilities vary, including parking, practice wickets, playground and picnic facilities.

Sports fields within this classification include:

Campbell Park  
 Cheltenham Oval  
 Dural Park  
 Foxglove Oval No. 1  
 Foxglove Oval No. 2  
 Greenway Park No. 2  
 Hayes Park  
 Headen Park  
 James Henty Drive Oval  
 John Purchase Oval  
 Mills Park  
 Montview Oval No. 1  
 Montview Oval No. 2  
 Mount Kuring-gai Oval  
 Normanhurst Oval  
 Ron Payne Reserve  
 Thornleigh Oval  
 Warrina Oval – Large

#### Class 3 – Cricket

Sports fields of varying size with mainly synthetic wickets, toilet facilities only and with varying ancillary facilities.

Sports fields within this classification include:

Arcadia Oval  
 Berry Park  
 Booth Park  
 Brooklyn Oval  
 Cowan Oval  
 Edward Bennett Oval  
 Galston Recreation Reserve  
 Glenorie Oval  
 James Park

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Class 3 – Cricket [continued]

Old Dairy Oval  
Ruddock Park  
Thomas Thompson Oval

## Floodlighting / Hour

Seasonal fees will be calculated over a fixed 20 week period, excluding preseason and bookings of less than 15 weeks. A floodlight resetting fee applies to casual bookings and seasonal bookings of less than 15 weeks.

## Sports Fields – Category 1

Asquith Oval; Berowra Oval; Campbell Park; Cheltenham Oval; Dural Park; Edward Bennett Oval; Foxglove Oval; Greenway Park No. 1 (Mike Kenny), No. 2; Hayes Park; Headen Park; James Henty Drive Oval; James Park; John Purchase Oval; Mark Taylor Oval (Waitara); Montview Oval; Mount Kuring-gai Oval; Normanhurst Oval; North Epping Oval; Oakleigh Oval; Parklands Oval; Pennant Hills Park No. 1, No. 2 (Ern Holmes) & No. 3; Rofe Park; Ron Payne Reserve; Ruddock Park; Storey Park; Thornleigh Oval; Warrina Oval – Large

Small Ball Sport Competition	\$32.50	Y	4	I
Other Competition	\$30.50	Y	4	I
Training	\$23.00	Y	4	I

## Sports Fields – Category 2

Berry Park; Brooklyn Oval; Epping Athletic Track; Epping Oval; Pennant Hills Archery; Thomas Thompson Oval; Warrina Oval – Small

Fee	\$16.50	Y	4	I
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## Netball / Tennis Courts – Category 1

Berowra Waters Road; Cheltenham Oval; Galston Recreation Reserve; Greenway Park; Montview Oval; Warrina Oval

Fee	\$12.00	Y	4	I
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## Netball / Tennis Courts – Category 2

Normanhurst Oval; Wisemans Ferry

Fee	\$9.00	Y	4	I
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## Oval Hire and Court Hire

Seasonal training fees will be calculated over a maximum 20 week period (excluding preseason)

Half fee applies to weeknights if shared by two clubs/associations where there is an overlap of 2 hours (excluding cricket nets)

Half fees applies to weekend if shared by two clubs/associations for alternative weekends OR usage that finishes prior to 1pm or commences after 12.30pm, excluding turf wickets

Commercial operators incur a 50% surcharge

## All Oval Hire excluding Baseball, Softball and Cricket – Class 1

Seasonal Weekend Competition (Oval / Day)	\$8,520.00	Y	3	G
Seasonal Training and Weeknight Competition (Oval / Hour)	\$15.00	Y	3	G
Casual Hire (Oval / Hour)	\$57.50	Y	4	H

## All Oval Hire excluding Baseball, Softball and Cricket – Class 2

Seasonal Weekend Competition (Oval / Day)	\$4,545.00	Y	3	G
Seasonal Training and Weeknight Competition (Oval / Hour)	\$11.00	Y	3	G

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
All Oval Hire excluding Baseball, Softball and Cricket – Class 2 [continued]				
Casual Hire (Oval / Hour)	\$32.00	Y	4	H
All Oval Hire excluding Baseball, Softball and Cricket – Class 3				
Seasonal Weekend Competition (Oval / Day)	\$2,270.00	Y	3	G
Seasonal Training and Weeknight Competition (Oval / Hour)	\$5.25	Y	3	G
Casual Hire (Oval / Hour)	\$15.00	Y	4	H
Oval Hire Baseball and Softball – Class 1				
Seasonal Weekend Competition (Oval / Day)	\$6,375.00	Y	3	G
Seasonal Training and Weeknight Competition (Oval / Hour)	\$11.50	Y	3	G
Casual Hire (Oval / Hour)	\$42.00	Y	4	H
Oval Hire Baseball and Softball – Class 2				
Seasonal Weekend Competition (Oval / Day)	\$3,405.00	Y	3	G
Seasonal Training and Weeknight Competition (Oval / Hour)	\$8.50	Y	3	G
Casual Hire (Oval / Hour)	\$24.00	Y	4	H
Oval Hire Baseball and Softball – Class 3				
Seasonal Weekend Competition (Oval / Day)	\$1,705.00	Y	3	G
Seasonal Training and Weeknight Competition (Oval / Hour)	\$4.25	Y	3	G
Casual Hire (Oval / Hour)	\$12.00	Y	4	H
Oval Hire Cricket – Class 1				
Seasonal Competition (Oval / Day)	\$9,450.00	Y	3	G
Seasonal Training (Oval / Day)	\$223.50	Y	3	G
Seasonal Turf Nets (Net / Night)	\$277.00	Y	3	G
Casual Hire (Oval / Day)	\$554.00	Y	4	H
Oval Hire Cricket – Class 2				
Seasonal Competition (Oval / Day)	\$3,255.00	Y	3	G
Seasonal Training (Oval / Day)	\$223.50	Y	3	G
Casual Hire (Oval / Hour)	\$24.00	Y	4	H
Oval Hire Cricket – Class 3				
Seasonal Competition (Oval / Day)	\$1,635.00	Y	3	G
Seasonal Training (Oval / Day)	\$223.50	Y	3	G
Casual Hire (Oval / Hour)	\$12.00	Y	4	H
Netball				
Pennant Hills Park Complex (inclusive of floodlights) Annual Fee	\$36,060.00	Y	3	G
Other sets of courts / Hour	\$3.75	Y	3	G

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>School Sports</b>				
Shire Schools Turf Wicket / Day	\$317.00	Y	3	G
Outside Shire Schools Turf Wicket / Day	\$494.00	Y	3	G
Shire Schools Other Grounds, except athletics carnivals and synthetics fields (Weekdays until 3.30pm)	\$0.00	Y	2	B
Shire Schools Other Grounds, except athletics carnivals and synthetic fields / Hour (Weekdays after 3.30pm and weekend – minimum charge of one hour)	\$12.00	Y	3	G
Standard Markings Athletic Carnivals	\$445.00	Y	3	G
Additional Line Markings Athletic Carnivals (charged in addition to Standard Athletic Carnival fee)	\$152.50	Y	3	G
Special Markings Athletics Fields (ie grounds not listed as having athletics carnival fields)	\$1,065.00	Y	3	G
Fagan Park Cross Country Carnival < 500 people	\$603.00	Y	3	G
Fagan Park Cross Country Carnival > 500 people	\$1,190.00	Y	3	G
<b>Synthetic fields</b>				
Casual Hire / Hour	\$82.50	Y	4	H
Permanent Hire / Hour	\$47.50	Y	3	G
School Use (school hours only)	\$16.00	Y	3	G
<b>Commercial Personal Trainer and Group Fitness Provider</b>				
1-2 Participants in group / up to 8 sessions per week / per annum	\$201.50	Y	3	E
3-10 Participants in group / up to 8 sessions per week / per annum	\$317.00	Y	3	E
11-18 Participants in group / up to 8 sessions per week / per annum	\$424.00	Y	3	E
1-2 Participants in group / 9 to 15 sessions per week / per annum	\$301.00	Y	3	E
3-10 Participants in group / 9 to 15 sessions per week / per annum	\$472.00	Y	3	E
11-18 Participants in group / 9 to 15 sessions per week / per annum	\$632.00	Y	3	E
Licencing sign	\$51.00	Y	4	J
<b>Others</b>				
Commercial Coaching Clinic	Casual Oval Hire Rate	Y	4	H
Community Coaching Clinic	Seasonal Oval Hire Rate	Y	3	G
All Netball and Tennis Coaching Clinic / Hour	\$14.50	Y	3	G
<b>Public Reserve Hire (Non Sporting)</b>				
<b>Crosslands</b>				
Child (5yrs & less) / Night	\$0.00	Y	2	B
1-2 People / Night	\$28.50	Y	3	E
3-5 People / Night	\$48.50	Y	3	E
6-10 People / Night	\$96.00	Y	3	E
11-20 People / Night	\$171.00	Y	3	E
21-30 People / Night	\$269.00	Y	3	E

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
Crosslands [continued]				
31-50 People / Night	\$400.00	Y	3	E
51-100 People / Night	\$693.00	Y	3	E
101-149 People / Night (non-exclusive use of camping grounds) includes picnic shelter, if available	\$1,015.00	Y	3	E
Entire Campsite / Night (includes picnic shelter, if available)	\$1,220.00	Y	3	E
Camping admin fee for camping without booking	\$43.00	Y	4	J
Crosslands Key Deposit (top gate)	\$200.00	N	4	J
Crosslands Shelter Shed (large) / Day	\$101.50	Y	3	G
Fagan Park				
Car parking – per car or mini bus <15 people / Day	\$6.00	Y	3	E
Annual Pass – Car parking – per car (Hornsby Shire residents only)	\$46.00	Y	3	E
Car parking – per coach (including school groups) >15 people / Day	\$53.00	Y	3	G
Self guided tour – mini bus	\$33.50	Y	3	G
Guided tour – mini bus (1-1.5 hours) Tuesday Only	\$79.50	Y	3	G
Large Shelter Sheds / Day	\$147.00	Y	3	G
Model Airplane / Year	\$997.00	Y	3	G
Model Boat / Year	\$333.00	Y	3	G
Wedding Ceremony only (2 hours) includes photos	\$478.00	Y	4	H
Wedding Photographs only (2 hours)	\$299.00	Y	4	H
Naming / Other Ceremony (2 hours)	\$299.00	Y	3	E
Galston Recreation Reserve				
Large Shelter Hire / Day	\$200.00	Y	3	G
Lilian Fraser Garden				
Meeting Room Hire (4 hour session)				
Small group <15	\$35.00	Y	3	G
Medium group 16-30	\$57.00	Y	3	G
Large group 31-50	\$80.50	Y	3	G
Wedding Ceremony (4 hours) includes use of meeting room	\$478.00	Y	4	H
Wedding Photographs only (4 hours)	\$132.00	Y	4	H
Lisgar Gardens				
Naming / Other Ceremony (2 hours) includes inclinator	\$299.00	Y	4	H
Wedding Ceremony only (2 hours) includes inclinator	\$478.00	Y	4	H
Wedding Photographs only (2 hours) includes inclinator	\$299.00	Y	4	H
Rofe Park (Dog Area)				
Dog Clubs exclusive 1 day per week per year	\$457.00	Y	3	G

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Rural Sports Facility</b>				
Equestrian Clubs – yearly licence (alternate Sundays – 24 events)	\$5,985.00	Y	3	G
Equestrian Clubs – venue hire / Day	\$402.00	Y	3	G
Canine Clubs – yearly licence (24 events)	\$3,325.00	Y	3	G
Canine Cubs – casual event / Day	\$201.50	Y	3	G
School equestrian training outside school hours	\$69.50	Y	3	G
<b>Miscellaneous Reserve Hire (general use)</b>				
eg. Hornsby Park, Observatory Park, Wollundry Park (per hour)	\$15.00	Y	3	G
<b>Weddings</b>				
Weddings other than Fagan Park, Lisgar Gardens or Lilian Fraser Garden	\$300.00	Y	4	H
Wedding Photographs other than Fagan Park, Lisgar Gardens or Lilian Fraser Garden	\$132.00	Y	4	H
<b>Special Event Hire</b>				
Commercial events <200 people / day	\$1,015.00	Y	4	H
Commercial events >200 people / day	\$2,030.00	Y	4	H
Not for profit/community events <200 people / day	\$171.00	Y	3	G
Not for profit/community events >200 people / day	\$356.00	Y	3	G
Community events solely raising funds for a registered charity	\$0.00	Y	2	B
Supply of 240 litre Garbage bin (charge per bin)	\$69.00	Y	4	H
<b>Miscellaneous – Parks and Ovals</b>				
Commercial photography/filming per day	\$439.00	Y	4	J
Still photography – professional (for personal use)	\$59.00	Y	4	J
Charge per key sports and parks seasonal hirers	\$25.00	Y	4	J
Casual hire key bond	\$50.00	N	4	J
Amusement Activity (non mechanical) in conjunction with reserve/park/oval hire	\$50.00	Y	3	G
Amusement Activity (mechanical) in conjunction with reserve/park/oval hire	\$200.00	Y	3	G
Reset flood lights (at hirer's request)	\$163.50	Y	4	J
Change of sporting field configuration (requiring goal post relocation)	\$569.00	Y	4	J
Damage to parks and ovals – \$100 plus assessed damage	\$100.00	Y	4	J
Unauthorised use of sporting field/park – \$120 plus usage fee	\$120.00	Y	4	J
Penalty Fee for staying past allocated booking period (per 1/2 hour)	\$110.00	Y	4	J
Vending fees/6 month period/per location	\$831.00	Y	4	J
Vending fees/per day/per location – in conjunction with school event/carnival bookings	\$55.00	Y	4	J
Construction access fee around oval/reserve (in addition to bond) per day	\$163.50	Y	4	J
Dog off leash area casual hire per hour (non-exclusive use)	\$15.00	Y	3	G

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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**Booking Cancellation Fee**

More than 14 days notice	100% refund	Y	2	C
7-14 days notice	50% refund	Y	3	G
Less than 7 days notice	0% refund	Y	4	J
Booking Amendment Fee	\$32.50	Y	4	J

Shelter and Camping Booking Amendment – 1 date change permitted (if available) up to 3 working days prior to original booking date. Cancellation fees remain applicable from original booking date in all instances.

**Refundable security/damage/cleaning bond**

Event low impact	\$120.00	N	4	J
Event medium impact & commercial event	\$550.00	N	4	J
Event high impact & multi day event/ reserve crossing bond (subject to LGA)	\$1,700.00	N	4	J

**Aquatic and Leisure Centres****Galston Aquatic and Leisure Centre**

Notes:

~ All per session prices are taken from the highest amount of swims per month.

Student: School leaver currently in full-time study. Valid student ID card must be shown.

Pensioner: Pricing is only for primary card holder.

GST Free – The supply of a first aid or lifesaving course is GST free, if the course mainly involves training people in first aid, resuscitation or other similar lifesaving skills, and the course provider is qualified.

All fees are non refundable.

**Pools and Seasonal Passes – Galston****Pools – Galston**

Adult	\$6.50	Y	3	G
Student	\$4.50	Y	3	G
Child	\$4.50	Y	3	G
Pensioner	\$3.50	Y	3	G
Family A (2 adults + 2 children / 1 adult + 3 children)	\$17.00	Y	3	G
Family B1 (2 adults + 3 children / 1 adult + 4 children)	\$20.00	Y	3	G
Family B2 (2 adults + 5 or 6 children)	\$30.00	Y	3	G
Spectator Visit	\$3.00	Y	3	G
School Group	\$4.50	Y	3	F

**20 Tickets (swim) (Valid six months from date of purchase)**

Adult	\$110.00	Y	3	G
Student/Child	\$80.00	Y	3	G
Pensioner	\$60.00	Y	3	G

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Facilities – Galston

Scuba use 1-4 students (per hour) (per student & includes lane hire)	\$41.00	Y	3	G
Scuba use 4-8 students (per hour) (per student & includes lane hire)	\$36.00	Y	3	G
Scuba use 9+ students (per hour) (per student & includes lane hire)	\$31.00	Y	3	G
Group Hire Booking A – 1 hour (1 or 2 lanes & does not include pool entry) *No of Lanes subject to availability	\$37.00	Y	3	G
Group Hire Booking B – 2-3 hours (1 or 2 lanes & does not include pool entry) *No of Lanes subject to availability	\$57.50	Y	3	G
Group Hire Booking C – 4-6 hours (2 lanes & does not include pool entry)	\$103.50	Y	3	G
Club night admission (flat fee per competitor)	\$3.50	Y	3	G

## Learn to Swim – Galston

Notes:

LTS: 10% discount for 2 or more lessons a week per term

LTS: 10% discount for 3 or more members from the same family enrolled

LTS: Term 3 optional promotional price – Price for additional weekly lesson in Term 3. [Child must be enrolled in LTS Term 3 Group Lesson (30 min) to be eligible for promotional price]

LTS Group Lesson (30 Min) (Casual per person)	\$31.00	N	5	K
LTS Group Lesson (30 Min) (Term Lessons – per lesson)	\$18.00	N	5	K
Private Lessons (Casual 15 mins)	\$36.00	N	5	K
Private Lessons (Casual 30 mins)	\$72.00	N	5	K
Private Lessons (Term – 15 mins)	\$28.00	N	5	K
Private Lessons (Term – 30 mins)	\$56.00	N	5	K
Parent n Bubs (Term – 30 mins)	\$13.00	N	5	K
School Lessons	\$12.00	N	5	K
Instructor hire per hour	\$58.00	N	4	H
Bronze Training (per student per lesson, minimum 8 weeks)	\$14.50	N	5	K
LTS: Term 3 optional promotional price per lesson	\$15.00	N	5	K
LTS Refund – Administration Fee	\$20.00	Y	4	H

## Holiday Intensive Learn to Swim – Galston

Holiday Int LTS (Group 30 mins) – 4 days	\$72.00	N	5	K
Holiday Int LTS (Group 30 mins) – 5 days	\$90.00	N	5	K
Hornsby Int LTS (Private 15 mins) – 4 days	\$112.00	N	5	K
Holiday Int LTS (Private 15 mins) – 5 days	\$140.00	N	5	K

## Squad – Galston

Notes:

Pay Monthly (includes School Holidays)

Squad: 10% discount for 3 or more members from the same family enrolled.

All per session prices are taken from the highest amount of swims per month.

Squad Boot Camp half day (4 hrs)	\$41.00	Y	5	K
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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
Squad – Galston [continued]				
Squad Boot Camp whole day (8 hrs)	\$77.00	Y	5	K
Carnival Preparation/Holiday Intensive – Level 1 (30 mins) 5 days	\$82.00	Y	5	K
Carnival Preparation/Holiday Intensive – Level 2 (45 mins) 5 days	\$90.00	Y	5	K
Junior per month – Galston				
1 session per week	\$77.00	Y	5	K
2-3 sessions per week	\$115.00	Y	5	K
Junior Comp (per month)	\$135.00	Y	5	K
Senior per month – Galston				
Senior Comp (per month)	\$150.00	Y	5	K
1 session per week	\$80.00	Y	5	K
2-3 sessions per week	\$124.00	Y	5	K
4+ sessions per week	\$130.00	Y	5	K
Strength and Conditioning (optional) per child, per week – all levels	\$10.00	Y	5	K
Gymnasium – Galston				
Casual Gymnasium				
Adult	\$20.00	Y	3	F
Student	\$16.00	Y	3	F
Pensioner	\$14.00	Y	3	F
School Group	\$11.00	Y	3	F
Swim/Gym – Galston				
Casual Swim/Gym				
Adult	\$21.00	Y	3	F
Student	\$18.00	Y	3	F
Pensioner	\$16.00	Y	3	F
School group	\$11.00	Y	3	F
1 month Swim/Gym pass				
Adult	\$85.00	Y	5	K
Pensioner	\$70.00	Y	5	K
Concession/Senior/Student	\$75.00	Y	5	K
3 month Swim/Gym pass				
Adult	\$205.00	Y	3	F
Pensioner	\$165.00	Y	5	K
Student/Pensioner/Concession	\$180.00	Y	3	F

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Facility Membership – Galston

## Swim, gym and classes UNLIMITED (Direct debit per week) – Galston

Adult	\$21.00	Y	5	K
Concession (Child/Pensioner/Student/Senior – concession card must be presented upon purchase)	\$19.00	Y	5	K

## Swim/Gym UNLIMITED (Direct debit per week) – Galston

Adult	\$17.00	Y	5	K
Concession (Child/Pensioner/Student/Senior)	\$15.00	Y	5	K

## Aquarobics – Galston

5 &amp; 10 ticket Aqua passes can also be used at Hornsby Aquatic and Leisure Centre

## Casual – Aquarobics

Casual – Adult	\$20.00	Y	3	F
Casual – Student	\$16.00	Y	3	F
Casual – Child/Senior	\$12.00	Y	3	F

## 5 ticket pass

5 Ticket – Adult	\$60.00	Y	3	F
5 Ticket – Student	\$51.00	Y	3	F
5 Ticket – Child/Pensioner	\$46.00	Y	3	F

## 10 ticket pass

10 Ticket – Adult	\$100.00	Y	3	F
10 Ticket – Student	\$90.00	Y	3	F
10 Ticket – Child/Pensioner	\$78.00	Y	3	F

## Administration Fees – Galston

Refunds	\$20.00	Y	4	H
Additional Supervising Staff (pp p/hr)	\$46.00	Y	4	J

## Carnival Booking Fee – Galston

Whole Day	\$200.00	Y	4	J
Half Day	\$100.00	Y	4	J
Cancellation Fee 1/2 day	\$100.00	Y	4	J
Cancellation Fee	\$200.00	Y	4	J
Cleaning Fee	\$120.00	Y	4	J
Additional Supervising Staff (pp p/hr)	\$47.00	Y	4	J
Late Fee (per 15 mins or part thereof)	\$60.00	Y	4	J

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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**Hornsby Aquatic and Leisure Centre**

Notes:

Concession: ID card must be shown on entry.

Pensioner: Pricing is only for primary card holder.

GST Free – The supply of a first aid or lifesaving course is GST free, if the course mainly involves training people in first aid, resuscitation or other similar lifesaving skills, and the course provider is qualified.

All fees are non refundable.

**Pools and Seasonal Passes – Hornsby****Pools – Hornsby**

Adult – per visit	\$8.50	Y	3	G
Concession (Seniors and Student) – per visit	\$6.00	Y	3	G
Child (4-16 years) – per visit	\$6.00	Y	3	G
School group	\$5.50	Y	3	G
Pensioner/School group – per visit	\$5.00	Y	3	G
Family A (2 adults + 2 children/1 Adult + 3 children) – per visit	\$25.00	Y	3	G
Family B (2 adults + 3 children/1 adult + 4 children) – per visit	\$30.00	Y	3	G
Family C (Maximum 6 family members) – per visit	\$35.00	Y	3	G
Family A – 6 Month Pass	\$500.00	Y	3	G
Family B – 6 Month pass	\$625.00	Y	3	G
Family C – 6 Month pass	\$750.00	Y	3	G
Spectator visit	\$3.00	Y	3	G
3 years and under (with full paying swimming adult)	Free	Y	2	B

**Seasonal Swim Passes – Hornsby**

20 ticket swim pass (12 month expiry) – Child	\$110.00	Y	3	G
20 ticket swim pass (12 month expiry) – Adult	\$145.00	Y	3	G
20 ticket swim pass (12 month expiry) – Concession (Seniors and Student)	\$110.00	Y	3	G
20 Ticket swim (12 month expiry) – Pensioner	\$80.00	Y	3	G
12 month Concession swim pass (Child, Seniors and Pensioners)	\$560.00	Y	3	G
12 month adult swim pass	\$720.00	Y	3	G

**Facilities – Hornsby**

Water Polo Adult comp/per player	\$10.00	Y	3	G
Water Polo School comp/per player	\$6.00	Y	3	G
Scuba use	\$21.00	Y	3	G
Creche per child, per 1.5 hour	\$6.00	Y	3	G
Casual Lane Hire (per lane, per hour)	\$45.00	Y	5	K
Continuous Lane Hire Booking (per lane, per hour)	\$41.00	Y	3	G
LTS Refund – Administration Fee	\$20.00	Y	4	H



Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Learn to Swim – Hornsby

Notes:

LTS: 10% discount for 3 or more members from the same family enrolled.

LTS Group Lesson (30 min) (Casual per person)	\$31.00	N	5	K
LTS Group Lesson (30 min) (Term Lessons – per lesson)	\$19.00	N	5	K
Private Lessons (Casual 15 mins)	\$36.00	N	5	K
Private Lessons (Casual 30 mins)	\$72.00	N	5	K
Mixed Private Lesson 2 Students (Term 30 mins per lesson)	\$30.00	N	5	K
Private Lessons (Term – 15 mins per lesson)	\$31.00	N	5	K
Private Lessons (Term – 30 mins per lesson)	\$56.00	N	5	K
Access & Inclusion (Term – 30 mins per lesson)	\$25.00	N	5	K
Instructor hire per hour	\$57.00	N	5	K
School Lessons (per lesson – per child)	\$10.50	N	5	K

## Holiday Intensive Learn to Swim – Hornsby

Holiday Intensive (Group 30 mins) – per lesson	\$19.00	N	5	K
Holiday Intensive (Private 15 mins) – per lesson	\$35.00	N	5	K
Holiday Intensive (Private 30 mins) – per lesson	\$60.00	N	5	K
Parent and Baby (per lesson)	\$13.00	N	5	K

## Squad – Hornsby

Notes:

Squad: 10% discount for 3 or more members from the same family enrolled.

## Junior Squad / Competitive Mini/Junior (per month) – Hornsby

1 session per week	\$77.00	Y	5	K
2-3 sessions per week	\$115.00	Y	5	K
4-5 sessions per week	\$135.00	Y	5	K

## Pre Senior Squad (per month) – Hornsby

1 session per week	\$82.00	Y	5	K
2-3 sessions per week	\$122.00	Y	5	K
4-5 sessions per week	\$147.50	Y	5	K
6-11 sessions per week	\$162.50	Y	5	K

## Senior Squad / Senior Competitive (per month) – Hornsby

1 session per week	\$85.00	Y	5	K
2-3 sessions per week	\$125.00	Y	5	K
4-7 sessions per week	\$150.00	Y	5	K
8-11 sessions per week	\$170.00	Y	5	K
Carnival Prep – for 5 days	\$90.00	Y	5	K

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Adult/Tri Squad (per month) – Hornsby</b>				
Casual (per session)	\$25.00	Y	5	K
1 session per week	\$90.00	Y	5	K
2-3 sessions per week	\$120.00	Y	5	K
4-5 sessions per week	\$140.00	Y	5	K
10 ticket pass	\$125.00	Y	5	K
Adult stroke correction (Casual 15 mins)	\$35.00	Y	3	F
<b>School Squad Training – Hornsby</b>				
Lane Hire Booking (per lane, per session up to 3.5 hours)	\$41.00	Y	5	L
Student (4 – 18yrs) School Squad Training Per Visit	\$1.00	Y	5	K
<b>Carnival Booking Fee – Hornsby (Non refundable)</b>				
Whole Day	\$320.00	Y	4	J
Half Day	\$160.00	Y	4	J
Cancellation Fee	\$320.00	Y	4	J
Cleaning Fee	\$120.00	Y	4	J
Additional supervising staff (pp p/h)	\$52.00	Y	4	J
Late finishing fee (per 15 mins or part thereof)	\$60.00	Y	4	J
<b>Gymnasium – Hornsby</b>				
<b>20 Ticket swim and gym pass – Hornsby</b>				
Adult	\$259.00	Y	5	K
Concession (Student/Senior)	\$238.50	Y	5	K
Concession (Child/Pensioner)	\$215.00	Y	5	K
<b>Casual gym/aqua/dry class (Per class) – Hornsby</b>				
Adult	\$20.00	Y	5	K
Concession (Child/Pensioner/Student/Senior)	\$16.00	Y	5	K
Pensioner – seniors classes only	\$12.00	Y	5	K
<b>10 Ticket gym/aqua/dry class – Hornsby</b>				
Adult	\$100.00	Y	5	K
Concession (Student/Senior)	\$90.00	Y	5	K
Concession (Child/Pensioner)	\$78.00	Y	5	K
<b>Facility Membership – Hornsby</b>				
<b>Swim, gym and classes UNLIMITED (Direct debit per week) – Hornsby</b>				
Adult	\$21.00	Y	5	K
Concession (Child/Pensioner/Student/Senior)	\$19.00	Y	5	K

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
Swim and gym UNLIMITED (Direct debit per week) – Hornsby				
Adult	\$17.00	Y	5	K
Concession	\$15.00	Y	5	K
Swim and Gym UNLIMITED (Upfront payment) – Hornsby				
Adult 3 Months	\$200.00	Y	5	K
Concession 3 Months (Child/Pensioner/Student/Senior)	\$175.00	Y	5	K
Swim, gym and classes UNLIMITED (Upfront payment) – Hornsby				
Introductory 1 month unlimited Swim/Gym/Aqua	\$100.00	Y	5	K
Adult 3 Months	\$250.00	Y	5	K
Concession 3 Months (Child/Pensioner/Student/Senior)	\$220.00	Y	5	K
Personal trainers – Hornsby (Clients must have facility membership at Hornsby)				
Per hour	\$40.00	Y	5	K
Weekly rental	\$200.00	Y	5	K
Promotional weekly rental	\$100.00	Y	5	K
Multi-Purpose Room hire				
During operational hours – per hour	\$55.00	Y	4	J
Outside operational hours – per hour	\$155.50	Y	4	J
Locker hire	Free	Y	5	K
Car parking – Hornsby				
Carparking, per hour (First 3 hours free with validated ticket)	\$7.00	Y	5	K
Birthday Party				
Deposit	\$55.00	Y	4	H
Child (Min 10 child, max 20)	\$35.00	Y	4	H
Inflatable wrist band	\$8.00	Y	5	K
Advertising Signage – Hornsby				
Advertising Panel 1,000mm x 500mm (Per month)	\$204.00	Y	4	H
Advertising Panel 2,000mm x 1,000mm (Per month)	\$408.00	Y	4	H
Promotional offers				
From time to time promotional offers may be available with differing conditions and charges	Various	Y	3	G

#### Thornleigh Brickpit Indoor Sports Stadium

Notes:

continued on next page ...

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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**Thornleigh Brickpit Indoor Sports Stadium [continued]**

All casual bookings will require a 50% deposit (non refundable) when making the booking. Balance to be paid at booking time.

**Court Hire**

Permanent Booking – per court, per hour (except Badminton – see below)	\$57.50	Y	4	H
Badminton Permanent Booking – 1 court (per hour)	\$22.50	Y	4	H
Badminton Permanent Booking – 2 courts (per hour)	\$45.00	Y	4	H
Badminton Permanent Booking – 3-4 courts (per hour)	\$57.50	Y	4	H
Badminton Permanent Booking – 5 courts (per hour)	\$71.00	Y	4	H
Badminton Permanent Booking – 6 courts (per hour)	\$85.50	Y	4	H
Badminton Permanent Booking – 7-8 courts (per hour)	\$115.50	Y	4	H
Casual Booking – per court, per hour (except Badminton – see below)	\$75.00	Y	4	H
Casual Booking – 1/2 court, per hour (except Badminton – see below)	\$53.50	Y	4	H
Badminton Casual Booking – 1 court (per hour)	\$31.00	Y	4	H
Badminton Casual Booking – 2 courts (per hour)	\$53.50	Y	4	H
Badminton Casual Booking – 3-4 courts (per hour)	\$75.00	Y	4	H
Badminton Casual Booking – 5 courts (per hour)	\$91.50	Y	4	H
Badminton Casual Booking – 6 courts (per hour)	\$115.50	Y	4	H
Badminton Casual Booking – 7-8 courts (per hour)	\$150.50	Y	4	H

**Stadium Hire**

Notes:

[1] Half and full day Stadium hire is for sports use only. Any other uses will be by negotiation and specific licence agreement.

Please read the Terms and Conditions for Stadium Hire. Available from the Stadium Manager. Cleaning and cancellation fees may apply.

Full Day Hire [1]	\$1,500.00	Y	4	H
Full Day Hire – 3 Courts [1]	\$1,140.25	Y	4	H
Full Day Hire – 2 Courts [1]	\$746.00	Y	4	H
Full Day Hire – 1 Court [1]	\$382.00	Y	4	H
Half Day Hire [1]	\$746.00	Y	4	H
Half Day Hire – 3 Courts [1]	\$573.00	Y	4	H
Half Day Hire – 2 Courts [1]	\$382.00	Y	4	H
Half Day Hire – 1 Court [1]	\$192.00	Y	4	H
Cleaning Fee – Stadium Hire	\$160.00	Y	4	H
Cancellation Fees >4 weeks from date	10%	Y	4	H
Cancellation Fees >2 weeks & <4 weeks from date	50%	Y	4	H
Cancellation Fees <2 weeks from date	100%	Y	4	H
Security Bond – Permanent Users	\$1,000.00	N	4	H
Charged at the discretion of Stadium Supervisor.				
Security Bond – Special Events	\$2,000.00	N	4	H
Charged at the discretion of Stadium Supervisor.				

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Other Programs

Individual Practice (when available)	\$7.00	Y	4	H
Membership for shooting hoops (per annum) <16 years old	\$85.00	Y	4	H
Membership for shooting hoops (per annum) Senior	\$109.00	Y	4	H
Casual off-peak Court Hire – 1 court (per hour)	\$43.00	Y	4	H

## Advertising Signage – Brickpit

Advertising Panel 1,000mm x 800mm (per annum)	\$746.00	Y	4	H
Advertising Panel 1,800mm x 1,200mm (per annum)	\$1,500.00	Y	4	H
Advertising Panel 2,440mm x 1,830mm (per annum)	\$3,018.70	Y	4	H

## Mezzanine Hire

Note:

Bond of \$500 to be imposed at discretion of Centre Manager.

## Permanent Booking or uses associated with a concurrent:

Sporting Activity (mezzanine level – per hour)	\$53.50	Y	4	H
Casual Booking (mezzanine level – per hour)	\$75.00	Y	4	H
Permanent Booking or uses associated with a concurrent sporting activity (meeting room only – per hour)	\$28.00	Y	4	H
Casual Booking (meeting room only – per hour)	\$39.00	Y	4	H

## ATTACHMENT 2 - ITEM 1

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Regulatory Services

### Abandoned Vehicles

#### Light Vehicles

Fee plus costs including storage – Light Vehicles	\$217.50	N	4	H
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#### Heavy Vehicles

Fee plus costs including storage – Heavy Vehicles	\$504.00	N	4	H
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#### Storage

Storage fee per day	\$12.00	N	4	H
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### Companion Animal Services

#### Registration

Undesexed Cats over 4 months of age – annual permit fee	\$80.00	N	1	A
Statutory fee				
Restricted Dog Annual Permit	\$195.00	N	1	A
Statutory fee				
Permit Late Fee	\$17.00	N	1	A
Statutory fee				
Dangerous Dog Annual Permit	\$195.00	N	1	A
Statutory fee				
Dog – Desexed (by relevant age)	\$60.00	N	1	A
Statutory fee				
Dog – Not Desexed or Desexed (after relevant age)	\$216.00	N	1	A
Statutory fee				
Dog – Eligible Pensioner – Desexed (by relevant age)	\$26.00	N	1	A
Statutory fee				
Dog – Not Desexed (Recognised Breeder)	\$60.00	N	1	A
Statutory fee				
Dog – Not Desexed (Not Recommended)	\$60.00	N	1	A
Statutory fee				
Trained Assistance Animal / Working Dog / Service of the State Dog (required to be microchipped)	Free	N	2	B
Statutory fee				
Dog – Desexed – sold by pound/shelter	\$30.00	N	1	A
Statutory fee				

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# ATTACHMENT 2 - ITEM 1

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Registration [continued]</b>				
Cat – Desexed or Not Desexed Statutory fee	\$50.00	N	1	A
Cat – Eligible Pensioner Statutory fee	\$26.00	N	1	A
Cat – Desexed (sold by pound/shelter) Statutory fee	\$25.00	N	1	A
Cat – Not Desexed (Not Recommended) Statutory fee	\$50.00	N	1	A
Cat – Not Desexed (Recognised Breeder) Statutory fee	\$50.00	N	1	A
<b>Companion Animals Compliance</b>				
Dangerous Dog Enclosure Certificate of Compliance	\$150.00	N	1	A
<b>Impounding Fees – (Hawkesbury Pound)</b>				
Refer to service provider for fees				
Administration & Release Fee	Refer to service provider for fees	N	4	J
Daily Boarding Fee – Dog under 20kg	Refer to service provider for fees	N	4	J
Daily Boarding Fee – Dog over 20kg	Refer to service provider for fees	N	4	J
Daily Boarding Fee – Cat	Refer to service provider for fees	N	4	J
Daily Boarding Fee – Mother with litter of kittens	Refer to service provider for fees	N	4	J
Euthanasia – Dog under 20kg	Refer to service provider for fees	N	4	J
Euthanasia – Dog over 20kg	Refer to service provider for fees	N	4	J
Euthanasia – Cat	Refer to service provider for fees	N	4	J
Euthanasia – Kittens < 2kg	Refer to service provider for fees	N	4	J
Identification & Disposal of dog/cat DOA	Refer to service provider for fees	N	4	J
Public Holiday Surcharge – extra	Refer to service provider for fees	N	4	J
Daily Boarding – Dangerous Dog/Dog waiting to be declared as Dangerous Dog	Refer to service provider for fees	N	4	J
Surrender Dog	Refer to service provider for fees	N	4	J
Surrender Cat	Refer to service provider for fees	N	4	J
Extra charge for after hours access	Refer to service provider for fees	N	4	J



Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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**Impounding & Release Fees from approved premises – Vets, etc.**

Refer to service provider for fees

Administration & Release Fee	Refer to service provider for fees	N	4	J
Daily Boarding Charge – Dog up to 20kg	Refer to service provider for fees	N	4	J
Daily Boarding Charge – Dog over 20kg	Refer to service provider for fees	N	4	J
Daily Boarding Charge – Cat	Refer to service provider for fees	N	4	J
Euthanasia – Dog under 20kg	Refer to service provider for fees	N	4	J
Euthanasia – Dog over 20kg	Refer to service provider for fees	N	4	J
Euthanasia – Cat	Refer to service provider for fees	N	4	J

**Seizure & Release Fees from Council**

Administration & Release Fee	\$44.00	N	4	J
Daily Boarding Charge – Dog up to 20kg	\$44.00	N	4	J
Daily Boarding Charge – Dog over 20kg	\$60.00	N	4	J
Daily Boarding Charge – Cat	\$39.00	N	4	J
Euthanasia – Dog under 20kg	\$106.00	N	4	J
Euthanasia – Dog over 20kg	\$218.00	N	4	J
Euthanasia – Cat	\$106.00	N	4	J
Micro-chipping	\$27.00	Y	4	J
Processing of identification/microchipping forms for the Companion Animals Register (C.A.R)	\$10.00	N	4	J
Conveyance fee per animal	\$39.00	N	4	J

**Environmental Protection****Notices under POEO Act 1997**

Issuing of a Notice / Direction	\$591.00	N	1	A
Statutory fee				
Monitoring compliance to notice issued, per hour or part thereof	\$196.00	N	4	J
Re-inspection of business after Notice/Direction issued	\$196.00	N	4	J
Compliance Cost fee where a POEO Notice/Direction requires Council to monitor, review documentation, inspect or the like, an activity (Chapter 4 of POEO and s608 of LGA)	\$196.00 for first hour (our hourly rate), plus \$97.00 per each additional 30 mins	N	4	J
Lodgement fee for documentation required to be submitted to Council under a Notice/Direction for review or the like	\$38.00	N	4	J
Professional Technical Advice per hour or part thereof	\$196.00	N	4	J

**Onsite Sewage Management Applications**

Waste Water Inspection Fee – hourly rate for technical inspections	\$196.00	N	4	H
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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Onsite Sewage Management Applications</b> [continued]				
Application to Install Wastewater Treatment In Unsewered Area	\$576.00	N	4	J
Application to Install Wastewater Treatment in Unsewered Areas (Over 10 equivalent people)	\$692.00	N	4	J
Licence to operate a sewer management system	\$44.00 per annum	N	4	D
<b>Environmental Planning and Assessment</b>				
Compliance Cost Notice fee for any costs or expenses relating to the preparation or serving of an EP&A Act Notice (or as amended by the EP&A Regulation)	\$500.00	N	1	A
Statutory fee				
Compliance Cost Notice fee for any costs or expenses relating to an investigation that leads to the giving of an EP&A Order (or as amended by the EP&A Regulation)	\$1,000.00	N	1	A
Statutory fee				
Service fee where an EP&A Notice/Order requires Council to monitor, review documentation, inspect or the like, an activity (s608 of LGA, or as amended by the EP&A Regulation)	\$196.00 for first hour (our hourly rate), plus \$97.00 per each additional 30 mins	N	4	J
<b>Property Searches</b>				
Notices and Orders Searches under the Local Government Act or Environmental Planning and Assessment Act	\$154.00	N	5	K
Urgency Fee (within 24 hours)	\$50.00	N	4	J
<b>88G Certificate – Conveyancing Act 1919</b>				
\$10.20, or	\$10.20	N	1	A
If the authority has inspected the relevant land for the purpose of issuing the certificate	\$35.70	N	1	A
<b>Health Services</b>				
<b>Food Premises – Administration Charge – Per NSW Food Authority Categories</b>				
Small – 5 or less equivalent full time food handlers selling high risk food but no direct food handling required (eg. packaged only)	\$196.00	N	3	E
Small – 5 or less equivalent full time food handlers	\$307.00	N	3	E
Medium – 6-50 equivalent full time food handlers	\$683.00	N	3	E
Large – 51 or more equivalent full time food handlers	\$3,103.00	N	3	E
<b>Food premises – inspection fees</b>				
Low Risk Food Premises	\$97.00 for first half hour plus \$97.00 for each additional 30 mins	N	3	E
Medium Risk Food Premises	\$196.00 for first hour plus \$97.00 for each additional 30 mins (min fee \$196.00)	N	3	E

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Food premises – inspection fees</b> [continued]				
High Risk Food Premises	\$196.00 for first hour plus \$97.00 for each additional 30 mins (min fee \$196.00)	N	3	E
<b>Food Businesses</b>				
Food Business – re-inspections	\$97.00 for first hour plus \$97.00 for each additional 30 mins	N	3	E
Food Business – Requested pre-opening inspection of new premises	\$196.00 for first hour plus \$97.00 for each additional 30 mins (min fee \$196.00)	N	4	J
Food Business – Requested inspection of food premises for the purchase of the business	\$196.00 for first hour plus \$97.00 for each additional 30 mins (min fee \$196.00)	N	4	J
Mobile Food Vendor – inspection	\$196.00 for first hour plus \$97.00 for each additional 30 mins (min fee \$196.00)	N	4	E
Temporary Food Stall inspection	\$127.00	N	4	E
Public health incident inspection	\$97.00 for first hour plus \$97.00 for each additional 30 mins	N	4	J
<b>Skin penetration</b>				
Hairdressing and beauty salon – health inspection	\$97.00 for first half hour plus \$97.00 for each additional 30 mins	N	4	J
Hairdressing and beauty salon re-inspection	\$97.00 for first half hour plus \$97.00 for each additional 30 mins	N	4	J
Skin Penetration inspection	\$196.00 for first hour plus \$97.00 for each additional 30 mins (min fee \$196.00)	N	4	E
Skin Penetration re-inspection	\$97.00 for the first half hour plus \$97.00 for each additional 30 mins	N	4	E
Skin Penetration Registration Fee	\$97.00	N	4	E
<b>Cooling towers</b>				
Administration Fee	\$115.00	N	4	E
Inspection fee per cooling tower system	\$196.00 for first hour plus \$97.00 for each additional 30 mins (min fee \$196.00)	N	4	E
Re-inspection fee per cooling tower system	\$97.00 for first half hour plus \$97.00 for each additional 30 mins	N	4	E

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Cooling towers [continued]</b>				
Cooling Tower Registration Fee	\$80.00	N	4	J
<b>Public Swimming Pools</b>				
Public swimming pool inspections	\$196.00 for first hour plus \$97.00 for each additional 30 mins (min fee \$196.00)	N	4	E
Public swimming pool re-inspection	\$97.00 for first half hour plus \$97.00 for each additional 30 mins	N	4	E
Public Swimming Pool Registration Fee	\$80.00	N	4	J
Public health consultation Fee	\$196.00 for first hour plus \$97.00 for each additional 30 mins (min fee \$196.00)	N	4	J
<b>Notices and order under the Public Health Act 2010</b>				
<b>Cooling towers – Public Health Act 2010</b>				
Improvement Notice	\$560.00	N	1	A
Prohibition Order	\$560.00	N	1	A
Follow up re-inspection fee for Prohibition Order	\$250.00	N	1	A
<b>Public Swimming Pool and Skin Penetration Premises – Public Health Act 2010</b>				
Improvement Notice	\$270.00	N	1	A
Prohibition order	\$270.00	N	1	A
Follow up re-inspection for Prohibition Order	\$250.00	N	1	A
<b>Notices under the Food Act 2003</b>				
Improvement Notice – including one re-inspection	\$330.00	N	1	A
<b>Assessment/Review of Construction, Environmental or Traffic Management Plans</b>				
i) Non-complex Management Plan, generally of the type associated with single residential construction.	\$142.00	N	1	A
ii) Moderately complex Management Plans, generally of the type associated with residential flat buildings, commercial and industrial buildings within industrial and medium density zones.	\$533.00	N	1	A
iii) Complex Management Plans, generally of the type associated large development sites, and may have significant environmental constraints, and /or contamination issues.	\$2,484.00	N	1	A
iv) Review of an Approved Management Plan.	50% of the original fee	N	1	A
<b>Impounding &amp; Charges</b>				
i) Unlawful signage impounding fee	\$46.00	N	4	H
ii) Abandoned / unattended shopping trolleys impounding fee	\$46.00	N	4	H
iii) Abandoned and unattended articles	\$46.00	N	4	H

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Impounding &amp; Charges</b> [continued]				
iv) Impounding Notice fee	\$26.00	N	4	H
v) Impounded item holding fee	\$11.00	N	4	H

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ATTACHMENT 2 - ITEM 1

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Hoardings

### Hoardings

Erection over public roads or parks for construction purposes, storage or materials, etc

#### Class A Hoarding

Class A Hoarding is of the fence type that is located not more than 300mm into Council's footpath/footway.

Fee per lineal metre/month – Class A	\$34.00	N	4	I
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#### Class B Hoarding

Class B Hoarding is with overhead protection across the whole of Council's footpath/footway with pedestrian access below and may be without or with site sheds over the protection.

Fee per lineal metre/month – Class B	\$91.50	N	1	A
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#### Class C Hoarding

Class C Hoarding is of the fence type or scaffolding that is located more than 300mm and up to 1,800mm into Council's footpath/footway where the width is at least 3,500mm or not more than half the width of the footpath/footway whichever is the lesser.

Fee per lineal metre/month – Class C	\$53.50	N	1	A
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### Impounding of items other than Vehicles (eg. Signage, A-Frames, Corflute signs, Clothing bins)

#### Fee for Administration, Advertising, Seizure, Taking Charges, Removal Costs and Release Fee – (maximum)

Up to 1.2m <sup>2</sup>	\$105.50	N	4	H
>=1.2m <sup>2</sup>	\$208.50	N	4	H
Storage charges per day	\$11.50	N	4	H

### Misc Traffic

Supply of Photograph (Traffic Matter)	\$17.50	N	4	H
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Name	Year 21/22	GST	Pricing Structure	Service Category
	Fee (incl. GST)			

## Road Openings

ROP Conditions:

1. Prior to commencing any excavation works the permit holder must contact Dial Before You Dig on 1100, to locate and ensure protection to all utilities. Any alterations to existing utilities are subject to negotiation between the permit holder and the relevant company/authority/contractors. Council is not responsible for any costs associated with utilities. For further information refer to 1100.com.au.
2. The opening company/authority/contractors shall be responsible for the protection of the public and shall be responsible for all damages resulting from their negligence.
3. All surface and underground mains, cables, etc, are to be constructed in accordance with Council's "Mains and Services Code".
4. The opening company/authority/contractors shall ensure that at least half of the carriageway and/or footpath shall be available to pedestrians and/or vehicular traffic at all times.
5. Whole slabs of concrete will be charged for, including adjacent slabs which may be damaged during opening.
6. Receipt of restoration orders will be deemed to be and acknowledge that the restoration(s) has been compacted to Council's requirements and left in a satisfactory manner. Additional fees based on the above scale will be charged as often as is necessary for Council to repair sunken trenches, irrespective of the length of time after completion, but only after serving notice on the company/authority/contractors of Council's intention to do so.
7. The opening company/authority/contractors is responsible to ensure the restoration is compacted to Council requirements.
8. All measurements will be taken to the next 100mm – minimum 300mm for footpath and minimum 1000mm for roads.
9. If it is necessary for Council to undertake work on an opening or temporary restoration to provide for the safety of the public, Council will debit the opening company/authority/contractors for the full cost of the work including after-hours rates when appropriate.
10. All permanent construction of Council assets, listed above shall be repaired by Council, except where the company/authority/contractors has a legal right and chooses to do so. In this latter case maintenance shall be the responsibility of that company/authority/contractors for a duration as agreed by Council.
11. Where the opening authority engages contractors, Council requires restoration orders to be issued by the opening authority concerned.
12. An aggregate area of any one item in excess of 50 square metres within a distance of 400 metres may be charged based on actual cost, subject to Council being reimbursed for all costs, including overheads, incurred whether it is more or less than quoted or at a fixed rate negotiated with the Deputy General Manager, Infrastructure and Recreation Division.
13. The Road Opening Conference is an advisory body only and its decisions are NOT binding on Council.
14. Restoration of all brick paved areas will be charged on actual cost basis.
15. Permits must, at all times, be available on the job for inspection by Council's authorised officers.
16. If it is necessary for Council to undertake work on an opening or temporary restoration or place barriers and/or lamps adjacent to an opening to provide for the safety of the public, Council will debit the plumber/drainers/owner/builders for the full cost of the work including after-hour rates when appropriate as per Council's current Fees and Charges for Road Openings.
17. Absolute minimum cover of 450mm (sewerage 900mm) in rock and earth is required at gutters, water tables and footpaths. Absolute minimum cover of 600mm (Sewerage 900mm) in rock and earth required for roads. Where kerbing and guttering is in existence, Sydney Water minimum cover will be permitted, provided footpaths are assumed to have been constructed to a level rising 1 in 25 above the top of the kerb.
18. Permits are valid for six (6) months only, from date of payment.
19. Any unauthorised opening will lead to prosecution of the plumber/drainers/owner/builders.
20. All openings made in paved surfaces shall be provided with a temporary cold or hot mix seal, level with the existing undisturbed pavement adjacent to the opening.
21. All openings of road pavement on State Roads must be approved by Roads and Maritime Services.

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Road Openings [continued]

22. All restoration work to be carried out outside normal working hours will be charged on an actual cost basis.

23. Where required, costs for traffic control will be charged in addition to restoration rates.

24. I acknowledge as per 'Surveying and Spatial Information Act 2002 No 83', Part 5, Section 24 that I must not remove, damage, destroy, displace, obliterate or deface any survey mark unless authorised to do so by the Surveyor-General. Penalties apply. For further information refer to Surveyor General's Direction No. 11 which can be found at [spatialservices.finance.nsw.gov.au/surveying/publications/surveyor\\_generals\\_directions](http://spatialservices.finance.nsw.gov.au/surveying/publications/surveyor_generals_directions).

### Service Authorities and Plumbers/Drainers/Owners/Builders

Fees are per sq m unless otherwise indicated

#### Roads Only – Class of Opening

Asphaltic concrete with cement concrete base	\$586.00	N	4	I
Cement concrete	\$586.00	N	4	I
All asphaltic concrete work on roads other than Main Roads	\$342.00	N	4	I
Asphaltic concrete (work on Main Roads)	Actual Cost	N	4	I
Brick pavers	Actual Cost	N	4	I
All bituminous surfaces except in Items	\$253.00	N	4	I
Unsealed pavement or shoulders	\$150.00	N	4	I

#### Footpaths – Class of Opening

Concrete 75mm or 80mm	\$287.00	N	4	I
Pram Ramps	\$287.00	N	4	I
Concrete 125mm (vehicular crossings)	\$355.00	N	4	I
Concrete 150mm or 180mm (heavy duty vehicular crossing)	\$425.00	N	4	I
Asphalt	\$155.00	N	4	I
Brick pavers	Actual Cost	N	4	I
Earth	Actual Cost	N	4	I
Kerbing and guttering (per lineal metre)	\$492.00	N	4	I
Concrete dish gutter for vehicular crossing (per lineal metre)	\$492.00	N	4	I
Opening kerb for drain pipe (maximum length 0.5m)	\$145.00	N	4	I

#### Miscellaneous – Class of Opening

Kerb inlet and all types of drainage pits at cost	Actual Cost	N	4	I
Headwalls – pipe vehicular crossings	Actual Cost	N	4	I
Permit fee – applicable to all classes of openings (excluding service authorities)	\$65.00	N	4	J

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Rural Fire Service Facilities Hire

### Hire of Rural Fire Service Training Facility (Westleigh) (not including live fire structure training prop)

Full Day	\$420.00	Y	3	F
Half Day (maximum 4 hours)	\$216.50	Y	3	F

### Hire of Rural Fire Service Training Facility Grounds or Cold Smoke House only (Westleigh)

Full Day	\$281.50	Y	3	F
Half Day (maximum 4 hours)	\$143.50	Y	3	F

### Hire of Rural Fire Service Training Room (Westleigh)

Full Day	\$237.00	Y	3	F
Half Day (maximum 4 hours)	\$126.50	Y	3	F

### Hire of Rural Fire Service Training Facility (Westleigh) by other Rural Fire Service Districts

Per visit	\$132.50	Y	3	F
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### Hire of Training Room (Berowra Fire Control Centre)

Full Day	\$354.00	Y	3	F
Half Day (maximum 4 hours)	\$180.00	Y	3	F

ATTACHMENT 2 - ITEM 1

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
<b>Traffic and Road Safety</b>				
Work Zone Application	\$260.50	N	4	H
Work Zone – per linear metre per week	\$20.00	N	5	K
Work Zone Signs – per two signs (installation & removal)	\$726.00	Y	5	K
Mobile Cranes / Plant Permits – per day	\$271.00	N	5	K
Skip Bin / Container Permits (14 days)	\$122.50	N	5	K
Fee for Processing Road or Footpath Closure	\$260.50	N	4	H
Assessment of Traffic Management Plans	\$260.50	N	4	H
<b>Private Carpark Management Fees</b>				
To patrol & manage privately owned car parks – fee per carspace per year	\$292.50	Y	4	H
<b>Dangar Island Vehicle Permit</b>				
Per Vehicle Per Day	\$23.00	Y	2	B
Per Vehicle Per Week	\$69.50	Y	2	B
<b>Dangar Island Community Vehicle – per one way trip</b>				
Frail, elderly or disabled passengers (per person)	\$3.00	Y	2	B
All other passengers (per person)	\$6.50	Y	2	B

ATTACHMENT 2 - ITEM 1

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Trees

### Tree Inspections

Pre Development Application Fee / hr	\$178.50	N	4	J
Pre Development Application Fee / hr (Pensioner)	\$90.00	N	4	J
Tree Inspection 1-3 Trees and/or vegetation up to 150m2	\$187.50	N	4	J
Tree Inspection 1-3 Trees (Pensioner) and/or vegetation up to 150m2	\$94.00	N	4	J
Tree Inspection 4-9 Trees and/or vegetation up to 450m2	\$234.00	N	4	J
Tree Inspection 4-9 Trees (Pensioner) and/or vegetation up to 450m2	\$117.50	N	4	J
Tree Inspection 10-100 Trees and/or vegetation up to 5,000m2	\$464.00	N	4	J
Tree Inspection 10-100 Trees (Pensioner) and/or vegetation up to 5,000m2	\$232.00	N	4	J
Tree Inspection >100 Trees and/or vegetation >5,000m2	\$620.00	N	4	J
Tree Inspection >100 Trees (Pensioner) and/or vegetation >5,000m2	\$311.00	N	4	J

### Tree Offset Actions

Tree planted on public land to offset loss on private land – per tree removed	\$355.00	N	4	J
Tree planted on public land to offset loss on private land – per twenty square metres of canopy area removed	\$1,235.00	N	4	J

# ATTACHMENT 2 - ITEM 1

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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## Waste Management

### Domestic Services

#### Standard Residential Services

##### Single Unit Dwellings (SUDs)/Up to 5 Storey Multi Unit Dwellings (MUDs)

Availability Charge – domestic property (Single Unit Dwelling/Up to 5 Storey Multi Unit Dwelling)	\$87.50	N	4	H
Annual Domestic Waste Management Charge – domestic property (Single Unit Dwelling/Up to 5 Storey Multi Unit Dwelling)	\$457.00	N	4	H

##### High Rise Multi Unit Dwellings (MUDs 6 Stories & above)

Availability Charge – High Rise MUDs	\$87.50	N	4	H
Annual Domestic Waste Management Charge – domestic property (High Rise 6 Storey & above)	\$360.00	N	4	H

##### Boarding House

Availability Charge – Boarding House	\$87.50	N	4	H
Annual Domestic Waste Management Charge – domestic property (Boarding House – Per Accommodation Unit)	\$360.00	N	4	H

#### Booked On Call Bulky Waste Collection Service | User Pays Fee for Service

Single Unit Dwelling (Houses) & Boarding Houses – per 3 cubic meters	\$65.00	N	4	H
High Rise 6 Storey & above – per 5 cubic meters	\$150.00	N	4	H

#### Additional Bins – User Pays Fee for Service

##### Single Unit Dwellings (SUDs) – Kerbside Presented Services

Additional 140 litre weekly garbage service (Annual charge or pro-rata charge for part year – minimum charge \$15 pa.)	\$203.00	N	4	H
Additional 240 litre fortnightly recycling service (Annual charge or pro-rata charge for part year – minimum charge \$15 pa.)	\$61.00	N	4	H
Additional 240 litre fortnightly garden waste service (Annual charge or pro-rata charge for part year – minimum charge \$15 pa.)	\$65.00	N	4	H

##### Multi Unit Dwellings & Boarding Houses – Shared Services (For Body Corporate/Strata/Agents Only)

##### Garbage Collection

Additional 140 litre garbage bin – 2 collections per week (Annual charge or pro-rata charge for part year – minimum charge \$140 pa.) MUDs up to 5 storeys	\$400.00	N	4	H
Additional 240 litre garbage bin – 2 collections per week (Annual charge or pro-rata charge for part year – minimum charge \$140 pa.) MUDs up to 5 storeys	\$560.00	N	4	H

continued on next page ...

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
Garbage Collection [continued]				
Additional 660 litre garbage bin – 2 collections per week (Annual charge or pro-rata charge for part year – minimum charge \$520 pa.) MUDs up to 5 storeys	\$2,080.00	N	4	H
Additional 1100 litre garbage bin – 2 collections per week (Annual charge or pro-rata charge for part year – minimum charge \$520 pa.) MUDs up to 5 storeys	\$2,600.00	N	4	H
Additional 240 litre garbage bin – 3 collections per week (Annual charge or pro-rata charge for part year – minimum charge \$140 pa.) MUDs 6 storeys & above	\$840.00	N	4	H
Additional 660 litre garbage 3 collections per week (Annual charge or pro-rata charge for part year – minimum charge \$780 pa.) MUDs 6 storeys & above	\$3,120.00	N	4	H
Additional 1100 litre garbage bin – 3 collections per week (Annual charge or pro-rata charge for part year – minimum charge \$975 pa.) MUDs 6 storeys & above	\$3,900.00	N	4	H
Recycling Collection				
Additional 240 litre recycling bin – 1 collection per week (Annual charge or pro-rata charge for part year – minimum charge \$45 pa.) MUDs up to 5 storeys	\$175.00	N	4	H
Additional 660 litre recycling bin – 1 collection per week (Annual charge or pro-rata charge for part year – minimum charge \$325 pa.) MUDs up to 5 storeys	\$1,300.00	N	4	H
Additional 1100 litre recycle bin – 1 collection per week (Annual charge or pro-rata charge for part year – minimum charge \$390 pa.) MUDs up to 5 storeys	\$1,560.00	N	4	H
Additional 240 litre recycling bin – 2 collections per week (Annual charge or pro-rata charge for part year – minimum charge \$45 pa.) MUDs 6 storeys & above	\$350.00	N	4	H
Additional 660 litre recycling bin – 2 collections per week (Annual charge or pro-rata charge for part year – minimum charge \$325 pa.) MUDs 6 storeys & above	\$2,600.00	N	4	H
Additional 1100 litre recycling bin – 2 collections per week (Annual charge or pro-rata charge for part year – minimum charge \$390 pa.) MUDs 6 storeys & above	\$3,120.00	N	4	H
Additional 660 litre bulk cardboard bin – 1 collection per week (Annual charge or pro-rata charge for part year – minimum charge \$325 pa.) MUDs up to 5 storeys and MUDs 6 storeys & above	\$1,300.00	N	4	H
Additional 1100 litre bulk cardboard bin – 1 collection per week (Annual charge or pro-rata charge for part year – minimum charge \$325 pa.) MUDs up to 5 storeys and MUDs 6 storeys & above	\$1,560.00	N	4	H
Green Waste Collection				
Additional 240 litre fortnightly garden waste service (Annual charge or pro-rata charge for part year – minimum charge \$15 pa.)	\$65.00	N	4	H
Multi Unit Dwelling Rotational Bin Supply – Collection Service Not Included (*Bins remain property of Council)				
240 litre garbage / recycling bin	\$140.00	N	4	H
660 litre garbage / recycling bin	\$620.00	N	4	H
1100 litre garbage / recycling bin	\$1,100.00	N	4	H

Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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**Commercial Services**

Notes:

All commercial charges include container and/or bin rentals.  
All commercial service charges will be subject to change with two months' notice.

**Garbage Collection (Charge per bin collection)**

140 litre garbage weekly	\$12.00	N	5	K
240 litre garbage weekly	\$17.50	N	5	K
660 litre garbage weekly or fortnightly	\$38.50	N	5	K
1100 litre garbage weekly or fortnightly	\$51.00	N	5	K

**Recycling Collection (Charge per bin collection)**

240 litre yellow lid co-mingled recycling weekly or fortnightly	\$10.50	N	5	K
360 litre yellow lid co-mingled recycling weekly or fortnightly (Historical Bins in Service Only – No New Services Available)	\$19.50	N	5	K
660 litre yellow lid co-mingled recycling weekly or fortnightly	\$27.50	N	5	K
1100 litre yellow lid co-mingled recycling weekly or fortnightly	\$33.50	N	5	K

**Paper & Cardboard Collection (Charge per bin collection)**

240 litre paper & cardboard weekly or fortnightly	\$9.50	N	5	K
360 litre paper & cardboard weekly or fortnightly (Historical Bins in Service Only – No New Services Available)	\$17.50	N	5	K
660 litre bulk paper & cardboard weekly or fortnightly	\$14.50	N	5	K
1100 litre bulk paper & cardboard weekly or fortnightly	\$21.50	N	5	K

**Garden Waste Collection (Charge per bin collection)**

240 litre green waste fortnightly (Kerbside presentation-at Council discretion)	\$15.50	N	5	K
660 litre green waste weekly (Subject to Council Approval)	\$36.00	N	4	H
1100 litre green waste weekly (Subject to Council Approval)	\$50.00	N	4	H

**Booked On Call Bulky Waste Collection Service (\*Subject to Council Approval – Bookings Strictly through Council)**

Commercial booked on call bulky waste collection – 3 cubic meters	\$185.00	N	4	H
Commercial booked on call bulky waste collection – 5 cubic meters	\$300.00	N	4	H

**General**

Service re-establishment charge, post service withdrawal due to bad debt	\$255.00	N	5	K
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**Special Events Waste Management Services**

Supply of 240 litre MGB (Charge per bin – Garbage or Recyclable)	\$31.50	Y	4	H
Supply of 1100 litre MGB (Charge per bin – Garbage or Recyclable)	\$60.50	Y	4	H
Servicing of Garbage 240 litre MGB: Collection of Garbage from Special Events during Monday to Friday, weekends and public holidays	\$10.00	Y	4	H

continued on next page ...

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Name	Year 21/22 Fee (incl. GST)	GST	Pricing Structure	Service Category
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**Special Events Waste Management Services** [continued]

Servicing of Garbage 1100 litre MGB: Collection of Garbage from Special Events during Monday to Friday, weekends and public holidays	\$65.00	Y	4	H
Servicing of Recyclables 240 litre MGB: Collection of Recyclables from Special Events during Monday to Friday	\$7.00	Y	4	H
Servicing of Recyclables 1100 litre MGB: Collection of Recyclables from Special Events during Monday to Friday	\$33.00	Y	4	H
Servicing of Recyclables 240 litre MGB: Collection of Recyclables from Special Events during weekends and public holidays	\$8.00	Y	4	H
Servicing of Recyclables 1100 litre MGB: Collection of Recyclables from Special Events during weekends and public holidays	\$36.00	Y	4	H
Special Events Workers: For advising event goers, emptying bins during events and litter collection. Minimum 4 hours per worker. Rate per worker per hour	\$71.50	Y	4	H

**Miscellaneous Charges****Replacement Bins Due To Misuse or Negligence (application fee determined by waste Branch Manager or Contracts Manager)**

140 litre MGB (Garbage)	\$81.50	N	4	H
240 litre MGB (Garbage/Recycling/Green)	\$91.50	N	4	H
660 litre MGB (Garbage/Recycling)	\$629.00	N	4	H
1100 litre MGB (Garbage/Recycling)	\$1,120.00	N	4	H

**Sundry Items**

Compost Bins	\$48.00	Y	5	K
Compost Bin Turner	\$18.50	Y	5	K
Worm Farms including cover blanket (without live worms)	\$92.50	Y	5	K
Worm Farms (with 0.5kgs live worms) [*for HSC residents only]	\$115.00	Y	5	K
0.5kgs live worms [*for HSC residents only]	\$30.50	Y	5	K
Pet Poo Compost Bin	\$198.00	Y	4	H
Worm Farm or Compost Bin Cover Blanket	\$10.50	Y	4	H
Kitchen Food Separation Caddy	\$10.50	Y	4	H
Reusable (Jute) Shopping Bag	\$5.00	Y	4	H

ATTACHMENT 2 - ITEM 1



## ATTACHMENT 2 - ITEM 1



## **ATTACHMENT 2 - ITEM 1**

**ATTACHMENT/S**

**REPORT NO. GM17/21**

**ITEM 2**

- 1. DRAFT COMMUNITY ENGAGEMENT POLICY**
- 2. DRAFT COMMUNITY ENGAGEMENT PLAN**



## POLICY REGISTER

---

**POLICY TITLE:** COMMUNITY ENGAGEMENT POLICY

---

**FOLDER NUMBER:**

**POLICY OWNER / DIVISION:** Office of the General Manager

**POLICY OWNER / BRANCH:** Strategy and Place

**FUNCTION:** Engagement  
Communication

**RELEVANT LEGISLATION:** Local Government Act 1993 (section 8A)  
Environmental Planning and Assessment Act 1979 (division  
2.6 schedule 1)

**POLICY ADOPTION/AMENDMENT DATE:** **REPORT NUMBER:**

**REVIEW YEAR:**

**AMENDMENT HISTORY:**

**RELATED POLICIES/PLANS:** Draft Community Engagement Plan (including the Community  
Participation Plan – Your Say Matters)

---

**POLICY PURPOSE:**

The purpose of this Policy is to outline Council's commitment to building open, transparent and active relationships with the community. The Policy articulates the standards and principles that underpin all engagement practice within Council and outlines the high-level process by which engagement is planned and implemented.

Good engagement enables the community to stay informed, find their voice and participate in the decision-making process. Council engages with a diverse range of internal and external stakeholder groups on a daily basis and is committed to the process of engaging with every stakeholder segment, including those who are hard to reach.

Council will ensure that public participation is embedded within core business, and stakeholders are encouraged to discuss, decide and debate matters to create better outcomes for the community.

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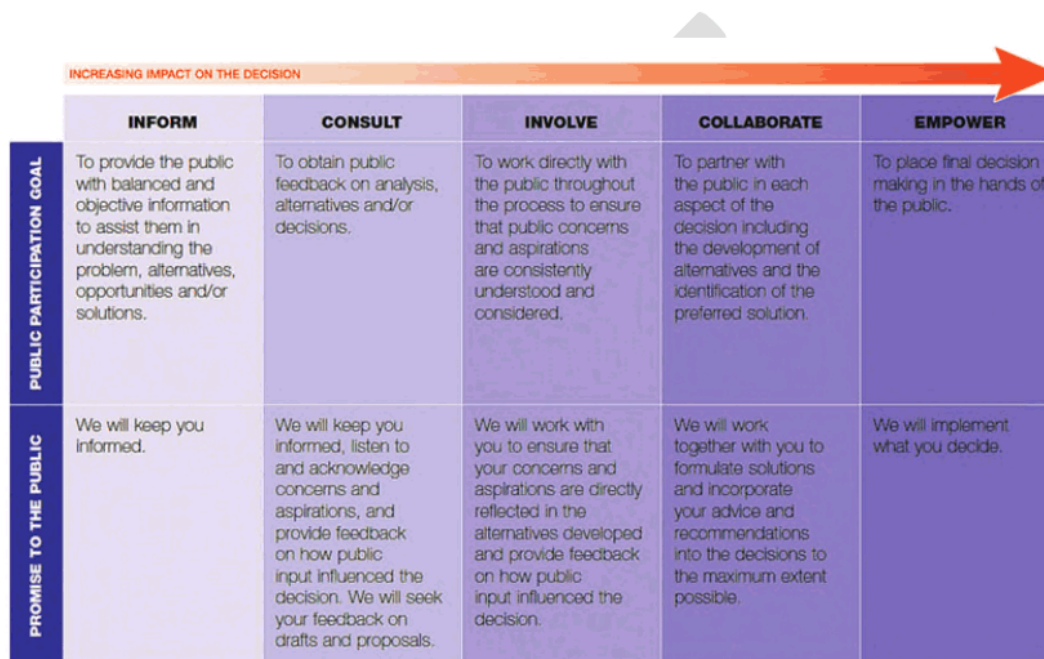
Page 1 of 4

Date printed:



**POLICY STATEMENT:**

- Council's engagement practice aligns with the International Association for Public Participation (IAP2) engagement principles and best practice<sup>1</sup>. As such, Council believes anyone affected by a decision should have the right to be involved in the decision-making process.
- Strategic stakeholder engagement matches the impact of a community issue or Council project to the most effective and appropriate level of stakeholder influence on decisions.
- Stakeholder needs will be recognised and engagement methods selected that will create meaningful opportunities for participation and sustainable decisions.

INTERNATIONAL ASSOCIATION FOR PUBLIC PARTICIPATION<sup>1</sup>**POLICY STANDARDS:**

- All levels of participation are legitimate. The avenues available will vary depending on the goals, timeframe, resources and impact of the decision Council needs to make.
- Engagement will be authentic and meaningful, it will clearly define stakeholder roles, articulate the impact and scope of the decision and deliver on Council's participation promise to stakeholders.
- Council will seek to uphold the highest standard of engagement; projects (where applicable) are guided by a Community Engagement Plan that considers the relationship between stakeholders and Council's decision.

<b>PARAMETERS</b> <ul style="list-style-type: none"> <li>• What's the scope of the issue?</li> <li>• What's the engagement objective?</li> </ul>	<b>PRIORITISE</b> <ul style="list-style-type: none"> <li>• Who will it impact? How?</li> <li>• Who do you need to consult?</li> </ul>	<b>PLAN</b> <ul style="list-style-type: none"> <li>• What level of participation do you need?</li> <li>• What is and isn't negotiable?</li> </ul>	<b>PARTICIPATION</b> <ul style="list-style-type: none"> <li>• Is the engagement accessible and inclusive of all stakeholders?</li> <li>• Are you closing the loop?</li> </ul>
--	---	---	---

**POLICY PRINCIPLES:**

- Seven core principles drive Council's approach to engaging the public. The principles are: -

1. Strategy-led

Our engagement activities are informed, intentional and led by a strategy that supports the vision and purposes of Council. We want to find better, smarter ways and our growth mindset means we're always looking to see how we can improve.

2. Proactive

Our engagement activities are rigorous and comprehensive. We engage so we can make decisions with the community, rather than for the community. Engagement helps us look to the future to anticipate needs.

3. Open and inclusive

Our engagement is strategic and captures accurate information that represents our community as a whole. We exist to serve the residents of Hornsby Shire – we're here for every person in every suburb. We provide a safe environment, so stakeholders feel comfortable and confident to be part of the decision-making process. We welcome respectful discussion and engagement.

4. Easy

Our engagement activities are easily accessible for our diverse community. We will present easy-to-understand information that is written in plain English, with simple but memorable visuals and opportunities for feedback. We're committed to two-way conversations where we lean in, listen carefully and speak clearly.

5. Relevant

Our engagement activities are purposeful and can be adapted to suit the context, nature, scale and levels of community interest in a project, plan or issue. We will capture our learnings from each engagement to continuously improve our engagement activities.



**6. Timely**

Our engagement activities will meet the required minimum legislated exhibition timeframes (where applicable). Depending on the nature of the project, plan or issue, we will set stakeholder feedback timeframes.

**7. Meaningful**

Our engagement activities are designed to help stakeholders become aware, informed and meaningfully involved in all of Council's decisions. Council will advise stakeholders how their input has influenced decisions. We will clearly articulate our vision for Hornsby Shire and explain reasons behind decisions.

**POLICY APPLICATION:**

The Policy applies to all staff, Councillors and contractors commissioned by Council to undertake community engagement work.

**POLICY IMPLEMENTATION:**

The Policy will be implemented through Council's Community Engagement Plan.

**MORE INFORMATION**

If you have further questions or need more information about our community engagement policy, please get in touch with our Communications and Engagement Manager.

Email: [tbass@hornsby.nsw.gov.au](mailto:tbass@hornsby.nsw.gov.au)

Phone: 02 9847 6790



## ATTACHMENT 2 - ITEM 2

Council recognises the Traditional Owners of the lands of Hornsby Shire, the Darug and Guringai peoples, and pays respect to their Ancestors and Elders past and present and to their Heritage. We acknowledge and uphold their intrinsic connections and continuing relationships to Country.

### **Hornsby Shire Council**

ABN 20 706 996 972

### **Contact details**

PO Box 37, Hornsby NSW 1630

Phone: 9847 6666

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Email: [hsc@hornsby.nsw.gov.au](mailto:hsc@hornsby.nsw.gov.au)

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8.30am–5pm Monday to Friday (excluding public holidays)

**[hornsby.nsw.gov.au](http://hornsby.nsw.gov.au)**

### **Visit us**

296 Peats Ferry Road, Hornsby NSW 2077

Please check the website for the latest opening hours for the Customer Service Centre and Duty Officer.

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Image: Local Strategic Planning Statement (LSPS) Future Living Summit 2019



# Need Help?

This document contains important information. If you do not understand it, please call the Translating and Interpreting Service on 131 450. Ask them to phone 9847 6666 on your behalf to contact Hornsby Shire Council. Council's business hours are Monday to Friday, 8.30am-5pm.

## Chinese Simplified

需要帮助吗?

本文件包含了重要的信息。如果您有不理解之处，请致电 131 450 联系翻译与传译服务中心。请他们代您致电 9847 6666 联系 Hornsby 郡议会。郡议会工作时间为周一至周五，早上 8:30 - 下午 5 点。

## Chinese Traditional

需要幫助嗎?

本文件包含了重要的信息。如果您有不理解之處，請致電 131 450 聯繫翻譯與傳譯服務中心。請他們代您致電 9847 6666 聯繫 Hornsby 郡議會。郡議會工作時間為周一至周五，早上 8:30 - 下午 5 點。

## German

Brauchen Sie Hilfe?

Dieses Dokument enthält wichtige Informationen. Wenn Sie es nicht verstehen, rufen Sie bitte den Übersetzer- und Dolmetscherdienst unter 131 450 an. Bitten Sie ihn darum, für Sie den Hornsby Shire Council unter der Nummer 9847 6666 zu kontaktieren. Die Geschäftszeiten der Stadtverwaltung sind Montag bis Freitag, 8.30-17 Uhr.

## Hindi

क्या आपको सहायता की आवश्यकता है?

इस दस्तावेज़ में महत्वपूर्ण जानकारी दी गई है। यदि आप इसे समझ न पाएँ, तो कृपया 131 450 पर अनुवाद और दुभाषिया सेवा को कॉल करें। उनसे हॉर्न्सबी शायर काउंसिल से संपर्क करने के लिए आपकी ओर से 9847 6666 पर फोन करने का निवेदन करें। काउंसिल के कार्यकाल का समय सोमवार से शुक्रवार, सुबह 8.30 बजे-शाम 5 बजे तक है।

## Korean

도움이 필요하십니까?

본 문서에는 중요한 정보가 포함되어 있습니다. 이해가 되지 않는 내용이 있으시면, 통역번역서비스(Translating and Interpreting Service)로 전화하셔서(131 450번) 귀하를 대신하여 혼즈비 셔 카운슬에 전화(9847 6666번)를 걸어 달라고 요청하십시오. 카운슬의 업무시간은 월요일~금요일 오전 8시 30분~오후 5시입니다.

## Tagalog

Kailangan ng tulong?

Itong dokumento ay naglalaman ng mahalagang impormasyon. Kung hindi ninyo naiintindihan, pakitawagan ang Serbisyo sa Pagsasalinwika at Pag-iinterpret (Translating and Interpreting Service) sa 131 450. Hilingin sa kanilang tawagan ang 9847 6666 para sa inyo upang kontak in ang Hornsby Shire Council. Ang oras ng opisina ng Council ay Lunes hanggang Biyernes, 8.30n.u.-5n.h.



## ATTACHMENT 2 - ITEM 2





Image: LSPS Youth Future Forum 2019

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## ATTACHMENT 2 - ITEM 2



## ATTACHMENT 2 - ITEM 2



## Introduction

**“** *We're making it easier for you to understand how you can have your say.*

*You're an important member of our community and when it comes to what matters to you – our environment, new developments and infrastructure – what you have to say about it matters to us.*

*That's why we're making it even easier for you to understand your part in the conversation and the decisions that affect you and our community.*

*This community engagement plan explains our commitment to you and how you can be involved in making Hornsby Shire an even better place to live.* **”**

HORNSBY SHIRE COUNCIL – COMMUNITY PARTICIPATION PLAN

## What is the Hornsby Shire Council community engagement plan?

This community engagement plan is your guide to how you can help to plan our future.

You can participate in a diverse range of issues. You can provide feedback on a new neighbourhood playground or a development matter. You can also participate in developing new council policies and strategies.

Your participation informs and guides the decision-making functions of Council.

## What region does this community engagement plan apply to?

This community engagement plan applies to all land within Hornsby Shire Council local government area relating to the operation of planning functions outlined in the Environmental Planning and Assessment Act 1979.

This plan is for all individuals and groups who live or work in Hornsby Shire, or will be affected by our decisions.

We are committed to building open, transparent and active relationships with you.

## Why do we need a community engagement plan?

Council is committed to meaningful community engagement. We also developed this plan to meet the requirements of the Local Government Act 1993 to provide a community engagement strategy. Additionally, this plan meets our requirements under Division 2.6 and Schedule 1 of the Environmental Planning and Assessment Act 1979 to prepare a community participation plan.

PAGE 7 OF 30

## Our promises to you

Seven core principles drive our approach to engaging with you.

### Community engagement is strategy-led

#### We will:

- Work with you to make better decisions
- Ensure public contributions influence decision-making
- Value the feedback you provide on how we can improve.

#### We will do this by:

- Building open, transparent and active relationships with you
- Continuously exploring better, smarter ways that we engage with you.

### Community engagement is proactive

#### We will:

- Actively provide opportunities for you to be involved in decisions that you are interested in
- Seek input from you in designing how you can participate.

#### We will do this by:

- Ensuring we know why and who we are engaging
- Being upfront about which decisions you can influence and those which are non-negotiable.

PAGE 8 OF 30

## Community engagement is open and inclusive

#### We will:

- Keep you informed about project and planning matters
- Provide a safe environment so you feel comfortable and confident to be part of the decision-making process
- Engage our community strategically to ensure the information we capture is accurate and represents our community as a whole.

#### We will do this by:

- Using a variety of engagement methods so everyone can participate, no matter their group or age
- Hosting a range of information and engagement events at venues throughout Hornsby that are easy for you to access.

## Community engagement is easy

#### We will:

- Present you with information that is written in plain English and easy to understand
- Provide a content translation conversion service
- Clearly show you the purpose of any engagement activity and how and when you can be involved
- Use visual aids when it's appropriate

#### We will do this by:

- Advertising opportunities for you to participate as widely as possible through channels like email, newspaper, media releases, social media, our website and direct mail
- Giving you multiple ways to give us feedback like email, through the post or speaking to us
- Making it easy for you to visualise a proposed project or plan by using interactive maps or 3D representations.

HORNSBY SHIRE COUNCIL – COMMUNITY PARTICIPATION PLAN

## Community engagement is relevant

### We will:

- Define the purpose of our engagement activities and adapt them to suit the context, nature, scale and the level of community interest in the project, plan or issue.

### We will do this by:

- Targeting our engagement campaigns, surveys or information available on social media to specific community groups
- Sending you information relevant to a project or planning matter you tell us you're interested in
- Reviewing the outcomes of previous consultations so we can learn how we can do it better next time.

## Community engagement is timely

### We will:

- Involve you as early as possible in planning processes for plans and projects
- Meet the required minimum exhibition timeframes
- Give you plenty of time to give us feedback.

### We will do this by:

- Notifying you early in the exhibition timeframe on how you can be part of making decisions via our website, local print publications and media releases
- The timeframe for you to give us feedback will depend on the nature of the proposed plan or project.

## Community engagement is meaningful

### We will:

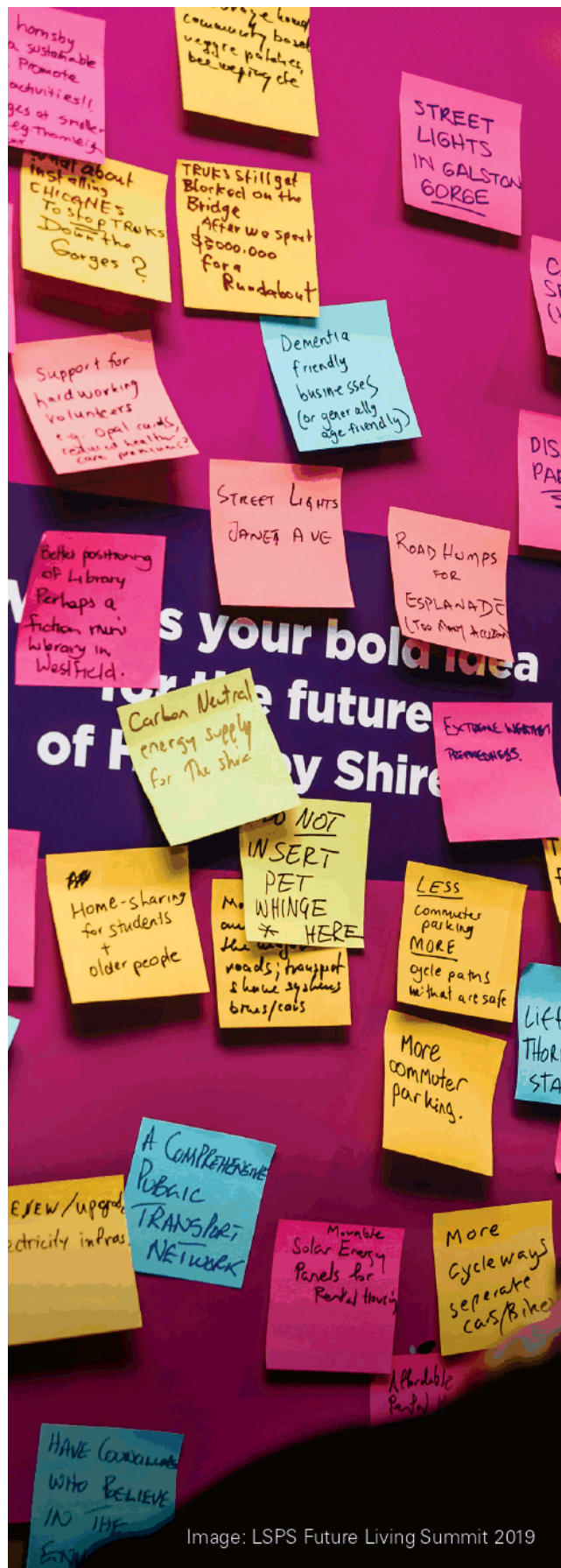
- Keep giving you meaningful opportunities to be part of council decisions that affect you
- Thoughtfully consider your feedback
- Report back to you about the reasoning behind our decisions.

### We will do this by:

- Amending our plans or giving you more information as a result of your feedback.



Image: "Have Your Say" flyers for Future Hornsby



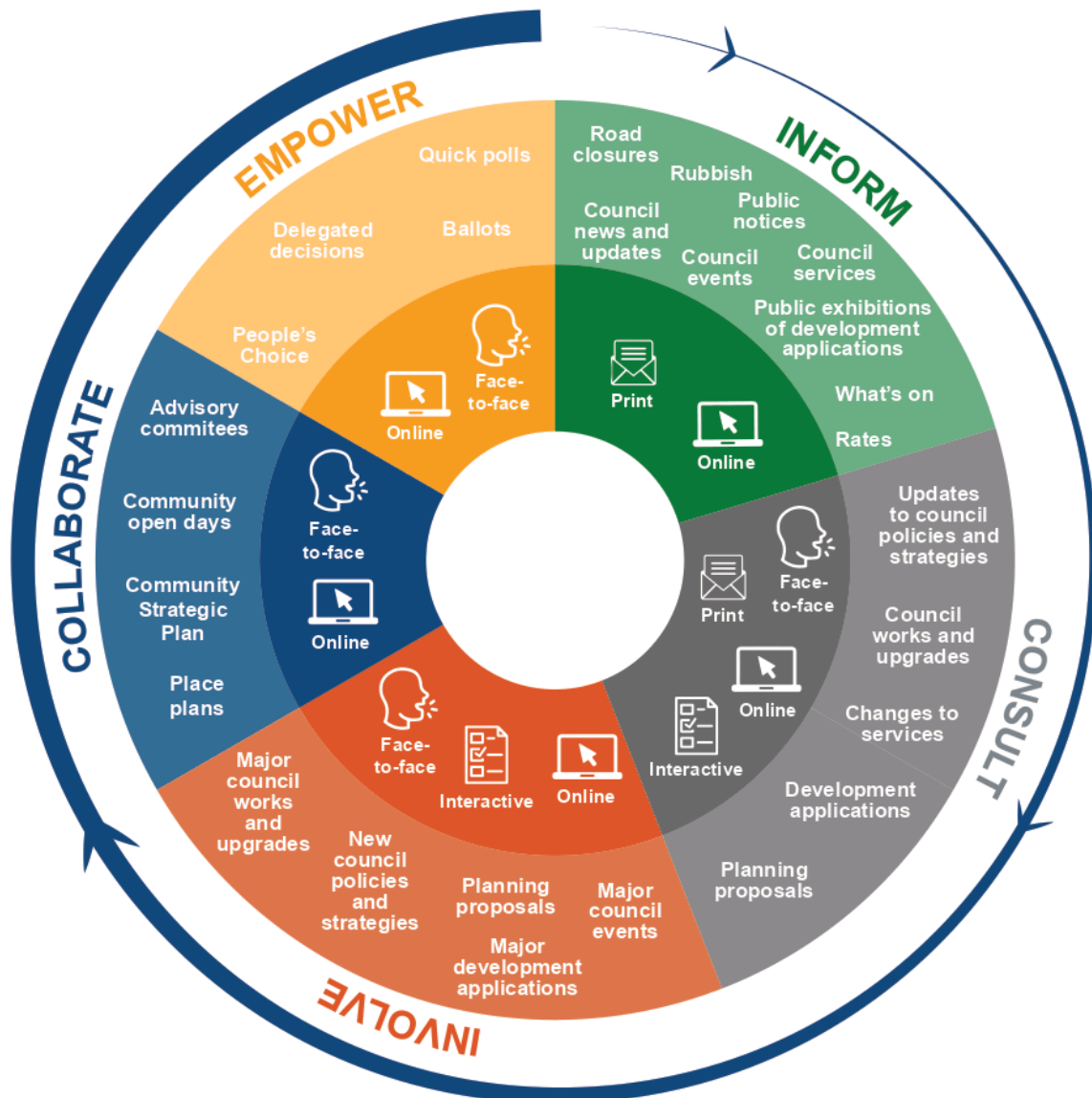
## Our engagement framework

We have developed an Engagement Framework that responds to the needs of different stakeholders. This framework incorporates aspects of the International Association for Public Participation's (IAP2) spectrum.

Not all matters require the same level of participation. Our approach is focussed on providing you with relevant and targeted information, as well as being clear about when and how you can provide feedback to Council.

## ATTACHMENT 2 - ITEM 2





Your level of impact, influence and involvement

Low

High



## ATTACHMENT 2 - ITEM 2





Image: LSPS Community Cruise

HORNSBY SHIRE COUNCIL – COMMUNITY PARTICIPATION PLAN

## Our approach to public engagement


Our engagement with the community is guided by the five levels of our Engagement Framework. An important part of this process is to understand the level of impact of a project, the scope of the community's input and the role those consulted will have in relation to the decision-making process. These factors will help us determine the appropriate level of community participation and it is expected that most engagement processes will be conducted within the Inform to Collaborate levels on the IAP2 spectrum.




We will use a range of engagement tools to provide you with relevant information about local issues. We will often use a combination of print and/or online communications to share information with you. If we are seeking your active participation, we will provide information on how you can be involved.

The specific role of each level of engagement, and some of the tools we may utilise is outlined below.

## ATTACHMENT 2 - ITEM 2

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Participation level	When	How
 <p><b>Inform</b></p> <p>We will notify you when a decision has been made or to provide you with the opportunity to give feedback or get in touch.</p>	<p><b>When providing you with information, we will:</b></p> <ul style="list-style-type: none"> <li>■ Provide details on how you can get in touch with council if you have any further questions</li> <li>■ Respond to any questions in a timely manner.</li> </ul>	<ul style="list-style-type: none"> <li>■ Discussion papers, reports, fact sheets, letters, flyers, newsletters</li> <li>■ Emails, bulk text messages</li> <li>■ Web pages, campaign/project microsites</li> <li>■ Social media</li> <li>■ Pop-up stalls, displays, open days</li> <li>■ Advertisements</li> <li>■ Media releases</li> <li>■ Billboard, banner, poster, signage</li> <li>■ Direct mail, rate notices</li> <li>■ Marketing automation</li> <li>■ Community events</li> <li>■ Speaking at Council meetings</li> </ul>
 <p><b>Consult</b></p> <p>We will keep you informed, listen to and acknowledge concerns and aspirations, and provide feedback on how public input influenced the decision.</p>	<p><b>When consulting with you, we will:</b></p> <ul style="list-style-type: none"> <li>■ Provide a summary of the outcomes to demonstrate how your feedback has informed the outcome and decision-making process.</li> </ul>	<ul style="list-style-type: none"> <li>■ Workshops, focus groups, stakeholder interviews</li> <li>■ Surveys (phone and online)</li> <li>■ Community Facebook groups, submissions (email and post), listening post (online forum)</li> <li>■ Pop-up stalls</li> <li>■ Open days, open house, site tour</li> <li>■ Photo competition</li> <li>■ Interactive collaborative mapping (such as Social Pinpoint)</li> <li>■ Door knocking</li> <li>■ Forum, briefing, information session</li> <li>■ Hotline/phone-in</li> <li>■ Interactive mobile app</li> <li>■ Polls</li> <li>■ Suggestion box</li> <li>■ Community events</li> </ul>

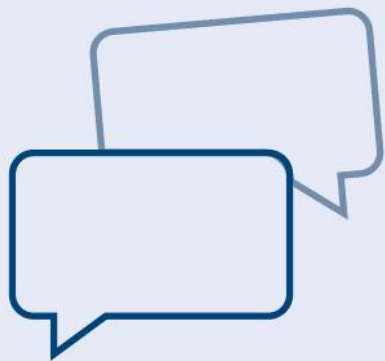
Participation level	When	How
 <p><b>Involve</b></p> <p>We will work with you to ensure that your concerns and aspirations are directly reflected in the alternatives developed and provide feedback on how public input influenced the decision.</p>	<p><b>When involving you, we will:</b></p> <ul style="list-style-type: none"> <li>■ Provide a summary of the outcomes to demonstrate how your feedback has informed the outcome and decision-making process.</li> </ul>	<ul style="list-style-type: none"> <li>■ Reference groups</li> <li>■ Discussion groups, workshops</li> <li>■ CALD focus group</li> <li>■ Youth summit</li> <li>■ Card storm (brainstorm without group think)</li> <li>■ Citizens panel</li> <li>■ Committees</li> <li>■ Community conversations</li> <li>■ Creative arts expression</li> <li>■ Open space</li> <li>■ Participatory editing</li> <li>■ Public hearing or inquiry</li> <li>■ Public meeting</li> <li>■ Working party</li> </ul>
 <p><b>Collaborate</b></p> <p>We will look to you for advice and innovation in formulating solutions and incorporate your advice and recommendations into the decisions to the maximum extent possible.</p>	<p><b>When collaborating with you, we will:</b></p> <ul style="list-style-type: none"> <li>■ Work with you to identify and summarise the outcomes of collaboration, and in the development of some recommendations</li> <li>■ Explain how the outcomes will be considered as part of the decision-making process.</li> </ul>	<ul style="list-style-type: none"> <li>■ Stakeholder meetings (community, advisory and cultural groups)</li> <li>■ Councillor inception meeting</li> <li>■ Community deliberative forums</li> <li>■ Stakeholder networks and interagency</li> <li>■ Appreciative inquiry</li> <li>■ Co-design</li> <li>■ Deliberative polling</li> <li>■ Round table</li> <li>■ Symposium</li> </ul>
 <p><b>Empower</b></p> <p>We will implement what you decide</p>	<p><b>When you are empowered, you will:</b></p> <ul style="list-style-type: none"> <li>■ Identify and summarise the outcomes of the process and make final decisions.</li> </ul>	<ul style="list-style-type: none"> <li>■ Council empowers the community to make recommendations, which Council will give a high level of consideration to when making our decisions.</li> <li>■ Citizen's Assembly</li> <li>■ Community Panel</li> <li>■ Mini-publics</li> </ul>

## Have Your Say

**[hornsby.nsw.gov.au/yoursay](https://hornsby.nsw.gov.au/yoursay)**

Have Your Say is our tool for online engagement, where you can learn about important projects and provide feedback via surveys or online submissions.

You can register to receive updates on current consultations and exhibitions via email, and we will also keep you informed via Council's monthly eNews, local print publications and on our social media platforms.



## ATTACHMENT 2 - ITEM 2





HORNSBY SHIRE COUNCIL – COMMUNITY PARTICIPATION PLAN

## Monitoring and evaluation

We encourage community feedback, which can be provided at any time, via your preferred method of communication.

The following approach is used to evaluate our community engagement activities.



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# Community participation in planning

You can participate in planning and assessment matters. You can also participate in developing strategies and proposals that Council or local, district or regional planning panels need to assess.

## Our approach to community participation

Exhibitions are a valuable way to communicate information about draft plans or proposals and strategic documents and receive community feedback.

Planning functions will usually fall into either the inform or consult engagement levels.

Engagement level	When	How
<b>Inform</b> We will notify you about proposals or plans and provide relevant and accurate information as these progress through the planning system.	We will notify you as soon as possible once we receive an application and keep you updated at regular milestones including when an application is to be considered by the Local Planning Panel.	<ul style="list-style-type: none"> <li>■ Letter mailout</li> <li>■ Our website</li> <li>■ Media releases</li> <li>■ Social media</li> <li>■ Newsletter</li> </ul>
<b>Consult</b> We will consult with the community and acknowledge and address the feedback throughout the decision-making process.	Once a draft plan or proposal has been prepared, we will place it on formal exhibition where you will have the opportunity to provide feedback.	<ul style="list-style-type: none"> <li>■ Public exhibition</li> <li>■ Surveys</li> <li>■ Pop-ups</li> <li>■ Drop-in sessions</li> </ul>
<b>Determination</b> We will inform you about decisions on proposals or plans, and address how your feedback was considered throughout the decision-making process.	We'll let you know about the outcome of the decision as soon as possible once the decision has been made.	<ul style="list-style-type: none"> <li>■ Updates on our website</li> <li>■ Letters to submitters</li> <li>■ Post-exhibition report</li> </ul>

# ATTACHMENT 2 - ITEM 2

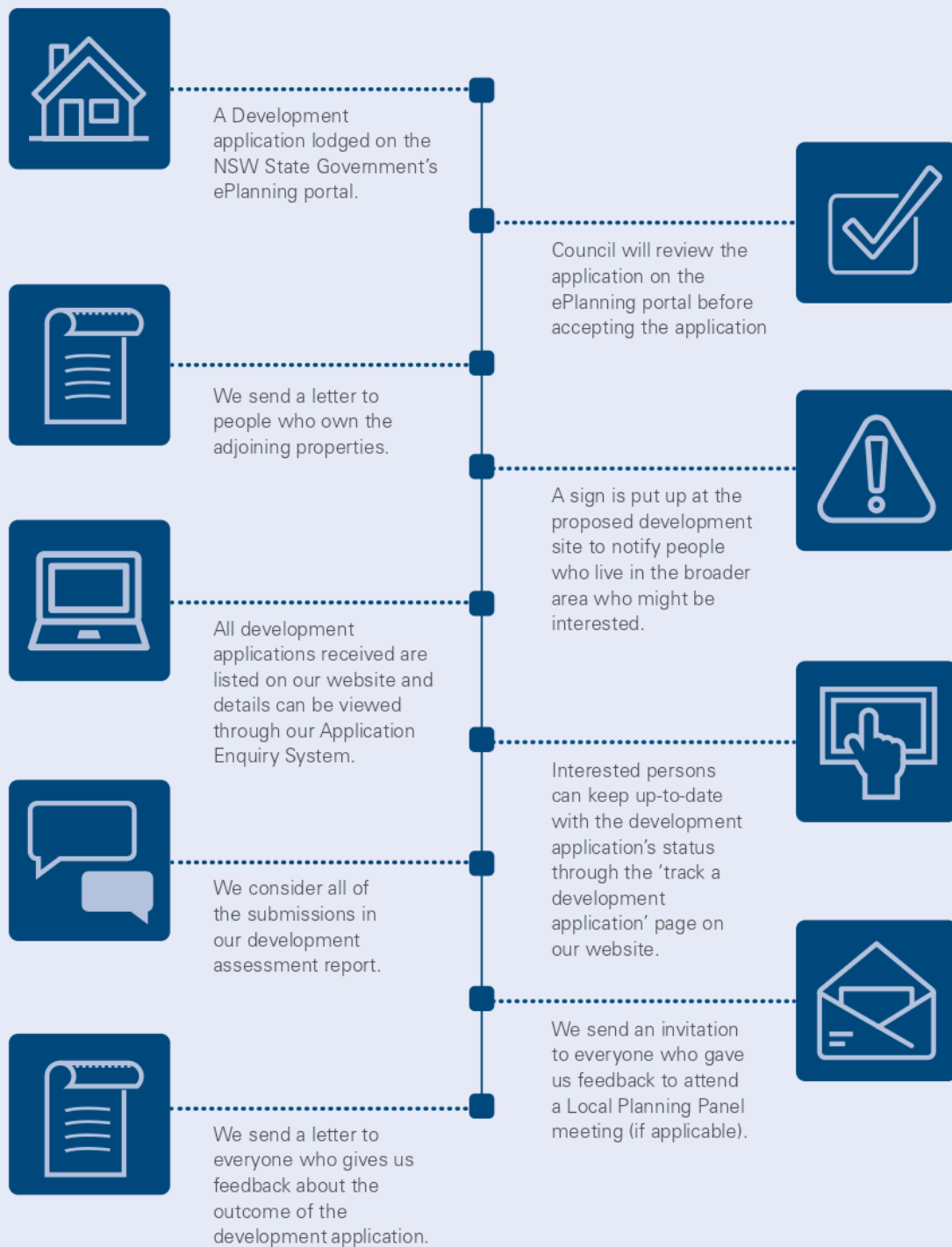




## ATTACHMENT 2 - ITEM 2

# Development applications

## Development consent functions



## Notification and exhibition of development applications and other matters

We exhibit applications in line with the Environmental Planning and Assessment Act 1979.  
This table shows you how, and for how long, we advertise common development applications.

Application type	Sign on property	Applications listed on Council's website	Letter to adjoining property owner	Minimum mandatory timeframe
Advertised development:				
<ul style="list-style-type: none"> <li>■ Designated development</li> <li>■ Nominated integrated development (development that requires approval under the Heritage Act, Water Management Act and Protection of the Environment Operations Act)</li> <li>■ Threatened species development</li> <li>■ Class 1 Aquaculture</li> </ul>	✓	✓	✓	28 days
Other integrated development	✓	✓	✓	14 days
Local development (other than listed below)	✓	✓	✓	14 days
Local development involving:				
<ul style="list-style-type: none"> <li>■ Dwelling house and ancillary work</li> <li>■ Advertising signs</li> <li>■ Temporary land use (per clause 2.8 of Hornsby Local Environmental Plan)</li> </ul>	✓	✗	✓	14 days
Section 8.2 Applications (review of a determination)	✓	As per original development application.	✓ We also send letters to people who object to the original development application.	14 days
Section 4.55(2) and 4.56 Applications (modification of a development application)	✓	As per original development application.	✓ We also send letters to people who object to the original development application.	14 days
Environmental Impact Statement obtained under Division 5.1	✗	✓	✓	28 days





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## Exhibiting applications

### Exhibition periods

- Applications will be notified on Council's website in accordance with the period specified in the table above.
- We may extend the minimum exhibition period for development when there is significant community interest.
- We'll extend minimum exhibition periods when they cross over the Christmas/New Year period. Days between 20 December and 10 January aren't included in minimum exhibition periods.
- Time frames are calendar days and include weekends.

### Notification of amendments before determining applications

- We might re-exhibit an amended application where the assessment officer is of the view that the changes negatively affect the surrounding properties.
- If we re-exhibit a development application and the assessment officer is of the view that it only differs slightly from the original application, we'll send a letter to the affected property owners and submitters. The exhibition period will be 14 days or when we have received all submissions – whichever occurs first.
- When the amended application differs significantly from the original, we'll re-exhibit the application.

Note: The re-exhibition requirements for designated and other advertised development are prescribed in the Environmental Planning and Assessment Act 1979 and regulations.

HORNSBY SHIRE COUNCIL – COMMUNITY PARTICIPATION PLAN

## Development not exhibited

We don't need to exhibit or notify the public about these applications:

- Modifications for minor errors, misdescription or miscalculation (section 4.55(1))
- Modifications of minimal environmental impact (section 4.55(1A))
- Temporary community advertisements
- Any other development we don't think would negatively impact the surrounding properties and area.

## Exhibition methods

### Our website

Every week, we publish a list of all of the development applications we received during the week on our website: [hornsby.nsw.gov.au](https://hornsby.nsw.gov.au). Details of each application may be viewed through our Application Enquiry System.

### Sign on property

- The applicant needs to display the A4-sized notice we issue in a prominent position so members of the community can read it easily throughout the exhibition period. See the Notification and exhibition of development applications table for more information about exhibition periods.
- The applicant needs to give us evidence the sign was displayed at the site at the beginning of the exhibition period. This evidence can be a dated photograph or a statutory declaration.

### Letters to adjoining property owners

- We'll send a letter to adjoining property owners to advise them we received an application, and invite them to comment.
- An adjoining property is a property that shares a common boundary with the subject site, or a property directly across the road from the subject site.
- In addition to an adjoining property, Council may extend the area of notification if in Council's opinion the development may potentially impact on the wider locality.  
Note: Pre-consultation with neighbours or affected landowners is encouraged as best practice before lodging a development application to assist in reducing delays.
- If an adjoining property is a lot within the Strata Schemes (Freehold Development) Act 1973, a written note to the lessor under the leasehold strata scheme, and to the owner's corporation, is taken as a written notice to all of the owners.
- If an adjoining property has more than one owner or occupier, a written note to one owner or occupier is taken as a written notice to all owners or occupiers.
- When requested, we'll provide a written notice to civic trusts, chambers of commerce or other community groups to let them know about proposed developments that are likely to have implications for the broader community.

### Public authorities

We'll refer applications to public authorities if the application requires their approval under the Environmental Planning and Assessment Act 1979, or if we think the authority might be interested in the application.

## Submissions

### Lodging a submission

Anyone can submit a response to a development application. You don't need to have received a letter about it.

Your submission needs to be in writing and include:

- Your name, address and email address
- The address of the proposed development
- Council's application number
- Your reasons for objecting or supporting the proposal.

You can email your submission directly to [devmail@hornsby.nsw.gov.au](mailto:devmail@hornsby.nsw.gov.au). You can also comment via our Application Enquiry System or post.

### Considering submissions

- All submissions received within the exhibition period will be included in the assessment of the application.
- Only submissions that are made electronically via [devmail@hornsby.nsw.gov.au](mailto:devmail@hornsby.nsw.gov.au) or our Application Enquiry System will receive an acknowledgement of receipt.
- Where an application is to be determined at a panel meeting, rather than by Council officers, we will invite the applicant and all submitters to attend the meeting.
- Petitions are recorded as one submission containing the number of signatures.
- When we receive a petition, we will send updates to the lead petitioner only. It is the lead petitioner's responsibility to inform co-petitioners about any updates.
- Applicants can check on the status of development applications on our website at [hornsby.nsw.gov.au](http://hornsby.nsw.gov.au).
- We do our best to consider submissions we receive outside of the exhibition period. However, there is no guarantee.
- Note that submissions may be made publicly available in accordance with relevant legislation.

### Post determination notification

In line with the Environmental Planning and Assessment Act 1979, we notify the public of the outcomes when we assess an application.

We'll notify submitters what we determined in writing. For a petition, we'll advise the lead petitioner.

We'll publish the outcomes of applications on our website at [hornsby.nsw.gov.au](http://hornsby.nsw.gov.au).

Notifications about the outcomes of applications include:

- The decision
- The date of the decision
- The reasons for the decision
- How we considered the community views in making the decision.

In accordance with Section 10.4 of the Environmental Planning and Assessment Act 1979, any person or organisation that has made a submission about a relevant planning application and has made a reportable political donation or gift to a Councillor or employee of the Council must make a political donations disclosure statement.





## ATTACHMENT 2 - ITEM 2

# Strategic planning functions

## Overview of strategic planning functions and exhibition periods

In accordance with the Environmental Planning and Assessment Act 1979, the minimum mandatory timeframes are as outlined below. Depending on the scale and nature of the proposal, we can extend the timeframes to allow the community enough time to properly consider it.

### Draft community participation plans

What is the community participation plan?	Minimum exhibition period
The Hornsby community participation plan explains how we engage with our community across all of our planning functions so people in our community can easily understand how they can be part of planning matters.	28 days

### Draft local strategic planning statements

What is the local strategic planning statement?	Minimum exhibition period
Our local strategic planning statement (LSPS) sets out a 20-year vision for land use in Hornsby Shire. It identifies the special character and community values we preserve and how we manage growth and change.  Legislation requires all councils in New South Wales to prepare an LSPS. LSPSs unify state, regional, district and local strategies and allow councils to translate their strategic planning work into local priorities and actions that shape development controls.	28 days

### Draft planning studies and reviews

What is a draft planning study?	Minimum exhibition period
Before preparing a major amendment to the local environmental plan or development control plan, Council conducts a planning study or review.	28 days  *Council may extend this based on the urgency, scale and nature of the study or review. A consultation strategy will be reported to Council with any draft strategic planning study or review and will include the methods of consultation and identification of residents to be notified.

### Planning proposals for local environment plans subject to gateway determination

What is a local environmental plan?	Minimum exhibition period
<p>A local environment plan (LEP) is a legal instrument that establishes land use zones and imposes standards to control development. The purpose of an LEP is to implement our strategic plans to achieve the objectives of the Environmental Planning and Assessment Act 1979.</p> <p>To amend an LEP, a planning proposal must be submitted to the New South Wales Department of Planning, Industry and Environment for a gateway determination. The gateway determination will identify the merit of the proposed plan-making process and specify if the planning proposal is to proceed and establish conditions we need to comply with.</p>	<p>28 days, or the time period specified in the gateway determination</p> <p>*Council undertakes an additional informal notification process beyond that required by legislation for owner-initiated Planning Proposals. On receipt of an owner-initiated Planning Proposal, Council will seek feedback (14 day exhibition period) prior to consideration by Council or the Department of Planning, Industry and Environment.</p>

### Draft development control plans

What is a development control plan?	Minimum exhibition period
<p>We create development control plans (DCP) to provide detailed planning and design guidelines within certain areas to implement the controls outlined in the LEP.</p> <p>We will occasionally amend a DCP and introduce new controls or modify existing DCP provisions to respond to legislative changes or clarify the intent of an existing control.</p>	28 days

### Draft contribution plans

What is a contributions plan?	Minimum exhibition period
<p>Contribution plans allow us to levy new developments to provide local infrastructure and community facilities. These plans can occasionally be amended to reflect land rezoning and to meet additional needs required by population growth.</p>	28 days

### Voluntary Planning Agreement

What is a Voluntary Planning Agreement?	Minimum exhibition period
<p>A VPA is an agreement voluntarily entered into by a public authority (Council) and a developer to deliver public benefits. These include monetary contributions, the provision of community facilities, affordable housing, public infrastructure, dedication of land to Council, conservation of the natural environment and any other material of public benefit or any combination of these.</p>	28 days



## How to lodge a submission

Anyone can make a submission in response to a strategic plan or strategy. You don't need to have been formally notified, and your submission can support or oppose a matter.

You need to make your submission in writing – by mail, via an email or through our website: [hornsby.nsw.gov.au](https://hornsby.nsw.gov.au).

Include these details with your submission:

- Your name, postal address and email address
- The name of the strategy or plan
- Your reasons for objecting or supporting the strategy or plan.

Please note that submissions may be made publicly available upon request, other than personal information contained within them, in accordance with relevant legislation.

### Consultation Strategies

When a Strategic planning report or policy is reported to Council for endorsement for exhibition, the report will include a strategy, outlining at a minimum, the exhibition period, who will be consulted and where the plans and supporting documentation can be viewed. Each consultation strategy will vary depending on the urgency, scale, nature of the study and anticipated level of community interest. We use the Have Your Say page on the Noticeboard tab on Council's website to display all current exhibitions.

Current planning proposals can also be viewed on Council's website under the 'Building and Development' tab through the 'Planning Proposals' page.

## How we consider submissions

We consider all submissions we receive within the exhibition periods. We also do our best to consider submissions we receive outside of the exhibition period, but we can't guarantee this.

When we receive a petition, we only communicate through the lead petitioner. Check with them if you signed a petition and would like an update. We record petitions as one submission containing the number of signatures.



**ATTACHMENT 2 - ITEM 2**



HORNSBY SHIRE COUNCIL – COMMUNITY PARTICIPATION PLAN

## How to get involved

There are so many ways you can give us feedback or talk about planning matters with us.

### Hornsby Shire Council

ABN 20 706 996 972

### Contact details

PO Box 37, Hornsby NSW 1630

Phone: 9847 6666

Fax: (02) 9847 6999

Email: [hsc@hornsby.nsw.gov.au](mailto:hsc@hornsby.nsw.gov.au)

Customer service (telephone and online) hours:  
8.30am–5pm Monday to Friday (excluding public holidays)

[hornsby.nsw.gov.au](http://hornsby.nsw.gov.au)

### Visit us

296 Peats Ferry Road, Hornsby NSW 2077

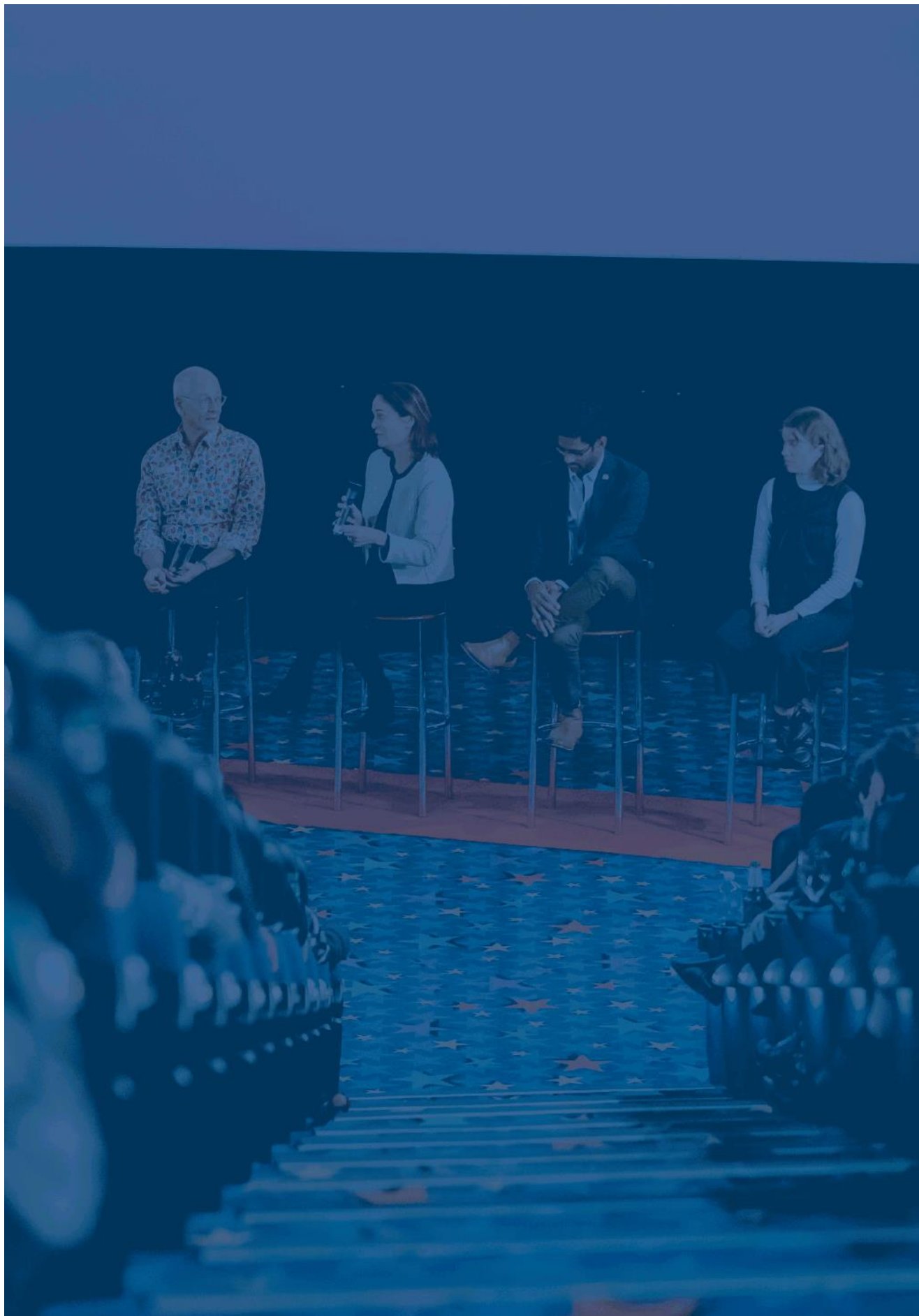
Please check the website for the latest opening hours for the Customer Service Centre.

### Duty officer

A duty officer is available to provide general town planning and engineering advice.

Please check the website for the latest opening hours for the Duty Officer.





## ATTACHMENT 2 - ITEM 2



**ATTACHMENT/S**

**REPORT NO. CS19/21**

**ITEM 3**

**1. OFFICE OF LOCAL GOVERNMENT COUNCIL  
CIRCULAR 21-01**



Office of  
Local Government

## Circular to Councils

<b>Circular Details</b>	21-01 / 9 March 2021 / A754070
<b>Previous Circular</b>	20-37 <i>Status of special COVID-19 measures</i>
<b>Who should read this</b>	Councillors / General Managers / All council staff
<b>Contact</b>	Council Governance / 02 4428 4100 / <a href="mailto:olg@olg.nsw.gov.au">olg@olg.nsw.gov.au</a>
<b>Action required</b>	Council to Implement / Response to OLG

### Transitioning back to in-person council and committee meetings and consultation on proposed changes allowing remote attendance at meetings

#### What's new or changing

- The "prescribed period" for the purposes of section 747A of the *Local Government Act 1993* (the Act) during which the requirement for councillors and members of the public to attend meetings is satisfied if the meeting is held in whole or in part remotely using audio visual links, expires on **25 March 2021**.
- The Government recognises that most councils have successfully implemented remote attendance by councillors at meetings by audio-visual link during the COVID-19 pandemic and that some councils have called for the option of remote attendance to be made available to them on an ongoing basis to encourage greater diversity of representation.
- The Office of Local Government (OLG) has issued a consultation paper, *Remote Attendance by Councillors at Council Meetings*, to seek the views of councils and others on proposed amendments to the *Model Code of Meeting Practice for Local Councils in NSW* (Model Meeting Code) to allow councils to permit **individual** councillors to attend meetings remotely by audio-visual link in certain circumstances. The proposed new provisions will not be mandatory, and councils will be able to choose whether to include them in their adopted codes of meeting practice.
- The consultation paper is available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au). Submissions are due by COB **3 May 2021**.
- While OLG is consulting on the proposed amendments to the Model Meeting Code, amendments will be made to the *Local Government (General) Regulation 2005* (the Regulation) to allow councils to permit individual (but not all) councillors to attend meetings by audio-visual link. The amendments will be temporary and will expire on **31 December 2021**. Further guidance will be provided on the interim arrangements when the Regulation amendment is made.

#### What this will mean for your council

- The Regulation will be amended while OLG consults on the proposed amendments to the Model Meeting Code to allow councils to give approval for individual (but not all) councillors to attend meetings remotely. The amendments will be temporary and will expire on **31 December 2021**. The Regulation amendments will not allow whole councils to meet remotely by audio-visual link.
- Under the Regulation amendments, the decision to permit councillors to attend and participate in meetings remotely by audio-visual link will be one that is at

Office of Local Government  
5 O'Keefe Avenue NOWRA NSW 2541  
Locked Bag 3015 NOWRA NSW 2541  
T 02 4428 4100 F 02 4428 4199 TTY 02 4428 4209  
E [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au) W [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au) ABN 20 770 707 468

each council's discretion. Councils should only give approval for councillors to attend meetings by audio-visual link in exceptional circumstances, for example, because the councillor is prevented from attending the meeting due to illness, disability, carer responsibilities, a natural disaster or because the councillor is away from the local area on council related business.

- From **26 March 2021**, councils will once again be required under section 10 of the Act to permit members of the public to attend meetings in person, subject to the requirements of any Public Health Order in force at the time and social distancing requirements. Councils can limit the number of members of the public attending meetings to comply with the Public Health Order and to ensure appropriate social distancing.
- As of **12 February 2021**, the number of persons permitted to attend council and committee meetings in addition to councillors and staff under the *Public Health (COVID-19 Restrictions on Gathering and Movement) Order 2021* (the Public Health Order) has been increased. Up to 25 persons may attend meetings. Councils can permit more than 25 persons to attend meetings provided the size of the meeting venue is sufficient to ensure there is at least 2 square metres of space for each person at the meeting venue. Councillors and council staff are not to be counted when calculating the space available for each person at the meeting venue and the number of persons who are attending a meeting.
- The number of persons permitted to attend meeting venues under the Public Health Order is the **maximum permissible**. Councils should continue to ensure appropriate social distancing is practiced at meetings and should undertake their own risk assessment of meeting venues and apply whatever COVID mitigation strategies may be necessary to ensure appropriate social distancing is practiced at meetings.
- Where councils are required to limit the number of members of the public attending meetings, they should consider livestreaming their meetings to ensure excluded members of the public can view them in real time.

#### Key points

- OLG is seeking the views of councils and others on the proposed amendments to the Model Meeting Code.
- If adopted by councils, under the proposed new provisions, councils will be able to give approval for individual councillors to attend a meeting remotely by audio-visual link where the councillor is prevented from attending the meeting because of ill health, disability, carer responsibilities, natural disaster or, on a limited number of occasions in each year, because they are absent from the local area due to a prior work commitment.
- The proposed new provisions will not be mandatory, and councils can choose whether to include them in their adopted codes of meeting practice.
- Submissions may be made to [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au), labelled 'Remote attendance at council and committee meetings' and marked to the attention of OLG's Council Governance Team.
- Submissions should be made before COB 3 May 2021.

#### Where to go for further information

- More information on the current Public Health Order is available [here](#).
- The *Remote Attendance by Councillors at Council Meetings* consultation paper is available on OLG's website at [www.olg.nsw.gov.au](http://www.olg.nsw.gov.au).

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- Further guidance will be provided on the interim Regulations allowing councillors to attend meetings remotely once they are made.
- For further information please contact the Council Governance Team on 02 4428 4100 or by email at [olg@olg.nsw.gov.au](mailto:olg@olg.nsw.gov.au).



**Tim Hurst**  
**Deputy Secretary**  
**Local Government, Planning and Policy**

Office of Local Government  
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**ATTACHMENT/S**

**REPORT NO. CS15/21**

**ITEM 4**

- 1. HSC INVESTMENTS SUMMARY REPORT FEBRUARY  
2021**
- 2. HSC BORROWINGS SCHEDULE FEBRUARY 2021**



**Investment Summary Report  
February 2021**

**ATTACHMENT 1 - ITEM 4**



## Hornsby Shire Council

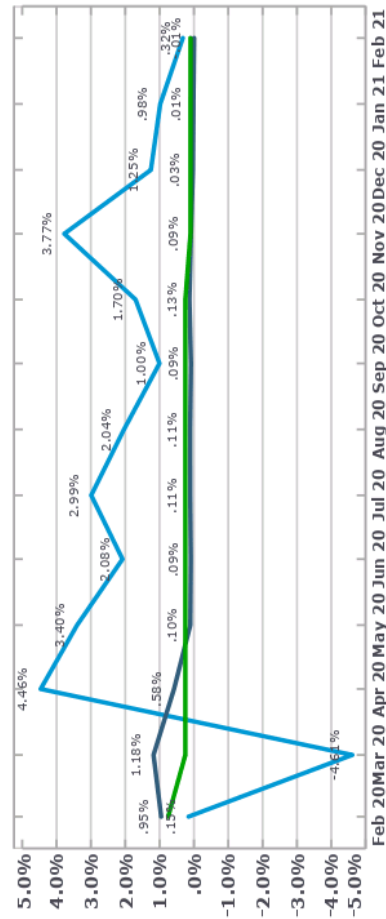
### Executive Summary - February 2021



#### Investment Holdings

By Product	Face Value (\$)	Current Value (\$)	Current Yield (%)	FYTD Yield (%)
Cash	35,677,644.88	35,677,644.88	0.4509	0.6917
Floating Rate Note	46,700,000.00	47,147,112.97	0.8515	1.0115
Floating Rate Term Deposits	60,000,000.00	60,138,088.35	1.0093	1.0563
Managed Funds	21,406,534.06	21,406,534.06	-6.6197	5.3888
Term Deposit	136,641,313.00	137,943,487.90	1.5084	1.8210
	<b>300,425,491.94</b>	<b>302,312,868.16</b>	<b>0.3235</b>	<b>1.7646</b>

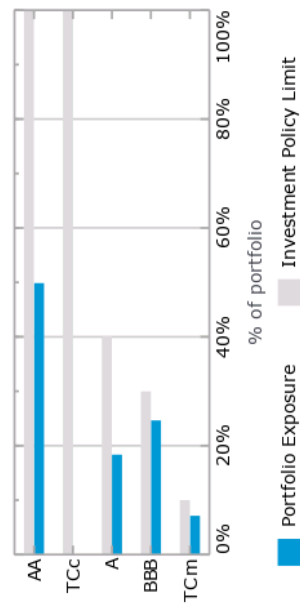
#### Investment Performance



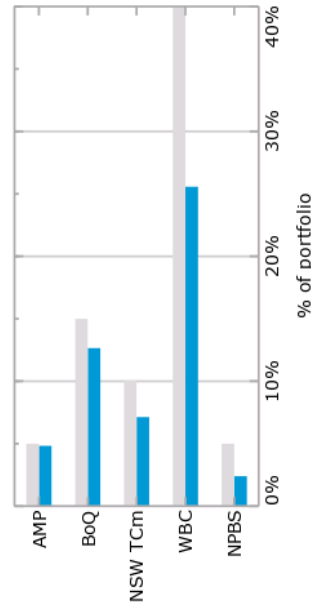
Portfolio Return Bank Bill Index RBA Cash Rate

#### Investment Policy Compliance

##### Total Credit Exposure



##### Highest Individual Exposures vs Policy



##### Term to Maturities

	Face Value (\$)	Policy Max
Between 0 and 90 days	60,177,645	20%
Between 90 days and 1 year	73,141,313	24%
Between 1 and 2 years	14,500,000	5%
Between 2 and 5 years	152,606,534	51%
	<b>300,425,492</b>	



# ATTACHMENT 1 - ITEM 4

**Hornsby Shire Council****Investment Holdings Report - February 2021**

<b>Cash Accounts</b>				
	Face Value (\$)	Current Yield	Institution	Credit Rating
	18,674,438.47	0.4500%	Westpac Group	AA-
	10,025,338.32	0.4889%	Macquarie Bank	A+
	6,949,999.21	0.4000%	ME Bank	BBB
	27,868.88	0.0276%	NSW T-Corp (Cash)	TCC
	<b>35,677,644.88</b>	<b>0.4508%</b>		
				<b>35,677,644.88</b>

<b>Managed Funds</b>				
	Face Value (\$)	Current Yield	Institution	Credit Rating
	21,406,534.06	-6.6197%	NSW T-Corp (MT)	TCC
	<b>21,406,534.06</b>	<b>-6.6197%</b>		
				<b>21,406,534.06</b>

<b>Term Deposits</b>				
Purchase Date	Maturity Date	Term Days	Face Value (\$)	Rate
14-Oct-19	7-Apr-21	541	2,500,000.00	1.6000%
14-Oct-20	14-Apr-21	182	5,000,000.00	0.5500%
10-May-18	12-May-21	1098	3,000,000.00	3.2000%
19-Jun-19	12-May-21	693	5,000,000.00	2.3000%
19-Jun-19	19-May-21	700	5,000,000.00	2.3000%
24-Feb-21	26-May-21	91	4,000,000.00	0.3000%
3-Jun-19	2-Jun-21	730	5,000,000.00	2.2400%
12-Jun-19	16-Jun-21	735	3,000,000.00	2.2000%
24-Feb-21	23-Jun-21	119	4,000,000.00	0.3000%
9-Sep-20	8-Sep-21	364	3,000,000.00	0.7800%
19-Oct-20	19-Oct-21	365	50,000.00	0.6000%

**ATTACHMENT 1 - ITEM 4**

## Hornsby Shire Council

## Investment Holdings Report - February 2021



Term Deposits							Credit Rating	Book Value (\$)	Current Value (\$)
Purchase Date	Maturity Date	Term Days	Face Value (\$)	Rate	Institution				
27-Nov-19	17-Nov-21	721	2,000,000.00	1.6000%	ING Bank (Australia)		A	2,000,000.00	2,008,241.10
17-Nov-20	17-Nov-21	365	12,000,000.00	0.5900%	Commonwealth Bank of Australia		AA-	12,000,000.00	12,020,173.15
18-May-20	21-Nov-21	552	2,500,000.00	1.4500%	AMP Bank		BBB	2,500,000.00	2,528,503.42
27-Nov-19	23-Nov-21	727	2,000,000.00	1.6000%	ING Bank (Australia)		A	2,000,000.00	2,008,241.10
27-Nov-19	24-Nov-21	728	3,000,000.00	1.6000%	ING Bank (Australia)		A	3,000,000.00	3,012,361.64
19-Nov-20	1-Dec-21	377	2,500,000.00	0.6000%	Westpac Group		AA-	2,500,000.00	2,504,191.78
1-Dec-20	1-Dec-21	365	10,000,000.00	0.5900%	Commonwealth Bank of Australia		AA-	10,000,000.00	10,014,547.95
16-Dec-20	15-Dec-21	364	3,000,000.00	0.5500%	Bank of Queensland		BBB+	3,000,000.00	3,003,390.41
15-Dec-20	15-Dec-21	365	91,313.00	0.3500%	Westpac Group		AA-	91,313.00	91,379.55
5-Feb-20	9-Feb-22	735	3,000,000.00	1.6500%	ING Bank (Australia)		A	3,000,000.00	3,003,254.79
12-Feb-20	14-Feb-22	733	5,500,000.00	1.6000%	Westpac Group		AA-	5,500,000.00	5,504,098.63
22-Feb-19	22-Feb-22	1096	3,000,000.00	3.0500%	Newcastle Permanent Building Society		BBB	3,000,000.00	3,001,754.79
8-Jul-20	8-Jul-22	730	2,500,000.00	1.2000%	AMP Bank		BBB	2,500,000.00	2,519,397.26
12-Aug-20	10-Aug-22	728	3,000,000.00	1.0000%	Bank of Queensland		BBB+	3,000,000.00	3,016,520.55
9-Sep-20	7-Sep-22	728	4,000,000.00	0.9500%	Bank of Queensland		BBB+	4,000,000.00	4,018,010.96
26-Sep-19	21-Sep-22	1091	5,000,000.00	1.8000%	Bank of Queensland		BBB+	5,000,000.00	5,128,712.33
14-Sep-20	15-Mar-23	912	5,000,000.00	1.0000%	Bank of Queensland		BBB+	5,000,000.00	5,023,013.70
24-Sep-20	29-Mar-23	916	5,000,000.00	0.9500%	Bank of Queensland		BBB+	5,000,000.00	5,020,561.64
1-Oct-20	4-Oct-23	1098	5,000,000.00	0.9500%	Bank of Queensland		BBB+	5,000,000.00	5,019,650.68
19-Mar-19	6-Mar-24	1814	10,000,000.00	3.0000%	Rabobank Australia		A+	10,000,000.00	10,285,205.48
19-Mar-19	13-Mar-24	1821	9,000,000.00	3.0000%	Rabobank Australia		A+	9,000,000.00	9,256,684.93
			<b>136,641,313.00</b>	<b>1.5084%</b>				<b>136,641,313.00</b>	<b>137,943,487.90</b>



## ATTACHMENT 1 - ITEM 4

## Hornsby Shire Council

## Investment Holdings Report - February 2021



Floating Rate Term Deposits						
Purchase Date	Maturity Date	Term	Face Value (\$)	Current Rate	Security Name	Credit Rating
3-Sep-18	3-Sep-23	1826	15,000,000.00	1.0000%	Westpac Group BBSW+0.98%	AA-
4-Sep-18	4-Sep-23	1826	15,000,000.00	1.0166%	ANZ Banking Group BBSW+1.00%	AA-
10-Sep-18	11-Sep-23	1827	15,000,000.00	1.0000%	Westpac Group BBSW+0.98%	AA-
12-Sep-18	12-Sep-23	1826	15,000,000.00	1.0204%	ANZ Banking Group BBSW+1.00%	AA-
<b>60,000,000.00</b>				<b>1.0092%</b>		<b>60,138,088.35</b>

Floating Rate Notes						
Purchase Date	Maturity Date	Term	Face Value (\$)	Current Rate	Security Name	Credit Rating
10-Sep-18	10-Sep-21	1096	7,000,000.00	1.1000%	AMP Snr FRN (Sep21) BBSW+1.08%	BBB
19-Oct-18	19-Jan-22	1188	2,500,000.00	1.0219%	BEN Snr FRN (Jan22) BBSW+1.01%	BBB+
26-Sep-18	26-Sep-23	1826	9,000,000.00	.9500%	NAB Snr FRN (Sep23) BBSW+0.93%	AA-
16-Nov-18	16-Nov-23	1826	7,000,000.00	.9603%	WBC Snr FRN (Nov23) BBSW+0.95%	AA-
24-Oct-19	24-Oct-24	1827	1,500,000.00	1.1303%	CJA Snr FRN (Oct24) BBSW+1.12%	BBB
4-Feb-20	4-Feb-25	1827	4,200,000.00	1.1297%	NPBS Snr FRN (Feb25) BBSW+1.12%	BBB
2-Dec-20	2-Dec-25	1826	3,400,000.00	.5384%	BEN Snr FRN (Dec25) BBSW+0.52%	BBB+
9-Dec-20	9-Dec-25	1826	10,000,000.00	.5000%	MAC Snr FRN (Dec25) BBSW+0.48%	A+
24-Feb-21	24-Feb-26	1826	2,100,000.00	.4602%	SUN Snr FRN (Feb26) BBSW+0.45%	A+
<b>46,700,000.00</b>				<b>.8515%</b>		<b>46,891,988.00</b>

Total Investments			Face Value (\$)	Current Value (\$)
			<b>300,425,491.94</b>	<b>302,312,868.16</b>



## ATTACHMENT 1 - ITEM 4

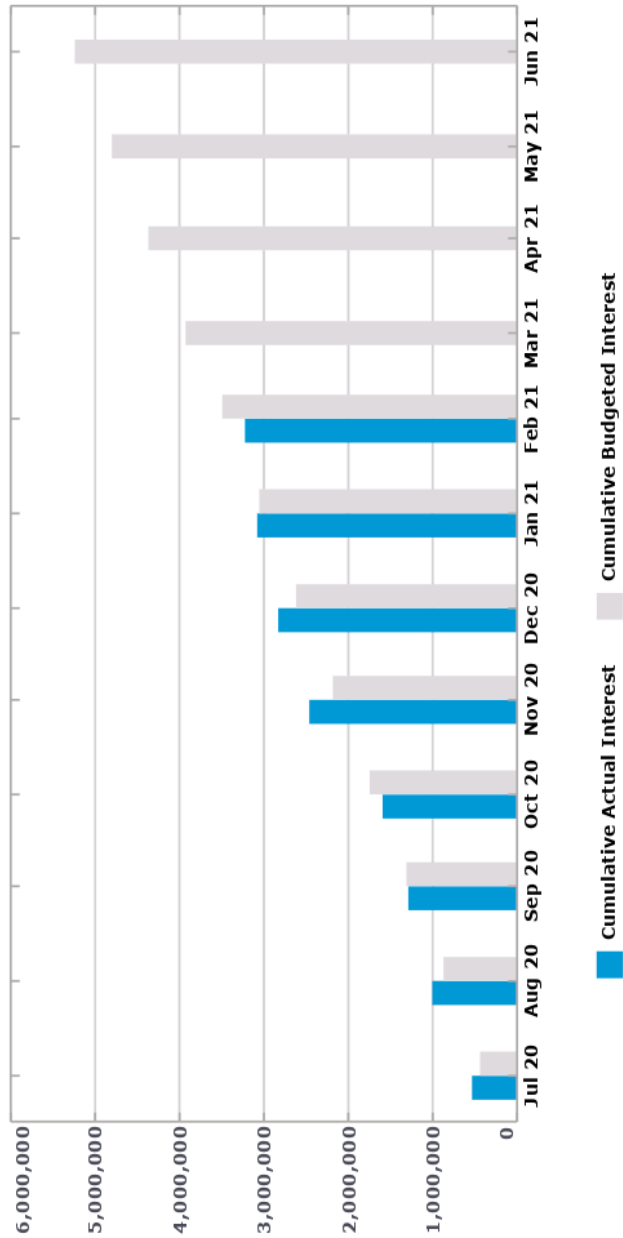
## Hornsby Shire Council

### Budget vs Actual Income Report - February 2021



#### Budgeted vs Actual Returns

	Cumulative Actual Income	Cumulative Budgeted Income
July 2020	533,972	436,662
August 2020	1,003,494	873,323
September 2020	1,288,485	1,309,985
October 2020	1,593,453	1,746,646
November 2020	2,462,274	2,183,308
December 2020	2,830,453	2,619,970
January 2021	3,079,638	3,056,631
February 2021	3,224,177	3,493,293
<b>Budget Target</b>		<b>5,239,939</b>



# ATTACHMENT 1 - ITEM 4

## Hornsby Shire Council

## Environmental Commitments Report - February 2021



## Historical Portfolio Exposure to Non Fossil Fuel Lending ADIs



\* source: <http://www.marketforces.org.au>  
Percentages may not add up to 100% due to rounding



## ATTACHMENT 1 - ITEM 4

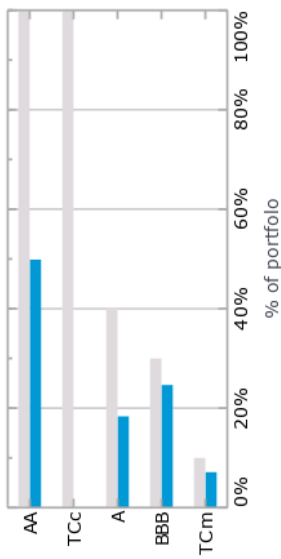


## Hornsby Shire Council

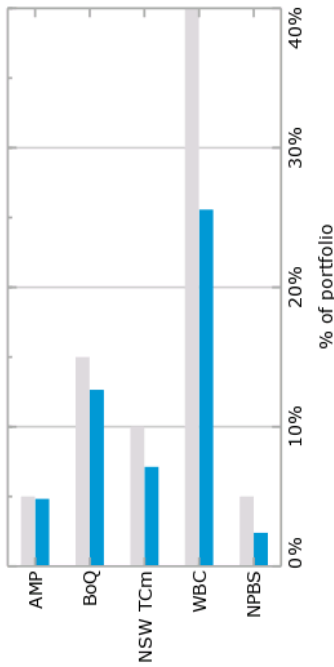
### Investment Policy Compliance Report - February 2021



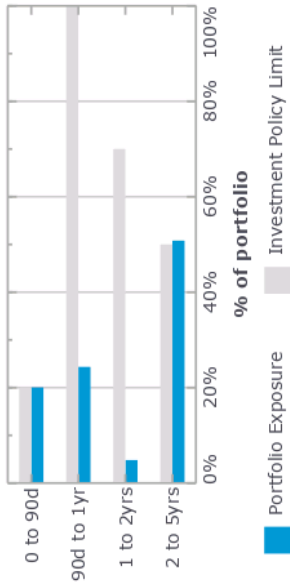
#### Total Credit Exposure



#### Individual Institutional Exposures



#### Term to Maturities



Credit Rating Group	Face Value (\$)	Policy Max
AA	149,815,751	50%
TCc	27,869	0%
A	55,125,338	18%
BBB	74,049,999	25%
TCm	21,406,534	7%
	<b>300,425,492</b>	

Specific Sub Limits	Face Value (\$)	Policy Max
BBB+	43,900,000	15%
BBB	30,149,999	10%

☐ = compliant  
☐ = non-compliant

Portfolio Exposure	Investment Policy Limit
AMP Bank (BBB)	5%
Bank of Queensland (BBB+)	13%
NSW T-Corp (TCm)	7%
Westpac Group (AA-)	26%
Newcastle Permanent Building Society (BBB)	2%
Members Equity Bank (BBB)	2%
ANZ Group (AA-)	10%
Macquarie Bank (A+)	7%
Rabobank Australia (A+)	6%
Commonwealth Bank of Australia (AA-)	7%
National Australia Bank (AA-)	7%
Bendigo and Adelaide Bank (BBB+)	2%
ING Bank Australia (A)	3%
Credit Union Australia (BBB)	0%
Suncorp Bank (A+)	2%

Detailed Maturity Profile	Face Value (\$)
00. Cash	35,677,645
02. Between 30 Days and 60 Days	7,500,000
03. Between 60 Days and 90 Days	17,000,000
04. Between 90 Days and 180 Days	12,000,000
05. Between 180 Days and 365 Days	61,141,313
06. Between 365 Days and 2 Years	14,500,000
07. Between 2 Years and 5 Years	152,606,534
	<b>300,425,492</b>



# ATTACHMENT 1 - ITEM 4

## ATTACHMENT 2 - ITEM 4

I shall change the name from Macquarie Equipment Finance to Vestone Capital Pty Ltd

I shall change the name from Macquarie Equipment Finance to Vestone Capital Pty Ltd

TOTAL

Debt Service Ratio	=	Debt Service Cost
<hr/>		
Revenue from Continuing Operations excluding Capital Items & Specific Purpose Grants/Contributions		

**ATTACHMENT/S**

**REPORT NO. CE6/21**

**ITEM 7**

- 1. CROWN LAND INITIAL CATEGORISATIONS REPORT**
- 2. OPERATIONAL LAND CLASSIFICATION REQUEST  
FORM**



## **Proposed Crown Reserve Land Categories**

April 2021

# **ATTACHMENT 1 - ITEM 7**

## Background

The *Crown Land Management Act 2016* (CLM Act) authorises Council to manage Crown land as if it were public land under the *Local Government Act 1993* (LG Act).

As Crown Land Manager, Council must assign land categories to the Crown land as per Section 36 of the *LG Act*, with the eventual development of Plans of Management for the Crown land reserves.

This document contains proposed land categories for 90 Crown reserves.

Land categories assigned are to reflect existing use only. Any significant change of use would occur when a future Plan of Management is developed. This would involve community consultation and a public hearing.

The five categories are:

- Area of Cultural Significance (brown hatch)
- General Community Use (purple)
- Park (blue)
- Natural Area (green)
- Sportsground (orange)

The category of 'Natural Area' is further broken down into five subcategories

- Bushland
- Foreshore
- Wetland
- Escarpment
- Watercourse

## Assigning Land Categories

Proposed land categories should consider the following:

- They represent the existing land use
- They cannot represent desired future use
- Multiple land categories are permitted within the one reserve
- They relate to the purpose of the reserve
- The land category of 'Area of Cultural Significance' can be overlayed on top of another category (e.g. as a hatch)

Where possible, proposed land categories are to be consistent across the Hornsby Shire. Examples of consistent land categories include:

Land Use	Proposed Category
Bush Fire Brigade	General Community Use
Cemetery	General Community Use
Community Centre	General Community Use
Community Nursery	General Community Use
Fire Station	General Community Use
Memorial / Monument	Area of Cultural Significance
Pre-School	General Community Use
Roadway / Access	General Community Use
Playgrounds	Park






### Naming of Reserves

In the list of reserves provided to Council by the Crown, some reserves have a name, while other reserves do not. The table below explains the reserve names listed within this document.

Name Identifier	What it means
Brooklyn Cemetery	The name of the reserve as provided by the Crown
Unnamed Reserve (Brooklyn Cemetery)	If no name has been provided by the Crown, then it will be listed as an "unnamed reserve" with the informally adopted name listed after in brackets
Brooklyn Park (Brooklyn Cemetery)	If the name of the reserve has been provided by the Crown, however there is an alternative name more commonly used for the reserve, the Crown provided name will be listed first, and the common name listed after in brackets
Brooklyn Park (1)	Where two reserves have the same name provided by the Crown, the reserve name will be listed first, followed by a number e.g. (1)

### Land Category Mapping Colours

The table below lists the land category mapping colours which have been used in this report.

Land Category	Colour
Area of Cultural Significance (brown hatch overlay)	
General Community Use (purple)	
Park (blue)	
Natural Area (green)	
Sportsground (orange)	



**List of Crown Reserves****Contents**

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# ATTACHMENT 1 - ITEM 7

## Arcadia

### Halls Creek Bushland

<b>Reserve/Dedication</b>	87842
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>

#### Justification for assigned categorisation

Natural Area – This bushland reserve is located within a larger bushland area. The reserve consists of open forest and woodland vegetation and has numerous rocky outcrops.



## Asquith

## Mills Park

<b>Reserve/Dedication</b>	85604
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Park Sportsground Natural Area - Bushland

**Justification for assigned categorisation**

General Community Use – Applying to the long-established community centre. Currently the building is occupied by Norwood Community Preschool.

Park – Applying to grassed open areas with trees for shade and access pathways.


Sportsground – Applying to the area of the park used for structured active recreation/ sportsground. Facilities include oval (for football and cricket), 10 x tennis courts, synthetic cricket wicket, and associated amenities.

Natural Area – Applying to the section of bushland to the south and east of the reserve. This bushland is part of a larger bushland area.





## Norwood Pre School

<b>Reserve/Dedication</b>	100191
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Park
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – Applying to the long-established community centre. Currently the building is occupied by Norwood Community Preschool.  <u>Park</u> – Referring to the small areas to the north and east of the lane parcel. These areas form part of the larger parkland in the adjacent Crown Land lots.	
	

## Beecroft

### Beecroft Park (Beecroft Reserve, Castle Howard Bushland & Cheltenham Oval)

<b>Reserve/Dedication</b>	500318
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Sportsground Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – Applying to the community building used for community and sporting club facilities.  <u>Sportsground</u> – Applying to the area of the park used for structured active recreation/ sportsground. Facilities include oval (for soccer and cricket), synthetic cricket wicket, synthetic cricket practice nets and associated amenities.  <u>Natural Area</u> – The natural area within this reserve is divided into three separate areas, these being; north/west of Castle Howard Road, south/east of Castle Howard Road and south/east of the carpark.  The area to the north/west of Castle Howard Road contains good condition Blackbutt Gully Forest with a fire trail, walking tracks and Devlins Creek running through the parcel. The walking track is part of the bushwalking track network within Chilworth Reserve and Beecroft Park that provides for nature appreciation. The Cheltenham Scout hall is located inside this reserve and is accessed via a fire trail from the end of Kirkham Street. Within the northern parts of Lot 541 DP 752028 a stormwater quality improvement device on a tributary water course to Devlins Creek is present. A designated Wildlife Protection Area, this natural area provides habitat, shelter and food for wildlife and where a vulnerable fauna species has been recorded.  The area to the south/east of Castle Howard Road contains good condition Blackbutt Gully Forest with some areas having very little historical disturbance in this bushland adjacent to M2 motorway corridor. A sandstone walking track runs through this part of the reserve and is part of the bushwalking track network within Chilworth Reserve and Beecroft Park that provides for nature appreciation. A designated Wildlife Protection Area, this natural area provides habitat, shelter and food for wildlife with records of two critically endangered flora species and one vulnerable fauna species being present.  The area to the south/east of the carpark contains the vegetation community Blackbutt Gully Forest. A walking track and Devlins Creek both run through the parcel. A stormwater quality improvement device is present on Devlins Creek. A vulnerable fauna species has been recorded in the area. The natural area provides habitat, shelter and food for wildlife.  The Sydney Metro North West Rail Line runs beneath the reserve and the reserve also borders onto the M2 motorway corridor.	



# ATTACHMENT 1 - ITEM 7



## Beecroft Village Green

<b>Reserve/Dedication</b>	80332
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Park Sportsground

**Justification for assigned categorisation**

General Community Use – Applying to the small carpark and path network which facilitates access to the nearby community building.

Park – Land has a long-established use as a parkland including mature canopy trees, children's playground, amenities building, and seating/shelters. The small vegetated corridor of land to the north of the reserve acts as a buffer between the carpark and rail corridor.

Sportsground – Applying to the 5 x tennis courts and supporting amenities building.



## Chilworth Reserve

<b>Reserve/Dedication</b>	86473
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>

**Justification for assigned categorisation**

Natural Area – This parcel contains Blackbutt Gully Forest and Blue Gum Shale Forest. Blue Gum Shale Forest is a type of Blue Gum High Forest, a vegetation community that has high conservation significance, listed as threatened community under the NSW Biodiversity Conservation Act and at the national level. It is one of a number of small parcels that together form Chilworth Reserve, the northern-most section of the Beecroft-Cheltenham core bushland corridor. A designated Wildlife Protection Area, this natural area provides habitat, shelter and food for wildlife. This parcel contains a drainage line that continues through the reserve, and into a tributary of Devlins Creek within Beecroft Park. The land parcel to the south of the reserve has an encroachment from a neighbouring property. The northern part of the reserve contains a short bushwalking track, linking Mary Street to York Street and Chilworth Close. It also contains the northern-most trackhead of the Beecroft to Cheltenham link track and the bushwalking track network within Chilworth Reserve and Beecroft Park that provides for nature appreciation.



## Berowra

### High Street Reserve – Berowra Rural Fire Brigade

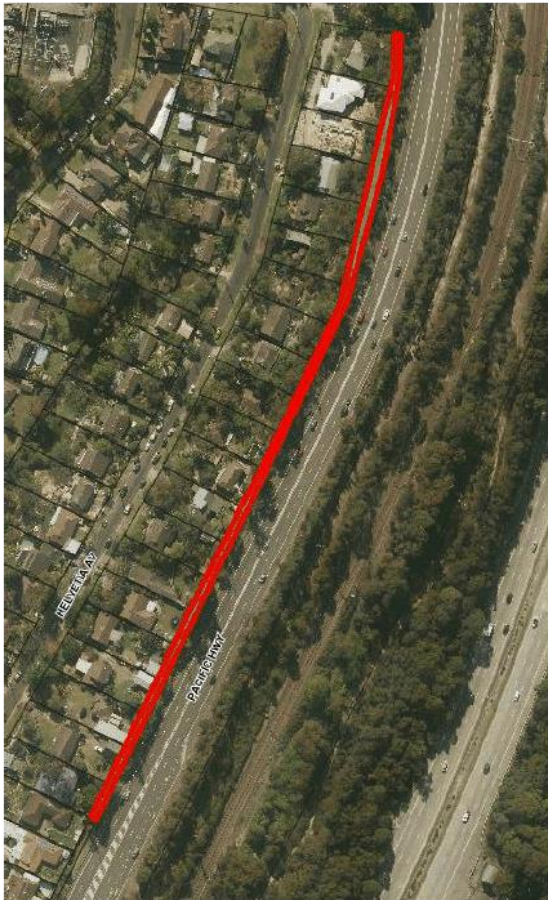
<b>Reserve/Dedication</b>	73904
<b>Purpose/s</b>	Fire Brigade Station
<b>Proposed Categorisation</b>	General Community Use
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – This parcel of land is used by the Berowra Rural Fire Brigade. Amenities include fire station and related equipment/facilities.	
	



## Old Berowra District Hall

<b>Reserve/Dedication</b>	76234
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Sportsground Natural Area - Bushland
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – Applying to the community hall and carpark  <u>Sportsground</u> – Applying to the 2 x netball/basketball courts, supporting amenities building, vegetation and drainage line running adjacent to the netball/basketball courts.  <u>Natural Area</u> – Applying to a section of bushland to the west of the parcel and a small section to the north and east. The bushland is part of a larger bushland area.	
	

## Berowra Plantation Strip

<b>Reserve/Dedication</b>	89663
<b>Purpose/s</b>	Plantation
<b>Proposed Categorisation</b>	Natural Area - Bushland
<b>Justification for assigned categorisation</b>  <u>Natural Area</u> – Applying to the long skinny corridor of vegetation acting as a buffer between residential properties and the Pacific Highway.	
	

## Berowra Park

<b>Reserve/Dedication</b>	33756
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Park Sportsground Natural Area - Bushland
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – Applying to the community building used for community and sporting club facilities.  <u>Park</u> – Applying to the children's playground, skateboard facility, grassed open area and pathways.  <u>Sportsground</u> – Applying to the area of the park used for structured active recreation/ sportsground. Facilities include oval (for athletics, soccer and cricket) 4 x tennis courts, and associated amenities, including carparks.  <u>Natural Area</u> – The natural area within this reserve is divided by the Berowra Library and Community Centre.  The natural area to the south of the Berowra Library and Community Centre comprises Lot 7003 DP 1110371 which is strongly sloping to the south east. This small parcel contains the Silvertop Ash - Scribbly Gum Woodland vegetation community. The section of <i>natural area – bushland</i> includes a stormwater quality improvement device in the form of a bioretention basin. Providing habitat, shelter and food for wildlife, this parcel is at the extremity of an almost intact bushland corridor consisting of private and State Government-owned bushland, intersected by a footpath and The Gully Road. This then connects with very large tracts of bushland, including the protected areas of Berowra Valley National Park, Muogamarra Nature Reserve and Marramarra National Park.  The natural area surrounding the northern portion of the Berowra Library and Community Centre comprises of lots Lot 5 DP 1181011 and Lot 4 DP 1181011. Sloping very strongly to the east, this parcel contains the Silvertop Ash - Scribbly Gum Woodland vegetation community. At its eastern extremity, there is a gully supporting a non-perennial stretch of Joe Crafts Creek. The parcel includes a stormwater quality improvement device in the form of a graduated waste rack. Providing habitat, shelter and food for wildlife, this parcel is at the extremity of an almost intact bushland corridor consisting of private and State Government-owned bushland, intersected by The Gully Road. This then connects with very large tracts of bushland, including the protected areas of Berowra Valley National Park, Muogamarra Nature Reserve and Marramarra National Park.	





# ATTACHMENT 1 - ITEM 7

## Berowra Library and Community Centre

<b>Reserve/Dedication</b>	94419
<b>Purpose/s</b>	Community Centre
<b>Proposed Categorisation</b>	General Community Use Park Natural Area - Bushland

**Justification for assigned categorisation**


General Community Use – Applying to the long-established community centre, amenities and associated parking. The community centre is currently used as the Berowra Community Centre and Library.

Park – Applying to the grassed open area with trees for shade, access pathways and war memorial.

Natural Area – The two separate strips of *natural area - bushland* within this parcel contain the Silvertop Ash - Scribbly Gum Woodland vegetation community. Both are very strongly sloping to the south east, providing habitat, shelter and food for wildlife. They are at the extremity of an almost intact bushland corridor consisting of private and State Government-owned bushland, intersected by The Gully Road. This then connects with very large tracts of bushland, including the protected areas of Berowra Valley National Park, Muogamarra Nature Reserve and Marramarra National Park.



## Berowra Parade Car Park

<b>Reserve/Dedication</b>	89676
<b>Purpose/s</b>	Access; Parking
<b>Proposed Categorisation</b>	General Community Use Park Natural Area - Bushland
<p><b>Justification for assigned categorisation</b></p> <p><u>General Community Use</u> – Applying to the parts of the reserve used as a carpark. The carpark is mainly used as a commuter carpark for the nearby train station and visitors to the local shops.</p> <p><u>Park</u> – Applying to the open grassed area within the centre of the reserve. The grassed area contains picnic settings and a small drainage corridor.</p> <p><u>Natural Area</u> – Applying to the section of bushland to North/East of the reserve. The bushland is part of a larger bushland area.</p> 	



## Berowra Creek

### Bar Island

<b>Reserve/Dedication</b>	64999
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Area of Cultural Significance Natural Area - Bushland - Foreshore

#### Justification for assigned categorisation

Area of Cultural Significance – Bar Island has history from Aboriginal use to early European settlement and the establishment of river settlements. Artefacts including Aboriginal middens, an old European church, graveyard and footings of a former cottage and former jetty can be found on site.

Natural Area – Bar Island is a small bushland island located on the Hawkesbury River.



## Berowra Heights

### Berowra Park (Berowra Heights Reserve)

<b>Reserve/Dedication</b>	77011
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>

#### Justification for assigned categorisation

**Natural Area** – A large area of bushland with extremely high conservation significance due to its large size, its critical role in connecting Berowra Valley National Park and Muogamarra Nature Reserve and its position of influence at the top of the catchment. The parcel straddles the ridge top and contains gullies with non-perennial tributaries of Joe Crafts Creek and Berowra Creek, draining to the estuary. The three vegetation communities present are Narrow-leaved Scribbly Gum Woodland, Scribbly Gum Open-Woodland/Heath and Peppermint-Angophora Forest. This parcel includes the Great North Walk trunk route and includes a camping and rest area for walkers. A link from the Great North Walks to the urban area of Berowra Heights via the Turner Road Fire Trail starts within this parcel. A section of the Woodcourt Fire Trail also lies within this parcel. The reserve is a Wildlife Protection Area and provides habitat, shelter and food for wildlife.

The separate land parcel to the south of the reserve, together with adjacent private bushland and Crown Land, combines to form an extensive area of bushland with extremely high conservation significance. These parcels together connect Berowra Valley National Park to Muogamarra Nature Reserve and have a position of positive influence, being at or near the top of the catchment. A stormwater filtering device at the edge of this parcel traps pollutants from the surrounding urban area. The parcel straddles a sloping ridge and contains three vegetation communities being Peppermint - Angophora Forest, Scribbly Gum Open-Woodland/Heath and Narrow-leaved Scribbly Gum Woodland. The northern section of the parcel is a Wildlife Protection Area, providing habitat, shelter and food for wildlife. The Woodcourt Fire Trail bisects the parcel and connects Woodcourt Rd to the Great North Walk via the Turner Fire Trail.



## Wideview Road Reserve

<b>Reserve/Dedication</b>	88750
<b>Purpose/s</b>	Public Recreation Access
<b>Proposed Categorisation</b>	Natural Area - Bushland

**Justification for assigned categorisation**


Natural Area – This reserve protects Peppermint-Angophora Forest and provides habitat, shelter and feed for wildlife. It is an extension to a significant corridor of bushland that joins Berowra Valley National Park to Muogamarra Nature Reserve. The vegetation/topography is Peppermint-Angophora Forest on a strong, south east-facing slope near the ridge top.





## Berowra Waters

### Dusthole Bay

<b>Reserve/Dedication</b>	91194
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Park
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – Applying to the parts of the parcel used as a carpark and boat slipway.  <u>Park</u> – Applying to the open grassed areas containing picnic settings and shelters.	
	

## Berrilee

### Charltons Creek Road Reserve

<b>Reserve/Dedication</b>	32084
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area - Bushland

#### Justification for assigned categorisation

Natural Area – This bushland reserve is located within a larger bushland area. The reserve consists of woodland vegetation.



## Bay Road Bushland (1)

<b>Reserve/Dedication</b>	76292
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>


**Justification for assigned categorisation**

**Natural Area** – This bushland reserve is located within a larger bushland area. The reserve consists of open forest, woodlands, warm temperate rainforest gullies and mangroves along Crosslands Creek leading to Dusthole Bay/ Berowra Creek.






## Bay Road Bushland (2)


<b>Reserve/Dedication</b>	80810
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>
<b>Justification for assigned categorisation</b>  Natural Area – This bushland reserve is located within a larger bushland area. The reserve consists of open forest, woodlands and warm temperate rainforest gullies.	
	

## Brooklyn

### Unnamed Reserve (Brooklyn Cemetery)

<b>Reserve/Dedication</b>	40353
<b>Purpose/s</b>	General Cemetery
<b>Proposed Categorisation</b>	General Community Use
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – This site has a long-established use as a cemetery. The space includes burial sites, grassed open areas with trees and seating.	
	

## Brooklyn Park (Brooklyn Oval)

<b>Reserve/Dedication</b>	58668
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Park Sportsground
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – Applying to a small section of land located adjacent to the Guide Hall. Land is currently used as a community centre.  <u>Park</u> – Applying to informal and formalised open spaces including; children's playground, skateboard facility, grassed open areas with trees and access pathways.  <u>Sportsground</u> – Applying to the area of the park used for structured active recreation/ sportsground. Facilities include oval (for soccer and cricket), synthetic cricket wicket, cricket practice nets, 2 x tennis courts and associated amenities.	
	



## Brooklyn Road Reserve (Rest Park)

<b>Reserve/Dedication</b>	73681
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Park Natural Area - Bushland

**Justification for assigned categorisation**


General Community Use – Applying to the carpark, dwelling, public toilets, and storage facilities used by local clubs, and surrounds located towards the west of the lot. The dwelling is currently under a private residential lease.

Park – Applying to the cleared grass areas scattered with mature tree plantings.


Natural Area – This bushland reserve is located within a larger bushland area and provides bushland corridor linkages.



## Brooklyn Rural Fire Station


<b>Reserve/Dedication</b>	1005268
<b>Purpose/s</b>	Rural Services
<b>Proposed Categorisation</b>	General Community Use
<b>Justification for assigned categorisation</b>	
<p><u>General Community Use</u> – This parcel of land is used by the Brooklyn Rural Fire Brigade. Amenities include fire station and related equipment/facilities.</p> 	

## Governor Phillip Memorial and Obelisk

<b>Reserve/Dedication</b>	87428
<b>Purpose/s</b>	Monument
<b>Proposed Categorisation</b>	Area of Cultural Significance Park
<b>Justification for assigned categorisation</b>  <p><u>Area of Cultural Significance</u> – Applying to the Governor Phillip Memorial and Obelisk. The memorial is an important historical marker in the development of Brooklyn Village and marking the naming of the Hawkesbury River.</p> <p><u>Park</u> – A small section of informal open space containing grass, pathways and a monument.</p>	
	



## Guide Hall Brooklyn Oval

<b>Reserve/Dedication</b>	100068
<b>Purpose/s</b>	Community Purposes
<b>Proposed Categorisation</b>	General Community Use Sportsground
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – This reserve contains a small building and grassed lawn. Building currently used as community centre.  <u>Sportsground</u> – Applying to the tennis courts to the south of the reserve.	
	

## Kangaroo Point Wharf Reserve

<b>Reserve/Dedication</b>	1038969
<b>Purpose/s</b>	Access Public Recreation Tourist Facilities Services
<b>Proposed Categorisation</b>	Area of Cultural Significance General Community Use Park

**Justification for assigned categorisation**


Area of Cultural Significance – Kangaroo Point is significant for its association with early European settlement of coastal New South Wales, being a point of transport interchange from 1844. The existing wharf generally appears to be in the same location as the original wharf. There are some remains reputed to be of the vehicular ferry wharf from the 1930's, partly covered with newer masonry, at the end of the reclaimed land spit.

Park – Applying to the grassed open area and pathways providing access to the adjacent maritime facilities.

General Community Use – Applying to the south/east portion of land parcel connecting pontoon and jetty.



## McKell Park

<b>Reserve/Dedication</b>	70830
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Area of Cultural Significance General Community Use Park Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Foreshore</li> </ul>
<b>Justification for assigned categorisation</b>  <p><u>Area of Cultural Significance</u> – Applying to the WWII gun emplacements located within the bushland area on top of the ridge at the eastern corner of the parkland. The gun emplacements are heritage listed.</p> <p><u>General Community Use</u> – Applying to the carparks, boat slipway and supporting amenities used by visitors to the reserve and nearby facilities, including Brooklyn shops and Dangar Island.</p> <p><u>Park</u> – The land has a long-established use as a parkland including mature canopy trees, children's playground, pathways, seating, picnic shelters, open lawn area and supporting amenities including toilet block. The Federation Foreshore Walk runs through the parkland which includes historical and interpretive signage.</p> <p><u>Natural Area</u> – The natural area within this rounded headland has large weathered sandstone rock shelves, boulders and small cliffs. The reserve consists of Rough-barked Apple - Forest Oak Forest on the north and east-facing slopes and Angophora Woodland on the south-facing slope. Providing habitat, shelter and food for wildlife, it is a designated Wildlife Protection Area. This natural area contains three short bush tracks with stone steps, linking the upper picnic area and car park to the lower park area and the foreshore pathway around the headland. The eastern end of the natural area contains a lookout, with views of the Hawkesbury River and national parks.</p>	
	

## Salt Pan Reserve

<b>Reserve/Dedication</b>	58668
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park Natural Area - Bushland - Watercourse

**Justification for assigned categorisation**

Park – Applying to the open grassed area within the centre of the parcel.


Natural Area – This bushland reserve is located within a larger bushland area and contains a rocky escarpment and a watercourse.






## Canoelands

### Canoelands Bush Fire Brigade

<b>Reserve/Dedication</b>	85554
<b>Purpose/s</b>	Bush Fire Brigade Purposes
<b>Proposed Categorisation</b>	General Community Use Natural Area - Bushland
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – Applying to the portion of land used by the Canoelands Rural Fire Brigade. Amenities include fire station and related equipment/facilities, carpark and lawn areas.  <u>Natural Area</u> – Applying to the small bushland area of Grey Gum - Scribbly Gum Woodland wedged between Old Northern Road and Canoelands Rural Fire Brigade's premises. It extends the area of Marramarra National Park, providing habitat, shelter and food for wildlife.	
	

## Cowan

### Cowan Community Centre

<b>Reserve/Dedication</b>	91096
<b>Purpose/s</b>	Community Purposes
<b>Proposed Categorisation</b>	General Community Use Natural Area - Bushland
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – Applying to the long-established community centre. Currently the building is for casual hire.  <u>Natural Area</u> – This bushland is part of a large protected area corridor that includes Muogamurra Nature Reserve and Berowra Valley National Park. The threatened plant community Duffys Forest (NSW Biodiversity Conservation Act) provides habitat, shelter and food for wildlife. Located near the top of ridge, it slopes gently down to the east.	
	



## Cowan Park

<b>Reserve/Dedication</b>	66017
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Park Sportsground Natural Area - Bushland

**Justification for assigned categorisation**

General Community Use – Applying to the long-established community centre. Currently the building is for casual hire.


Park – Applying to the grassed open area, playground and amenities building.

Sportsground – Applying to the area of the park used for structured active recreation/ sportsground. Facilities include oval (for soccer and cricket), synthetic cricket wicket and associated amenities.

Natural Area – This bushland is part of a large protected area corridor that includes Muogamurra Nature Reserve and Berowra Valley National Park. The threatened plant community Duffys Forest (NSW Biodiversity Conservation Act) and Grey Gum-Scribbly Gum Woodland vegetation communities provides habitat, shelter and food for wildlife. Located near the top of ridge, it slopes down strongly to the north, draining to a tributary of Bujwa Creek.



## Millicent Reserve (Pie in the Sky)

<b>Reserve/Dedication</b>	73477
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Natural Area - Bushland
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – Applying to the carpark mainly used by visitors to the nearby café.  <u>Natural Area</u> – A small wedge of disturbed Peppermint-Angophora Forest between a car park, the Pacific Highway and Vize Reserve bushland. While impacted by weeds, past soil disturbance and runoff from the road and carpark, it contributes to wildlife habitat.	
	

## Muogamarra Bush Fire Brigade

<b>Reserve/Dedication</b>	89569
<b>Purpose/s</b>	Bush Fire Brigade Purposes
<b>Proposed Categorisation</b>	General Community Use Natural Area - Bushland

**Justification for assigned categorisation**

General Community Use – Applying to the section of land used by the Muogamarra Rural Fire Brigade. Amenities include fire station, related equipment/facilities and carpark.

Natural Area – A small bushland area of Narrow-leaved Scribbly Gum Woodland providing habitat, shelter and food for wildlife. It abuts Crown Land bushland and a public reserve and is part of a large bushland corridor that includes Muogamarra Nature Reserve.





## Pacific Highway Cowan Bushland (Old Peats Ferry Reserve)

<b>Reserve/Dedication</b>	80808
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area - Bushland

**Justification for assigned categorisation**

**Natural Area** – A bushland area of Bloodwood-Scribbly Gum Woodland providing habitat, shelter and food for wildlife. It is wedged between the Pacific Highway and the northern railway line but is in close proximity to Muogamarra Nature Reserve and Ku-ring-gai Chase National Park. There is a south-east facing, very strong slope and a large rock outcrop within the reserve.

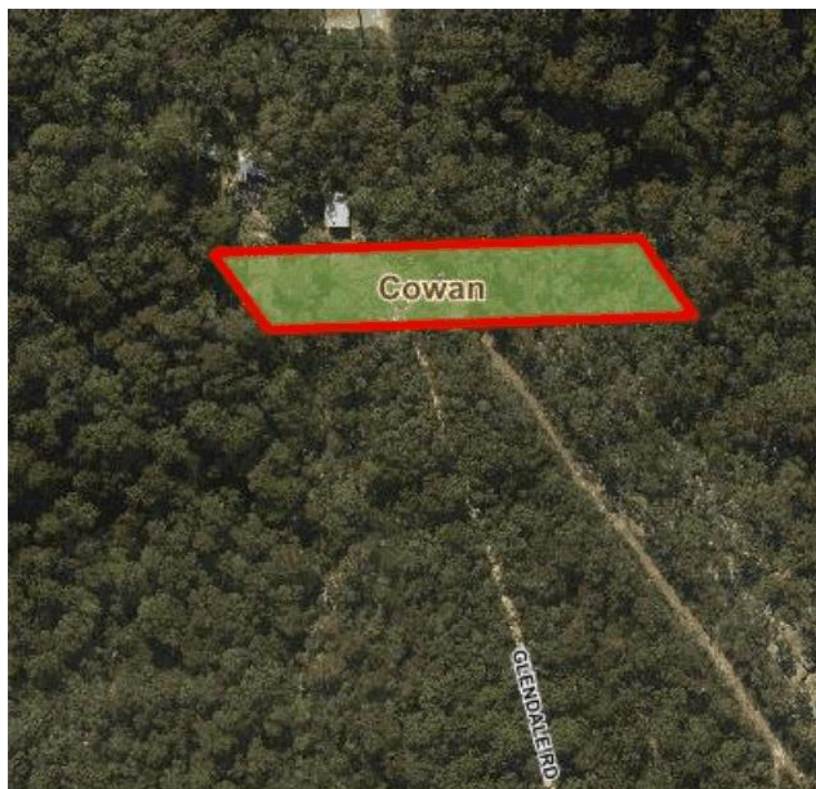


### Unnamed Reserve (Sir Edward Hallstrom Fauna Reserve)

<b>Reserve/Dedication</b>	84277
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area - Bushland

#### Justification for assigned categorisation

Natural Area – A bushland area of Bloodwood-Scribbly Gum Woodland providing habitat, shelter and food for wildlife. It abuts Muogamarra Nature Reserve on three sides and has a fire trail and power easement passing through it along the ridge. There is a small clearing suitable for emergency vehicle turning.



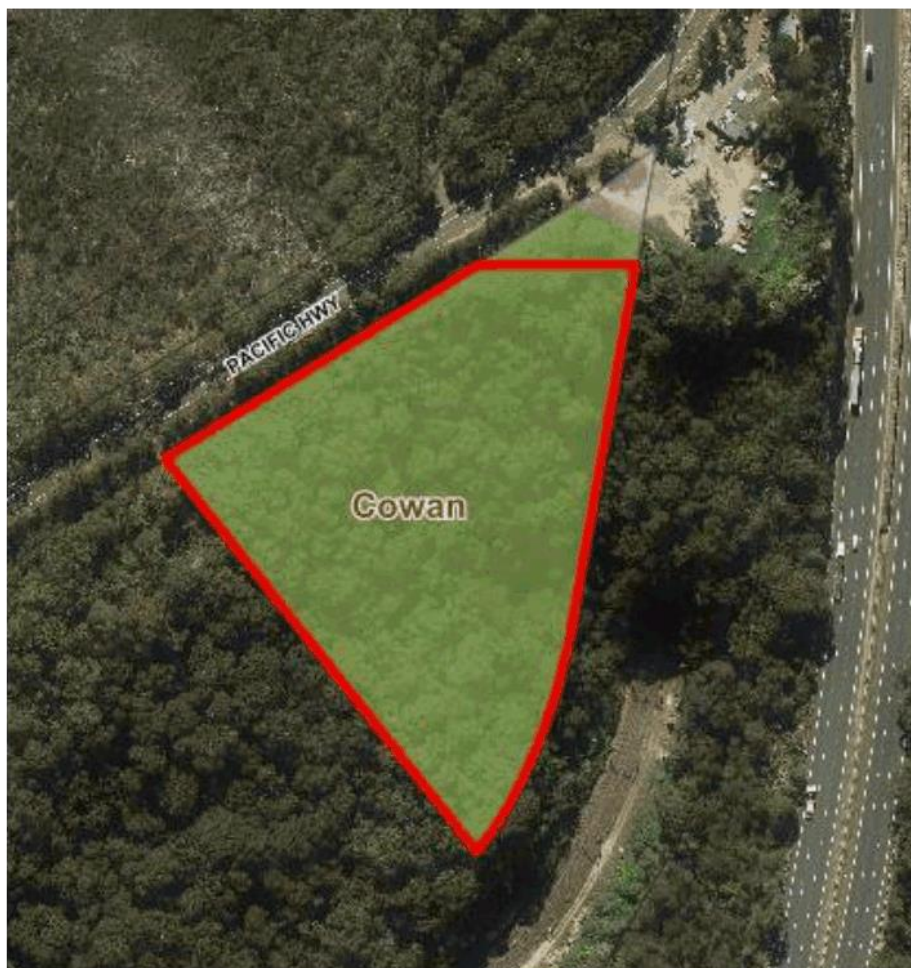


## Vize Reserve (Pie in the Sky)

<b>Reserve/Dedication</b>	76790
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area - Bushland

**Justification for assigned categorisation**

**Natural Area** – A very strongly-sloped south east-facing bushland area of Peppermint-Angophora Forest and Angophora Woodland providing habitat, shelter and food for wildlife. It is wedged between the Pacific Highway and the northern railway line but is in close proximity to Muogamarra Nature Reserve and Ku-ring-gai Chase National Park.





## Dural

## Dural Park

<b>Reserve/Dedication</b>	500116
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Sportsground Natural Area - Bushland

**Justification for assigned categorisation**

General Community Use – Applying to the area used by the Dural District Rural Fire Service. Amenities include fire station and related equipment/facilities.

Sportsground – Applying to the area of the park used for structured active recreation/ sportsground. Facilities include oval (for soccer and cricket), synthetic cricket wicket, 7 x tennis courts and associated amenities.

Natural Area – This natural area forms a ring around the park's sporting facilities. It connects with the core bushland of Berowra Valley National Park and Pyes Creek Bushland via private and Crown bushland corridors. Consisting of Bloodwood-Scribbly Gum Woodland, this fairly level natural area provides habitat, shelter and food for wildlife. A small section of the Quarry Powerline 1 Trail runs through the western edge of the natural area.



## Epping

### Unnamed Reserve (Epping Bushland)

<b>Reserve/Dedication</b>	71760
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>

#### Justification for assigned categorisation

**Natural Area** – Located at the end of a Lane Cove National Park bushland corridor, this gully reserve contains Peppermint-Angophora Forest and provides habitat, shelter and food for wildlife. Devlins Creek runs through it. A link track to the Great North Walk passes through it, connecting Cheltenham and Epping to the national park and the network of walking tracks and trails.



## Forest Glen

### Forest Glen Bushland

<b>Reserve/Dedication</b>	61814
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area - Bushland

#### Justification for assigned categorisation

Natural Area – Located beside Old Northern Road, the reserve's vegetation is Turpentine-Ironbark Forest, a threatened community under the NSW Biodiversity Conservation Act and at the national level. It provides habitat, shelter and food for wildlife. Vegetation has been fragmented by informal vehicle access to adjacent properties and unauthorised clearing through this gently sloping parcel of land.





## Galston

### Forsters Reserve

<b>Reserve/Dedication</b>	80585
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>

#### Justification for assigned categorisation

Natural Area – Sloping down to the east, this reserve contains four vegetation communities: Narrow-leaved Scribbly Gum Woodland; Peppermint-Angophora Forest; Narrow-leaved Apple Gully Forest and Turpentine-Ironbark Forest, a threatened community under the NSW Biodiversity Conservation Act and at the national level. Colah Creek runs in a northerly direction near the eastern edge. This reserve forms part of a local bushland corridor providing habitat, shelter and food for wildlife. A management trail runs along the western edge. The reserve is a designated Wildlife Protection Area.



## Galston Recreation Reserve and Hayes Park


<b>Reserve/Dedication</b>	500223
<b>Purpose/s</b>	Public Recreation Showground
<b>Proposed Categorisation</b>	General Community Use Park Sportsground Natural Area - Bushland
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – Applying to the community swimming pool, gymnasium, the Dural & District Historical Society History Cottage and the community building used for community and sporting club facilities.  <u>Park</u> – Applying to informal and formalised open spaces including; children's playground, exercise equipment, skateboard facility, war memorial, grassed open areas with trees, access pathways and carpark.  <u>Sportsground</u> – applying to the area of the park used for structured active recreation/ sportsground. Facilities include 2 x ovals (for soccer, cricket & baseball/softball), synthetic cricket wicket, 2 x netball/basketball courts and associated sporting amenities.  <u>Natural Area</u> – Applying to the bushland area containing Blackbutt Gully Forest and Turpentine-Ironbark Forest, the latter a threatened community under the NSW Biodiversity Conservation Act and at the national level. The bushland provides habitat, shelter and food for wildlife as part of the larger bushland area across adjacent land parcels. Colah Creek runs through reserve. Galston Nature Trail begins here and runs through the reserve, connecting to adjacent Council-managed bushland.	



# ATTACHMENT 1 - ITEM 7



## Galston Recreation Reserve Bushland

<b>Reserve/Dedication</b>	81698
<b>Purpose/s</b>	Native Fauna Preservation Of Native Flora Public Recreation
<b>Proposed Categorisation</b>	Sportsground Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>
<b>Justification for assigned categorisation</b>  <u>Sportsground</u> – Applying to the small section of sportsground oval located near the eastern side of the reserve.  <u>Natural Area</u> – Bushland designated as a Wildlife Protection Area, containing four vegetation communities: Blackbutt Gully Forest; Narrow-leaved Scribbly Gum Woodland; Peppermint-Angophora Forest; and Turpentine-Ironbark Forest, a threatened community under the NSW Biodiversity Conservation Act and at the national level. It provides habitat, shelter and food for wildlife. Colah Creek runs through the reserve's gully in a northerly direction. A major powerline easement passes through the reserve and includes a maintenance trail and electricity stanchion causing fragmentation to the bushland. A section of Galston Nature Trail runs through this reserve and connects with adjacent bushland.	
	

## Fagan Park

<b>Reserve/Dedication</b>	91692
<b>Purpose/s</b>	Community Purposes
<b>Proposed Categorisation</b>	General Community Use Park Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>
<b>Justification for assigned categorisation</b> <p><u>General Community Use</u> – applying to the dwelling located at the southern end of the parkland. The dwelling is currently under a private residential lease.</p> <p><u>Park</u> – applying to the developed gardens within the park including the exotic constructed landscapes and parklands used for picnicking and relaxed recreation activities including an educational eco garden, heritage buildings, children's playground and carpark and associated amenities.</p> <p><u>Natural Area</u> – Applying to all natural vegetation remnants within Fagan Park, this bushland is of high conservation significance. It is Turpentine-Ironbark Forest, a threatened community under the NSW Biodiversity Conservation Act and at the national level.</p> <p>There are two distinct areas of remnant natural vegetation within Fagan Park. One area is a bushland corridor located along Arcadia Road on the western side of the park, and the other concentrated in the north/eastern area of the park, known as Carrs Bush.</p> <p>The remnant natural vegetation and Turpentine-Ironbark Forest along the western boundary of the of the park forms a bushland corridor along Arcadia Road. This bushland corridor runs from the main visitor park entrance to the south to the northern boundary of the park which bounds private property. The bushland surrounds the park depot and part of this natural area is encumbered by powerlines and a stanchion, necessitating pruning to maintain clearance. There is also smaller remnant to the east, behind the Mediterranean and African gardens.</p> <p>Fagan Park also includes a designated Wildlife Protection Area, this bushland is known as Carrs Bush and is an area of high conservation significance. It is Turpentine-Ironbark Forest, a threatened community under the NSW Biodiversity Conservation Act and at the national level. Carrs Bush contains the upper sections of the non-perennial George Hall Creek, which drains to Still Creek downstream on private land and then to Berowra Creek. The private lands hosting this creek corridor have retained vegetation along the waterways, providing an important biodiversity corridor between Carrs Bush and Berowra Valley National Park. Carrs bush contains a walking track network for nature appreciation, including sections for people with mobility impairment.</p> <p>The edges of all natural vegetation remnants have been consolidated through natural regeneration and planting of local provenance, native plant species. The park also contains a waterbody formed by a dam on George Hall Creek, providing habitat for waterbirds and a separate small bushland remnant near the south eastern corner of the Carrs Bush area.</p> <p>All bushland throughout the park provides habitat, shelter and food for wildlife.</p>	



# ATTACHMENT 1 - ITEM 7



### Unnamed Reserve (70-76X Crosslands Road)

<b>Reserve/Dedication</b>	71637
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area - Bushland

#### Justification for assigned categorisation

**Natural Area** – These two separate, ridgetop and upper-slope areas are connected to Berowra Valley National Park. The vegetation type is Bloodwood-Scribbly Gum Woodland, providing habitat, shelter and food for wildlife. Access trails to critical electricity and fire surveillance infrastructure pass through both areas.



## Glenorie

### Unnamed Reserve (Glenorie Park)

<b>Reserve/Dedication</b>	500408
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Sportsground Natural Area - Bushland

#### Justification for assigned categorisation

Sportsground – Applying to the area of the park used for structured active recreation/ sportsground. Facilities include oval (for football and cricket), synthetic cricket wicket, and associated amenities including carpark.

Natural Area – A gently sloping area of Turpentine-Ironbark Forest, a threatened community under the NSW Biodiversity Conservation Act and at the national level. At the northern end of the bushland, a sediment basin and rock-armoured drainage line controls stormwater runoff from Old Northern Road. Unauthorised clearing at the northern end has reduced the habitat, shelter and food available for wildlife.



## Glenorie Preschool

<b>Reserve/Dedication</b>	98016
<b>Purpose/s</b>	Kindergarten
<b>Proposed Categorisation</b>	General Community Use
<b>Justification for assigned categorisation</b>	
<p><u>General Community Use</u> – Applying to the long-established community centre. Currently the building is occupied by Glenorie Childcare Centre.</p>	
	



## Campbell Crescent Bushland

<b>Reserve/Dedication</b>	84849
<b>Purpose/s</b>	Preservation of Native Flora
<b>Proposed Categorisation</b>	Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>

**Justification for assigned categorisation**

Natural Area – Containing varied topography from ridgetops to deep gullies, small cliffs and rocky overhangs, this reserve contains four vegetation communities providing habitat, shelter and food for wildlife. They are Grey Gum-Scribbly Gum Woodland; Peppermint-Angophora Forest; Rock Platform Heath; and Scribbly Gum Open-Woodland/Heath. Glenorie Creek flows in a northerly direction through the reserve, fed by a number of small tributaries. This reserve forms part of a major bushland corridor connecting with Marramarra National Park. It contains a number of authorised and unauthorised fire trails and tracks.



## Hornsby

### Hornsby Park

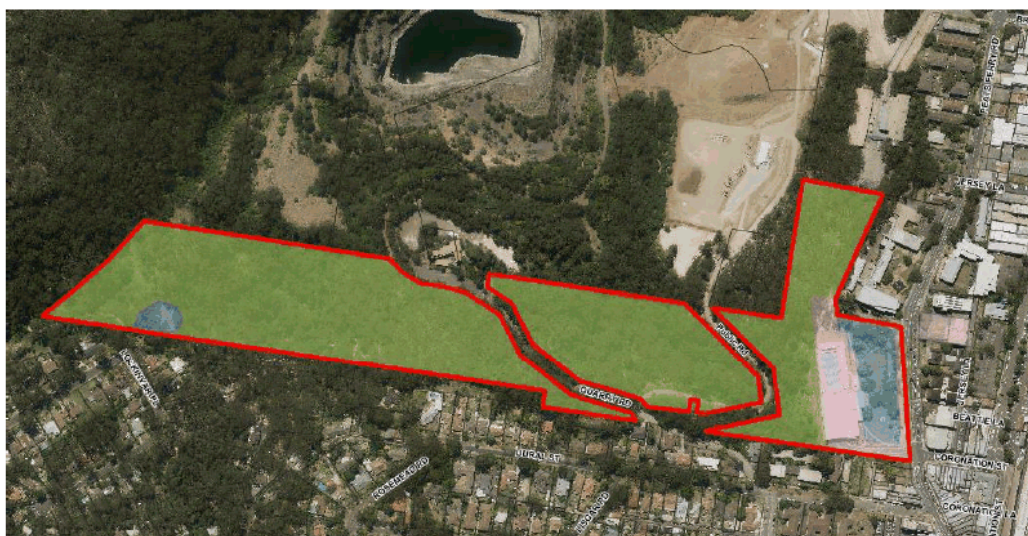
<b>Reserve/Dedication</b>	52588
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Park Natural Area - Bushland

#### Justification for assigned categorisation

General Community Use – Applying to the Hornsby Olympic Pool building and associated facilities.

Park – Applying to the informal and formalised open spaces including; children's playground, picnic settings, grassed open areas with trees and access pathways concentrated at the eastern end of the lot with a smaller area near the western end.

Natural Area – Vegetation communities in the natural area sections of this long, sloping parcel are Blackbutt Gully Forest and Blue Gum Diatreme Forest. Blue Gum Diatreme Forest is a type of Blue Gum High Forest, a vegetation community that has very high conservation significance, listed as threatened community under the NSW Biodiversity Conservation Act and at the national level. This parcel abuts Berowra Valley National Park and Council community land natural areas and so is part of a major bushland corridor. The bushland areas of the parcel are part of a Wildlife Protection Area and provide habitat, shelter and food for wildlife. Old Mans Creek forms the western boundary of the parcel and a non-perennial creek drains through the eastern section. The parcel contains a number of bushwalking tracks including the culturally significant heritage steps, listed as a heritage item in Schedule 5 of the HLEP 2013. The Old Mans Valley mountain biking network is located within the eastern section of the parcel. Fire trails within the natural area include Old Mans Valley Trail and Rosemead Trail.





## Reddy Park

<b>Reserve/Dedication</b>	71949
<b>Purpose/s</b>	Public Recreation Access
<b>Proposed Categorisation</b>	General Community Use Park Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>

**Justification for assigned categorisation**

General Community Use – Applying to a small section of the Scout Hall and the surrounding cleared grass area.

Park – Land has a long-established use as a parkland including mature canopy trees, children's playground and seating.

Natural Area – A gently sloping bushland area of Turpentine-Ironbark Forest, a threatened community under the NSW Biodiversity Conservation Act and at the national level. It provides habitat, shelter and food for wildlife. Reddy Park Circuit walking track passes through the bushland area. A sediment basin and partially rock-armoured drainage line cuts north-south through the bushland area. Another open drainage line runs from the north-western corner to the south.



## Hornsby Heights

## Bushlands Avenue

<b>Reserve/Dedication</b>	87747
<b>Purpose/s</b>	Public Recreation Access
<b>Proposed Categorisation</b>	Park
<b>Justification for assigned categorisation</b>	
<p><u>Park</u> – The park consists of a mature tree canopy, grassed areas and footpath.</p> 	

## Grevillea Crescent

<b>Reserve/Dedication</b>	87594
<b>Purpose/s</b>	Community Centre
<b>Proposed Categorisation</b>	General Community Use
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – Reserve contains community buildings, playground and carpark. Buildings currently used as Hornsby Heights Community Centre and Grevillea Kindergarten.	
	



## Hopeville Park

<b>Reserve/Dedication</b>	85396
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park Natural Area - Bushland

**Justification for assigned categorisation**

Park – Applying to the area of the park used for unstructured recreation. Facilities include open grassed lawn, practice cricket wicket and playground.

Natural Area – This ridgetop, flat to gently sloping area of Narrow-leaved Scribbly Gum Woodland provides habitat, shelter and food for wildlife. The natural area contains a gentle, natural bike route suitable for children.



## Hornsby Rural Fire Brigade Headquarters

<b>Reserve/Dedication</b>	90697
<b>Purpose/s</b>	Bush Fire Brigade Purposes
<b>Proposed Categorisation</b>	General Community Use
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – This parcel of land is used as the Hornsby Rural Fire Brigade Headquarters. Amenities include fire station and related equipment/facilities.	
	

## Montview Park

<b>Reserve/Dedication</b>	76788
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Park Sportsground Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>

**Justification for assigned categorisation**

General Community Use - Applying to the community building used for community and sporting club facilities.

Park - Applying to informal and formalised open spaces including; children's playground, grassed open areas with trees and access pathways.

Sportsground - Applying to the area of the park used for structured active recreation/ sportsground. Facilities include oval (for soccer and cricket), synthetic cricket wicket, cricket practice nets, 4 x basketball/netball courts, BMX track and supporting amenities including adjacent carpark.

Natural Area - This natural area contains the upper section of Provost Creek and is at the extremity of a bushland corridor that becomes Berowra Valley National Park. Lying between the sports playing fields, the scout hall and another bushland reserve, this sloping parcel contains intact Peppermint-Angophora Forest and a disturbed fill slope. Peppermint-Angophora Forest provides habitat, shelter and food for wildlife.





## Rofe Park

<b>Reserve/Dedication</b>	79813
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Park Sportsground Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>
<p><b>Justification for assigned categorisation</b></p> <p><u>General Community Use</u> – Applying to the dwelling located at the north western corner of the parkland. The dwelling is currently under a private residential lease.</p> <p><u>Park</u> – Applying to the children's playground, fenced leash free dog park, grassed open area with trees for shade, access pathways, carpark and supporting amenities.</p> <p><u>Sportsground</u> – Applying to the area of the park used for structured active recreation/ sportsground. Facilities include oval (for AFL and baseball), 1 x tennis court and associated amenities.</p> <p><u>Natural Area</u> – The natural area within this reserve has two distinct areas, a large expansive area of bushland to the eastern side of the reserve and a smaller area of bushland to the south/west.</p> <p>The bushland area within the reserve contains two main vegetation communities. Peppermint Angophora Forest vegetation community is found within the eastern half of the reserve (including core remnants within Lot 7063 DP 93660) whereas the southern areas of the reserve are occupied by the Bloodwood-Scribbly Gum Woodland type vegetation community. Lot 882 DP 752053 provides a geological transition area between these two main vegetation communities.</p> <p>The bushland areas to the east of the reserve slope range from medium sloping to strongly sloping. Lot 7063 DP 93660 slopes eastward towards Calna Creek. To the north of the bushland area an intermittent stream dissects the reserve in an easterly direction and feeds into Calna Creek. The fill slope covering the western and south western fringes of Lot 7063 DP 93660 have historically been dominated by weed species.</p> <p>There are numerous tracks and trails running throughout the reserve including; a Council managed walking track which starts at the most eastern corner of the sportsground, a well-used Council managed walking track runs through the middle of the bushland area, a road reserve runs through the bushland area and is managed as a bushland reserve, the old Berowra fire trail, and the Rofe Park fire trail which runs along the western fringe of the reserve and provides access to other passive recreation areas of Rofe Park. Tracks within the reserve provide connections to larger tracks within the bushland area to the east of the reserve which are part of the Berowra Valley National Park.</p> <p>This reserve is an important bushland corridor between residential and recreational interfaces, providing essential connectivity to larger bushland areas to the north (Berowra Valley National Parks).</p> <p>The edge between the eastern side of the oval and the bushland has been revegetated following community planting days. This area is managed by Council's Bushland team. An active Bushcare group is looking after the area.</p> <p>The bushland area to the south/west of the reserve is an extension of the bushland area. Part of this bushland area has been revegetated and includes landscaping works, weed control and community planting days arranged by Council's Natural Resources Branch.</p> <p>The bushland area within the reserve provides habitat, shelter and food for wildlife and is therefore a designated Wildlife Protection Area.</p>	



# ATTACHMENT 1 - ITEM 7



## Somerville Road Bushland

<b>Reserve/Dedication</b>	76688
<b>Purpose/s</b>	Public Recreation Access
<b>Proposed Categorisation</b>	Natural Area - Bushland

**Justification for assigned categorisation**

Natural Area – This strongly sloping, eastern facing area below the ridge abuts the large bushland corridor of Berowra Valley National Park. Its upper boundary adjoins Somerville Road. Narrow-leaved Scribbly Gum Woodland and Peppermint-Angophora Forest vegetation communities provide habitat, shelter and food for wildlife.



## Maroota

### Molesworth Park

<b>Reserve/Dedication</b>	54600
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area - Bushland

#### Justification for assigned categorisation

Natural Area – This nearly level area consists of Scribbly Gum Open-Woodland, providing habitat, shelter and food for wildlife. It is part of a bushland corridor that links to Maroota Historic Site and Marramarra National Park. There are unauthorised tracks crossing the reserve. There is a small cleared area located in the south-eastern side of the reserve which previously was used as an informal stockpiling area for nearby roadworks. This area is to be revegetated.



## Wiseman's Ferry Tip

<b>Reserve/Dedication</b>	87245
<b>Purpose/s</b>	Rubbish Depot
<b>Proposed Categorisation</b>	Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Watercourse</li> </ul>

**Justification for assigned categorisation**

Natural Area – Contains a capped, disturbed and partially revegetated former tip in its highest section near Old Northern Road. Intact natural bushland covers its steep northern, eastern and western slopes. Vegetation communities are Grey Gum-Scribbly Gum and Woodland Peppermint-Angophora Forest, providing habitat, shelter and food for wildlife. It is part of a core bushland area made up of Crown Land, Maroota Historic Site and Marramarra National Park. Mill Creek passes through the south-eastern corner and a tributary of Mill Creek commences in the north-western corner of the reserve.






## Mount Colah

### Unnamed Reserve (Foxglove Road Bushland)

<b>Reserve/Dedication</b>	95527
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park
<b>Justification for assigned categorisation</b>	
<p><u>Park</u> – This vegetated area consists of a pine forest with weedy understory.</p> 	

### Unnamed Reserve (Jordan Close Playground)

<b>Reserve/Dedication</b>	96865
<b>Purpose/s</b>	Children's Playground
<b>Proposed Categorisation</b>	Park
<b>Justification for assigned categorisation</b>	
<p><u>Park</u> – This park has informal and formalised open spaces including; children's playground, picnic settings, grassed open areas with trees and access pathways.</p>	
	



## Lucy Trig in Hunt Reserve (Hunt Reserve)

<b>Reserve/Dedication</b>	76253
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park Natural Area - Bushland
<b>Justification for assigned categorisation</b>  <u>Park</u> – Applying to informal and formalised open spaces including; childrens playground, grassed open areas with trees, access pathways and carpark.  <u>Natural Area</u> – A ridgetop area of Bloodwood-Scribbly Gum Woodland, providing habitat, shelter and food for wildlife.	
	

## Oxley Reserve

<b>Reserve/Dedication</b>	100131
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park Natural Area - Bushland

**Justification for assigned categorisation**

Park – Applying to informal and formalised open spaces including; childrens playground, half basketball court, picnic shelters, bike track, grassed open areas with trees and access pathways.

Natural Area – Sloping eastward from the ridge, this area contains Bloodwood-Scribbly Gum Woodland, providing habitat, shelter and food for wildlife.



## Parklands Oval

<b>Reserve/Dedication</b>	62981
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park Sportsground Natural Area - Bushland
<p><b>Justification for assigned categorisation</b></p> <p><u>Park</u> – Applying to informal and formalised open spaces including; children's playground, grassed open areas with trees and access pathways.</p> <p><u>Sportsground</u> – Applying to the area of the park used for structured active recreation/ sportsground. Facilities include oval (for football and cricket), and associated amenities.</p> <p><u>Natural Area</u> – A small area of Peppermint-Angophora Forest on the upper edge of Berowra Valley National Park, it provides habitat, shelter and food for wildlife. Strongly sloping down to the north west, the area contains the top of a gully draining to Calna Creek, with runoff filtered through an artificial wetland on the oval's edge.</p> 	



## Playfair Road Reserve

<b>Reserve/Dedication</b>	62981
<b>Purpose/s</b>	Children's Playground
<b>Proposed Categorisation</b>	Park
<b>Justification for assigned categorisation</b>	
<p><u>Park</u> – This land parcel contains informal open space consisting of open lawn areas and trees for shade.</p> 	

## Mt Colah Bushfire Brigade

<b>Reserve/Dedication</b>	96865
<b>Purpose/s</b>	Bush Fire Brigade Purposes
<b>Proposed Categorisation</b>	General Community Use Natural Area - Bushland
<b>Justification for assigned categorisation</b>  <u>General Community Use</u> – Applying to the portion of land used by the Mount Kuring-Gai Rural Fire Brigade. Amenities include fire station and related equipment/facilities, carpark and lawn areas.  <u>Natural Area</u> – A small area containing Narrow-leaved Scribbly Gum Woodland and Peppermint-Angophora Forest vegetation communities, providing habitat, shelter and food for wildlife. It is located on an easterly-facing upper slope and joins to Berowra Valley National Park and Crown land bushland. High voltage power lines cross this natural area and a fire trail runs through it.	
	



## Mount Kuring-gai

A Pacific Highway Resting Place (Beaumont Road Bushland)

<b>Reserve/Dedication</b>	73533
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area - Bushland

### Justification for assigned categorisation

Natural Area – Sloping strongly down to the north east from the ridge, this area contains Bloodwood-Scribbly Gum Woodland, providing habitat, shelter and food for wildlife.

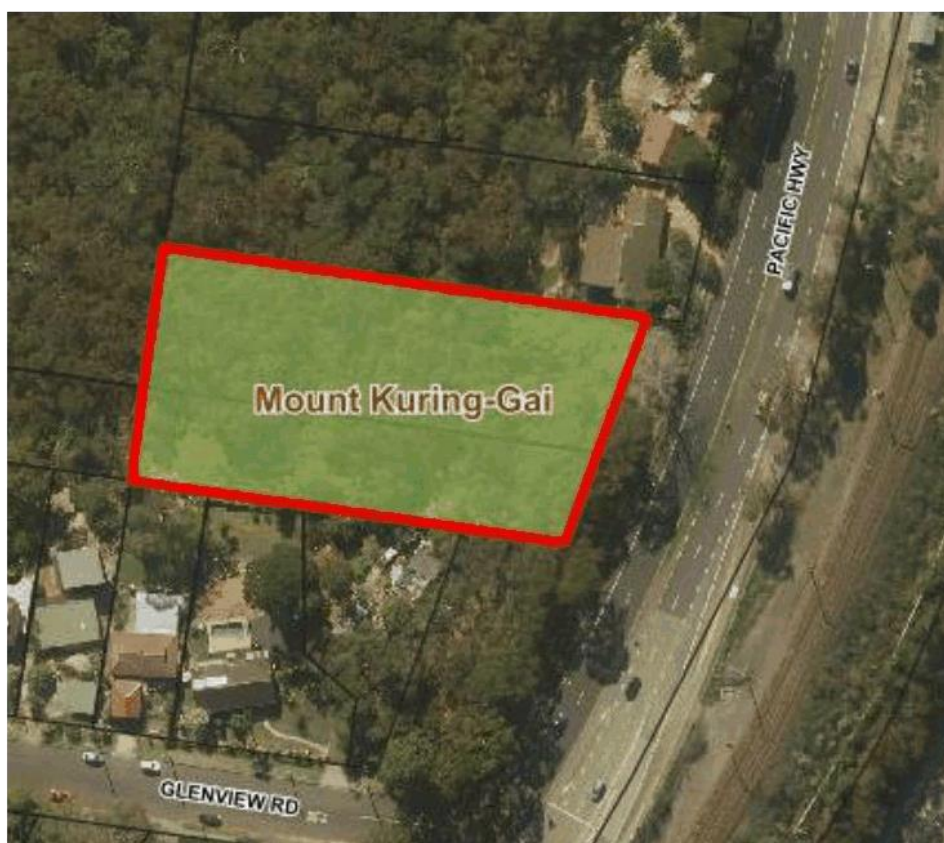


### Unnamed Reserve (Glenview Road Bushland)

<b>Reserve/Dedication</b>	100105
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area - Bushland

#### Justification for assigned categorisation

**Natural Area** – Adjoining Berowra Valley National Park, the Lyrebird Gully fire trail and walking track, a key link of the Great North Walk, traverses this reserve. Topography is a strong, north west-facing slope. Vegetation is Peppermint-Angophora Forest providing habitat, shelter and food for wildlife.



### Unnamed Reserve (Mount Kuring-gai Bushland Reserve)

<b>Reserve/Dedication</b>	21344
<b>Purpose/s</b>	Trigonometrical Purposes
<b>Proposed Categorisation</b>	Sportsground Natural Area - Bushland

#### Justification for assigned categorisation

Sportsground – Applying to the southern section of the land parcel used by the Hornsby Junior Dirt Bike Club.

Natural Area – Straddling a ridge and containing steep, west-facing and north-east facing slopes, this reserve is surrounded on three sides by Berowra Valley National Park. It is bisected north to south by a fire trail and track link to the main Great North Walk beside Berowra Creek. Narrow-leaved Scribbly Gum Woodland provides habitat, shelter and food for wildlife. A small gully draining to Sams Creek starts in the north eastern corner.





## Mount Ku-ringai Park

<b>Reserve/Dedication</b>	81449
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park Sportsground Natural Area - Bushland

**Justification for assigned categorisation**

Park – Applying to informal and formalised open spaces including; children's playground, grassed open areas with trees and access pathways.

Sportsground – Applying to the area of the park used for structured active recreation/ sportsground. Facilities include oval (for football and cricket), synthetic cricket wicket, and associated amenities including a carpark.

Natural Area – A designated Wildlife Protection Area, this bushland area surrounds the oval and extends the vegetation of Ku-ring-gai Chase National Park which lies on the slopes below. Due to its varied topography, four vegetation communities are present providing habitat, shelter and food for wildlife. They are Silvertop-Ash-Scribbly Gum Woodland; Peppermint-Angophora Forest; Rock Platform Heath; and Scribbly Gum Open-Woodland/Heath. A sub-tributary of Apple Tree Creek flows in a southerly direction through the reserve. High voltage electrical infrastructure runs through the reserve, serviced by access trails and including four stanchions.



## North Epping

### Unnamed Reserve (Downes St Access Track)

<b>Reserve/Dedication</b>	84239
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use

#### Justification for assigned categorisation

General Community Use – These two land parcels run between Downes St and Lane Cove National Park. Both lots contain drainage infrastructure. The southern lot is a narrow-grassed corridor, whereas the northern lot is similar in size to the surrounding residential lots and contains weedy vegetation.





## Pennant Hills Park (Ron Payne Park)

<b>Reserve/Dedication</b>	45012
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park Sportsground Natural Area - Bushland

**Justification for assigned categorisation**

Park – Applying to the grassed open area, playground, carpark and amenities building.

Sportsground – Applying to the area of the park used for structured active recreation/ sportsground. Facilities include oval (for football and cricket), synthetic cricket wicket, synthetic cricket practice nets, and associated amenities.

Natural Area – This remnant natural vegetation surrounds three sides of the oval, connecting with and augmenting the Lane Cove National Park bushland corridor. Sloping down to the west, north and east from the oval, at least three vegetation communities are present providing habitat, shelter and food for wildlife. They are Scribbly Gum Open-woodland/Heath, Peppermint-Angophora Forest and Blackbutt Gully Forest. The natural area in this parcel contains a threatened plant species, which is being managed for its conservation under the NSW Government's Saving Our Species Program. Closest to the oval there is remnant vegetation that needs to be checked for condition, type and resilience. There is an access road to high voltage electricity stanchion through the north eastern section.



## Epping Park (Epping Oval)

<b>Reserve/Dedication</b>	14634
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park Sportsground Natural Area - Bushland

**Justification for assigned categorisation**

Park – Applying to informal and formalised open spaces including; children's playground and grassed open areas with trees for shade and access pathways. Park heritage listed due to some notable cultural plantings from c1910.

Sportsground – Applying to the area of the park used for structured active recreation/ sportsground. Facilities include 2 x ovals (for cricket, soccer and athletics), cricket practice nets, and associated amenities including a carpark.

Natural Area – A small nearly level bushland area of Turpentine-Ironbark Forest, a threatened community under the NSW Biodiversity Conservation Act and at the national level. While discontinuous with other bushland, together with other remnants it provides a habitat stepping stone to significant bushland corridors, including those within Lane Cove National Park. Though small, the natural area provides habitat, shelter and food for wildlife. At the southern edge of the natural area, an underground stormwater treatment device has been installed.





## North Epping Oval

<b>Reserve/Dedication</b>	81019
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park Sportsground

**Justification for assigned categorisation**

**Park** – Applying to grassed open area with trees for shade, access pathways, children's playground, carpark and associated amenities. In the south/western corner of the reserve, there is a small cluster of the EEC vegetation: Turpentine-Ironbark Forest. In the northern part of the reserve, there are parts of the Duffy's Forest vegetation community. At the far north western corner of the reserve, the tree canopy connects with the Lane Cove National Park. These canopies provide shade to the children's playground beneath and grassed mown areas.

**Sportsground** – Applying to the area of the park used for structured active recreation/ sportsground. Facilities include oval (for cricket and soccer), synthetic cricket practice nets, 2 x tennis courts and associated amenities.



## Pennant Hills Park (North Epping Bowling Club surrounds)

<b>Reserve/Dedication</b>	45012
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Natural Area - Bushland

**Justification for assigned categorisation**

General Community Use – Applying to the driveway, carpark and cleared grassed areas associated with the adjacent North Epping Bowling Club and Scout Hall.

Natural Area – Bordering the northern side of the North Epping Bowling Club and Scout Hall, this remnant natural vegetation is part of the Lane Cove National Park bushland corridor. Sloping down to the north and west from the Scout Hall, the Peppermint-Angophora Forest vegetation community provides habitat, shelter and food for wildlife.






## Pennant Hills

### Unnamed Reserve (Jack Thompson Reserve)

<b>Reserve/Dedication</b>	87468
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	- Park
<b>Justification for assigned categorisation</b>  <p><u>Park</u> – Land has a long-established use as a parkland including mature canopy trees, children's playground, pathways, seating and open lawn area.</p>	
	



## Observatory Park

<b>Reserve/Dedication</b>	76010
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park Natural Area - Bushland
<b>Justification for assigned categorisation</b>  <u>Park</u> – Applying to the grassed open areas to the west and east of the lot.  <u>Natural Area</u> – The vegetation in this gently sloping parcel is Blue Gum Shale Forest, a type of Blue Gum High Forest. It has very high conservation significance, listed as a threatened community under the NSW Biodiversity Conservation Act and at the national level. This bushland area provides habitat, shelter and food for wildlife and there is a walking track through the centre of the forest.	
	

## Pennant Hills Park

<b>Reserve/Dedication</b>	45012
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Park Sportsground Natural Area - Bushland
<b>Justification for assigned categorisation</b>  <p><u>General Community Use</u> – Applying to areas within the park used as a community nursery, park maintenance facility and community amenities buildings. The community nursery hosts a highly regarded volunteer program, with a total of 40 community volunteers working at the nursery on 10 days of every month. Educational walks and tours and various workshops for residents and Bushcare volunteers are also held at the nursery on a regular basis. Native plant and tree giveaways are very popular with the broader community and are held at the nursery on a regular basis.</p> <p><u>Park</u> – This park has informal and formalised open spaces including; children's playground, picnic settings, grassed open areas with trees and access pathways.</p> <p><u>Sportsground</u> – This park is a regional sporting precinct with facilities including; 16 x tennis courts, 3x playing fields, hockey field, netball complex, archery facility, and supporting amenities including carparks.</p> <p><u>Natural Area</u> – Pennant Hills Park contains large areas of bushland and provides important flora and fauna connections to the adjacent Lane Cove National Park.</p> <p>The natural area to the east of Britannia Street is located between the sporting fields of Pennant Hills Park and Lane Cove National Park bushland. It forms an important buffer zone in many places, assisting conservation of the national park's ecological values. A designated Wildlife Protection Area, the parcel contains Scribbly Gum Open-woodland/Heath, Blackbutt Gully Forest and Peppermint-Angophora Forest. The natural area contains a Bioretention Basin below the netball courts. Drainage from the sportsfields, roads and other stormwater quality improvement devices is channelled or dispersed through the natural area, reaching Scout Creek within the national park. The natural area provides habitat, shelter and food for wildlife. An all-access, sealed short walking loop, 'Mambara Track,' is provided for nature-based exercise and appreciation. The Pennant Hills Park fire trail starts near the hockey fields and forms a section of the Pennant Hills to West Pymble mountain biking route. The fire trail continues through the national park, connecting to a bushwalking network that includes the Great North Walk.</p> <p>The natural area to the west of Britannia Street directly joins Council-managed Crown bushland and has a variety of topography including gentle and moderately sloping land and two steep gullies which contain non-perennial tributaries of Byles Creek. The majority of vegetation within this natural area is Blackbutt Gully Forest, with a small area adjacent to Britannia Street mapped as Bloodwood – Scribbly Gum Woodland. To limit pollutants entering the bushland and waterways, a sediment basin and channel net are located at the top of the most northern land parcel within this bushland area, next to Britannia St. The natural area also contains a managed bushwalking track which links to local streets and adjacent bushland areas. The natural area forms part of a larger designated Wildlife Protection Area, providing habitat, shelter and food for wildlife and is part of an important vegetation corridor that connects Pennant Hills Park's bushland to Lane Cove National Park via bushland in the Byles Creek corridor.</p>	



# ATTACHMENT 1 - ITEM 7



## Unnamed Reserve (81 Thorn Street)

<b>Reserve/Dedication</b>	87457
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Natural Area - Bushland

**Justification for assigned categorisation**

**Natural Area** – Located at the top of a ridge and connected to Berowra Valley National Park, this small area is dominated by a high voltage electricity stanchion. A small area of Bloodwood-Scribbly Gum Woodland remains, while the majority of the area has been modified with an encroachment.



## Thornleigh

### Oakleigh Park (Oakleigh Oval)

<b>Reserve/Dedication</b>	72409
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Sportsground Natural Area - Bushland

#### Justification for assigned categorisation

Sportsground – Applying to the area of the park used for structured active recreation/ sportsground. Facilities include oval (for football and baseball/softball), and associated amenities including a carpark.

Natural Area – Applying to the western and eastern strips of natural vegetation within the park, this bushland is of high conservation significance. The eastern remnant is Turpentine-Ironbark Forest, a threatened community under the NSW Biodiversity Conservation Act and at the national level. The western remnant is Duffys Forest, a threatened plant community under the NSW Biodiversity Conservation Act. These remnants provide habitat, shelter and feed for wildlife.





## Thornleigh Oval and Dawson Ave

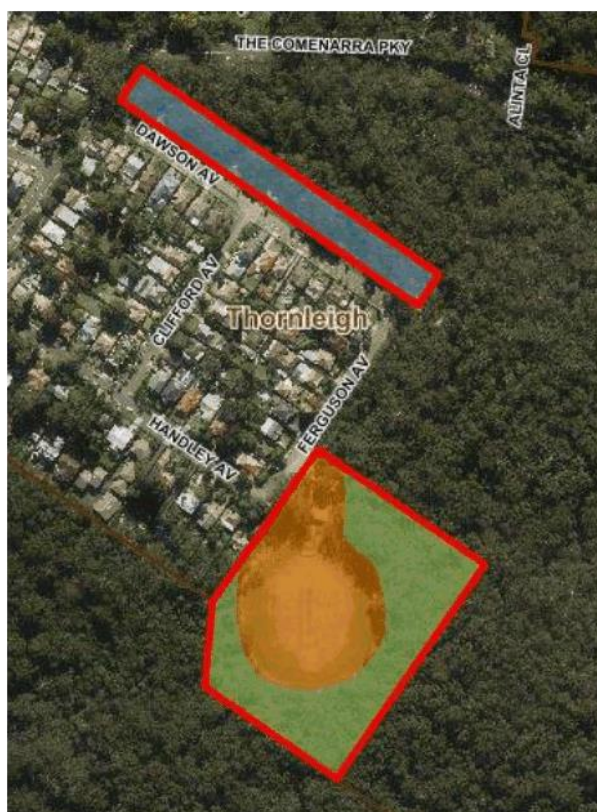
<b>Reserve/Dedication</b>	500110
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park Sportsground Natural Area - Bushland

**Justification for assigned categorisation**

Park – Applying to the Dawson Avenue parkland. This park has informal and formalised open spaces including; children's playground, fenced dog off-leash area, picnic shelters, grassed open areas with trees and access pathways.

Sportsground – Applying to the area of Thornleigh Oval used for structured active recreation/sportsground. Facilities include oval (for football and cricket), synthetic cricket wicket, and associated amenities.

Natural Area – This reserve almost surrounds Thornleigh Oval and extends the natural vegetation of Lane Cove National Park. Sloping down to the east, south and west from the oval, two vegetation communities are present providing habitat, shelter and food for wildlife. They are Peppermint-Angophora Forest and Blackbutt Gully Forest. The Great North Walk trunk route passes through this reserve as a bushwalking track.




## Wahroonga

### Ingram Rd Park (Jaycee Park)


<b>Reserve/Dedication</b>	85527
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park
<b>Justification for assigned categorisation</b>  <p><u>Park</u> – This park has informal and formalised open spaces including; children's playground, picnic settings, grassed open areas with trees and access pathways.</p>	
	

## Waitara

### PCYC Hornsby Reserve (Waitara Park)

<b>Reserve/Dedication</b>	1036828
<b>Purpose/s</b>	Public Recreation Community Purposes
<b>Proposed Categorisation</b>	Park Sportsground
<b>Justification for assigned categorisation</b>  <p><i>Note: This Crown Land reserve was previously occupied by PCYC Hornsby. On 10 June 2016 Hornsby Shire Council was appointed Trust Manager of Reserve 1036828 following the relocation of PCYC Hornsby to another area of the park.</i></p> <p><b>Park</b> – Applying to the children's playground, picnic settings, grassed open areas with trees and access pathways.</p> <p><b>Sportsground</b> – Applying to the 5 x tennis courts and associated amenities.</p>	
	

## Waitara Rotary Park

<b>Reserve/Dedication</b>	72612
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park
<b>Justification for assigned categorisation</b>	
<p><u>Park</u> – This park has informal and formalised open spaces including; children's playground, picnic settings, grassed open areas with trees and access pathways.</p> 	



## Westleigh

## Ruddock Park (Part)

<b>Reserve/Dedication</b>	100018
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park
<b>Justification for assigned categorisation</b>	
<p><u>Park</u> – Applying to the grassed open areas with trees and a carpark.</p> 	



## Unnamed Reserve (Western Crescent Park)

<b>Reserve/Dedication</b>	91746
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	Park Natural Area - Bushland

### Justification for assigned categorisation

Park – Applying to the children's playground, picnic settings and grassed open areas with trees.

Natural Area – This ridgetop remnant contains Narrow-leaved Scribbly Gum Woodland, providing habitat, shelter and food for wildlife.



## Wisemans Ferry

### Unnamed Reserve (Wisemans Ferry Cemetery)

<b>Reserve/Dedication</b>	1015548
<b>Purpose/s</b>	General Cemetery
<b>Proposed Categorisation</b>	Area of Cultural Significance Natural Area - Bushland

#### Justification for assigned categorisation

Area of Cultural Significance – This site has a long-established use as a cemetery. The space includes burial sites, grassed open areas with trees and seating. The cemetery is of State heritage significance being the resting place of many early settlers and convicts.

Natural Area – Surrounding the cemetery, Narrow-leaved Apple Slopes Forest and Yellow Bloodwood Woodland are the vegetation communities found within the natural area of this parcel, providing habitat, shelter and food for wildlife. This parcel forms a small part of a very large area of Crown Land bushland that lies between Marramarra National Park and the Hawkesbury River. High voltage power infrastructure runs through the eastern section of this parcel.



## Shire Wide Reserves

There are two (2) reserves which encompass numerous land parcels within the Shire. These reserves are:

- R100092
- R45642

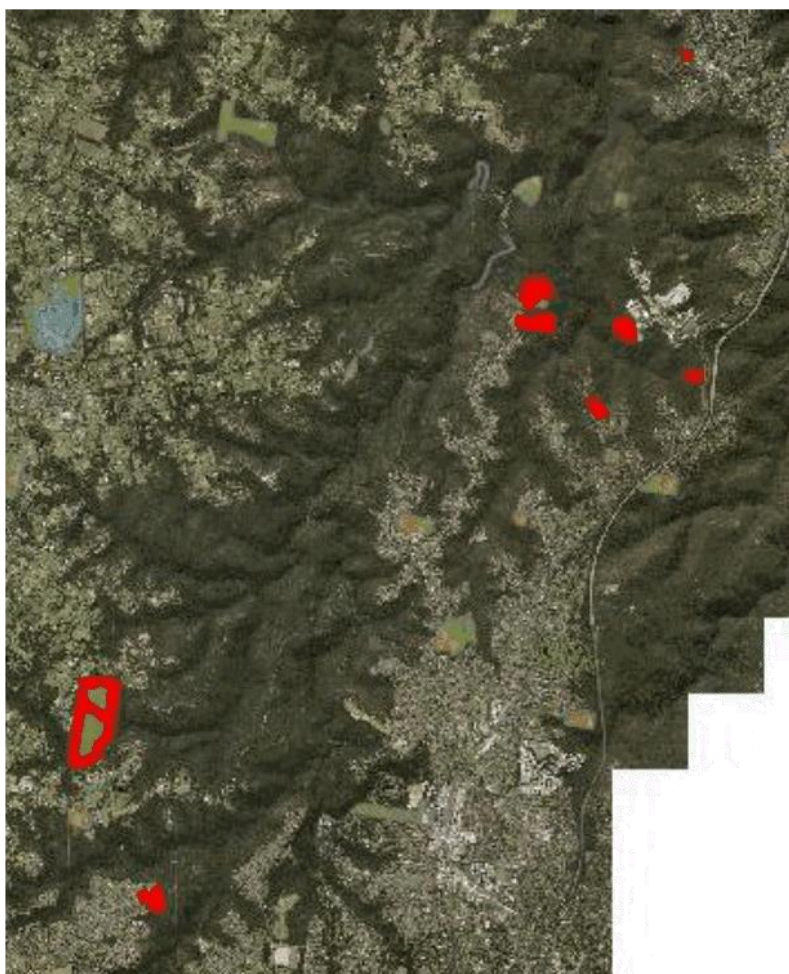
An overall map showing the location of the land parcels is provided, followed by a detailed map and explanation of each individual land parcel.

R100092

<b>Reserve/Dedication</b>	100092
<b>Purpose/s</b>	Promotion Of The Study And The Preservation Of Native Flora And Fauna Public Recreation
<b>Proposed Categorisation</b>	Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Foreshore</li> <li>- Watercourse</li> <li>- Wetland</li> </ul>

**Justification for assigned categorisation**


*Note: This reserve consists of numerous land parcels within the shire. Below are the descriptions and associated maps for each of these land parcels.*







<b>Lot &amp; DP</b>	Lot 2 DP 746417
<b>Suburb</b>	Cherrybrook
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland)</u> – A steep gully and south-facing slope of Peppermint - Angophora Forest, extending the bushland area of Berowra Valley National Park and providing habitat, shelter and food for wildlife. The western section of the site includes part of a sediment basin and high voltage powerlines.</p>	
	




<b>Lot &amp; DP</b>	Lot 11 DP 775184
<b>Suburb</b>	Mount Colah
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland)</u> – This bushland area of Narrow-leaved Scribbly Gum Woodland and Peppermint - Angophora Forest provides habitat, shelter and food for wildlife. It is located at the interface of residential properties and Berowra Valley National Park, extending the greater bushland area. The Galahad Fire Trail runs through the length of this strongly-sloped bushland parcel and there is an access way to a sediment basin in the adjacent national park. High voltage power infrastructure runs through this parcel.</p>	
	

<b>Lot &amp; DP</b>	Lot 830 DP 752053
<b>Suburb</b>	Mount Kuring-Gai
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland)</u> – This elongated and strongly west and north westerly-sloping bushland parcel abuts Berowra Valley National Park. It is part of a large bushland corridor with Berowra Valley National Park at its core. Peppermint-Angophora Forest and Scribbly Gum Open-Woodland/Heath vegetation communities provide habitat, shelter and food for wildlife. There is an alleged encroachment from the adjoining neighbour which is currently being investigated by Council's compliance department</p>	
	


<b>Lot &amp; DP</b>	Lot 753 DP 752053 Lot 7318 DP 1167297
<b>Suburb</b>	Hornsby Heights
<b>Justification for assigned categorisation</b>	
<p><b>Natural Area (Bushland)</b> – This elongated and strongly sloping bushland parcel abuts other Crown land bushland and public bushland. It is part of the large bushland corridor of Berowra Valley National Park. Its upper boundary adjoins residential properties on Somerville Road. Peppermint - Angophora Forest and Narrow-leaved Scribbly Gum Woodland vegetation communities provide habitat, shelter and food for wildlife. An upper, non-perennial section of Donnelly Creek runs through this parcel.</p>	
	


<b>Lot &amp; DP</b>	Lot 7334 DP 1167693
<b>Suburb</b>	Berowra Heights
<b>Justification for assigned categorisation</b>  <u>Natural Area (Bushland)</u> – A small parcel on the edge of Berowra Valley National Park, it is part of an extensive public bushland network that has the national park at its core. The vegetation is Narrow-leaved Scribbly Gum Woodland, providing habitat, shelter and food for wildlife. It receives water runoff from Berowra Waters Road through two stormwater quality improvement devices and contains the non-perennial beginning of Washtub Gully Creek, which thence flows through the national park to Berowra Creek.	
	



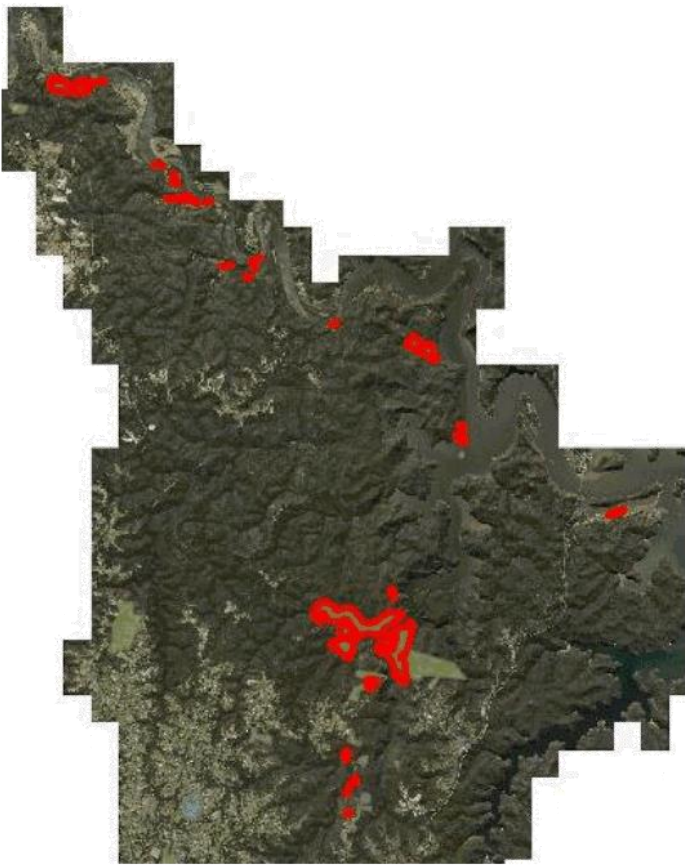
<b>Lot &amp; DP</b>	Lot 7313 DP 1167297
<b>Suburb</b>	Hornsby Heights
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland)</u> – This bushland parcel is one of a group of Crown Land parcels adjacent to residential area of Hornsby Heights and directly abutting Berowra Valley National Park. Bisected by and downslope of Somerville Road, it contains Narrow-leaved Scribbly Gum Woodland and Peppermint-Angophora Forest vegetation communities, providing habitat, shelter and food for wildlife. The western section of this parcel includes part of Crosslands Tank Fire Trail.</p>	
	




<b>Lot &amp; DP</b>	Pt Lot 199 DP 752048
<b>Suburb</b>	Dural
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland)</u> – Two strips of Crown Land within this bushland parcel, they extend Berowra Valley National Park to the west and contain Scribbly Gum Open-Woodland/Heath, Duffys Forest, Blackbutt Gully Forest and Peppermint - Angophora Forest. All these vegetation communities, including the threatened Duffys Forest (NSW Biodiversity Conservation Act), provide habitat, shelter and feed for wildlife. The western strip of bushland contains Carters Fire Trail and slopes steeply down to Tunks Creek</p>	
	


<b>Lot &amp; DP</b>	Lot 1092 DP 46539
<b>Suburb</b>	Mount Kuring-Gai
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland)</u> – This strongly-sloping, south-west facing parcel is located between the Mt Kuring-gai industrial area and Berowra Valley National Park. It is part of the major corridor of bushland that is Berowra Valley National Park and beyond. The vegetation communities present are Peppermint - Angophora Forest and Narrow-leaved Scribbly Gum Woodland, providing habitat, shelter and food for wildlife.</p>	
	

R45642

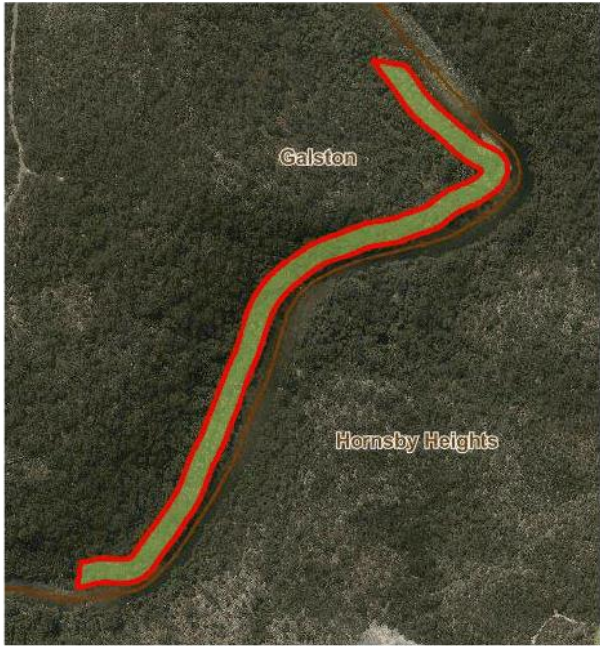
<b>Reserve/Dedication</b>	45642
<b>Purpose/s</b>	Public Recreation
<b>Proposed Categorisation</b>	General Community Use Sportsground Natural Area <ul style="list-style-type: none"> <li>- Bushland</li> <li>- Foreshore</li> <li>- Watercourse</li> <li>- Wetland</li> </ul>
<b>Justification for assigned categorisation</b>  <i>Note: This reserve consists of numerous land parcels within the shire. Below are the descriptions and associated maps for each of these land parcels.</i>	
	


<b>Lot &amp; DP</b>	Lot 7312 DP 1164477
<b>Suburb</b>	Wisemans Ferry
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland)</u> – A large parcel of bushland covering a variety of topography between low-lying Singleton Road and the upper slopes and ridges that rise from the Hawkesbury River. This parcel forms part of a very large area of Crown Land bushland that lies between Marramarra National Park and the Hawkesbury River. This parcel is a designated Wildlife Protection Area, providing habitat, shelter and food for wildlife across its five vegetation communities. Narrow-leaved Apple Slopes Forest covers the lower slopes, followed by Yellow Bloodwood Woodland on the higher slopes. Grey Gum - Scribbly Gum Woodland is found across sections of the southern and eastern slopes. Peppermint - Angophora Forest and Grey Myrtle Rainforest are found in the gullies. Two non-perennial watercourse flow down through the parcel. The Simpson Hill Fire Trail Branch 2 terminates within this parcel</p>	
	





<b>Lot &amp; DP</b>	Lot 7308 DP 1164455
<b>Suburb</b>	Singletons Mill
<b>Justification for assigned categorisation</b>	
<p><u>Area (Bushland)</u> – A strip of natural foreshore land adjacent to Layburys Creek to the north and private land to the south. Two non-perennial watercourses drain through the parcel and the eastern end abuts Marramarra National Park. This parcel contains Swamp Oak Floodplain Forest, a vegetation community that is threatened at the State level under the Biodiversity Conservation Act and at the Federal level. There is a small area of Narrow-leaved Apple Slopes Forest at the western end of the parcel. This natural area provides habitat, shelter and food for wildlife.</p>	
	



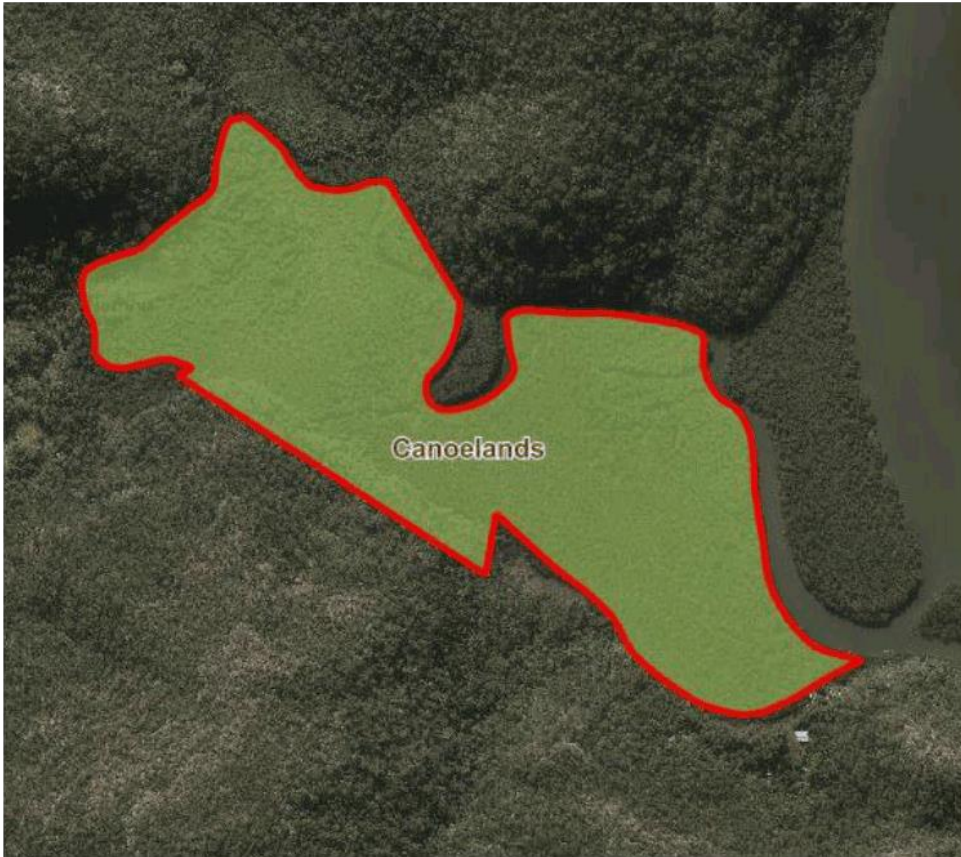
<b>Lot &amp; DP</b>	Lot 7312 DP 1167039
<b>Suburb</b>	Galston
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland)</u> – A strip of naturally vegetated foreshore land adjacent to the western bank of Berowra Creek. Its northern and southern ends connect to the major bushland corridor that comprises Berowra Valley National Park and adjoining bushland. The parcel contains Swamp Oak Floodplain Forest, a vegetation community that is threatened at the State level under the Biodiversity Conservation Act and at the Federal level. It also contains Rough-barked Apple River-flat Forest, which is threatened at the State level under the Biodiversity Conservation Act. The final vegetation community within this parcel is Rough-barked Apple - Forest Oak Forest. This natural area provides habitat, shelter and food for wildlife</p>	
	

<b>Lot &amp; DP</b>	Lot 7003 DP 1060692
<b>Suburb</b>	Berowra Waters
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland &amp; Foreshore)</u> – A strip of foreshore land around a small peninsula known as Fishermans Point, this parcel contains Rough-barked Apple - Forest Oak Forest and a small section of Mangrove Swamp at the western extremity, where a non-perennial creek enters the estuary. This natural area provides habitat, shelter and food for wildlife</p>	
	


<b>Lot &amp; DP</b>	Lot 7308 DP 1166493
<b>Suburb</b>	Galston
<b>Justification for assigned categorisation</b>	
<p><i>Note – the Seventh-Day Adventists Church currently have a permissive occupancy licence over this reserve. The reserve currently contains the Crosslands Youth and Convention Centre.</i></p> <p><u>General Community Use</u> – Applying to the buildings and large lawn area used for camping and events within the reserve.</p> <p><u>Sportsground</u> – Applying to the area of the reserve used for structured active recreation/ sportsground. Facilities include 2 x multi-purpose sports courts and associated amenities.</p> <p><u>Natural Area (Bushland &amp; Foreshore)</u> – A long strip of land, hugging the foreshore of a peninsula between private land and Still Creek, this parcel contains Rough-barked Apple - Forest Oak Forest and Rough-barked Apple River-flat Forest, the latter threatened at the State level under the Biodiversity Conservation Act. This natural area provides habitat, shelter and food for wildlife</p>	
	


<b>Lot &amp; DP</b>	Lot 7036 DP 1060366
<b>Suburb</b>	Brooklyn
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland &amp; Foreshore)</u> – This parcel contains Mangrove Swamp and two other vegetation communities of high conservation significance. These are: Swamp Mahogany Forest which is a threatened at the State level under the Biodiversity Conservation Act; and Swamp Oak Floodplain Forest which is threatened at the State level under the Biodiversity Conservation Act and at the Federal level. There is a boardwalk through the mangroves along the northern section of the parcel. Brooklyn Park is a Wildlife Protection Area and provides habitat, shelter and food for wildlife. Brooklyn Park is of Regional Significance containing turn of the century Pine tree plantings and remnant native plant community along the estuary foreshore</p>	
	




<b>Lot &amp; DP</b>	Lot 7302 DP 1135776
<b>Suburb</b>	Canoelands
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland, Foreshore, Watercourse &amp; Wetland)</u> – This parcel contains Mangrove Swamp and two other vegetation communities of high conservation significance. These are: Coastal Saltmarsh and Swamp Oak Floodplain Forest, which is a threatened at the State level under the Biodiversity Conservation Act and at the Federal level; and which is also threatened at the State level under the Biodiversity Conservation Act. The parcel also contains Rough-barked Apple- Forest Oak Forest, a regionally significant vegetation community. Almost entirely enclosed within Marramarra National Park and including Pumpkin Point Creek, this natural area provides habitat, shelter and food for wildlife.</p>	
	




<b>Lot &amp; DP</b>	Lot 7010 DP 1060702
<b>Suburb</b>	Berrilee
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland &amp; Watercourse)</u> – Forming part of an extensive bushland area this triangular, steep parcel adjoins Crown Land bushland on two sides. Furber Park (Community Land: Natural Area - Bushland) and Bay Road adjoin the remaining side, with a section of Crossland Creek running within this edge of the parcel on its way to Dusthole Bay. Together with adjoining lots, it has extremely high conservation significance. This is due to it being part of an extensive bushland area of both private and public bushland that connects with Marramarra National Park and Berowra Valley National Park. This extensive bushland area contains threatened vegetation and plant and animal species of conservation significance at State and Federal levels. Four vegetation communities are found within this parcel, with the largest areas being Peppermint - Angophora Forest and Narrow-leaved Scribbly Gum Woodland. There is a small area of Scribbly Gum Open-woodland/Heath near the north-facing ridge and a section of Rough-barked Apple - Forest Oak Forest along the creek. This parcel provides habitat, shelter and food for wildlife.</p>	
	

<b>Lot &amp; DP</b>	Lot 7009 DP 1058611
<b>Suburb</b>	Berrilee
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland, Foreshore, Watercourse &amp; Wetland)</u> – This parcel rises steeply from Berowra Creek estuary and Banks Creek and Fosters Creek, to the headland's upper slopes. Together with adjoining Crown Land lots it has extremely high conservation significance. This is due to it being part of an extensive bushland area of both private and public bushland that connects with Marramarra National Park and Berowra Valley National Park. This extensive bushland areas contains threatened vegetation and plant and animal species of conservation significance at State and Federal levels. Seven vegetation communities are found within this parcel, being Grey Gum - Scribbly Gum Woodland, Peppermint - Angophora Forest, Rough-barked Apple - Forest Oak Forest, Swamp Oak Floodplain Forest, Grey Myrtle Forest, Mangrove Swamp and Coastal Saltmarsh. Both Swamp Oak Floodplain Forest and Coastal Saltmarsh are threatened vegetation communities; at the State level under the Biodiversity Conservation Act and at the Federal level. The parcel provides habitat, shelter and food for wildlife.</p>	
	

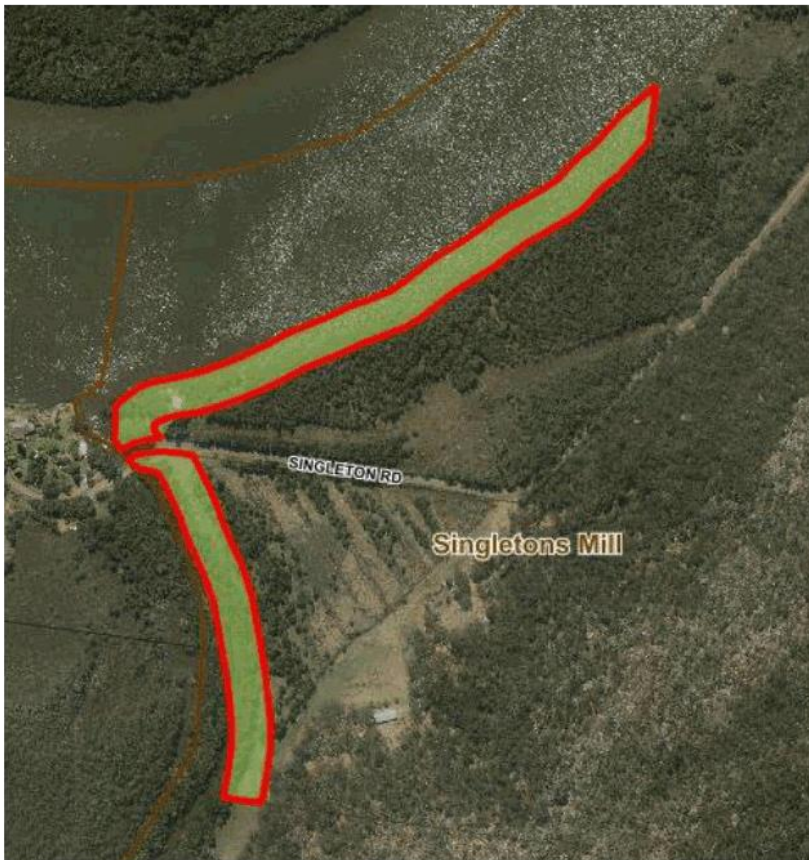
<b>Lot &amp; DP</b>	Lot 7021 DP 93848
<b>Suburb</b>	Arcadia
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland)</u> – This steeply sloping bushland parcel contains a north facing gully that drains directly into Calabash Creek. Together with adjoining Crown Land lots it has extremely high conservation significance. This is due to it being part of an extensive bushland area of both private and public bushland that connects with Marramarra National Park and Berowra Valley National Park. This extensive bushland areas contains threatened vegetation and plant and animal species of conservation significance at State and Federal levels. Two vegetation communities are found within this parcel, being Grey Gum - Scribbly Gum Woodland and Peppermint - Angophora Forest, providing habitat, shelter and food for wildlife.</p>	
	





<b>Lot &amp; DP</b>	Lot 7066 DP 1081270
<b>Suburb</b>	Hornsby Heights
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland)</u> – This bushland area of mostly Scribbly Gum Open-Woodland/ Heath with small sections of Narrow-leaved Scribbly Gum Woodland and Peppermint - Angophora Forest in the gullies provides habitat, shelter and food for wildlife. It is located at the interface of residential properties and Berowra Valley National Park. The Cootamundra Fire Trail loops through and around this strongly sloping parcel.</p>	
	


<b>Lot &amp; DP</b>	Lot 179 DP 752048
<b>Suburb</b>	Arcadia
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland, Foreshore, Watercourse &amp; Wetland)</u> – A bushland area covering Calabash Point and bound by the mangrove swamps of Calabash Creek and Banks Creek. Together with adjoining Crown Land lots it has extremely high conservation significance. This is due to it being part of an extensive bushland area of both private and public bushland that connects with Marramarra National Park and Berowra Valley National Park. This extensive bushland areas contains threatened vegetation and plant and animal species of conservation significance at State and Federal levels. Five vegetation communities are found within this parcel, being Grey Gum - Scribbly Gum Woodland, Peppermint - Angophora Forest, Rough-barked Apple - Forest Oak Forest, Swamp Oak Floodplain Forest and Mangrove Swamp. Swamp Oak Floodplain Forest is a threatened vegetation community at the State level under the Biodiversity Conservation Act and at the Federal level. The Waddell Ridge Fire Trail terminates within this parcel. This parcel provides habitat, shelter and food for wildlife.</p>	
	




<b>Lot &amp; DP</b>	Lot 7316 DP 1164446
<b>Suburb</b>	Singletons Mill
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland, Foreshore &amp; Watercourse)</u> – A strip of predominately naturally vegetated foreshore land alongside the southern bank of the Hawkesbury River and the eastern bank of Layburys Creek. The southern section of the parcel also straddles Ladburies Creek. The vegetation community in this parcel is Swamp Oak Floodplain Forest, of high conservation significance being threatened at the State level under the Biodiversity Conservation Act, and at the Federal level. This natural area provides habitat, shelter and food for wildlife. There is a cleared area with vehicle access, a building and jetty/pontoon connecting Singleton Road to the river. A vehicle accessway runs through the parcel alongside Layburys Creek.</p>	
	

<b>Lot &amp; DP</b>	Lot 7004 DP 93084
<b>Suburb</b>	
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland &amp; Foreshore)</u> – A strip of foreshore land along the Hawkesbury River, it is bounded by mangroves on its northern side and private land on its southern side. It provides almost a complete connection at either end to Marramarra National Park. An estuarine watercourse draining to the river dissects it. This parcel contains Swamp Oak Floodplain Forest and Coastal Saltmarsh. Both Swamp Oak Floodplain Forest and Coastal Saltmarsh are threatened vegetation communities; at the State level under the Biodiversity Conservation Act and at the Federal level. This natural area provides habitat, shelter and food for wildlife.</p>	
	


<b>Lot &amp; DP</b>	Lot 7317 DP 1167064
<b>Suburb</b>	Berowra Heights
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland &amp; Foreshore)</u> – Located at the very tip of Cunio Point, the natural area is an extremely steep bushland area containing Rough-barked Apple - Forest Oak Forest on the lower slopes and Narrow-leaved Scribbly Gum Woodland above. Together with adjoining Crown Land lots it has extremely high conservation significance. This is due to it being part of an extensive bushland area of both private and public bushland that connects with Marramarra National Park and Berowra Valley National Park. This extensive bushland areas contains threatened vegetation and plant and animal species of conservation significance at State and Federal levels. The parcel includes a stretch of the Berowra Creek estuary foreshore and provides habitat, shelter and food for wildlife.</p>	
 <p>The image is an aerial photograph showing a green, bushy area outlined in red. The area is labeled 'Berowra Heights' in the center. To the left of the outlined area, the text 'Berowra Waters' is visible. The background is dark, suggesting water or a different land type.</p>	


<b>Lot &amp; DP</b>	Lot 20 DP 752026
<b>Suburb</b>	Berowra Heights
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland &amp; Foreshore)</u> – Located at Cunio Point, this bushland parcel contains very steep slopes, leading up to moderate upper slopes and a ridgeline. It contains two sections of Berowra Creek estuarine foreshore. Rough-barked Apple - Forest Oak Forest grows along the lower slopes, with Narrow-leaved Scribbly Gum Woodland above and up to the ridgetop. A small area of Peppermint - Angophora Forest is found at the top of a south-facing slope. Together with adjoining Crown Land lots it has extremely high conservation significance. This is due to it being part of an extensive public bushland area that connects with Marramarra National Park and Berowra Valley National Park. This extensive bushland areas contains threatened vegetation and plant and animal species of conservation significance at State and Federal levels. The parcel provides habitat, shelter and food for wildlife.</p>	
	




<b>Lot &amp; DP</b>	Lot 7318 DP 1167064 Lot 7319 DP 1167064 Lot 469 DP 729619
<b>Suburb</b>	Berowra Heights
<b>Justification for assigned categorisation</b>	
<p><u>General Community Use</u> – Applying to the carparks, roadways and supporting amenities used by visitors to the area and nearby facilities, including the Berowra Waters Ferry, wharf and cafe.</p> <p><u>Natural Area</u> - Straddling the ridges and gullies between Franks Creek in the south and Joe Crafts Creek in the north, this large parcel contains two separate sections of the Berowra Creek Estuary Foreshore. It has extremely varied topography with a range of slope types and aspects, gullies, an escarpment, spurs and ridges. Rough-barked Apple - Forest Oak Forest grows along the lower slopes and foreshore, with Narrow-leaved Scribbly Gum Woodland above and up to the ridgetops. Peppermint-Angophora Forest is found in the more protected gullies and there are three areas of Scribbly Gum Open-woodland/Heath on sections of the north-facing slopes. Together with adjoining Crown Land lots this parcel has extremely high conservation significance. This is due to it being part of an extensive public bushland area that connects with Marramarra National Park and Berowra Valley National Park. This extensive bushland areas contains threatened vegetation and plant and animal species of conservation significance at State and Federal levels. The parcel provides habitat, shelter and food for wildlife. The Great North Walk trunk route passes through this reserve as a bushwalking track.</p>	
	




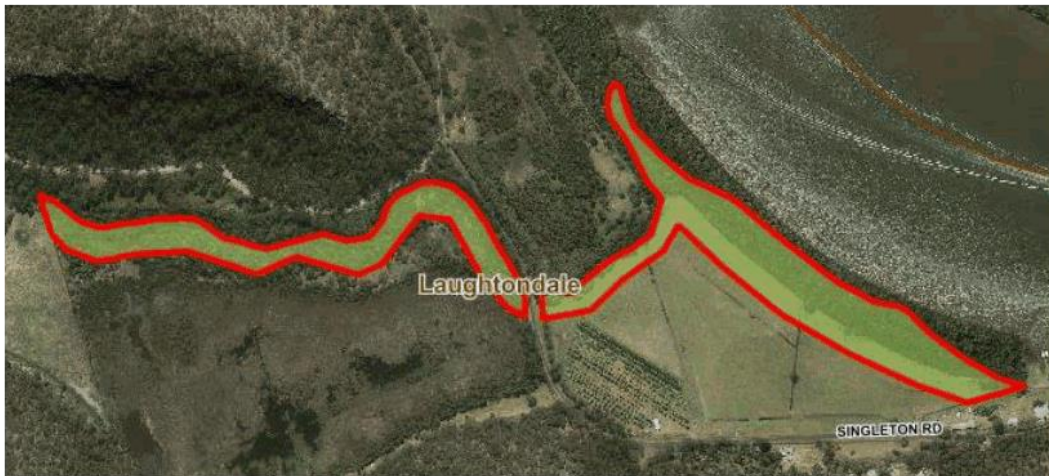
<b>Lot &amp; DP</b>	Lot 7303 DP 1164697
<b>Suburb</b>	Canoelands
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland &amp; Watercourse)</u> – A strip of vegetated land connecting to Marramarra National Park and containing sections of Ashdale Creek and Layburys Creek. This bushland parcel is mostly Swamp Oak Floodplain Forest, with small areas of Narrow-leaved Apple Slopes Forest at each extremity. Swamp Oak Floodplain Forest is a vegetation community that is threatened at the State level under the Biodiversity Conservation Act and at the Federal level. This natural area provides habitat, shelter and food for wildlife. There is cleared area in the western corner of the lot, containing an access track over the creek and connecting private property parcels..</p>	
	

<b>Lot &amp; DP</b>	Lot 7315 DP 1164561
<b>Suburb</b>	Laughtondale
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland &amp; Foreshore)</u> – A steep strip of naturally-vegetated land, running along the southern bank of the Hawkesbury River and up to Singleton Road. The vegetation community in this parcel is Narrow-leaved Apple Slopes Forest, providing habitat, shelter and food for wildlife.</p>	
	


<b>Lot &amp; DP</b>	Lot 7313 DP 1164702
<b>Suburb</b>	Laughtondale
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland &amp; Foreshore)</u> – A strip of vegetated foreshore land along the Hawkesbury River, it is bounded by Singleton Road and then Marramorra National Park on its southern side. The vegetation community in this parcel is Narrow-leaved Apple Slopes Forest and Mangrove Swamp, providing habitat, shelter and food for wildlife.</p>	
	




<b>Lot &amp; DP</b>	Lot 101 DP 752029
<b>Suburb</b>	Laughtondale
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland &amp; Wetland)</u> – All vegetation in this parcel is of very high conservation significance. This wetland contains mostly Floodplain Paperbark Scrub, a vegetation community that is threatened at the State level under the Biodiversity Conservation Act and at the Federal level. There is a small section of Swamp Mahogany Forest, which is threatened at the State level under the Biodiversity Conservation Act. The remainder of the parcel is Forest Red Gum River-flat Forest, a vegetation community threatened at the State level under the Biodiversity Conservation Act. This natural area provides habitat, shelter and food for wildlife.</p>	
	

<b>Lot &amp; DP</b>	Lot 7304 DP 1164599
<b>Suburb</b>	Laughtondale
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland &amp; Foreshore)</u> – A thin and wavy parcel of low-lying land with three main sections. The section to the west of Singleton Road follows Dalgetys Creek and is Swamp Oak Floodplain Forest, a vegetation community threatened at the State level under the Biodiversity Conservation Act and at the Federal level. The second section follows Dalgetys Creek on the eastern side of Singleton Road and is Swamp Oak Floodplain Forest, plus a small area of Floodplain Reedland. Floodplain Reedland is also threatened at the State level under the Biodiversity Conservation Act and at the Federal level. The third section is the Hawkesbury River foreshore, an area of Mangrove Swamp. This natural area provides habitat, shelter and food for wildlife.</p>	
	




<b>Lot &amp; DP</b>	Lot 7001 DP 1117883
<b>Suburb</b>	Fiddletown
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland)</u> – This parcel is located centrally within a and extensive naturally-vegetated area, joining parcels of private tenure, Council-owned community land, Crown Land and Marramarra National Park. Together, these lands are of extremely high conservation significance and link to Berowra Valley National Park. The vegetation communities in this steep gully parcel are Grey Gum - Scribbly Gum Woodland and Peppermint - Angophora Forest, surrounding a non-perennial waterway that drains through the national park and into Berowra Creek estuary. This parcel provides habitat, shelter and food for wildlife.</p>	
	

<b>Lot &amp; DP</b>	Lot 7002 DP 1124072
<b>Suburb</b>	Fiddletown
<b>Justification for assigned categorisation</b>	
<p><u>Natural Area (Bushland &amp; Foreshore)</u> – An elongated parcel, steeply-sloping down to the northern foreshore of Calabash Creek and the western foreshore of Berowra Creek. Together with adjoining Crown Land lots it has extremely high conservation significance. This is due to it being part of an extensive bushland area of both private and public bushland that connects with Marramarra National Park and Berowra Valley National Park. This extensive bushland area contains threatened vegetation and plant and animal species of conservation significance at State and Federal levels. Six vegetation communities are found within this parcel, being Grey Gum - Scribbly Gum Woodland, Peppermint - Angophora Forest, Rough-barked Apple - Forest Oak Forest, Swamp Oak Floodplain Forest, Grey Myrtle Rainforest and Mangrove Swamp. Swamp Oak Floodplain Forest is a threatened vegetation community at the State level under the Biodiversity Conservation Act and at the Federal level. Five non-perennial watercourses flow through this parcel and into the estuary. This parcel provides habitat, shelter and food for wildlife.</p>	
	

## Reserves where Council has been incorrectly listed as the Crown Land Manager

### Crosslands Reserve

<b>Reserve/Dedication</b>	500201
<b>Purpose/s</b>	Public Recreation
<p><b>Justification</b></p> <p>Crosslands Reserve is divided into two management areas.</p> <p>Lot 311 DP 752053 and Lot 1 DP 995496 (the southern lots) are owned by Council of the Shire of Hornsby.</p> <p>Lot 7316 DP 1165368 (the northern lot) is owned by the Crown and is part of Berowra Valley National Park. National Parks and Wildlife are the Crown Land Manager for this lot.</p> <p>Documentation confirming management of the lot was provided to the Crown on 16.07.20.</p> <p>Hornsby Shire Council is not the Crown Land Manager for this land. Therefore, a Plan of Management is not required.</p>	
	



## Hornsby Council Chambers

<b>Reserve/Dedication</b>	1001066
<b>Purpose/s</b>	Town Hall Site
<b>Justification</b>  <p>Certificate of Title for Lot 300 DP 752053 was provided to the Crown on 16.07.20.</p> <p>This document notes Council of the Shire of Hornsby as the owner of the land.</p> <p>This land owned by Hornsby Shire Council and is classified as Operational Land. Therefore, a Plan of Management is not required.</p>	
	


## Reserves where Council is to resign as Crown Land Manager

### Berowra Station Carpark

<b>Reserve/Dedication</b>	67611
<b>Purpose/s</b>	Public Recreation
<b>Justification</b>  <p>R67611 is comprised of Lot 7036 DP 93854 and Lot 562 DP 752053.</p> <p>Both lots are currently not maintained by Hornsby Shire Council. Council assumes Transport for NSW undertake maintenance for these lots as the surrounding land parcels are owned by Transport for NSW.</p> <p>Therefore, Council wishes to resign as Crown Land Manager for R67611 and recommends transfer to Transport for NSW.</p>	
	




### Unnamed Reserve (Dural Bushland)

<b>Reserve/Dedication</b>	100092 Lot 250 DP 752048
<b>Purpose/s</b>	Promotion Of The Study And The Preservation Of Native Flora And Fauna Public Recreation
<p><b>Justification</b></p> <p>National Parks and Wildlife Service (NPWS) currently operate the Kangaroo Protection Cooperation from this land parcel. There is an existing leasing arrangement between NPWS and the Crown. The site directly adjoins the Berowra Valley National Park, and Council does not manage any nearby sites. Therefore, it is logical for Council not to manage this site and suggest transfer of CLM status to NPWS.</p> 	

## Reserves where Council wishes to become the Crown Land Manager

### Brooklyn Foreshore (22X George St, Brooklyn)

<b>Reserve/Dedication</b>	R752026 Lot 7307 DP 1165937
<p><b>Justification</b></p> <p>Currently the Parsley Bay carpark in Brooklyn is divided into three ownership/land management areas:</p> <ul style="list-style-type: none"> <li>• <u>Western Area</u> – this area comprises of 9 lots which are owned and managed as a carpark by Hornsby Council (shown as green in the diagram below)</li> <li>• <u>Central Area</u> – this area comprises the northern area of Lot 7307 DP 1165937 and is owned by the Crown (shown as red in the diagram below). Hornsby Council <u>is not</u> the Crown land manager for this lot.</li> <li>• <u>Eastern Area</u> – this area comprises of part of Lot 7016 DP 1058527 and is owned by the Crown (shown as blue in the diagram below). Hornsby Council <u>is</u> the Crown Land Manager for this lot.</li> </ul> <p>In addition to the above, Hornsby Shire Council currently have a permissible occupancy No 1967/23 (shown as a yellow hatch in the diagram below) over part of Lot 7307 DP 1165937 and part of Lot 7016 DP 1058527.</p> <p>As Hornsby Shire Council are the Crown Land Manager for Mckell Park which includes part of the Parsley Bay carpark, there are management benefits for Hornsby Shire Council to become the Crown Land Manager for either the northern section or all of Lot 7307 DP 1165937.</p>	
	



## Classification of Crown land as operational land Form

# ATTACHMENT 2 - ITEM 7

### Beecroft Village Shops Carpark: Justification for operational classification

<b>Reserve name:</b>	Beecroft Village Shops Carpark
<b>Reserve number:</b>	R84175
<b>Reserve address:</b>	107X Beecroft Road Beecroft, NSW 2119
<b>Parish /county:</b>	Field of Mars / Cumberland
<b>Local Government Area (LGA):</b>	Hornsby
<b>Lot/s:</b>	Lot 1 Sec 5 DP 758074
<b>Reserve purpose:</b>	Parking

#### Summary

The Beecroft Village Shops Carpark is a Crown Reserve located at 107X Beecroft Road, Beecroft. It is a rectangular block of land located between the Beecroft village shops and Wongala Crescent and Beecroft Road. Hornsby Shire Council is the Crown Land Manager of the reserve, which is currently classified as community land.

Council currently own and maintain numerous carparks throughout the shire, including:

- Burdett St Carpark
- Beattie Lane Carpark
- Thompson's Corner Carpark
- Fisher Avenue Carpark
- William Street Carpark
- Dural Street Carpark
- Wattle Street Carpark

All the above listed carparks are classified as Operational Land.

As the purpose of R84175 is for *Parking* and the reserve has a long-established use as a carpark, it is seen the most appropriate way forward is to classify the reserve as Operational Land to be consistent with other Council owned/managed carparks.

A classification as Operational Land will permit Council to consider permits and leases for the carparks, for example implementing electric car charging stations or bottle recycling. The implementation of such facilities is directly linked to community feedback and local demand, and is further supported by Council adopted policies, for example Council's Electric Vehicle (EV) Charging Stations on Public Land Policy (adopted in 2020). Council is therefore seeking to manage this Crown reserve as if it were operational land under the *Local Government Act 1993*.

#### Recommendation

The reserve is reclassified as operational land under Section 3.22 (5) of the *Crown Land Management Act 2016*.





## Classification of Crown land as operational land Form

Aerial view of reserve



## ATTACHMENT 2 - ITEM 7



## Classification of Crown land as operational land Form

# ATTACHMENT 2 - ITEM 7

### Wharf Reserve: Justification for operational classification

<b>Reserve name:</b>	Wharf Reserve
<b>Reserve number:</b>	R89108
<b>Reserve address:</b>	Wharf Reserve, Dangar Road Brooklyn, NSW 2083
<b>Parish /county:</b>	Cowan / Cumberland
<b>Local Government Area (LGA):</b>	Hornsby
<b>Lot/s:</b>	Lot 7027 DP 1124797
<b>Reserve purpose:</b>	Access, Parking

#### Summary

Wharf Reserve is a Crown Reserve located at the end of Danger Road, Brooklyn. It is a rectangular block of land located between the Hawkesbury River Train Station, the Hawkesbury River and the Brooklyn shops and carpark. Hornsby Shire Council is the Crown Land Manager of the reserve, which is currently classified as community land.

Council currently own and maintain numerous carparks throughout the shire, including:

- Burdett St Carpark
- Beattie Lane Carpark
- Thompson's Corner Carpark
- Fisher Avenue Carpark
- William Street Carpark
- Dural Street Carpark
- Wattle Street Carpark

All the above listed carparks are classified as Operational Land.

As the purpose of R89108 is for *Parking and Access* and the reserve has a long-established use as a carpark, it is seen the most appropriate way forward is to classify the reserve as Operational Land to be consistent with other Council owned/managed carparks.

A classification as Operational Land will permit Council to consider permits and leases for the carparks, for example implementing electric car charging stations or bottle recycling. The implementation of such facilities is directly linked to community feedback and local demand, and is further supported by Council adopted policies, for example Council's Electric Vehicle (EV) Charging Stations on Public Land Policy (adopted in 2020). Council is therefore seeking to manage this Crown reserve as if it were operational land under the *Local Government Act 1993*.

#### Recommendation

The reserve is reclassified as operational land under Section 3.22 (5) of the *Crown Land Management Act 2016*.





## Classification of Crown land as operational land Form

Aerial view of reserve



**ATTACHMENT 2 - ITEM 7**

**ATTACHMENT/S**

**REPORT NO. CE8/21**

**ITEM 8**

- 1. ATTACHMENT A - NORTHERN DISTRICT CRICKET CLUB MARK TAYLOR OVAL REDEVELOPMENT APPLICATION FUNDING**
- 2. ATTACHMENT B - SUB-FUNDING DEED - MARK TAYLOR OVAL UPGRADE BETWEEN HORNSBY SHIRE COUNCIL AND NORTHERN DISTRICT CRICKET CLUB**
- 3. ATTACHMENT C - TRIPARTITE AGREEMENT - MARK TAYLOR OVAL UPGRADE BETWEEN HORNSBY SHIRE COUNCIL AND NORTHERN DISTRICT CRICKET CLUB**

**NORTHERN DISTRICT CRICKET CLUB****P.O. Box 154, Hornsby, NSW 2077****(Founded 26<sup>th</sup> May, 1925)**

ABN: 44 383 144 829

**PATRONS:** Mark Taylor AO, Neil Marks, Steve Taylor, Matt Kean MP, Alister Henskens MP

Mr Steven Head  
General Manager  
Hornsby Shire Council  
296 Peats Ferry Road  
HORNSBY NSW 2077

via email: [SHead@hornsby.nsw.gov.au](mailto:SHead@hornsby.nsw.gov.au)

2nd December 2020

Dear Steven,

**Re: Application for Funding for the Redevelopment of Mark Taylor Oval**

I am pleased to write to you to formalise arrangements for the funding of the Mark Taylor Oval Redevelopment.

**1. Northern District Cricket Club (NDCC) - origins**

Northern District Cricket Club (NDCC) has been playing cricket at Waitara Oval since its formation in 1925. NDCC was formed based on local and state-wide support for the game and the club. Cricket had been played locally for many years and local cricket clubs were keen to enter a team into the strong Sydney-wide Grade cricket competition, which fed into Sheffield Shield interstate cricket. The New South Wales Cricket Association (NSWCA, the predecessor of today's Cricket NSW -CNSW), saw the need for a club headquartered at Hornsby to provide for Sydney's growing northern region.

NSWCA was very supportive of the new club, providing a grant of £120 and a loan of £100 to enable a major improvements program at Waitara Oval.

The first First Grade match was played at Waitara on 3<sup>rd</sup> October 1925. The first President was Shire Councillor Richard Allen, and the first Patron was Paul James, local businessman and Shire Councillor.

## **2. Northern District Cricket Club (NDCC) – today**

NDCC is the northernmost club of the twenty clubs in the Sydney Cricket Association (SCA) which provides players to the State and National competition levels. NDCC has been the local Club for three Test captains and twenty-two international cricketers. In 2005 NDCC began to offer Women's cricket in the Sydney Women's Cricket Association (SWCA) competitions. In 2018 the club had more females in the CNSW pathways than any other Sydney club.

The Club is surrounded by a large cricket community, with cricket a popular sport amongst locals. The local junior association is strong and well-organised.

Despite its success in several competitions the Club has been an underperformer in the last two decades. The Club though has had lower grade success over this time and in 2018/19 won both the prestigious U16 AW Green Shield and the State Championship for U16 boys, reflecting the talent in local junior ranks. In the same season, the Second Grade Women's team were Premiers.

However, the Club is yet to win a Women's First Grade title and has not won the Men's First Grade competition for 28 years. Many talented local juniors have left to play at other clubs. NDCC's historic production of First-Class players has slowed.

The Club is well regarded within Sydney cricket and regularly leads the Spirit of Cricket Award lists, reflecting on the way it conducts itself on and off the field. In 2019 the Club won the award as the leading Premier Cricket Club in NSW, which was a credit to the breadth of the offering across junior pathways, male and female cricket, and all abilities cricket.

Ahead of a 2025 Centenary, NDCC undertook a Strategic Review in 2018, to plan a bright future for the Club and cricket in the area.

## **3. Mark Taylor Oval (formerly Waitara Oval) – 1925 to today**

Waitara Oval (which was renamed in 2011 in honour of the former Australian captain and NDCC player) has been an excellent suburban ground for most of the last century, except for recent years. It hosts Premier male and female cricket, junior and senior rugby, and school athletics carnivals, and outside these times is a public park available for general public use. The facility has failed to keep up with comparable grounds elsewhere in Sydney. Moreover, the playing surface for cricket has become regarded as poor, and in 2017 was rated by umpires as the second-worst ground for (First) Grade cricket in Sydney. For most of the last decade, Mark Taylor Oval has been regarded as the most weather affected (washed-out) ground in Sydney. The centre square in some places sits lower than the adjacent field areas and the natural south-to-north fall across the oval encourages water onto, rather than away from, the centre square. In the event of rain on match day or the days preceding, lost playing time is a regular occurrence. The consequence of less cricket is fewer wins; less success affects player interest, and players are drawn to play at other clubs where playing facilities and conditions are better and facilitate improvements in playing standards.

The off-field facilities are below the standards required to host Women's cricket. Changerooms and bathroom facilities were not designed with an understanding of the growth in female usage.

The pavilion/grandstand seating capacity has been radically reduced since the construction of the Hornsby Rugby Clubroom in 2017. With very few elevated angles to view games on the oval, Mark

Taylor Oval is regarded as a poor “viewing ground” and the Grandstand, although clearly ageing, once provided both the elevation and a reasonable amount of seating, especially used in hot or inclement weather, or for team/club meetings under cover. Toilets available to the public in the grandstand precinct are poor.

The pavilion was designed in 1925 by NDCC’s first captain, architect Frank Buckle and two-thirds of its cost was paid for by NDCC. Hornsby Council paid the other third. No other sporting body contributed. Shire President Paul James opened the grandstand on 7<sup>th</sup> October 1929, unveiling the foundation stone that Sir Frederick Toone, the manager of the 1928/29 English team, had laid in February 1928.

In 2012, a renovation of the pavilion ground floor and associated work saw a total of \$369,000 spent. NDCC contributed \$80,000, and Cricket NSW \$50,000. NDCC succeeded in being awarded a NSW Government grant for \$149,000, and Hornsby Council contributed \$90,000. Despite being the heaviest users of the ground floor facilities, Hornsby Rugby decided not to donate to the work when asked to contribute.

#### **4. Future of Mark Taylor Oval**

The 2018 Strategic Review was undertaken to shore up the future of NDCC through to and beyond the Club’s 2025 Centenary. In addition to the challenges regarding facilities, player retention and team performances, the Club’s future at Mark Taylor Oval was a key discussion point.

Beginning in 2013, Council had opened discussions about the Club relocating to a new state-of-the-art facility at Old Man’s Valley. With the promise of a Cricket Centre of Excellence – a facility capable of hosting First Class men’s cricket, a fully operational all-weather training environment and full funding to achieve this result - the Club undertook discussions in good faith. Hornsby State MP Matt Kean was an interested party and an avid supporter throughout these discussions.

As discussions took place over following years, it appeared both the geography of Old Man’s Valley and the Council funds required to construct the Centre of Excellence, were becoming problematic. Despite alternative offers and constructive conversations between the Club and Council, the NDCC Strategic Review and the Club Committee determined to remain at Mark Taylor Oval in Waitara Park. The Club drew up a master plan which was presented to the Council management, the Mayor and Mr Kean in late 2018. The future of Mark Taylor Oval was for the oval and precinct to become the Cricket Centre of Excellence, and a hub for cricket in the northern Sydney.

Unlike what was being planned for Old Man’s Valley, the dimensions of Mark Taylor Oval are not sizable enough to host men’s international (or State) cricket. However, the dimensions of Mark Taylor Oval are ideal for First Class women’s cricket.

The Club determined to be a recognised leader in women’s cricket, a goal supported by CNSW. The Club set itself the goal to host Women’s First-Class cricket at Mark Taylor Oval by 2023.



## 5. Mark Taylor Oval Redevelopment

The Club established a Redevelopment Committee and designed the 2018 masterplan for the new Mark Taylor Oval with the following key areas (as shown on Figure 1):

- 1) **Fully upgraded playing surface:** with a reshaped oval and centre square, new drainage, new irrigation, new covers system
- 2) **New indoor cricket centre:** 4 lane synthetic wickets on the site of the current practice area;
- 3) **Fully renovated turf nets**
- 4) **New pavilion/grandstand:**
  - a. Ground floor: fully universal use changerooms, storage rooms, canteen,
  - b. First floor: clubrooms for NDCC and HJRU/HRU
  - c. Second floor: scorers' room; camera area and commentary box; cricket museum; meeting rooms for cricket coaching, umpiring training and administration, and for community usage
- 5) **New scoreboard:** electronic panel for cricket and rugby usage
- 6) **New groundsman's shed**

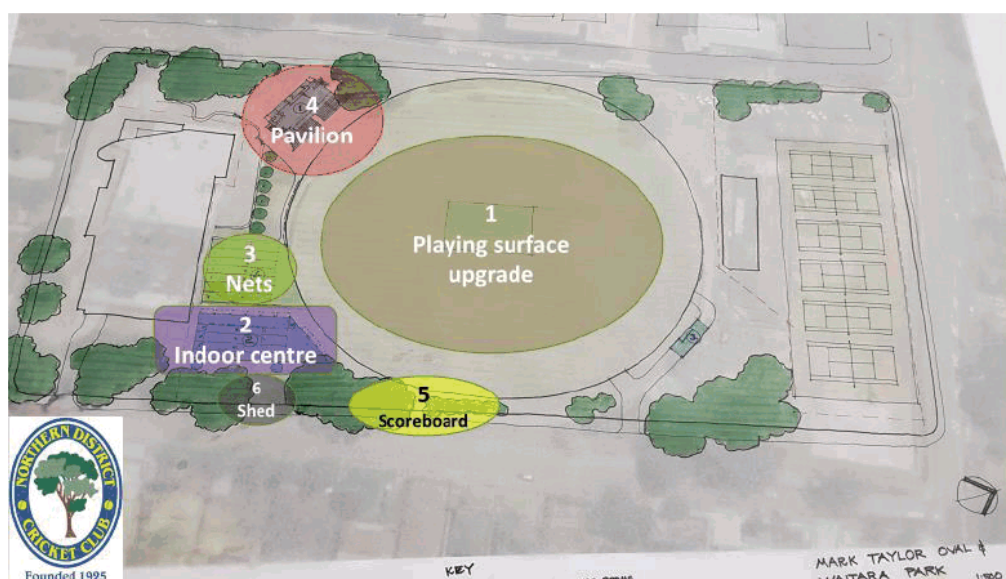


Figure 1: Masterplan of works for Mark Taylor Oval

## 6. Funding the Redevelopment

The Redevelopment Committee costed the works at \$10m and spent 2018 explaining its plans and seeking in-principle and financial support for the project from:

- State MPs – Matt Kean (Hornsby) and Alister Henskens (Kuringai)
- The office of NSW Minister for Sport Stuart Ayres
- The office of Federal MP Paul Fletcher (Bradfield)
- Hornsby Council – senior management, and some Councillors including the Mayor
- Cricket Australia - Chairman Earl Eddings and then CEO Kevin Roberts
- Cricket NSW – then CEO Andrew Jones and senior management

Cricket NSW and Cricket Australia were forthcoming with support.

In March 2019, the Club was advised by Hornsby MP Matt Kean that it was successful in receiving funding of \$9m from the NSW Government for the full upgrade of Mark Taylor Oval. Refer below to Figures 2 and Figure 3 below.



Figure 2 (Source: Matt Kean website) March 2019

## NSW Government to fund \$9m Women's Cricket Centre of Excellence in Hornsby

A multimillion-dollar Women's Cricket Centre of Excellence has been planned a northwest Sydney oval — which would see Australia's most successful women's cricket team play games out of the redeveloped facility.

**Jake McCallum and John Besley** Urban Affairs Reporter

March 12, 2019 - 4:41PM

Hornsby state Liberal MP Matt Kean announced \$9 million worth of funding exclusively to *The Advocate*, which would result in International Women's Cricket played in Waitara. This investment in Mark Taylor Oval will give the local cricketers the best possible facilities and could see a Women's International played in Hornsby, which is really exciting," Mr Kean said. "This will make Mark Taylor Oval the premier cricket facility for the whole of Northern Sydney.

"Women's cricket is growing in popularity and this is about giving them a premier venue to showcase the sport."

Cricket NSW chief executive Lee Gernon revealed the oval would receive a makeover of the playing surface, an Indoor Cricket Centre and a new pavilion with seating, change rooms, clubrooms for cricket and rugby and several meeting rooms for the 5700 registered players that call it home.

"A refreshed and upgraded Mark Taylor Oval will be an important regional level cricket facility and an asset to the people of Hornsby and the surrounding area, and the Northern District Cricket Club," Mr Gernon told *The Advocate*.

A multimillion-dollar Women's Cricket Centre of Excellence has been planned Mark Taylor Oval at Waitara — which would see Australia's most successful women's cricket team play games out of the redeveloped facility.

"It will provide quality facilities for male and female players, catering for the more than 5700 cricket participants in the area, and, once completed, have the potential to support elite women's cricket. The new Indoor Cricket and Community Centre proposed for the site will cater to thousands of Northern Suburbs community users each year," Mr Gernon said.

Cricketing legend Mark Taylor said the Women's Cricket Centre of Excellence "will be terrific". "It's a great opportunity for cricket in general in the north of Sydney," Taylor said. "It really is a great opportunity with the government grant to turn Mark Taylor Oval into a cricketing hub. I also think it's important from a strategic point of view — there's no real cricketing hub on the north side of Sydney.

Figure 3: Hornsby Advocate article "NSW Government to fund \$9m Women's Cricket Centre of Excellence in Hornsby" 12<sup>th</sup> March 2019 (abridged)

The 2019/20 State Budget papers (Figure 4) released on 18<sup>th</sup> June 2019 confirmed the funding:

## LOCAL COMMUNITIES

Delivery of local community projects providing grants to local councils and non-government organisations across New South Wales to support community engagement, local sporting organisations, local tourism and local economies. Local projects include:

### SUPPORTING COMMUNITIES

- **\$15 million** to establish the Byron Bay Sustainable Tourism Fund to manage the impact of tourism on the region and locals.
- **\$11.6 million** to continue funding the Ability Links NSW disability program in 2019-20.
- **\$8 million** towards stage one of the North Coast Beaches Multi Purpose Community Centre in Woolgoolga.
- **\$7.5 million** towards the first stage of a new Australian Opal Centre in Lightning Ridge.
- **\$5 million** to Cabonne Council for a new library, community hall and learning centre in Molong.
- **\$4 million** towards the Berry Rotary Club for the Berry kids playground.
- **\$1.4 million** to the Oxley Vale Lifelong Learning Centre to provide more appropriate spaces for activities undertaken by students, community groups and the elderly.
- **\$1.3 million** to commence construction of Grace's Place, a world-first residential recovery centre, to help children and young people through the trauma of losing a loved one due to homicide.
- **\$2 million** to Albury Local Council to support community engagement, local sporting organisations for young women, local tourism and local economies.
- **\$2 million** to provide improved security infrastructure for more than 30 Jewish places of worship, aged-care facilities and schools.
- **\$1.5 million** to upgrade Edward Bennett Park, Cherrybrook and make it an inclusive play space.
- **\$1.5 million** grant to Lismore Council to support community activities.
- **\$207,000** to support churches in Granville, including St. Mary's Antiochian Orthodox Church in Mays Hill and St. Anthony's and

St. Paul's Coptic Orthodox Church in Guildford.

- **\$100,000** to replace the roof at St Joseph's Catholic Church and improve accessibility at St Mary & St Joseph's Coptic Orthodox Church in Oatley.

• **\$100,000** to the Animal Hospital in Lismore.

• **\$35,000** for equipment at the Koala Triage, Treatment and Pathology Clinic in Lismore.

### INVESTING IN SPORT AND RECREATION

- **\$25 million** from the Growing Local Economies Fund for a purpose-built sporting precinct at Orange.

• **\$25 million** to Newcastle Basketball to build a new indoor sports stadium at Hillsborough.

• **\$15 million** to build a new sports hub in Cooma, including a synthetic athletic track and an indoor sports facility with three courts.

• **\$13.5 million** to the Bega Valley Shire Council to upgrade the Bega and Pambula Sporting Complexes and Merimbula Basketball Courts.

• **\$10 million** for the Cofts Harbour Recreational Boat Ramp.

• **\$10 million** to the Verge Street Fields (Kempsey Sporting Complex) Project.

• **\$10 million** to upgrade the Goulburn Aquatic and Leisure Centre.

• **\$9 million** to fully upgrade the Mark Taylor Oval in Wollara.

• **\$4.5 million** to the Southern Districts Football Association to upgrade Ernie Smith Reserve.

• **\$1.2 million** to Altonville Football Club for the clubhouse and lighting redevelopment.

• **\$3.8 million** for a new Brunswick Heads Surf Club. **\$3.6 million** to upgrade Kingsford Smith Park, Ballina.

• **\$3.5 million** to expand the Hornsby Mountain Bike Trail.

• **\$3 million** to the Dubbo Rifle Club for a new purpose built shooting complex for approved target shooting disciplines.

• **\$3 million** to upgrade Tuncurry Golf Course.

• **\$3 million** to Bowraville Recreational club for the Bowraville Sport and Youth Hub.

• **\$3 million** to upgrade sporting fields at Parramatta Park.

• **\$3 million** to Penrith City Council to upgrade the synthetic running track, the oval, amenities and lighting at Parker Street Fields.

• **\$2.5 million** to Hornsby Shire Council for bushwalking trails.

• More than **\$2 million** to upgrade the sports grounds at Tahmoor and Picton.

• **\$2 million** for the redevelopment of Gladsville Oval and Reserve.

• **\$2 million** to upgrade the Oberon Football Ground and Fitness Park.

• **\$1.8 million** to Easts Rugby Club to upgrade facilities to improve equality for female athletes.

• **\$1.5 million** to upgrade the amenities block at Penrith Tennis Centre.

• **\$1.3 million** to Hornsby Shire Council for a synthetic pitch for the Northern Suburbs Football Association.

• **\$1.3 million** to Hornsby Shire Council to upgrade the Ron Payne Reserve at North Epping.

• **\$900,000** to Georges River Council for decontamination of the Oatley Bowling Club.

• **\$750,000** to Blue Mountains Council to upgrade amenities at Lapstone Oval.

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Figure 4: NSW 2019/20 Budget – Election Commitments paper (p39)

## 7) Undertaking the work

Since the announcement of Government funding NDCC has worked cooperatively with Hornsby Council management and especially its Parks team. Details of funding terms were sent from the Office of Local Government (OLG) to Council in May 2020. The funding has been set to be delivered across three years:

- \$2.5m in 2020/21
- \$4.5m in 2021/22
- \$2m in 2022/23

As described in the Budget papers, Council is to receive the funds on behalf of the sporting body for whom the grant has been made. Clearly then Council and the Club must work closely to establish

processes for these funds to be properly administered for the benefit of the organisation for whom the funds are intended, as well as other community interests. The Club understands the \$9m funding is for its project at Mark Taylor Oval and it can deliver the project and managing the funding.

As mentioned above, the Club's Management Committee established a Redevelopment Sub-Committee to oversee the project. This Sub-Committee comprises five members, who have a range of business skills and experience and the Committee believes will properly represent the interests of the Club and community in delivering on the Project.

The following are members of the Sub-Committee (with references to club position and history, and occupation)

- **Jeremy Hook (Chairman)**
  - NDCC President, Life Member, club member since 1991.
  - Investment Director
- **Mike Langford**
  - NDCC Vice President, Life Member, former President, club member since 1999
  - Finance Manager (retired)
- **Graham Gorrie**
  - NDCC Honorary Secretary, Chairman Sydney Cricket Association, club member since 2007
  - Solicitor
- **Peter Vilimaa**
  - NDCC Honorary Treasurer, Life Member, club member since 1973
  - Chartered Accountant
- **Jim Barrett**
  - NDCC Life Member, former President, club member since 1994
  - Company Director

The Club has drawn on its own resources to date, and the support of Cricket NSW, to fund the early project studies and commence the work required for the Development Application (DA) for the Indoor Centre.

NDCC has undertaken due process in the governance of the Project to date. NDCC has engaged Mostyn Copper Group Pty Ltd in the role of Project Manager to undertake the work for the Development Application (DA) through to construction. Following Hornsby Council Procurement Guidelines, consultants have been appointed. Overseeing the appointments has been Probity Auditor Centium Group Australia. Each appointment and payment has therefore been checked by both Project Manager and Probity Auditor before any payment has been supported at a Club Committee level.

Hence, the Club has already been adopting a proper process for managing the funding and the project.

Once the Club and Council have agreed on terms of a Funding Agreement, the Club proposes that a joint Project Control Group (PCG) be established, with membership comprising relevant Council senior management and NDCC officials.



**8) Community Usage**

The Second Floor will contain a number of rooms which will be available for meetings for a variety of community groups under arrangements to be discussed by Council and Club. Though the Club sought and obtained the NSW Government grant to develop the oval as a centre for cricket excellence and a hub for women's cricket in Sydney's north, and for use by local and State cricket groups to train umpires and coaches, the Club is keen for the facility to be used by a variety of local clubs and organisations for meeting purposes. In time the Club would be pleased to receive the thoughts of Council on appropriate community users of the facility.

**9) Conclusion**

NDCC is well-placed to manage the funding and delivery of the Project.

NDCC developed the master plan for the Redevelopment and sought and obtained substantial funding to make the Project possible. The Club understands the Mark Taylor Oval site and conditions and has been in constant use of the facility since 1925. Since that time the Club and Cricket NSW have invested heavily in the oval and off-field amenities. The Club has already undertaken significant work regarding the Indoor Centre and has had ongoing liaison with Council Parks staff about the oval. The Club has already invested its funds and funds from a grant from Cricket NSW to develop the concept and design in readiness for construction. The Club has a diligent and capable management team which includes the Redevelopment Sub-Committee which has experienced practitioners from legal, construction, finance, and accounting backgrounds. The Club understands Council's Procurement and Governance Guidelines and its Redevelopment Sub-Committee has adopted these policies in its work to date, all of which has been overseen by Probity Audit officers.

The Club welcomes the opportunity to work with Council on the Mark Taylor Oval Redevelopment Project.

Yours faithfully



Jeremy Hook  
President

**PRESIDENT**  
Mr Jeremy Hook

**SECRETARY**  
Mr Graham Gorrie

**TREASURER**  
Mr Peter Vilimaa

**Sub-Funding Deed  
Mark Taylor Oval Upgrade**

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Hornsby Shire Council (ABN 20 706 996 972) (**Council**)

Northern District Cricket Club Inc. (ABN 44 383 144 829) (**Club**)

**Marsdens Law Group**

Level 1  
49 Dumaresq Street  
CAMPBELLTOWN NSW 2560  
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## ATTACHMENT 2 - ITEM 8

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**Sub-Funding Deed – Mark Taylor Oval Upgrade**

## Sub-Funding Deed

### Mark Taylor Oval Upgrade

**Parties**

<b>Council</b>	<b>Name</b>	Hornsby Shire Council
	<b>Address</b>	PO Box 37 Hornsby NSW 1630
	<b>ABN</b>	20 706 996 972
	<b>Email</b>	HSC@hornsby.nsw.gov.au
<b>Club</b>	<b>Name</b>	Northern District Cricket Club Inc.
	<b>Address</b>	5 Waitara Ave Waitara NSW 2077
	<b>ABN</b>	44 383 144 829
	<b>Email</b>	

**Background**

- A** The Council is the council for the local government area of Hornsby pursuant to the *Local Government Act 1993* (NSW).
- B** As part of its functions, the Council owns and manages the Waitara Park Precinct which is located in Waitara Avenue, Waitara, and which includes Mark Taylor Oval.
- C** Since 1925 the Club has been affiliated with the Sydney Cricket Association (**SCA**) and participates in Mens and Womens competitions managed by the SCA.
- D** In March 2019, the New South Wales State Government announced it would fund the development of a Women's Cricket Centre of Excellence at Mark Taylor Oval (**Project**) by providing \$9 million to the Council (**Funding**).
- E** Additional funding (in an amount of approximately \$200,000) has also been provided by Cricket New South Wales to assist with the conduct of the Project.
- F** The Club wishes to undertake the Project has submitted an application for funding for the objectives outlined in **Schedule 2**.
- G** Council has agreed to provide a component of the Funding to the Club to allow the Club to undertake the Project on and subject to the terms of this deed.
- H** Council is required by law to ensure accountability for Funding.

## Sub-Funding Deed – Mark Taylor Oval Upgrade

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### Operative Provisions

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#### 1 Definitions and interpretation

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##### 1.1 Defined terms

In this deed, words beginning with a capital letter that are defined in Part 1 of **Schedule 1** have the meaning ascribed to them in that schedule.

##### 1.2 Interpretation

The interpretational rules contained in Part 2 of **Schedule 1** apply in the interpretation of this deed.

#### 2 Purpose, objectives and conditions

---

##### 2.1 Purpose

The purposes of this deed are as follows:

- (1) To set out the framework for the design, approval, construction and completion of the Project.
- (2) To set out the conditions of the Funding of the Project by Council.

##### 2.2 Objectives

The objectives of the Project and the Funding are to achieve the "Project Objectives" set out in **Schedule 2**.

##### 2.3 Condition of Funding

The Funding (including any part of it) is always subject to, and conditional upon, the Funding being made available to Council by the New South Wales Government.

#### 3 Term

---

- (1) This deed commences on the date it has been executed by both parties.
- (2) This deed ends on the earlier of:
  - (a) the date this deed is terminated in accordance with clause 19 or otherwise in accordance with its terms; and
  - (b) the date on which Council notifies the Club that the Project has been Completed.

#### 4 Project Design

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##### 4.1 Design preparation

- (1) Prior to the commencement of any works which form part of the Project, the Club must prepare detailed designs, plans and specifications for the Project (**Designs**) and provide

## Sub-Funding Deed – Mark Taylor Oval Upgrade

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copies to Council for approval by Council as both landowner, and for the purpose of this deed.

- (2) For the purpose of clarity, any approval granted by Council under this clause is separate to any development approval which may be issued by Council with respect to the Project.
- (3) The Designs and their preparation and provision must comply with all laws, the Building Code of Australia, Australian Standards, Council's Disability Inclusion Action Plan and the requirements of any Authority, including Council.

### 4.2 Approval by Council

- (1) Upon receiving a copy of the Designs pursuant to clause 4.1, Council (acting reasonably) may:
  - (a) approve those Designs; or
  - (b) reject those designs and require them to be modified (**Modification Request**).
- (2) The Club must comply with any Modification Request and re-submit the Designs to Council for its approval.

### 4.3 No alteration without approval

After the Council provides approval to the Designs under this clause 4, they must not be altered or otherwise modified by the Club without being resubmitted to Council, in which case the process set out in clauses 4.1 and 4.2 will apply with respect to those alterations.

## 5 Authority Approvals

---

### 5.1 Applications

The Club, at its cost, must:

- (1) lodge all applications for the Approvals in accordance with the Designs (as approved by Council) with any relevant Authority;
- (2) immediately after lodgement under paragraph (1), deliver copies of the application to Council;
- (3) do everything necessary to obtain the Approvals as soon as reasonably practicable; and
- (4) provide a copy of the Approvals to Council as soon as possible after they are received by the Club.

### 5.2 No modifications without Council approval

After the Approvals are obtained, they must not be altered or modified by the Club without Council's prior written approval.

### 5.3 Approvals not issued

- (1) If the Club does not obtain the Approvals by the relevant Milestone date then the PCG will meet within seven (7) days of being informed by the relevant Authority in order to discuss:

### Sub-Funding Deed – Mark Taylor Oval Upgrade

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- (a) the reasons for the failure to obtain the Approvals; and
- (b) whether there are any reasonable steps that could be taken in order to obtain the Approvals within a reasonable time.
- (2) The Club acknowledges and agrees that while the PCG may make a recommendation to Council with respect to how the Approvals may be obtained, Council:
  - (a) retains a discretion as to whether it agrees to any of those steps being taken; and
  - (b) may terminate this deed by written notice to that effect to the Club if it chooses to do so.

## 6 Project construction

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### 6.1 General obligations

The Club will use its best endeavours to ensure that the Works are carried out:

- (1) in a proper and workmanlike manner and so as to ensure that all workmanship and each component of the Works is, when constructed, of a high quality and standard;
- (2) using good quality new and undamaged materials;
- (3) without using asbestos or other dangerous, harmful or unsafe materials;
- (4) in compliance with:
  - (a) the Designs as approved by Council;
  - (b) the Approvals;
  - (c) the law, the requirements of any Authority, applicable Australian Standards, the Building Code of Australia, any other applicable codes and standards and good building practice; and
  - (d) this deed;
- (5) to achieve each of the Milestones by the times set out in **Schedule 2**; and
- (6) in accordance with the directions of Council.

### 6.2 Workplace, health and safety

The Club ensure that it, and each of the Contractors:

- (1) comply with all laws relating to workplace health and safety in connection with the Project including but not limited to the *Work Health and Safety Act 2011* (NSW) and its associated regulations; and

### **Sub-Funding Deed – Mark Taylor Oval Upgrade**

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- (2) allow Council and its representatives access to the Project Land at all reasonable times to ensure that the Club and the Consultants are complying with this deed, including paragraph (1).

#### **6.3 Councils right to access**

- (1) Council and its representatives may inspect the Designs, any documents relating to the Project, the Facility and the Works, and test the Works, at all reasonable times by reasonable prior notice to the Club.
- (2) If any part of Works is inconsistent with this deed, Council will notify the Club in writing with the details of the inconsistency and any suggested alternatives. The Club must comply with any such request submitted by Council.

#### **6.4 Liaison and monitoring**

The Club agrees to:

- (1) liaise with and provide information to Council as reasonably notified by Council; and
- (2) comply with all of Council's reasonable requests, directions, or monitoring requirements.

#### **6.5 Reporting**

- (1) Subject to paragraph (2), the Club must provide monthly reports to Council on the first (1<sup>st</sup>) day of each month following the date of this deed with respect to the Project, and which details the following:
  - (a) The Works undertaken for the prior month and the works to be undertaken for the then current month.
  - (b) Costings against budgets, including reasons for any discrepancies.
  - (c) The anticipated Completion date for the Project.
  - (d) Any delays and the reasons for such delays.
  - (e) Compliance with the Milestones.
  - (f) Any other information requested by Council in connection with the Project.
- (2) Council may request such additional reports and information in connection with the Project at times or intervals determined by Council. The Club must comply with any request made by Council pursuant to the preceding sentence.

#### **6.6 As-built drawings**

The Club must provide as-built drawings of the Facility to Council no later than one (1) month after Completion of the relevant part of the Project to which those drawings relate.



## Sub-Funding Deed – Mark Taylor Oval Upgrade

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### 6.7 Project Control Group

- (1) On the date of this deed the **Project Control Group** is established to monitor the development of the Project in accordance with this clause 6.7 (**PCG**).
- (2) The PCG will consist of:
  - (a) the following members from the Club:
    - (i) President.
    - (ii) Secretary, and
    - (iii) A representative from Cricket New South Wales
  - (b) the following members from Council:
    - (i) Project manager.
    - (ii) Manager Parks, Trees and Recreation.
    - (iii) Director, Community and Environment.
    - (iv) Two other members as determined by Council.
  - (c) The Chairperson of the PCG will be a Council member or alternate Council member as required.
- (3) Council will appoint the Council Appointed PM to the PCG. All costs incurred by Council in connection with the Council Appointed PM will be funded as part of the Project, i.e. they will be funded using the funding provided to Council by the NSW State Government.
- (4) The PCG must meet:
  - (a) once a month; or
  - (b) as otherwise requested by Council,
 for the duration of the Project.
- (5) The Club must ensure that the PCG inspects the Project Land, the Works and any other relevant records at least monthly (unless otherwise agreed by Council) to verify and monitor:
  - (a) the complete and timely payment of all sub-contractors and other persons engaged in the Project;
  - (b) compliance of this deed by the Club; and

### Sub-Funding Deed – Mark Taylor Oval Upgrade

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- (c) any other aspect of the Project, as determined by Council.
- (6) The PCG may make binding determinations, by way of simple majority resolution, for the purpose of this document in relation to the following matters:
  - (a) the approval of a tender evaluation report prior to any tender being accepted by the Club in line with clause 7.2;
  - (b) authorise any change in project scope; and
  - (c) authorise individual budget variations above 10% of the agreed contract price.
- (7) Each party must ensure that its delegates on the PCG have the requisite authority to vote on any resolution referred to in paragraph (6).

## 7 Use of Contractors

---

### 7.1 Engagement of Contractors

- (1) The Club is responsible for engaging suitably qualified, experienced and licensed Contractors in connection with all aspects of the Project.
- (2) Other than with the prior written approval of Council, the Club must not appoint a person as a Contractor if a pre-existing relationship between persons involved with the Club (including the executive committee) and the relevant Contractor exists.

### 7.2 Process for appointing Contractors

Unless otherwise approved by Council in writing, prior to engaging any Contractor with respect to the Project, the Club must comply with the process set out in **Schedule 4**.

### 7.3 Terms and conditions of engagement

Other than with the prior written approval of Council, the Club must ensure that:

- (1) a written contract is entered into with each Contractor with respect to the relevant aspect of the Project proposed to be undertaken by that Contractor (each a **Project Contract**);
- (2) each Project Contract is sent to Council no later than five (5) Business Days after it is signed by the Club;
- (3) the head contract for the construction of the Works is a fixed sum contract;
- (4) the head contractor and the Club enter into a tripartite deed with Council in connection with the construction contract to address, amongst other matters, the provisions set out in this clause 7.3 and clauses 7.4 to 7.7 (inclusive) on terms acceptable to Council;
- (5) each Project Contract:
  - (a) must provide payment terms which are subject to any applicable laws including the *Building and Construction Industry Security of Payment Act 1999* (NSW);

### Sub-Funding Deed – Mark Taylor Oval Upgrade

- (b) is able to be novated to Council upon a written direction being provided by Council to that effect;
- (c) does not contain a limitation of liability clause or otherwise reduces or caps the liability of the relevant Contractor without the prior written consent of the General Manager of Council;
- (d) does not grant any form of interest in the Project Land to the Contractor, including any form of caveatable interest;
- (e) contains a clause granting the Club and Council a royalty free licence of any intellectual property created in connection with the Project for use in connection with the Project;
- (f) includes provisions which allow the contents of the agreement to be disclosed to Council;
- (g) has a defects liability period for Works undertaken of at least twelve (12) months from completion of the relevant Works; and
- (h) obliges each Contractor (including any subcontractor and other persons appointed by a Contractor) to effect and maintain all necessary insurances in connection with the Project, including but not limited to:
  - (i) public liability insurance for a minimum amount of \$20,000,000 in respect of any one occurrence and unlimited in aggregate;
  - (ii) professional indemnity insurance (where applicable) for an amount not less than ten million dollars (\$10,000,000) or such greater amount specified by Council;
  - (iii) workers compensation insurance and where relevant accident insurance; and
  - (iv) comprehensive motor vehicle insurances for any vehicle used for the purpose of the Project and which provides coverage for a minimum amount of twenty million dollars (\$20,000,000) in respect of third party injury and property damage and damage to, or loss of, a vehicle;
- (6) whenever requested by Council, evidence of the currency of the insurances referred to in paragraph (4) are provided promptly to Council;
- (7) each Project Contract allows that Project Contract to be novated from the Club to Council if required by Council; and
- (8) the head contractor administers and certifies completion of the Works in accordance with the Designs, the Approvals and this deed.

## Sub-Funding Deed – Mark Taylor Oval Upgrade

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### 7.4 No variations to Sub-Contract

No variations to the Sub-Contract must be undertaken without the prior written consent of Council.

### 7.5 Sustainable Energy Policy for New Council Assets

The Club must, wherever possible, use reasonable endeavours to ensure compliance with Council's Sustainable Energy Policy for New Council Assets (a copy of which has been provided to the Club separately).

### 7.6 Warranties

The Club:

- (1) must ensure that the benefit of any warranties provided by all Contractors with respect to the Project (**Warranties**) are provided for the benefit of Council;
- (2) will do all things necessary to ensure that the benefit of the Warranties are assigned to Council; and
- (3) holds the benefit of any such Warranties on bare trust for Council.

### 7.7 Novation of Sub- Contracts

Promptly upon being directed to do so by Council, the Club must do all things reasonably necessary to novate any Sub- Contract to Council or as it directs.

## 8 Payments

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### 8.1 Conditions

- (1) Subject to the Club agreeing to comply with this deed, Council agrees to provide the Club with the Funding at the times and in the manner specified in this deed.
- (2) Without limiting Council's rights, Council may:
  - (a) determine the timing of the payment of any part of the Funding based on the advice of the PCG, including paying any part of the Funding in advance or in arrears;
  - (b) make the Funding available in stages as notified by Council to the Club from time to time and require that one (1) stage of the Project be completed before Funding is made available for another stage; and/or
  - (c) suspend any payment in whole or in part until the Club has performed any obligations under this deed required to have been satisfied when any part of the Funding is due to be paid.
- (3) Council will not fund the GST component of the costs incurred by the Club for the Project and for which the Club can claim an input tax credit.

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### 8.2 Provision of a float

- (1) The Club will provide Council with a pro-forma tax invoice for upfront funding in the amount of \$250,000.00 (**Float**).
- (2) The intention of the payment of the Float to the Club is to allow the Club:
  - (a) to utilise these monies to forward fund the subcontractor payments; and
  - (b) allow sufficient time for the Club to submit a claim Invoice to Council and receive reimbursement, in accordance with the procedure set out in clause 8.3.
- (3) The Club must ensure claim Invoices are submitted regularly to ensure the Float is sufficient at all times to allow it to continue with the Project.
- (4) The Float must be acquitted at the completion of the Project.

### 8.3 Procedure

The Funding will be paid as follows (each a **Funding Payment**):

- (1) The Club must provide the Council with a fully detailed invoice with respect to the relevant part of the Project (each an **Invoice**).
- (2) The Invoice must comply with the following requirements:
  - (a) Be addressed to the Council.
  - (b) Reference the Project.
  - (c) Include a detailed description of the Works and/or services and itemised costs to which it relates.
  - (d) Be dated.
  - (e) Include the ABN of the Club.
  - (f) Comply with any other requirement set out in the GST Act.
- (3) Each Invoice must be accompanied by:
  - (a) a copy of the subcontractor invoice seeking to be reimbursed; and
  - (b) any other documents relevant to the claim as requested by Council.

### 8.4 Council's rights

Where Council is (acting reasonably) satisfied that the Club does not have the capacity to adequately:



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- (1) manage the Funding; or
- (2) undertake the Project in accordance with this deed,

Council may by fourteen (14) days notice in writing:

- (3) suspend, reduce or cease the release of Funding to the Club; and/or
- (4) require the Club to refund some or all of the Funding to Council to the extent to which it has not been managed, committed or spent in accordance with the deed.

#### **8.5 No Additional Funding**

Council is not responsible for the provision of additional money to meet any expenditure in excess of the Funding.

#### **8.6 Club must complete**

The Club must complete any part of the Project that is commenced and cannot suspend any such part of the Project:

- (1) other than in accordance with the head contract entered into by it for the Project; or
- (2) otherwise without the prior written consent of the Council.

### **9 Taxes, Duties and Government Charges**

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- (1) Unless otherwise indicated, the Club agrees to pay all taxes, duties and government charges imposed or levied in Australia or overseas in connection with the performance of this deed. However, if any such tax, duty or government charge, which was not reasonably known to the Club on the date of this deed, has a material effect on the Club's ability to carry out the Project, the parties agree to renegotiate the scope of the Project in good faith, having regard to the effect of the tax, duty or government charge.
- (2) Unless otherwise indicated, any consideration for a supply made under this deed is exclusive of any GST imposed on the supply.
- (3) If one party (the supplier) makes a taxable supply to the other party (the recipient) under this deed, on receipt of a tax invoice from the supplier, the recipient will pay without set-off an additional amount to the supplier equal to the GST imposed on the supply in question.

### **10 Management of Funding**

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#### **10.1 Use of Funding**

- (1) The Club must only use the Funding for the Project in accordance with this deed.
- (2) The Club agrees to do all things necessary to ensure that all payments from the Funding that the Club makes to third parties (including Consultants) are correctly made and properly authorised and that the Club maintains proper and diligent control over the incurring of all liabilities.

#### **10.2 Bank Account**

The Club must:

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- (1) ensure that the Funding is held in an account in the Club's name and which the Club solely controls, with an authorised deposit-taking institution authorised under the *Banking Act 1959* (Cth) to carry on banking business in Australia (**Bank Account**);
- (2) ensure that the Bank Account is:
  - (a) established solely for the purposes of the Project;
  - (b) separate from the Club's other operational accounts;
- (3) notify Council, prior to the receipt of any Funding, of details sufficient to identify the Bank Account;
- (4) on request from Council, provide Council and the authorised deposit-taking institution with a written authority for Council to obtain any details relating to any use of the Bank Account;
- (5) ensure that as a minimum, two (2) signatories, who have the Club's authority to do so, are required to operate the Bank Account; and
- (6) identify the receipt and expenditure of the Funding separately within the Club's accounts and records so that at all times the Funding is identifiable.

#### 10.3 Financial Records

The Club agrees to keep financial accounts and records relating to the Project so as to enable all receipts and payments related to the Project to be identified and reported in accordance with this deed.

#### 10.4 Use as security

Except with the prior written approval of Council, the Club must not use any of the following as any form of security for the purpose of obtaining or complying with any form of loan, credit, payment or other interest, or for the preparation of, or in the course of, any litigation:

- (1) the Funding;
- (2) this deed or any of Council's obligations under this deed; or
- (3) any assets comprising the Project.

#### 10.5 Refunds

If Council, acting reasonably, at any time determines that:

- (1) there remains an amount of Funding that has not been spent or committed for expenditure in accordance with this deed; or
- (2) the Funding has not been spent in accordance with the material requirements of this deed,

then at the discretion of Council, the Club agrees to refund this amount to Council. This amount must be refunded within ten (10) Business Days of a notice from Council, dealt with as notified by Council, or Council may reduce further payments of Funding to the Club by up to this amount.

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### 11 Insurances and indemnities

#### 11.1 Insurances

- (1) In carrying out the Project and any other works under this deed, the Club must ensure that either or both of it and the head contractor (or any contractor engaged to provide advice on design, or other consultancy services, with respect to the Project in the case of paragraph (c)) effects and maintain:
  - (a) a public liability insurance policy for an amount not less than twenty million dollars (\$20,000,000) in respect of any one occurrence and unlimited in aggregate;
  - (b) an insurance policy providing indemnity against loss or damage by any Insured Risk, which must extend to the full reinstatement and replacement costs of the Works plus an appropriate amount for additional costs for demolition, removal of debris and fees of development managers, engineers, quantity surveyors and other like consultants and additional costs incurred to satisfy the requirements of any law in relation to the Works;
  - (c) professional indemnity insurance for an amount not less than ten million dollars (\$10,000,000) or such greater amount specified by Council;
  - (d) contractors all risks insurance policy for the contract sum plus 20%;
  - (e) workers compensation insurance and where relevant accident insurance;
  - (f) comprehensive motor vehicle insurances for any vehicle used for the purpose of the Project and which provides coverage for a minimum amount of twenty million dollars (\$20,000,000) in respect of third party injury and property damage and damage to, or loss of, a vehicle; and
  - (g) any other insurance policy normally effected with respect to works of the same or similar nature to the Project.
- (2) If required by Council, the Club must promptly produce to Council the certificate of currency for any policy of insurance which the Club is required to effect or cause to be effected under this clause 11.

#### 11.2 Interest of Council to be noted

Council must be noted or defined as an insured or interested party with respect to the insurance policies effected under clauses 11.1(1)(a), 11.1(1)(b) and 11.1(1)(c).

#### 11.3 Proceeds of insurances

If the Works or the Facility are destroyed or damaged then any proceeds paid under the relevant insurance must be applied for the purposes of repairing, restoring or rebuilding the Facility.

#### 11.4 Variation or cancellation of policies

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The Club must provide Council with immediate notice should the head contractor, or its insurers, cancel or modify any of the insurances required under this clause.

### 11.5 Indemnity

The Club indemnifies Council (including its officers, employees, consultants and agents and the New South Wales State Government) (together the **Indemnified Parties**) from and against all Claims which the Indemnified Parties may incur arising from, or in connection with:

- (1) the Project;
- (2) any unlawful or negligent or wilful act or omission by the Club (including its employees, agents, Consultants and any subcontractors) in connection with the Project;
- (3) any illness, injury or death of any person, or any loss or damage to real or personal property, caused or contributed to by the Club (including its employees, agents, Consultants and any subcontractors) in connection with the Project;
- (4) the Funding or the use of any outcomes from the Project; and/or
- (5) the Club's breach of this deed,

except to the extent the Claim arose as a result of Council's negligence or default.

### 11.6 Risk

The Club undertakes the Project pursuant to this deed at its own risk.

## 12 Facility

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### 12.1 Ownership of Facility

- (1) The Facility constructed and acquired with the Funding will at all times remain in the sole ownership of Council.
- (2) The Facility must not be used by the Club unless and until a final occupation certificate with respect to the Facility is granted by the relevant Authority in accordance with any applicable law.
- (3) The Club acknowledges and agrees that the use of the Facility will be subject to a separate hire/lease agreement as well as any applicable Plan of Management.

### 12.2 Defects

- (1) The Club must rectify any defects in or omissions from the Works after it has been completed as soon as practicable after becoming aware of it or Council giving notice to the Club.
- (2) Any material defects or omissions associated with plumbing, hydraulics, electrical, mechanical and fire protection services must be attended to within twenty-four (24) hours after the Club becomes aware of it or when Council gives notice to the Club.

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### 13 Acknowledgement, signage and publicity

#### 13.1 Club's obligations

- (1) The Club must:
  - (a) comply with the Funding Guidelines and acknowledge Council and the New South Wales Government as contributors;
  - (b) comply with all directions of Council in connection with the Funding Guidelines; and
  - (c) acknowledge the contribution of Council and the New South Wales Government in all press releases, promotional material, all other relevant documents, signage, invitations, openings and presentations in relation to the Project.
- (2) Where applicable, Council will seek the consent of the relevant Department of the New South Wales Government in connection with any proposed materials and signage.
- (3) The Club must:
  - (a) consult with Council in relation to the use of Council's logo in any publicly available materials (including any brochures, signage, advertising and invitations) and provide a copy of the same to Council prior to it being published for approval by Council;
  - (b) provide Council with a minimum of twenty (20) Business Days' notice of any proposed announcements, launches or public events relating to the Project, including the opening of the Facility (each an **Event**); and
  - (c) issue an invitation to Council and any person from the New South Wales Government selected by Council to each Event and where they are able to attend, they are:
    - (i) acknowledged as official guests; and
    - (ii) afforded the courtesy of publicly addressing the event, and
  - (d) acknowledge the commitment of Council to the Project in any correspondence or public material.
- (4) The Club must ensure that only construction hoarding approved by Council under this document is used with respect to the Project.

#### 13.2 Council's rights

- (1) Council reserves the right to publicise and report on the awarding of Funding to the Club. Council may do (but is not limited to doing) this by including the Clubs name, the amount of the Funding given to the Club, the title and a brief description of the Project in media releases, general announcements about the Funding, annual reports or through any other means as determined by Council.



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- (2) Council may appoint a third party to contribute to, publicise or monitor the progress of the Project and that third party may exercise the same rights as Council under this deed.
- (3) The Club must cooperate with Council or the relevant appointed third party in the exercise of the rights in this clause 13.2.

## 14 Avoidance of conflicts of interest

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### 14.1 Conflict of Interest

For the purpose of this deed, **Conflict of Interest** means a situation where the exercise of a person's duty or decision-making is influenced, potentially influenced, or may appear to be influenced, by a secondary interest, including (but not limited to) a private or business interest.

### 14.2 Warranty

The Club represents and warrants that as at the date of this deed, no Conflict of Interest exists or is likely to arise in relation to the entry into, or performance of obligations under, this deed.

### 14.3 Notification

- (1) The Club undertakes to notify Council, in writing, immediately upon becoming aware of the existence, or possibility, of:
  - (a) a Conflict of Interest; or
  - (b) a real or perceived Conflict of Interest or offer an incentive to behave other than in the best interests of the public,
 (Notice).
- (2) Upon receiving the Notice, Council may:
  - (a) approve the continuation of the Funding under this deed, which approval may be subject to reasonable conditions to ensure appropriate management of the Conflict of Interest; or
  - (b) where in Council's opinion the Conflict of Interest cannot be appropriately managed, terminate this deed.

## 15 Council's regulatory capacity and powers

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- (1) No part of this deed is intended to operate to fetter, in any unlawful manner:
  - (a) the power of the Council to make any law; or
  - (b) the exercise by the Council of any statutory power or discretion,
 (all referred to in this document as a **Discretion**).

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- (2) No provision of this deed is intended to, or does, constitute any unlawful fetter on any Discretion. If, contrary to the operation of this clause, any provision of this deed is held by a court of competent jurisdiction to constitute an unlawful fetter on any Discretion, the parties agree:
  - (a) they will take all practical steps, including the execution of any further documents, to ensure the objective of this clause is substantially satisfied;
  - (b) in the event that paragraph (a) cannot be achieved without giving rise to an unlawful fetter on a Discretion, the relevant provision will be severed from this deed and the remainder of this deed has full force and effect; and
  - (c) to endeavour to satisfy the common objectives of the parties in relation to the provisions of this deed which is held to be an unlawful fetter to the extent that is possible having regard to the relevant court judgement.
- (3) Where a Law permits the Council to contract out of a provision of that law, or gives the Council power to exercise a Discretion, then if the Council has in this deed contracted out of a provision or exercised a Discretion under this deed, then to that extent this deed is not to be taken to be inconsistent with that law.

### 16 Confidential Information

- (1) Each party agrees that it will not use any Confidential Information of the other party or allow any Confidential Information of the other party to be used for any purpose except as contemplated by this deed.
- (2) Each party will:
  - (a) keep confidential;
  - (b) take reasonable steps to ensure that the party's officers and employees do not disclose to a third party;
 any Confidential Information belonging to the other party.
- (3) The obligations in paragraphs (1) and (2) do not apply to Confidential Information in the public domain or which is known other than as a result of a breach of this clause 15.
- (4) Notwithstanding the provisions of paragraph (2), Confidential Information may be disclosed by a party:
  - (a) to employees, legal advisers, auditors and other consultants of a party requiring the information for the purposes of this deed;
  - (b) with the consent of the party to which the obligations of confidentiality under this clause 15 are owed, which consent may be given or withheld at that party's absolute discretion;
  - (c) to comply with a requirement of any law or Authority; or

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- (d) in the case of Council, to any department of the New South Wales Government or otherwise as set out in this deed.

## 17 Public Access to Information

### 17.1 Consultation (GIPA Act, s54)

- (1) Council will take reasonably practicable steps to consult with the Club before providing any person with access to information relating to this deed, in response to an access application under the *Government Information (Public Access) Act 2009 (GIPA Act)*, if it appears that:
- (a) the information:
- (i) includes personal information about the Club or its employees;
  - (ii) concerns the Club's business, commercial, professional or financial interests;
  - (iii) concerns research that has been, is being, or is intended to be, carried out by or on behalf of the Club; or
  - (iv) concerns the affairs of a government of the Commonwealth or another State;
- (b) the Club may reasonably be expected to have concerns about the disclosure of the information; and
- (c) those concerns may reasonably be expected to be relevant to the question of whether there is a public interest consideration against disclosure of the information.
- (2) If, following consultation between Council and the Club, the Club objects to disclosure of some or all of the information, the Club must provide details of any such objection (including the information objected to and the reasons for any such objection) within five (5) Business Days of the conclusion of the consultation process.
- (3) In determining whether there is an overriding public interest against disclosure of government information, Council will take into account any objection received by the Club.
- (4) If the Club objects to the disclosure of some or all of the information but Council nonetheless decides to release the information, Council must not provide access until it has given the Club notice of Council's decision and notice of the Club's right to have that decision reviewed.
- (5) Where Council has given notice to the Club in accordance with paragraph (4), Council must not provide access to the information:
- (a) before the period for applying for review of the decision under Part 5 of the GIPA Act has expired; or

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- (b) where any review of the decision duly applied for is pending.
- (6) The reference in this clause to the period for applying for review of the decision under Part 5 of the GIPA Act does not include the period that may be available by way of extension of time to apply for review.

#### 17.2 Access to Information Clause (GIPA Act, s121)

- (1) Within seven (7) days of receiving a written request by the Council, the Club must provide the Council with immediate access to the following information contained in records held by the Club:
  - (a) information that relates directly to the performance of the services provided to the Council by the Club pursuant to this deed;
  - (b) information collected by the Club from members of the public to whom it provides, or offers to provide, the services pursuant to this deed; and
  - (c) information received by the Club from the Council to enable it to provide the services pursuant to this deed.
- (2) For the purposes of paragraph (1), information does not include:
  - (a) information that discloses or would tend to disclose the Club's financing arrangements, financial modelling, cost structure or profit margin;
  - (b) information that the Club is prohibited from disclosing to the Council by provision made by or under any Act, whether of any State or Territory, or of the Commonwealth; or
  - (c) information that, if disclosed to the Council, could reasonably be expected to place the Club at a substantial commercial disadvantage in relation to the Council, whether at present or in the future.
- (3) The Club will provide copies of any of the information in paragraph (1) as requested by the Council, at the Club's own expense.

### 18 Privacy

#### 18.1 Defined terms

- (1) In this clause 18:
  - (a) **Information Privacy Principle** has the same meaning as it has in the Privacy Act;
  - (b) **Personal Information** has the same meaning as it has in the Privacy Act; and
  - (c) **Privacy Act** means the *Privacy Act 1988* (Cth).

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- (2) This clause applies only where the Club deals with Personal Information when, and for the purpose of, conducting the Project.

#### **18.2 Obligations of Club in Relation to Privacy**

- (1) The Club agrees, in conducting the Project:
- (a) not to do any act or engage in any practice which, if done or engaged in by Council, would be a breach of an Information Privacy Principle; and
  - (b) to comply with any directions, guidelines, determinations or recommendations of Council, to the extent that they are consistent with the Information Privacy Principles.
- (2) The Club agrees to notify Council immediately if it becomes aware of:
- (a) a breach or possible breach of any of its obligations under this clause 17; or
  - (b) any unauthorised access or attempted unauthorised access to Personal Information held by the Club in relation to this deed.

### **19 Termination of this deed**

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#### **19.1 Termination for Convenience**

Council may by giving written notice to the Club at any time and in its absolute discretion, terminate this deed or reduce the scope of this deed if the New South Wales Government ceases providing funding for the Project in whole or in part.

#### **19.2 Termination for default**

Council, by notice in writing, may terminate this deed immediately (but without prejudice to any right of action or remedy which it has or may have) if:

- (1) the Club fails to fulfil, or is in breach of any of its obligations under this deed, and fails to rectify the default within twenty one (21) Business Days;
- (2) subject to any provision of this deed to the contrary, the Club fails to achieve any Milestone set out in this deed;
- (3) the Club, by written notice to Council, withdraws from the Project;
- (4) the Club is unable to pay all its debts as and when they become due and payable;
- (5) the Club becomes subject to an Insolvency Event;
- (6) Council is satisfied that any statement made by the Club in connection with the Project and the Funding is incorrect, incomplete, false or misleading in a way which would have affected the original decision to approve the Funding; or
- (7) Council exercises any other specific right of termination under this deed.



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### 19.3 Consequence of termination

Where this deed is terminated, Council:

- (1) will be liable only for payments due and owing to the Club under the payment provisions of this deed as at the date of termination;
- (2) will be entitled to recover from the Club any part of the Funding which:
  - (a) has not been legally committed for expenditure by the Club in accordance with this deed and is not payable by the Club as a current liability by the date that the notice of termination is received; or
  - (b) has not been spent by the Club in accordance with this deed;
- (3) may require the novation of any Sub-Contract to it; and
- (3) will not compensate the Club for any losses or damages or loss of any benefits that would have been conferred on the Club, and accordingly the Club cannot make any Claim against Council in connection with such termination.

### 19.4 Preservation of Other Rights

Clauses 19.1 to 19.3 (inclusive) do not limit or exclude any of Council's other rights under this deed.

## 20 Dispute Resolution

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### 20.1 Prohibition

Except as otherwise provided by an express provision of this deed, a party must not commence court proceedings (except proceedings seeking interlocutory relief) in respect of a dispute arising out of this deed) (**Dispute**) unless it has complied with this clause.

### 20.2 Dispute notice and meeting of representatives

- (1) A party claiming that a Dispute has arisen must notify the other party, giving details of the Dispute (**Dispute Notice**).
- (2) During the fourteen (14) day period after a Dispute Notice is given (or longer period agreed in writing by the parties) (**Initial Period**) each party must use their best efforts to resolve the Dispute, including where appropriate, involving their respective lawyers.

### 20.3 Mediation

- (1) If the parties are unable to resolve the Dispute within the Initial Period, each party agrees that the Dispute must be referred for mediation in accordance with the Mediation Program of the Law Society of NSW, at the request of any party, to a mediator nominated by the Law Society of NSW.
- (2) The role of any mediator is to assist in negotiating a resolution of the Dispute. A mediator may not make a decision that is binding on a party unless the parties have so agreed in writing.
- (3) The costs of the mediator are to be borne by the parties equally.

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### 20.4 Expert

- (1) If the Dispute is not resolved between the parties within one (1) month of the date of the first meeting with the mediator under clause 20.3 (**Mediation Period**), then any party may elect to terminate the mediation at any time after the Mediation Period.
- (2) The party that elected to terminate the mediation under paragraph (1) must immediately after that termination, request that the President of the Law Society of NSW to appoint an expert to determine the dispute.
- (3) The expert's determination is, in the absence of manifest error, final and binding on the parties and a party must not commence court proceedings or arbitration in relation to that dispute.
- (4) The costs of expert are to be borne equally between the parties except where the expert determines otherwise.

### 20.5 Performance of Obligations

Despite the existence of a dispute, the Club must (unless requested in writing by Council not to do so) continue to perform the Club's obligations under this deed.

## 21 Warranties

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### 21.1 Warranties

The Club warrants to Council that:

- (1) the execution and delivery of this deed by it has been properly authorised by all necessary action;
- (2) it has lawful authority and full power to execute and deliver this deed and to consummate and perform or cause to be performed its obligations under this deed;
- (3) this deed constitutes a legal, valid and binding obligation on it enforceable in accordance with its terms by appropriate legal remedy;
- (4) it is able to pay its debts as and when they fall due;
- (5) it has adequate resources (both financial and otherwise) to perform and otherwise carry out its obligations under this deed;
- (6) this deed and completion of the transactions contemplated in it do not conflict with or result in a breach of or default under any provision of its constitution or any material term or provision of any agreement or deed or any writ, order or injunction, judgment, law, rule or regulation to which it is a party or is subject or by which it is bound;
- (7) it has entered into this deed in its own capacity; and
- (8) that the entry into and performance of its obligations under, and the transactions contemplated by, this deed is for its commercial benefit and is in its commercial interest.

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### **21.2 Reliance**

The Club acknowledges that Council has entered into this deed in reliance of the warranties provided by the Club under clause 21.1.

## **22 General provisions**

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### **22.1 Relationship of parties**

- (1) The Club is not by virtue of this deed an officer, employee, partner or agent of Council, nor does the Club have any power or authority to bind or represent Council.
- (2) The Club agrees not to:
  - (a) misrepresent its relationship with Council;
  - (b) engage in any misleading or deceptive conduct in relation to the Project;
  - (c) do anything which will adversely affect the reputation of, or be derogatory to, Council (including its officers, employees and agents).

### **22.2 Legal costs**

Each party will pay their own legal and administrative costs in relation to the preparation, negotiation, execution and implementation of this deed.

### **22.3 No assignment by Club**

The Club must not novate, assign, transfer or otherwise deal with its rights, interests or obligations under this deed without Council's prior written consent.

## **23 Administrative provisions**

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### **23.1 Notices**

- (1) Any notice, consent or other communication under this deed must be in writing and signed by or on behalf of the person giving it, addressed to the person to whom it is to be given and:
  - (a) delivered to that person's address;
  - (b) sent by pre-paid mail to that person's address; or
  - (c) transmitted by facsimile or email to that person's address.
- (2) A notice given to a person in accordance with this clause is treated as having been given and received:
  - (a) if delivered to a person's address, on the day of delivery if a Business Day, otherwise on the next Business Day;

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- (b) if sent by pre-paid mail, on the third Business Day after posting; and
  - (c) if transmitted by facsimile or email to a person's address and a correct and complete transmission report is received, on the day of transmission if a Business Day, otherwise on the next Business Day.
- (3) For the purpose of this clause the address of a person is the address set out in this deed or another address of which that person may from time to time give notice to each other person.

#### **23.2 Waiver**

The non-exercise of or delay in exercising any power or right of a party does not operate as a waiver of that power or right, nor does any single exercise of a power or right preclude any other or further exercise of it or the exercise of any other power or right. A power or right may only be waived in writing, signed by the parties to be bound by the waiver.

#### **23.3 Cooperation**

Each party must sign, execute and deliver all deeds, documents, instruments and act reasonably and effectively to carry out and give full effect to this deed and the rights and obligations of the parties under it.

#### **23.4 Counterparts**

This deed may be executed in any number of counterparts and all of those counterparts taken together constitute one and the same instrument. A party who has executed a counterpart of this deed may exchange it with another party by emailing a pdf (portable document format) copy of, the executed counterpart to that other party, and if requested by that other party, will promptly deliver the original by hand or post. Failure to make that delivery will not affect the validity and enforceability of this deed.

#### **23.5 Entire agreement**

This deed is the entire agreement of the parties on the subject matter. All representations, communications and prior agreements in relation to the subject matter are merged in and superseded by this deed.

#### **23.6 Power of Attorney**

Each attorney who executes this deed on behalf of a party declares that the attorney has no notice of:

- (1) the revocation or suspension of the power of attorney by the grantor; or
- (2) the death of the grantor.

#### **23.7 Joint parties**

If two or more parties are included within the same defined term in this deed:

- (1) a liability of those parties under this deed is a joint liability of all of them and a several liability of each of them;

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- (2) a right given to those parties under this deed is a right given severally to each of them; and
- (3) a representation, warranty or undertaking made by those parties is made by each of them.

**23.8 Amendment**

This deed may only be amended or supplemented in writing signed by the parties.

**23.9 Unenforceability**

Any provision of this deed which is invalid or unenforceable in any jurisdiction is to be read down for the purposes of that jurisdiction, if possible, so as to be valid or enforceable, and is otherwise capable of being severed to the extent of the invalidity or enforceability, without affecting the remaining provisions of this deed or affecting the validity or enforceability of that provision in any other jurisdiction.

**23.10 Governing law**

The law in force in the State of New South Wales governs this deed. The parties:

- (1) submit to the exclusive jurisdiction of the courts of New South Wales and any courts that may hear appeal from those courts in respect of any proceedings in connection with this deed; and
  - (2) may not seek to have any proceedings removed from the jurisdiction of New South Wales on the grounds of *forum non conveniens*.
-



**Sub-Funding Deed – Mark Taylor Oval Upgrade****Schedule 1:  
Defined terms and interpretation****Part 1 – Definitions**

<b>Approvals</b>	means all permits, approvals and consents necessary for: <ol style="list-style-type: none"> <li>(1) the undertaking of the Project and the Works (including any signage); and</li> <li>(2) the use and occupation of the Facility by the public for the purposes for which they are intended.</li> </ol>
<b>Assign, Assignment and Assigned</b>	as the context requires refers to any assignment, sale, transfer, disposition, declaration of trust over or other assignment of a legal and/or beneficial interest.
<b>Authorities or Authority</b>	means (as appropriate) any: <ol style="list-style-type: none"> <li>(1) federal, state or local government;</li> <li>(2) department of any federal, state or local government;</li> <li>(3) any court or administrative tribunal; or</li> <li>(4) statutory corporation or regulatory body.</li> </ol>
<b>Business Day</b>	means a day on which trading banks under the <i>Banking Act 1959</i> (Cth) are open for business in Sydney, NSW, not being a Saturday, Sunday or a declared public holiday.
<b>Claim</b>	against any person any allegation, action, demand, cause of action, suit, proceeding, judgement, debt, damage, loss, cost, expense or liability howsoever arising and whether present or future, fixed or unascertained, actual or contingent whether at law, in equity, under statute or otherwise.
<b>Complete or Completed</b>	means the date on which all Works have been completed and all Approvals necessary to use and occupy the Facility have been granted by the relevant Authority to the satisfaction of Council.
<b>Confidential Information</b>	means, in relation to a party, information about that party or its business or affairs that: <ol style="list-style-type: none"> <li>(1) is by its nature confidential;</li> <li>(2) is reasonably designated by that party as confidential; or</li> <li>(3) the other party knows or ought to know is confidential,</li> </ol>

**Sub-Funding Deed – Mark Taylor Oval Upgrade**

	and includes the terms of this deed.
<b>Contractor</b>	means each contractor or consultant (including but not limited to the head works contractor, architects, planning consultants and engineers) or such other reputable and suitably qualified person engaged by the Club in connection with the Project from time to time.
<b>Designs</b>	has the meaning ascribed to that term in clause 4.1(1).
<b>Encumber</b>	means an interest or power: <ol style="list-style-type: none"> <li>(1) reserved in or over an interest in any asset;</li> <li>(2) created or otherwise arising in or over any interest in any asset under any mortgage, charge (whether fixed or floating), pledge, lien, hypothecation, title retention, conditional sale agreement, hire or hire purchase agreement, option, restriction as to transfer, use or possession, easement, subordination to any right of any other person and any other encumbrance or security interest, trust or bill of sale; or</li> <li>(3) by way of security for the payment of a debt or other monetary obligation or the performance of any obligation.</li> </ol>
<b>Facility</b>	means the facility constructed on the Project Land (including any existing improvements therein) in connection with the Works and the Project.
<b>Funding</b>	means the "Funding" to be provided by Council under this deed, with the maximum amount, in aggregate, set out in <b>Schedule 2</b> .
<b>Funding Guidelines</b>	means the "Funding Acknowledgment Guidelines – for recipients of NSW Government infrastructure grants" issued by the NSW Government from time to time, a copy of which can be downloaded by going to <a href="https://www.nsw.gov.au/sites/default/files/2020-02/Funding-acknowledgement-guidelines.pdf">https://www.nsw.gov.au/sites/default/files/2020-02/Funding-acknowledgement-guidelines.pdf</a> .
<b>GST</b>	means goods and services tax payable under the GST Law.
<b>GST Law</b>	means <i>A New Tax System (Goods and Services Tax) Act 1999</i> (Cth) and any related tax impositions Act.
<b>Insolvency Event</b>	means the happening of any of these events: <ol style="list-style-type: none"> <li>(1) Except to reconstruct or amalgamate while solvent, a body corporate enters into, or resolves to enter into, a scheme of arrangement, agreement of company arrangement or composition with, or assignment for the benefit of, all or any class of its creditors, or it proposes a reorganisation, moratorium or other administration involving any of them.</li> </ol>

### Sub-Funding Deed – Mark Taylor Oval Upgrade

- (2) Any application for the deregistration of a body corporate is initiated.
- (3) A body corporate resolves to wind itself up, or otherwise dissolve itself, or gives notice of intention to do so, except to reconstruct or amalgamate while solvent or is otherwise wound up or dissolved.
- (4) A body corporate is or states that it is insolvent.
- (5) A body corporate takes any step to obtain protection or is granted protection from its creditors, under any applicable legislation or an administrator, liquidator, receiver or receiver and manager is appointed to a body corporate.
- (6) A body corporate becomes an externally administered body corporate within the meaning of the *Corporations Act 2001* (Cth).
- (7) A claim is filed in a court against a person that is not defended, released or otherwise settled within 28 days of the date of its filing at the court.
- (8) Anything analogous or having a substantially similar effect to any of the events specified above happens under the law of any applicable jurisdiction.

#### Insured Risk

means loss or damage caused by but not limited to fire, storm, tempest, hail, flood, earthquake, subterranean fire, volcanic eruption, lightning, explosion or concussion from explosion, implosion, impact from vehicles or aircraft and other aerial devices and articles dropped from them, riot, civil commotion and malicious damage, water damage (including sprinkler leakage, rain water, bursting or overflowing of water tanks, apparatus or pipes), breakage of glass, and other disabling causes.

#### Milestones

means the “*Milestones*” in connection with the Project set out in **Schedule 2**.

#### Project

means the “*Project*” set out in **Schedule 2**, and includes the conduct of the Works.

#### Project Land

means the “*Project Land*” set out in **Schedule 2**, and includes the conduct of the Works.

#### Works

means the buildings, improvements, plant, equipment, fixtures, services, facilities and amenities to be constructed and installed and other works to be undertaken by the Club within the Project Land in conformity with the Designs and the Approvals.

**Sub-Funding Deed – Mark Taylor Oval Upgrade****Part 2 - Interpretational Rules**

<b>clauses, annexures and schedules</b>	a clause, annexure or schedule is a reference to a clause in or annexure or schedule to this deed.
<b>variations or replacements</b>	a document (including this deed) includes any variation or replacement of it.
<b>reference to statutes</b>	a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them.
<b>singular includes plural</b>	the singular includes the plural and vice versa.
<b>person</b>	the word "person" includes an individual, a firm, a body corporate, a partnership, joint venture, an unincorporated body or Club or any government agency.
<b>executors, administrators, successors</b>	a particular person includes a reference to the person's executors, administrators, successors, substitutes (including persons taking by novation) and assigns.
<b>dollars</b>	Australian dollars, dollars, \$ or A\$ is a reference to the lawful currency of Australia.
<b>calculation of time</b>	if a period of time dates from a given day or the day of an act or event, it is to be calculated exclusive of that day.
<b>reference to a day</b>	a day is to be interpreted as the period of time commencing at midnight and ending 24 hours later.
<b>accounting terms</b>	an accounting term is a reference to that term as it is used in accounting standards under the <i>Corporations Act 2001</i> (Cth) or, if not inconsistent with those standards, in accounting principles and practices generally accepted in Australia.
<b>reference to a group of persons</b>	a group of persons or things is a reference to any two or more of them jointly and to each of them individually.
<b>meaning not limited</b>	the words "include", "including", "for example" or "such as" are not used as, nor are they to be interpreted as, words of limitation, and, when introducing an example, do not limit the meaning of the words to which the example relates to that example or examples of a similar kind.
<b>next day</b>	if an act under this deed to be done by a party on or by a given day is done after 4.30pm on that day, it is taken to be done on the next day.
<b>next Business Day</b>	if an event must occur on a stipulated day which is not a Business Day then the stipulated day will be taken to be the next Business Day.
<b>time of day</b>	time is a reference to Sydney time.

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**Sub-Funding Deed – Mark Taylor Oval Upgrade**

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**headings**

headings (including those in brackets at the beginning of paragraphs) are for convenience only and do not affect the interpretation of this deed.

**agreement**

a reference to any agreement, deed or instrument includes the same as varied, supplemented, novated or replaced from time to time.

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**Sub-Funding Deed – Mark Taylor Oval Upgrade****Schedule 2:  
Details****1 Project and Funding details**

<b>Project</b>	The upgrade and construction of existing and new sporting facilities located on the Project Land.
<b>Project Objectives</b>	<p>To provide a cricket centre of excellence that includes:</p> <ul style="list-style-type: none"> <li>- Upgraded oval playing surface (to be delivered by Council using project funds)</li> <li>- Indoor cricket training facility in the area occupied by the existing outdoor nets</li> <li>- New and upgraded scoreboard</li> <li>- Enhanced player and community facilities such as changerooms, club space, toilets, storage, community room, cricket memorabilia display</li> </ul>
<b>Project Land</b>	The Mark Taylor Oval located at Waitara Ave, Waitara NSW 2077.
<b>Funding</b>	Up to a maximum amount of \$9,000,000.00 less costs associated with the delivery of upgrading the oval playing surface by Council and costs incurred for project management by Council.

**2 Milestones**

<b>Milestone and Deliverables</b>	<b>Timeframe</b>
<b>Indoor Centre and Practice Wickets</b>	
Design Development	October 2020
DA Approval	April 2021
Documentation	March 2021
Tender	March 2021
Commence	May 2021
Building completed	August 2021
<b>Grandstand and external works</b>	
Design Development	May 2021
DA Approval	September 2021

**Sub-Funding Deed – Mark Taylor Oval Upgrade**

Documentation	December 2021
Tender	February 2022
Construction commence	April 2022
Construction completed	March 2023

**ATTACHMENT 2 - ITEM 8**

**Sub-Funding Deed – Mark Taylor Oval Upgrade**

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**Schedule 3:  
Asset Maintenance Requirements**

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[Note: To be provided by Council.]

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**ATTACHMENT 2 - ITEM 8**

**Sub-Funding Deed – Mark Taylor Oval Upgrade****Schedule 4:  
Process for appointing contractors**

Value of goods or services to be provided by a person to the Club with respect to the Project in aggregate (all amounts are exclusive of GST)	Process to be followed by Club
Equal to or greater than \$10,000 but less than \$50,000	Obtain at least two (2) written quotes based on a brief specification.
Equal to or greater than \$50,000 but less than \$150,000	Obtain at least three (3) written quotes based on a detailed specification.
Equal to or greater than \$150,000 but less than \$250,000	Obtain at least three (3) written quotes based on a detailed specification with a brief evaluation undertaken and provided to Council.
Equal to or greater than \$250,000	A public tender must be advertised, evaluated and a comprehensive evaluation report be provided to Council for approval by the PCG prior to the acceptance of the tender and contract being awarded.

**Sub-Funding Deed – Mark Taylor Oval Upgrade****Execution page****Executed as a deed**

Dated: .....2020

**Signed, sealed and delivered** by **Hornsby Shire Council** by its General Manager and Mayor by the affixing of the Common Seal of Council in accordance with resolution dated .....

\_\_\_\_\_  
General Manager (Signature)\_\_\_\_\_  
Mayor (Signature)\_\_\_\_\_  
Name of General Manager (Print Name)\_\_\_\_\_  
Name of Mayor (Print Name)

**Signed, sealed and delivered** by **Northern District Cricket Club Inc.** in accordance with section 22 of the *Clubs Incorporations Act 2009* (NSW) by its duly authorised signatories:

\_\_\_\_\_  
Authorised Person (Signature)\_\_\_\_\_  
Authorised Person (Signature)\_\_\_\_\_  
Name of Authorised Person (Print Name)\_\_\_\_\_  
Name of Authorised Person (Print Name)\_\_\_\_\_  
Position of Authorised Person\_\_\_\_\_  
Position of Authorised Person



## Tripartite Deed Mark Taylor Oval Upgrade

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Hornsby Shire Council (ABN 20 706 996 972) (**Council**)

Northern District Cricket Club Inc. (ABN 44 383 144 829) (**Club**)

[insert] (ABN [insert]) (**Head Contractor**)

**Marsdens Law Group**  
Level 1  
49 Dumaresq Street  
CAMPBELLTOWN NSW 2560  
Tel: 02 4626 5077  
Fax: 02 4626 4826  
DX: 5107 Campbelltown  
Ref: 43 1955



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**Tripartite Deed**

## Tripartite Deed

### Mark Taylor Oval Upgrade

**Parties**

<b>Council</b>	<b>Name</b>	Hornsby Shire Council
	<b>Address</b>	PO Box 37 Hornsby NSW 2160
	<b>ABN</b>	20 706 996 972
<b>Club</b>	<b>Name</b>	Northern District Cricket Club Inc.
	<b>Address</b>	5 Waitara Ave Waitara NSW 2077
	<b>ABN</b>	44 383 144 829
<b>Head Contractor</b>	<b>Name</b>	[insert]
	<b>Address</b>	[insert]
	<b>ABN</b>	[insert]

**Background**

- A** The Club has engaged the Head Contractor to undertake the Project pursuant to the Building Contract.
- B** Council is providing significant funding to the Club to allow it to undertake the Project, and Council also owns the Property on which the Project will be undertaken.
- C** The parties have agreed to enter into this deed to regulate certain matters concerning the Building Contract on the terms set out in this deed.

**Operative provisions****1 Definitions & interpretation****1.1 Defined terms**

In this deed, words beginning with a capital letter that:

- (1) are defined in Part 1 of **Schedule 1** have the meaning ascribed to them in that schedule; or
- (2) are otherwise defined in the Building Contract, have the meaning ascribed to them in the Building Contract.

**1.2 Interpretation**

## **Tripartite Deed**

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The interpretational rules contained in Part 2 of **Schedule 1** apply in the interpretation of this deed.

### **2 Interrelation with Building Contract**

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- (1) Except as this deed expressly provides otherwise, this deed does not affect a person's rights, obligations, powers or remedies under the Building Contract.
- (2) The provisions of this deed prevail:
  - (a) to the extent of any inconsistency with the provisions of the Building Contract; and
  - (b) where a party is unable to concurrently satisfy the provisions of this deed and the provisions of the Building Contract.
- (3) The failure of the Head Contractor to comply with this deed does not affect the Club's liability or obligations under the Building Contract.

### **3 Consent**

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- (1) The Head Contractor consents to:
  - (a) the Club granting an interest in the Building Contract to Council; and
  - (b) the exercise by Council of any right under such an interest.
- (2) The Head Contractor agrees that:
  - (a) it will not hinder Council in their exercise of any right, power, discretion or remedy under its interest in the Building Contract;
  - (b) the exercise of any right, power, discretion or remedy by Council under its interest in the Building Contract will not of itself constitute a default or breach under the Building Contract or entitle the Head Contractor to exercise any right of termination in respect of the Building Contract; and
  - (c) despite anything in the Building Contract it does not have a caveatable interest in, and will not lodge any caveat over the Property.

### **4 Head Contractor undertakings**

---

#### **4.1 General undertakings**

The Head Contractor undertakes to Council that the Head Contractor will:

- (1) duly and punctually observe its obligations under the Building Contract for the benefit of the Club and Council;
- (2) provide to Council the benefit of all representations, warranties and indemnities made or given by the Head Contractor under the Building Contract;
- (3) effect and maintain in force such policies of insurance as are required under the Building Contract, including but not limited to:

### **Tripartite Deed**

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- (a) public liability insurance for a minimum amount of \$20,000,000 in respect of any one occurrence and unlimited in aggregate;
- (b) professional indemnity insurance (where applicable) for an amount no less than ten million dollars (\$10,000,000) or such greater amount specified by Council;
- (c) workers compensation insurance and where relevant accident insurance; and
- (d) comprehensive motor vehicle insurances for any vehicle used for the purpose of the Project and which provides coverage for a minimum amount of twenty million dollars (\$20,000,000) in respect of third party injury and property damage to, or loss of, a vehicle;
- (4) provide to Council evidence of the currency of the insurances referred to in paragraph (3) whenever requested, or if applicable, provide Council with immediate notice should the Head Contractor, or its insurers, cancel or modify any of the insurances;
- (5) note or define Council as an insured or interested party with respect to the insurance policies effected under paragraph (3);
- (6) notify Council promptly of any material default by the Club under the Building Contract, including but not limited to, any default which does, or may, have an adverse impact on Council and/or the Project;
- (7) not act on any instructions (individually or cumulatively with other instructions received) varying the Building Contract in a substantial way unless Council have consented (but this clause does not prevent the Head Contractor from undertaking any urgent remedial action required to prevent or reduce damage to the Property which it is entitled to take under the Building Contract without the consent of the Club, provided the Head Contractor agrees to give Council details of any such action as soon as it is practically able to do so); and
- (8) not assign its rights or novate any of its obligations under the Building Contract unless prior written consent is given by Council.

#### **4.2 Intellectual property**

The Head Contractor agrees to grant Council a royalty free license of any intellectual property created in connection with the Project for use in connection with the Project.

### **5 Head Contractor and Club's agreement**

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#### **5.1 Entire agreement**

The Club and the Head Contractor warrant that

- (1) the Building Contract in the form provided to Council contains the entire agreement between the Club and the Head Contractor in respect to the Project;
- (2) no other agreement exists between them in relation to the Project;
- (3) the Property with respect to the Project belongs at all times to Council; and



## Tripartite Deed

- (4) the Building Contract is in full force and effect and has not been varied, rescinded or terminated as at the date of this deed.

### 5.2 Pre-existing relationship

The Head Contractor and the Club agree that, other than with the prior written approval of Council, the Club must not appoint a person as a Contractor if a pre-existing relationship between persons involved within the Club (including the executive committee) and the relevant Contractor exists.

### 5.3 Warranties

The Club and the Head Contractor:

- (1) must ensure that the benefit of any warranties provided by all Contractors, including the Head Contractor, with respect to the Project (**Warranties**) are provided for the benefit of Council;
- (2) will do all things necessary to ensure that the benefit of the Warranties are assigned to Council; and
- (3) holds the benefit of any such Warranties on bare trust for Council.

### 5.4 Head Contractor and Club's agreement

The Head Contractor and Club must not:

- (1) terminate, rescind, supplement or vary the Building Contract by agreement with each other without the prior written consent of Council, and any termination, rescission or variation without that consent will be void and of no effect;
- (2) vary the Project without the prior written consent of Council; and
- (3) without the prior written consent of Council, assign, novate, mortgage or otherwise dispose of their interests under the Building Contract.

### 5.5 Restrictions on termination, suspension and rescission

Neither the Club nor the Head Contractor may terminate, suspend or rescind the Building Contract as a result of any breach of the Building Contract by the other party, unless:

- (1) the party alleging the breach has first given written notice to Council detailing the nature of the breach containing reasonable details; and
- (2) in the case of default by the Head Contractor, Council in their discretion, have agreed to such termination or rescission; and
- (3) in the case of default by the Club, within 14 days from the receipt of the notice referred to in clause 5.5(1), Council does not by notice to the Head Contractor (with a copy of the notice to the Club) elect to either:
  - (a) in the case where the default is able to be rectified:
    - (i) rectify the default; and/or
    - (ii) assign or novate the interest of the Club to a party who agrees to rectify the default; or

### Tripartite Deed

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- (iii) assume the Club's obligations under the Building Contract; or
- (b) in the case where the default is unable to be rectified:
  - (i) assign or novate the interest of the Club to a party who agrees to assume the Club's obligations under the Building Contract; or
  - (ii) assume the Club's obligations under the Building Contract; or
- (c) otherwise reach agreement with the Head Contractor for the performance of the Building Contract.

## 6 Step in rights

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### 6.1 Council's assumption of rights

- (1) Council may at any time notify the Club and the Head Contractor in writing that it has elected to:
  - (a) assume the rights of the Club (**Assumption Notice**); or
  - (b) cease to have assumed the rights of the Club (**Withdrawal Notice**).
- (2) From the receipt by the Club and the Head Contractor of an Assumption Notice until the receipt by them of a Withdrawal Notice:
  - (a) Council will:
    - (i) assume the rights of the Club under the Building Contract;
    - (ii) assume the obligations of the Club under the Building Contract; and
  - (b) the Club and the Head Contractor will:
    - (i) acknowledge and agree that the Building Contract will otherwise remain in full force and effect;
    - (ii) undertake to duly perform their obligations under the Building Contract for the benefit of and deal with Council as though Council had entered into the Building Contract in place of the Club, to the exclusion of the Club; and
    - (iii) not take any action detrimental to Council's rights under the Building Contract or Sub-Funding Deed.

### 6.2 Novation

- (1) If Council is entitled to enforce its interest in the Building Contract, it may notify the Club and the Head Contractor that Council requires the novation of the Building Contract to Council upon a written notice being provided by Council to that effect (**Novation Notice**).

### Tripartite Deed

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- (2) From the date the Novation Notice is received by the Club and the Head Contractor (**Novation Date**) the Head Contractor will be bound to perform the Building Contract for the benefit of Council.
- (3) The Club and the Head Contractor will promptly do all things reasonably required by Council for the purposes of evidencing or giving effect to the novation of the Building Contract in accordance with this clause, but the failure by any party to do so will not affect the validity or enforceability of the novation.

### 7 Liability of Council

---

Nothing in this deed or anything Council does imposes any obligation on Council under or in respect of the Building Contract unless Council enters an express written undertaking to undertake obligations under the Building Contract.

### 8 Confidential Information

---

- (1) Each party agrees that it will not use any Confidential Information of the other parties or allow any Confidential Information of the other parties to be used for any purpose except as contemplated by this deed.
- (2) Each party will:
  - (a) keep confidential;
  - (b) take reasonable steps to ensure that the party's officers and employees do not disclose to a third party;
 any Confidential Information belonging to the other party.
- (3) The obligations in paragraphs (1) and (2) do not apply to Confidential Information in the public domain or which is known other than as a result of a breach of this clause 8.
- (4) Notwithstanding the provisions of paragraph (2), Confidential Information may be disclosed by a party:
  - (a) to employees, legal advisers, auditors and other consultants of a party requiring the information for the purposes of this deed;
  - (b) with the consent of the party to which the obligations of confidentiality under this clause 8 are owed, which consent may be given or withheld at that party's absolute discretion;
  - (c) to comply with a requirement of any law or Authority; or
  - (d) in the case of Council, to any department of the New South Wales Government, an access application under the *Governmental Information (Public Access) Act 2009* (NSW) or otherwise as set out in this deed.

### 9 Termination of this deed

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## **Tripartite Deed**

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### **9.1 Termination**

Council may by giving written notice to the Club and Head Contractor at any time and in its absolute discretion, terminate this deed or reduce the scope of this deed if the New South Wales Government ceases to provide funding for the Project in whole or in part.

### **9.2 Preservation of rights**

Termination of this deed by Council will not limit or exclude any of Council's other rights under this deed.

## **10 General provisions**

---

### **10.1 Relationship of the parties**

- (1) Both the Club and the Head Contractor are not, by virtue of this deed, an officer, employee, partner or agent of Council, nor does the Club or Head Contractor have any power or authority to bind or represent Council.
- (2) Both the Club and the Head Contractor agree not to:
  - (a) misrepresent their relationship with Council;
  - (b) engage in any misleading or deceptive conduct in relation to the Project;
  - (c) do anything which will adversely affect the reputation of, or be derogatory to, Council (including its officers, employers and agents).

### **10.2 Legal costs**

Each party will pay their own legal and administrative costs in relation to the preparation, negotiation, execution and implementation of this deed.

## **11 Administrative provisions**

---

### **11.1 Notices**

- (1) Any notice, consent or other communication under this deed must be in writing and signed by or on behalf of the person giving it, addressed to the person to whom it is to be given and:
  - (a) delivered to that person's address;
  - (b) sent by pre-paid mail to that person's address; or
  - (c) transmitted by facsimile to that person's address.
- (2) A notice given to a person in accordance with this clause is treated as having been given and received:
  - (a) if delivered to a person's address, on the day of delivery if a Business Day, otherwise on the next Business Day; and
  - (b) if sent by pre-paid mail, on the third Business Day after posting; and

### **Tripartite Deed**

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- (c) if transmitted by facsimile to a person's address and a correct and complete transmission report is received, on the day of transmission if a Business Day, otherwise on the next Business Day.
- (3) For the purpose of this clause the address of a person is the address set out in this deed or another address of which that person may from time to time give notice to each other person.

#### **11.2 Entire Agreement**

This deed is the entire agreement of the parties on the subject matter. All representations, communications and prior agreements in relation to the subject matter are merged in and superseded by this deed.

#### **11.3 Waiver**

The non-exercise of or delay in exercising any power or right of a party does not operate as a waiver of that power or right, nor does any single exercise of a power or right preclude any other or further exercise of it or the exercise of any other power or right. A power or right may only be waived in writing, signed by the parties to be bound by the waiver.

#### **11.4 Cooperation**

Each party must sign, execute and deliver all deeds, documents, instruments and act reasonably and effectively to carry out and give full effect to this deed and the rights and obligations of the parties under it.

#### **11.5 Counterparts**

This deed may be executed in any number of counterparts and all of those counterparts taken together constitute one and the same instrument.

#### **11.6 Amendment**

This deed may only be amended or supplemented in writing signed by the parties.

#### **11.7 Unenforceability**

Any provision of this deed which is invalid or unenforceable in any jurisdiction is to be read down for the purposes of that jurisdiction, if possible, so as to be valid or enforceable, and is otherwise capable of being severed to the extent of the invalidity or enforceability, without affecting the remaining provisions of this deed or affecting the validity or enforceability of that provision in any other jurisdiction.

#### **11.8 Governing law**

The law in force in the State of New South Wales governs this deed. The parties:

- (1) submit to the exclusive jurisdiction of the courts of New South Wales and any courts that may hear appeal from those courts in respect of any proceedings in connection with this deed; and
- (2) may not seek to have any proceedings removed from the jurisdiction of New South Wales on the grounds of *forum non conveniens*.



**Tripartite Deed**

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**Schedule 1:**

**Defined terms and interpretation**

---

**Part 1 – Definitions**

---

**ATTACHMENT 3 - ITEM 8**

## Tripartite Deed

<b>Approvals</b>	<p>means all permits, approval and consents necessary for:</p> <ol style="list-style-type: none"> <li>(1) the undertaking of the Project and the Works (including any signage); and</li> <li>(2) the use and occupation of the Property by the public for the purposes for which they are intended.</li> </ol>
<b>Authority</b>	<p>means (as appropriate) any:</p> <ol style="list-style-type: none"> <li>(1) federal, state or local government;</li> <li>(2) department of any federal, state or local government;</li> <li>(3) any court or administrative tribunal; or</li> <li>(4) statutory corporation or regulatory body.</li> </ol>
<b>Assumption Notice</b>	has the meaning ascribed to it in clause 6.
<b>Building Contract</b>	means the document entitled " <i>Building Contract</i> " entered into between the Club and [insert] inserted at Annexure 1 of this deed.
<b>Business Day</b>	means a day on which trading banks under the <i>Banking Act 1959</i> (Cth) are open for business in Sydney, NSW, not being a Saturday, Sunday or a declared public holiday.
<b>Claim</b>	against any person any allegation, action, demand, cause of action, suit, proceeding, judgement, debt, damage, loss, cost, expense or liability howsoever arising and whether present or future, fixed or unascertained, actual or contingent whether at law, in equity, under statute or otherwise.
<b>Confidential Information</b>	<p>means, in relation to a party, information about that party or its business affairs that:</p> <ol style="list-style-type: none"> <li>(1) is by its nature confidential;</li> <li>(2) is reasonably designated by that party as confidential; or</li> <li>(3) the other party knows or ought to know is confidential,</li> </ol> <p>and includes the terms of this deed.</p>
<b>Contractor</b>	means each contractor or consultant (including but not limited to the head works contractor, architects, planning consultants and engineers) or such other reputable and suitable qualified person engaged by the Club in connection with the Project from time to time.

**Tripartite Deed**

---

<b>Designs</b>	has the meaning ascribed to it as defined in the Sub-Funding Deed.
<b>Novation Notice</b>	has the meaning ascribed to it in clause 6.2.
<b>Novation Date</b>	has the meaning ascribed to it in clause 6.2.
<b>Project</b>	means the development of a Women's Cricket Centre of Excellence at Mark Taylor Oval and which include the Works.
<b>Property</b>	means the Mark Taylor Oval located at Waitara Ave, Waitara NSW 2077 upon which the Works will be undertaken.
<b>Warranties</b>	has the meaning ascribed to it in clause 5.3.
<b>Withdrawal Notice</b>	has the meaning ascribed to it in clause 6.
<b>Works</b>	means the buildings, improvements, plant, equipment, fixtures, services, facilities and amenities to be constructed and installed and other works to be undertaken within the Property in conformity with the Designs and the Approvals.

**Part 2 - Interpretational Rules**

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### Tripartite Deed

<b>clauses, annexures and schedules</b>	a clause, annexure or schedule is a reference to a clause in or annexure or schedule to this deed.
<b>variations or replacements</b>	a document (including this deed) includes any variation or replacement of it.
<b>reference to statutes</b>	a statute, ordinance, code or other law includes regulations and other instruments under it and consolidations, amendments, re-enactments or replacements of any of them.
<b>singular includes plural</b>	the singular includes the plural and vice versa.
<b>person</b>	the word "person" includes an individual, a firm, a body corporate, a partnership, joint venture, an unincorporated body or association or any government agency.
<b>executors, administrators, successors</b>	a particular person includes a reference to the person's executors, administrators, successors, substitutes (including persons taking by novation) and assigns.
<b>dollars</b>	Australian dollars, dollars, \$ or A\$ is a reference to the lawful currency of Australia.
<b>calculation of time</b>	if a period of time dates from a given day or the day of an act or event, it is to be calculated exclusive of that day.
<b>reference to a day</b>	a day is to be interpreted as the period of time commencing at midnight and ending 24 hours later.
<b>accounting terms</b>	an accounting term is a reference to that term as it is used in accounting standards under the <i>Corporations Act 2001</i> (Cth) or, if not inconsistent with those standards, in accounting principles and practices generally accepted in Australia.
<b>reference to a group of persons</b>	a group of persons or things is a reference to any two or more of them jointly and to each of them individually.
<b>meaning not limited</b>	the words "include", "including", "for example" or "such as" are not used as, nor are they to be interpreted as, words of limitation, and, when introducing an example, do not limit the meaning of the words to which the example relates to that example or examples of a similar kind.
<b>next day</b>	if an act under this deed to be done by a party on or by a given day is done after 4.30pm on that day, it is taken to be done on the next day.
<b>next Business Day</b>	if an event must occur on a stipulated day which is not a Business Day then the stipulated day will be taken to be the next Business Day.
<b>time of day</b>	time is a reference to Sydney time.

**Tripartite Deed**

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<b>headings</b>	headings (including those in brackets at the beginning of paragraphs) are for convenience only and do not affect the interpretation of this deed.
<b>agreement</b>	a reference to any agreement, deed or instrument includes the same as varied, supplemented, novated or replaced from time to time.
<b>gender</b>	a reference to one gender extends and applies to the other and neuter gender.

---



**Tripartite Deed**

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**Annexure 1:  
Building Contract**

---

**ATTACHMENT 3 - ITEM 8**

**Tripartite Deed****Execution page****Executed as a deed**

Dated:

**Signed, sealed and delivered** by **Hornsby Shire Council** by its General Manager and Mayor by the affixing of the Common Seal of Council in accordance with resolution dated .....

\_\_\_\_\_  
General Manager (Signature)

\_\_\_\_\_  
Mayor (Signature)

\_\_\_\_\_  
Name of General Manager (Print Name)

\_\_\_\_\_  
Name of Mayor (Print Name)

**Signed, sealed and delivered** by **Northern Districts Cricket Club Inc.** in accordance with section 22 of the *Clubs Incorporations Act 2009* (NSW) by its duly authorised signatories:

\_\_\_\_\_  
Authorised Person (Signature)

\_\_\_\_\_  
Authorised Person (Signature)

\_\_\_\_\_  
Name of Authorised Person (Print Name)

\_\_\_\_\_  
Name of Authorised Person (Print Name)

\_\_\_\_\_  
Position of Authorised Person

\_\_\_\_\_  
Position of Authorised Person

**Executed** by **[insert]** (ABN **[insert]**) in accordance with section 127(1) of the Corporations Act by authority of its directors.

\_\_\_\_\_  
Director/Secretary (Signature)

\_\_\_\_\_  
Director (Signature)

\_\_\_\_\_  
Name of Director/ Secretary (Print Name)

\_\_\_\_\_  
Name of Director (Print Name)

**ATTACHMENT/S**

**REPORT NO. IM2/21**

**ITEM 10**

- 1. ATTACHMENT 1 - HORNSBY PARK MASTER PLAN  
EXECUTIVE SUMMARY**
- 2. ATTACHMENT 2 - WESTLEIGH PARK MASTER PLAN**
- 3. ATTACHMENT 3 - WESTLEIGH HORNSBY PARKS -  
EVALUATION AGAINST CRITERIA**



Clouston associates



# ATTACHMENT 1 - ITEM 10





**CLOUSTON associates**

## HORNSBY PARK MASTER PLAN REPORT

Hornsby Shire Council  
PO Box 37  
Hornsby NSW 1630



Prepared by

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S19-0042 R01	B	12/11/2019	Draft	JH	JH	
S19-0042 R01	C	08/01/2020	Draft	CL	CL	
S19-0042 R01	D	19/05/2020	Draft	JT	JH	
S19-0042 R01	E	12/06/2020	Final Draft	JT	JH	
S19-0042 R01	F	28/06/2020	Final Draft	JT	JH	CL
S19-0042 R01	G	19/09/2020	Final Draft	JT	JH	CL
S19-0042 R01	H	29/09/2020	Final Draft	JT	JH	CL
S19-0042 R01	I	30/09/2021	Final Draft	JT	JH	CL

Note: this document is preliminary unless validated.

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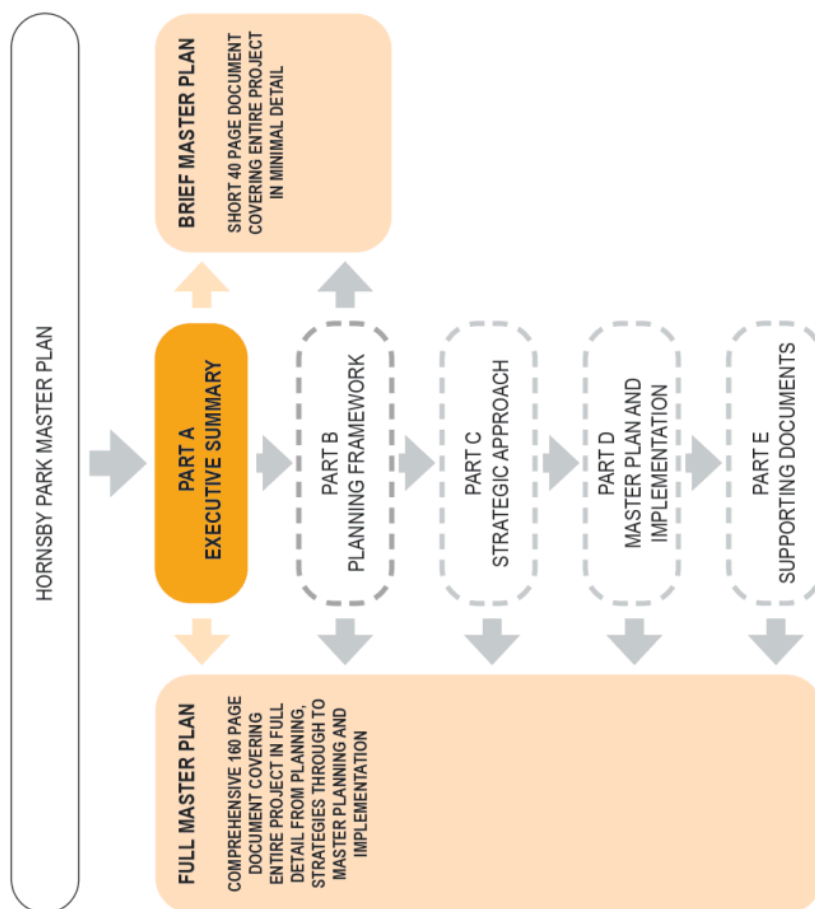


## HORNSBY PARK MASTER PLAN - PART A

Title

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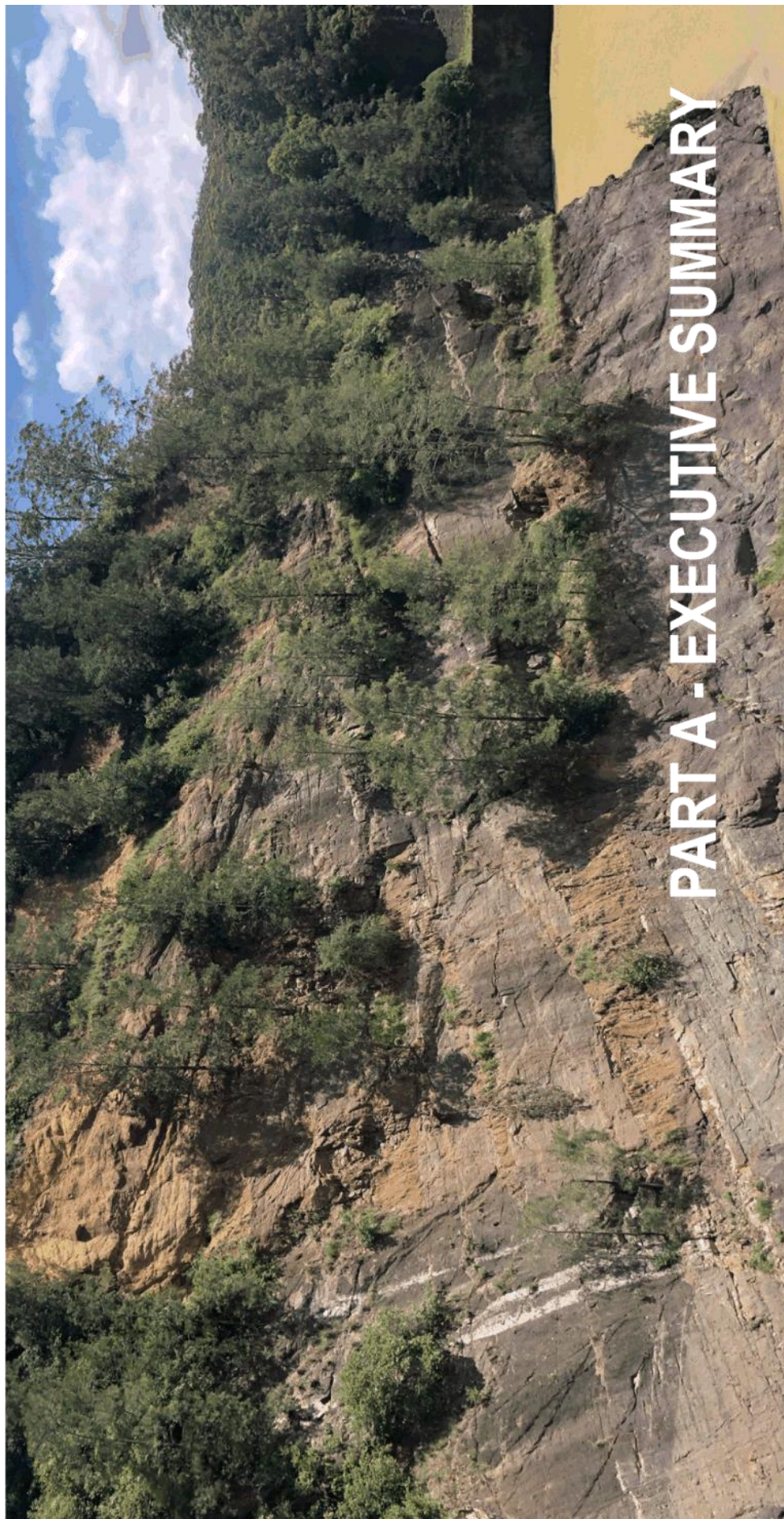
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## HORNSBY PARK MASTER PLAN - PART A



"Council recognises the Traditional Owners of the lands of Hornsby Shire, the Darug and Guringai peoples, and pays respect to their Ancestors and Elders past and present and to their Heritage. We acknowledge and uphold their intrinsic connections and continuing relationships to Country."

ACKNOWLEDGEMENT OF COUNTRY

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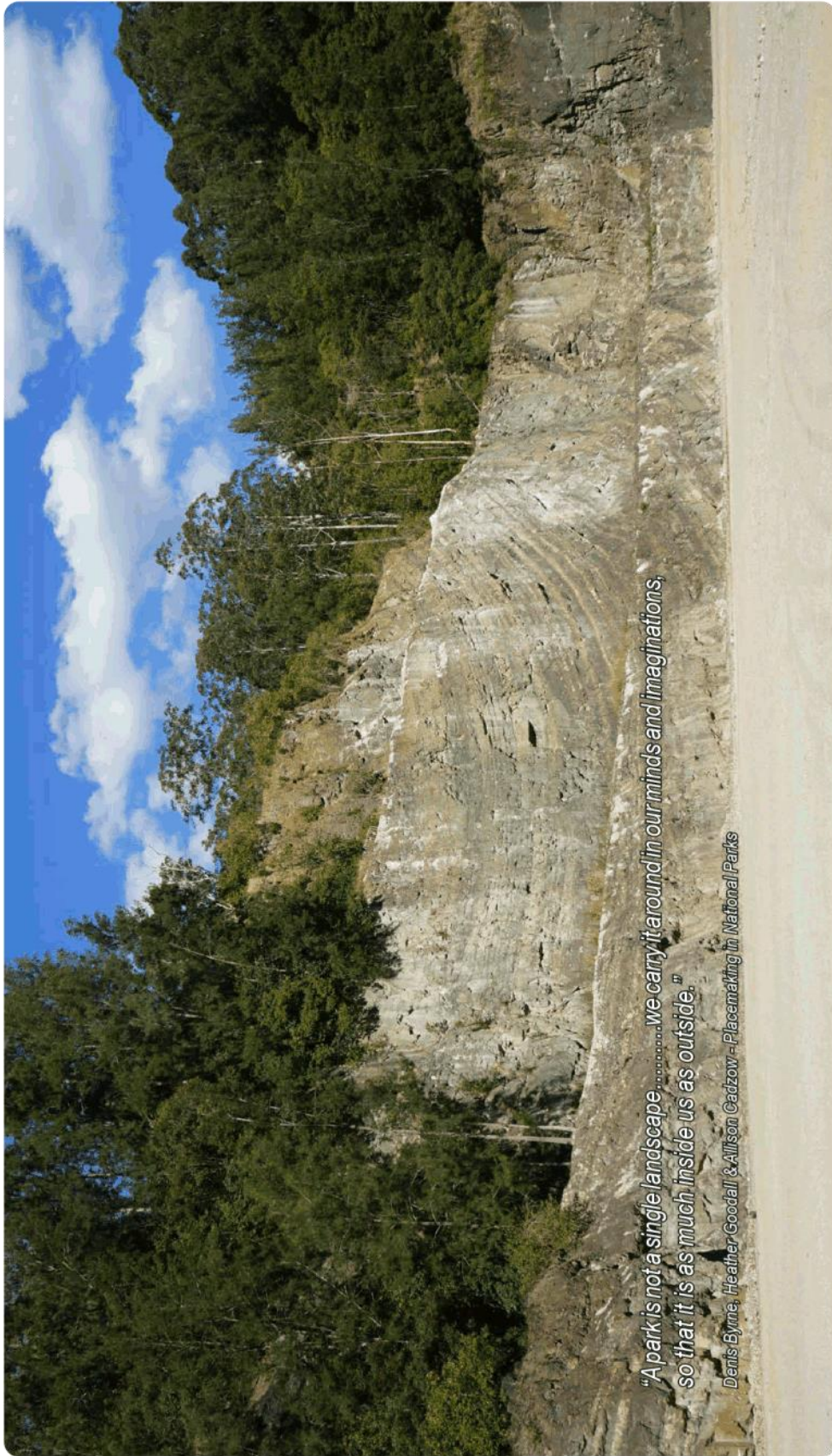
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HORNSBY PARK MASTER PLAN - PART A



"A park is not a single landscape.....we carry it around in our minds and imaginations, so that it is as much inside us as outside."

Denis Byrne, Heather Goodall & Allison Gatzow - Placemaking in National Parks

Existing quarry diatreme wall

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## HORNSBY PARK MASTER PLAN - PART A

### "A PARK IS NOT A SINGLE LANDSCAPE"

The many layers of human activity that hallmark the history of the land that will soon form the new Hornsby Park have left an uneven record of evidence in the fabric of today's landscape.

There is archaeological evidence in the landscape of the region as physical cues to Daring and Guringai Peoples custodianship of this land over millennia, but the physical evidence is limited in its visibility.

Remnant traces of early European settlers of the land are also limited, with a hidden cemetery, a pool carved in a sandstone rock and a simple construction under a rock overhang - that was possibly a cool room - being all that is left of the Higgins family's occupation of the land over almost 130 years.

Evidence of the world leading astronomy facility that occupied part of Old Man Valley for seven years in the 1940s and 1950s is now only to be found in photographs.

In stark contrast, the dramatic intervention of the former Hornsby Quarry, with its geologically significant diatreme exposed for all to marvel at, is the inescapable evidence of this landscape's industrial history.

While the quarry will doubtless prove a major drawcard in the Park's future, the long-term success of Hornsby Park will ultimately be measured by the way in which all the layers of this landscape's rich heritage and natural values are revealed to and experienced by its visitors.

Be it the excitement of a first bushwalk for a young child, the unexpected sighting of a Powerful Owl, the inspiration of an evening stage performance on the floor of the Quarry or the thrill of riding a mountain bike in a bushland setting, each will provide its own storyline.

It seems fitting then, that in this ancient landscape's new phase as a park, it will continue to be appreciated as much in the 'minds and imaginations' of those who visit, as it will by its compelling physical presence.



*Existing bushland viewed from Hornsby Aquatic and Leisure Centre*

A PARK OF MANY PARTS

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HORNSBY PARK MASTER PLAN - PART A



THE SITE TODAY

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## HORNSBY PARK MASTER PLAN - PART A



## THE SITE TODAY

The Hornsby Park site is comprised of 59 hectares of bushland and cleared open land with the principal physical features of the site today being comprised of:

- **Extensive Bushland** – the majority of the site is occupied by bushland that connects to the Berowra Valley National Park; the site's bushland also includes the very rare Blue Gum Diatreme Forest, which is listed as a Critically Endangered Ecological Community
- **Old Mans Valley (OMV)** - an area of cleared land accessed immediately to the west of – and some 50 metres below – the Hornsby CBD. This area has direct vehicle access from Peats Ferry Road
- **The Higgins Family Cemetery** – a small heritage-listed cemetery completely surrounded by bushland
- **The Quarry Void** – a large, deep and dramatic open cut disused quarry, the principal feature of which is the geologically significant volcanic diatreme, listed on the Heritage Register of the National Estate
- **The Crusher Plant** – a large industrial structure that is suitable for adaptive recreational re-use within the park.

While the public has been excluded from the majority of the site for reasons of safety - and to permit the recent partial filling of the quarry base to facilitate its future use as a park – there remain tracks within the bushland (including the heritage listed Depression Steps) that have been used for bushland trails, linking Hornsby and the Berowra Valley National Park, as well as a formal Mountain Bike trail network.

## GOALS FOR THE FUTURE PARK

Council has committed to developing Hornsby Park as a landmark recreation destination for local residents and the wider Sydney community as well as domestic and 'in-bound' tourists.

In addition to offering an extraordinary bushland experience and a wide range of popular parkland activities, the site lends itself well to hosting local community and regionally attractive events, celebrations and festivals. The quarry and its remnant infrastructure also offer an ideal venue for adventure recreation experiences.

With the prospect of significant future growth in the Hornsby CBD, Hornsby Park will be ideally placed to meet the open space and recreational needs of the current and future population, all within walking distance.

With these current and future demands in mind the design for Hornsby Park will seek to:

- Restore and enhance the unique bushland within the site
- Protect and celebrate its Aboriginal and Non-Aboriginal heritage
- Ensure that the quarry character is retained
- Offer a variety of recreation opportunities including passive, active and adventure recreation
- Provide easy access throughout via a network of walking and bike paths
- Integrate upgraded connections between the park and surrounding area including Hornsby Town Centre, Berowra Valley National Park and local streets and trails
- Cater for the long-term evolution and growth of Hornsby and surrounding communities and populations
- Secure Council's long-term management and maintenance of the park.



Existing Bushland



Existing Quarry Void



Existing Old Mans Valley and Access Road

## HORNSBY PARK SITE AND ITS FUTURE

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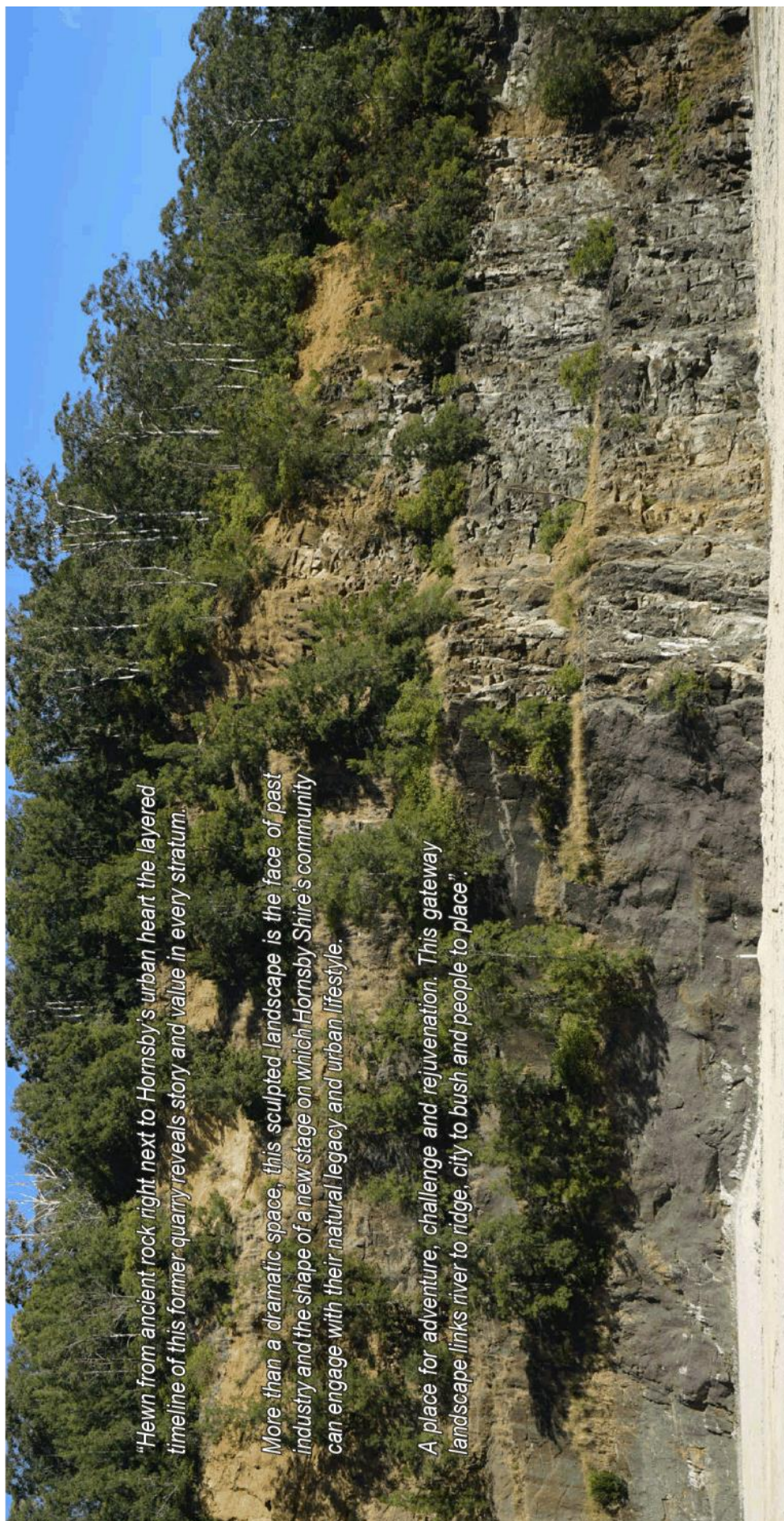
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## HORNSBY PARK MASTER PLAN - PART A



*"Hewn from ancient rock right next to Hornsby's urban heart the layered timeline of this former quarry reveals story and value in every stratum."*

*More than a dramatic space, this sculpted landscape is the face of past industry and the shape of a new stage on which Hornsby Shire's community can engage with their natural legacy and urban lifestyle.*

*A place for adventure, challenge and rejuvenation. This gateway landscape links river to ridge, city to bush and people to place".*

VISION

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## HORNSBY PARK MASTER PLAN - PART A

### VISION AND OBJECTIVES FOR THE PARK

The Vision for Hornsby Park, written and adopted by Council in the early phases of the Park's feasibility testing and concept proofing, is set out on the opposite page.

The Master Plan for the Park is also required to meet four project objectives from the Hornsby Park Plan of Management 2015:

#### OBJECTIVE 1

*Local Living - Hornsby's parkland hub meeting the needs of the current and future local community for recreation, connection to nature and cultural experiences in a bushland setting.*

#### OBJECTIVE 2

*Environment and Heritage - Renewing Hornsby's natural systems and connecting community to Hornsby's unique bush character, rich heritage and evolving story.*

#### OBJECTIVE 3

*Tourism and Economy - A centre for adventure tourism for the Northern Sydney region, driving local economic development and urban renewal.*

#### OBJECTIVE 4

*Return on Investment - Leveraging commercial opportunities that enhance the leisure experience and deliver a financially sustainable community asset.*

In addition, the following project objectives are incorporated in the Master Plan:

#### OBJECTIVE 5

*Demonstrating Sustainability - Developing robust and 'smart' systems that demonstrate 'sustainability in action' for management of the parkland. Examples may include autonomous electric vehicle transport and renewable energy systems.*

#### OBJECTIVE 6

*Inclusive Design/Access for All - Optimising access for all through inclusive design and site sensitive transport modes.*

The Master Plan sets out a suite of strategies by which each of these objectives will be implemented.



*Existing bushland*

## VISION AND OBJECTIVES FOR THE PARK

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## HORNSBY PARK MASTER PLAN - PART A

**THE MASTER PLAN RATIONALE**

Hornsby Park offers a unique opportunity for the community to connect with its landscape and heritage right at the heart of the town. This connection – for many perhaps, a reconnection – is illustrated opposite and draws on a number of physical, cultural and perceptual threads:

**BRINGING THE BUSH TO THE CITY**

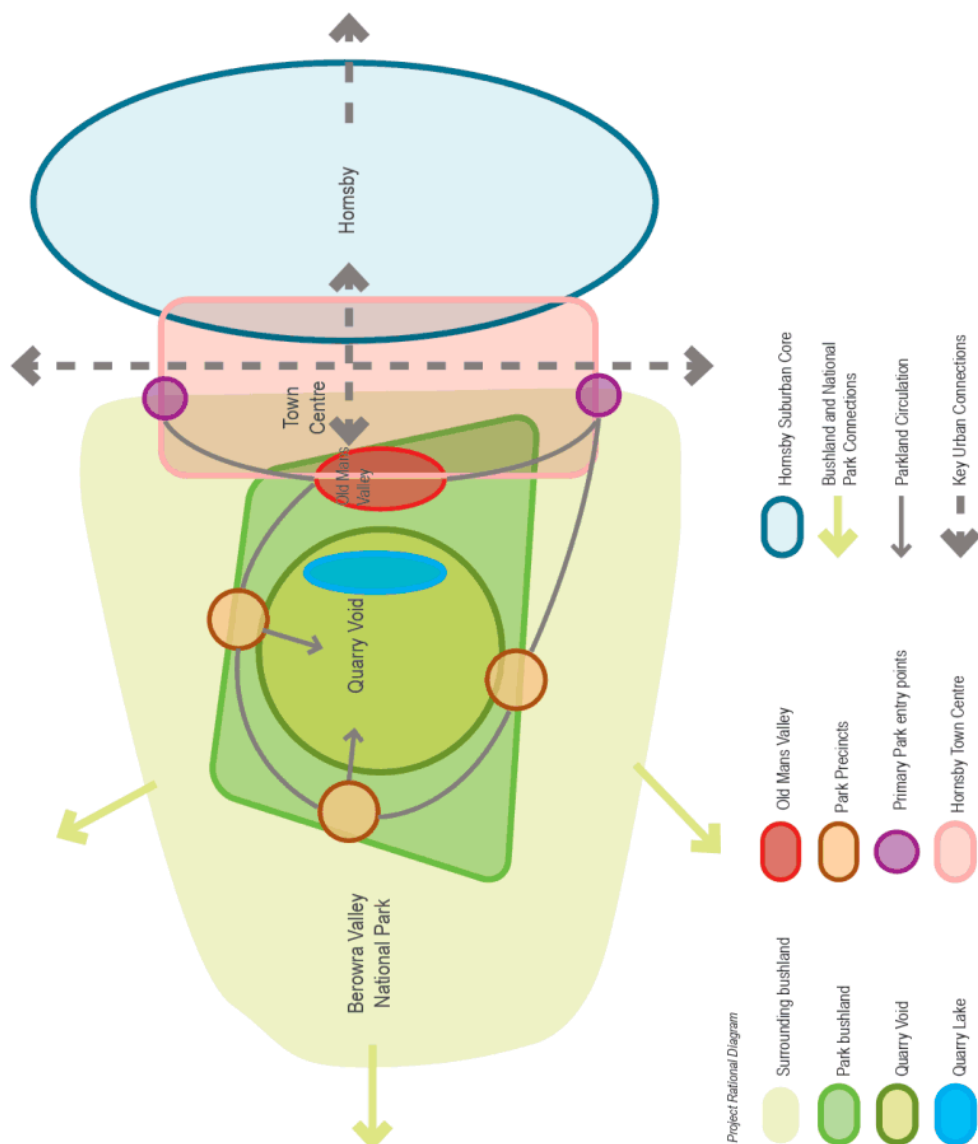
For many in the community the bushland that lies to the west of the Hornsby Town Centre and its links to the Berowra Valley National Park has been considered largely inaccessible, principally by virtue of the steepness of its terrain. Hornsby Park will now create a stronger, more accessible and safe connection to its bushland landscape for everyone, from those who may simply want a short walk or a place to relax close to home to those who are seeking adventure or an immersive bushland experience.

**REIGNITING HORNSBY'S STORY**

Repurposing this quarry site, previously inaccessible to the public, unlocks a key piece in the long narrative of Hornsby's heritage, not only in opening up a landscape of extraordinary geological and ecological significance, but in providing the opportunity to tell the story of this place's millennia-long Aboriginal stewardship and its European settlement and subsequent land uses. The long-term health of the park's natural environment and its embrace of the site's rich heritage will be critical foundations of the park's future success and popularity.

**REINFORCING HORNSBY'S IDENTITY**

The community of Hornsby has much to be proud of in its history and landscape, so the city-shaping nature, scale and diversity of this new park, which will undoubtedly be a major draw card for district and regional visitation. The park – hidden from view for many decades by its surrounding bushland – will further elevate that sense of the local community's identity with and pride in its town and landscape. Central to this identity will be in ensuring that the park retains its unique landscape values and character, retaining the 'Quarry-ness' of the quarry void within its bushland setting will be of particular importance (see opposite).

**THE MASTER PLAN RATIONALE**

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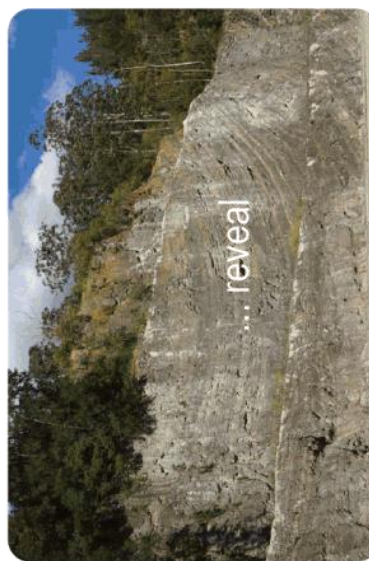
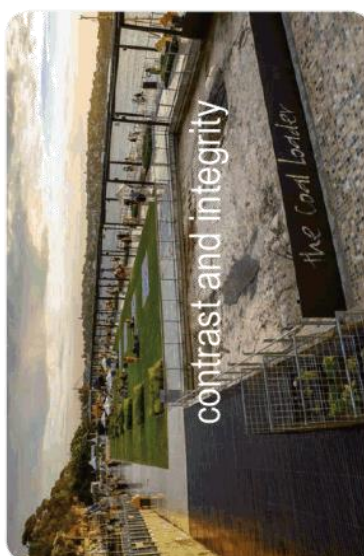
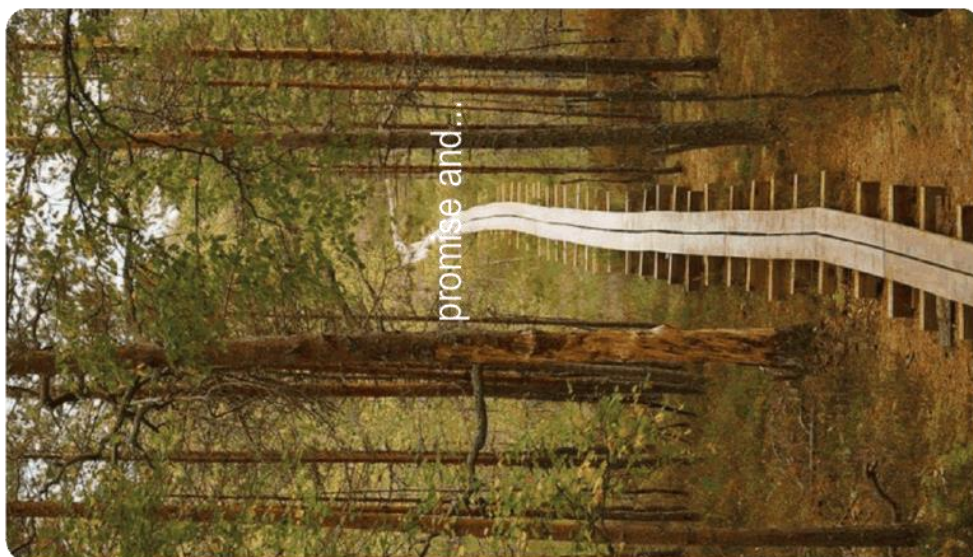


## WHAT WE MEAN BY 'QUARRY-NESS'?

'Quarry-ness' encompasses the concept of retaining the character and drama of the quarry's form and experience into the next phases of the site's role as a major regional park. Three elements of the future quarry experience will be core to that appreciation by the visitor:

- **Drama and scale** – ensuring that the full quarried face of each wall remains clearly visible from the rim and the base of the Quarry Void.
- **Contrast and integrity** – retaining a visible distinction between the parts of the quarry that will remain largely undisturbed since quarrying finished and those new works necessary to facilitate safe visitor experiences
- **Promise and reveal** – progressively revealing the quarry void with selected vistas on approach before offering a full appreciation of the whole quarry from formal lookouts around its perimeter.

Central to the full experience of these elements of the quarry will be in conserving the unique characteristics of each of the four quarry walls, as outlined in the Master Plan.



## QUARRY CHARACTER AND 'QUARRY-NESS'

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HORNSBY PARK MASTER PLAN - PART A



OVERALL MASTER PLAN

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## HORNSBY PARK MASTER PLAN - PART A

### THE PARK MASTER PLAN

The Master Plan opposite illustrates the full realisation of Hornsby Park over the long term. The principal features of the Master Plan comprise the following:

- Vehicle access and circulation – private vehicle and coach access to Old Man Valley from Peats Ferry Road with shuttle bus or similar access from Old Man Valley to the Quarry Void. Quarry Road would provide vehicle access to the Crusher Plant
- Pedestrian and cycle access – path and stair access from old Hornsby Park to Old Man Valley (incorporating the Depression Steps) linking to a network of trails connecting to the Quarry Void and the Berowra Valley National Park. The potential for an all-access canopy walk entry from Coronation Street along southern face of the Aquatic Centre to Old Man Valley would create a dramatic arrival experience in the long term
- Bushland Restoration – conservation and comprehensive rehabilitation of the park's bushland to enhance ecological values; this includes re-linking fragmented islands of the rare Blue Gum Diatreme Forest
- Old Man Valley (OMV) – creation of a major arrival hub for the whole park (including car and coach parking, as well as a potential shuttle connection to the quarry) and a venue for passive and active recreation facilities with a strong focus on meeting local community needs (playing fields/event venue, café, picnic area and large play space)
- The Higgins Family Cemetery – restoration of the cemetery with an informal lawn space adjoining and connecting paths to the Quarry Void and the Crusher Plant
- The Quarry Void – establishment of a major parkland oriented to the eastern diatreme wall and including a sweeping all-access path leading to a large event lawn, a major informal recreation lawn fronting a freshwater lake, a wetlands cascade on the southern perimeter and a lakeside amenities building. A major lift on the quarry's north wall provides pedestrian access to the quarry floor
- The Crusher Plant – adaptive recreational re-use of the building (possibly for adventure recreation) and associated outdoor spaces
- Southwest Platform – long term potential for a more secluded facility close the National Park with options for an educational and/or eco sensitive accommodation focus
- Recreation Opportunities – a wide range of passive and active recreation and leisure opportunities across the park including, walking, bushwalking, cycling, field sports, mountain biking, play, picnicking/kickabout, water activities, climbing and other vertical adventure sports. Cafés and other visitor facilities and amenities would also be available
- Wayfinding and Interpretation – wayfinding signage and extensive interpretation of the park's environmental and heritage values
- Water Use and Treatment – explore overall water use for the site including water collection for reuse, recycling and irrigation while ensuring the site water circulation, lake water treatment (WSUD, Macrophytes) and creek flow and stormwater infrastructure is managed

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Aerial view of site looking west over OMV, Quarry Void towards Berowra Valley National Park from above Hornsby Town Centre near Bridge Road



View of OMV from north west looking south over the passive recreation area and shared orientation plaza

## THE PARK MASTER PLAN

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HORNSBY PARK MASTER PLAN - PART A



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# ATTACHMENT 1 - ITEM 10



HORNSBY PARK MASTER PLAN - PART A



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30/03/2021 • ISSUE 1

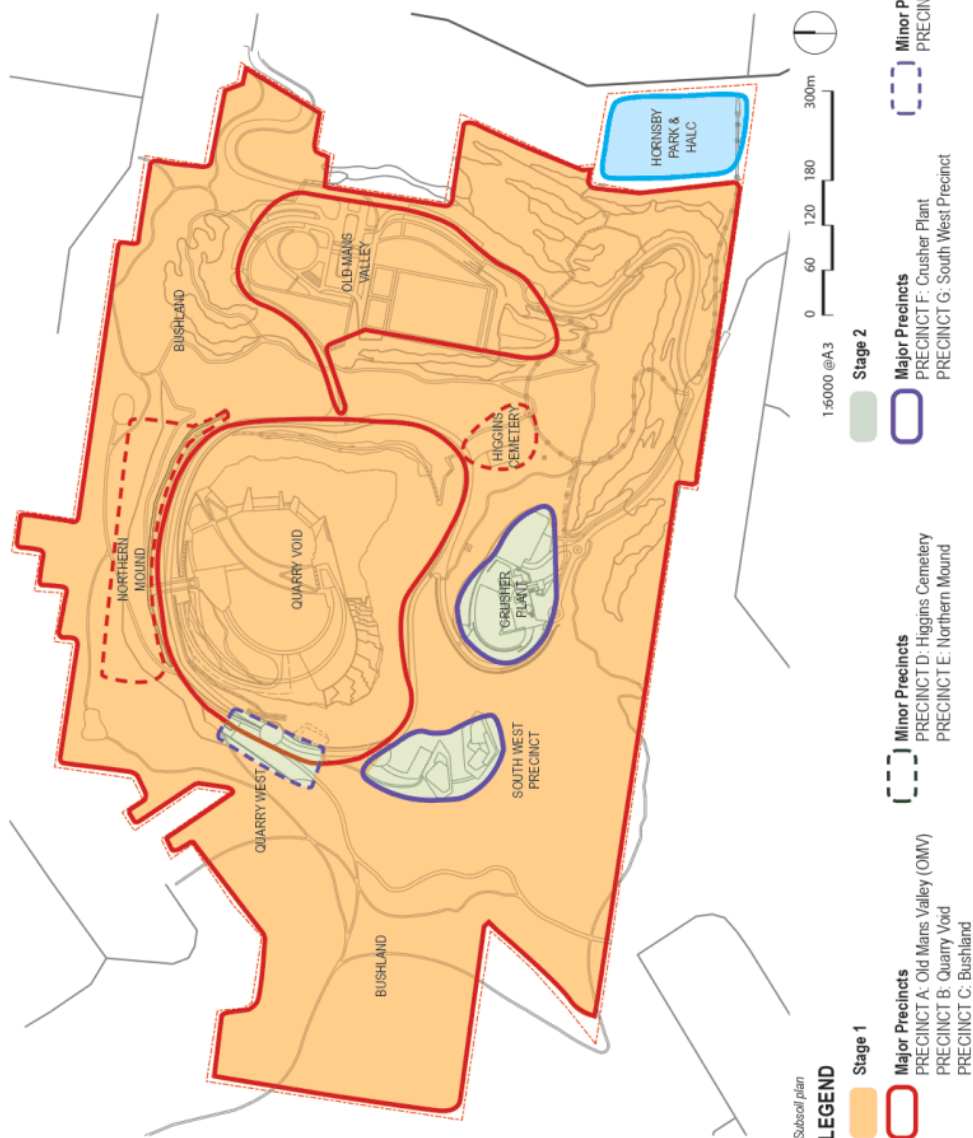
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HORNSBY PARK MASTER PLAN - PART A

Notes:  
Staging relates to detailed design and documentation of the Master Plan, with delivery of Stage 1 and 2 to be undertaken in sub-stages as project funding becomes available. The canopy skywalk will be considered under Stage 2 Works as this would provide universal access to OMV directly from the town centre, taking significant pressure off vehicle access.



STAGING PLAN

CLOUSTON associates  
30/03/2021 • ISSUE 1

# ATTACHMENT 1 - ITEM 10



## HORNSBY PARK MASTER PLAN - PART A

### REALISING THE PLAN

Due to the size and scale of the works involved in Hornsby Park will be delivered in two stages over a period of years.

#### STAGE 1

Precincts that comprise Stage 1 works form the core character and identity of the park and include those works required to deliver visitors safely to most parts of the park.

Stage 1 areas will include bushland restoration across the site, Old Mans Valley and entry, the Quarry Void and associated access paths and roads, Higgins Cemetery and the Northern Mound.

The Park will be functional and viable when the Stage 1 works are completed, however the Stage 2 works are important for the full realisation of the Park's potential.

#### STAGE 2

The Stage 2 works comprise precincts that either support the Stage 1 precincts or facilities that require a strong existing visitor base that only an established park can generate.

Stage 2 works include the Crusher Plant adaptive-reuse, the Southwest precinct and the Quarry West precinct.

Some of these precincts include opportunities for partnerships between Council and third-party businesses for the activation of the spaces.

The Stage 2 works will ensure the continued long-term financial viability of the park and bring opportunities for new users and visitors to the park.



Existing quarry void

REALISING THE PLAN

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# ATTACHMENT 1 - ITEM 10





# ATTACHMENT 2 - ITEM 10

## Westleigh Park Master Plan Summary Document



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Cover image: Artists impression

## 1.0 Introduction

Council has sought to develop a sustainable plan for community use of the site known as Westleigh Park and believes that it potentially plays a key role in recreational provision for the district area including provisions for formal sports, passive recreation (picnics, walking, playground), mountain biking and ancillary facilities (roads, carparks, building, shared paths and water quality treatment).

The site was formerly owned by Sydney Water and adjoins the Sydney Water Thornleigh Reservoir to the south and bushland to the north. Quarter Sessions Road runs along the western frontage of the park with adjoining residential properties backing on to the site from Koorringal Avenue to the east. Some of the bushland within the site is considered environmentally sensitive including dedicated bio banking sites and endangered ecological communities.

The development of the draft Master Plan has involved a multidisciplinary team including specialist inputs in the following areas:

Taylor Thompson Whitting (TTW)

**Civil, Traffic and Transportation engineering**

Environmental Partnerships (NSW) Pty Ltd

**Master plan concepts**

Coffey Partners

**Remediation and Environmental Management**

Eco Logical Australia

**Environmental Assessment**

Trailscapes Typ Ltd

**Mountain Bike Trail Assessment**

Wannangini Pty Ltd

**Aboriginal Heritage**

This report provides a summary of the study area and outlines the contents of a Draft Master Plan for Westleigh Park.

Council recognises the Traditional Owners of the lands of Hornsby Shire, the Darug and Guringai peoples, and pays respect to their Ancestors and Elders past and present and to their Heritage. We acknowledge and uphold their intrinsic connections and continuing relationships to Country.



## 2.0 Project Objectives

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The Draft Master Plan was required to provide enough detail for an understanding of:

- Consideration of the following potential facilities:
  - i. Multi-use sporting fields for various organised sports including a synthetic grass sportsground and amenities building(s).
  - ii. Provision of a playground(s) and passive recreation including bushwalking trails, mountain bike tracks, pedestrian and cycle shared paths with links to nearby Ruddock Park.
  - iii. Car parking areas to service park and all recreation facilities.
  - iv. Roads for access and circulation, and
  - v. A link road between Quarter Sessions Road and Sefton Road.
- Bulk earthworks required to achieve a site that will provide two large platforms approximately 190m x 160m that could facilitate a variety of sporting codes along with a third platform suitable for athletics.
- Understanding of any cut and fill requirements, embankments or retaining walls, and the extent of any impact on adjacent bushland areas that could be expected in achieving the sports field outcomes.
- The various potential methods of dealing with contamination (waste) on the site along with clear direction on the most cost-effective solutions for remediation and development.
- Safe vehicular access to the site and provision of utility services.





*Westleigh Park Artists impression*

## ATTACHMENT 2 - ITEM 10



## 3.0 Site Description

Westleigh Park is located at 62 Quarter Sessions Road, Westleigh on Lot 101 DP 1217395. The land is owned by Hornsby Shire Council and is currently zoned (R2) Low Density Residential and Environmental Management (E3) in the Hornsby Local Environmental Plan (LEP) 2013, with adjoining lands zoned as (R2) Low Density Residential or (RE1) Public Recreation. The Dog Pound Creek land, located to the north of the Westleigh Park site, is owned by Hornsby Council and is mostly bushland zoned (RE1) Public Recreation. Dog Pound Creek Biobanking cannot be used or impacted upon.

The study area is approximately 46 hectares (with about 36 Ha. in Westleigh Park and around 10 Ha. in the adjoining Dog Pound Creek bushland). In Westleigh Park around 10 hectares is currently cleared land with the remainder being bushland (referred to as 'Westleigh Park Bushland'). The Westleigh Park land was formerly owned by Sydney Water and adjoins the Sydney Water Thornleigh Reservoir to the south and is bordered by bushland to the north. Quarter Sessions Road runs along the western frontage of the park with some adjoining residential properties backing on to the site from Koorringal Avenue to the east. Areas of bushland within

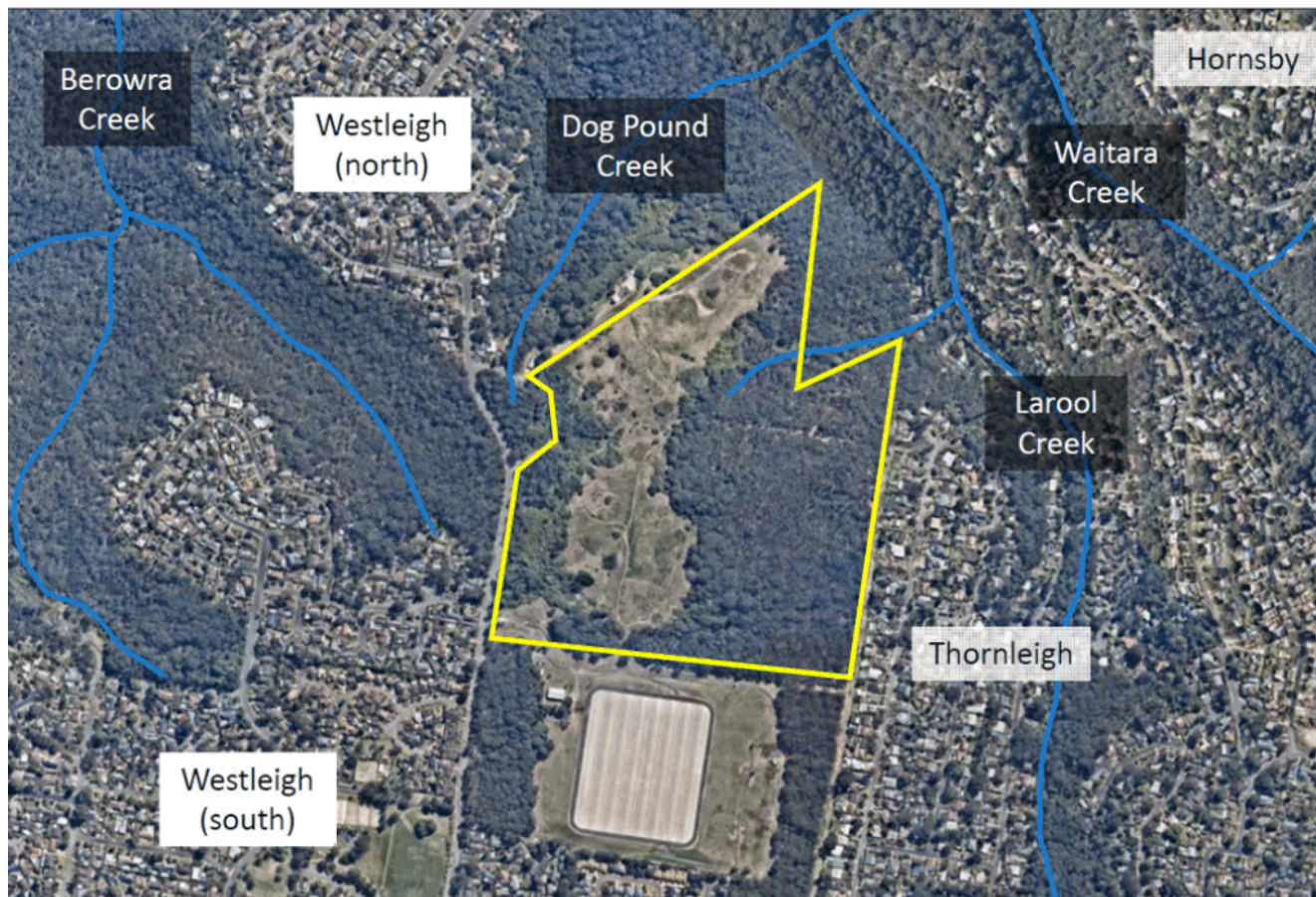
the site are mapped as 'endangered' and 'critically endangered' as well as threatened species being present. These areas need to be retained and all impacts are to be avoided or minimised in this area.

### 3.1 Current Site Conditions and Use

The cleared area on the site is predominately tufted grasses and un-maintained Kikuyu with some dirt racks and weeds and is not currently used for any purpose other than for informal recreation such as dog walking and access for established unsanctioned mountain bike trails connecting with forest trails.

A Rural Fire Services (RFS) building is located along the north of the cleared land. Westleigh Park Bushland contains areas of mapped CEEC and EECs and includes an extensive network of unsanctioned mountain bike tracks within it. The adjacent Dog Pound Creek site is mostly bushland with some fire trails and areas of weed growth. The majority of Dog Pound Creek site is affected by a BioBanking agreement and cannot be impacted by the proposal.

Figure 1. Westleigh Park Site below







## ATTACHMENT 2 - ITEM 10





## ATTACHMENT 2 - ITEM 10



Westleigh Park, including the Bushland areas, does contain areas of contamination (asbestos, PFAS and others) on the surface and within the site fill and much of this material is to be treated as solid waste including remnant putrescible material. A detailed PFAS contamination assessment has been undertaken and the NSW Government has undertaken to provide remediation of all PFAS affected areas.

### Topography

The site lies at approximately 140m Australian Height Datum (AHD) on an approximately north trending ridgeline. Land slopes away from the centre of the site to the east and west, while the northern areas slope to the northwest, north and northeast towards gullies. Falls across the existing landform range between 1:20–1:30 which is significantly steeper than a playing field platform (generally 1:100).

### Drainage

The site drains to the east and north west to the Dog Pound Creek catchment. Through the centre of the site (in the assumed area of the former quarrying borrow pit) is a zone of impeded drainage.

### Geology

Most of the site is assumed to be underlain by Ashfield Shale along the top of the central ridgeline, with the northwest and northeast areas underlain by Hawkesbury Sandstone. Information provided by Sydney Water pertaining to the borrow pit in the north of the site and construction of the reservoir south of the site, suggested that the depth of fill/soil overlying bedrock may vary from up to approximately 3m below ground level near the southern site boundary, to less than 1m below ground level towards the northern site boundary.

### Landfill

Between 40–50% of the cleared portion of the site has a landfill depth of one metre or lower with up to 2–4m depth in zones along the south western and eastern boundaries.

A borrow pit was used as a source of rock during construction of the Thornleigh Reservoir south of the site. Approximately 23,700 m<sup>3</sup> was won from a borrow pit. Based on an approximate area of 11,690 m<sup>2</sup> the approximate depth of the borrow pit has been estimated to be 2m.

### Vegetation

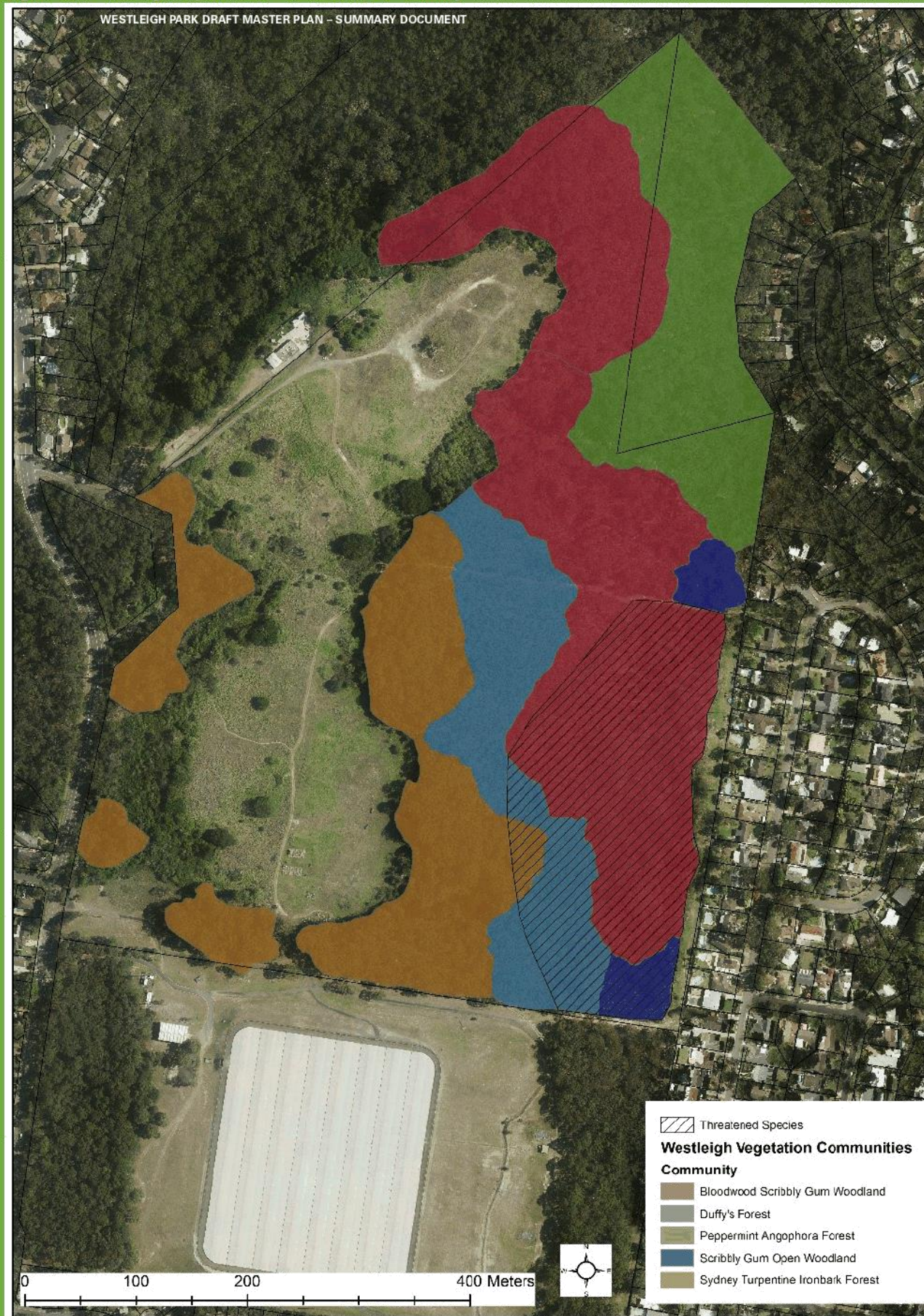
Vegetation mapping on the site is reflected in Figure 3.1 and identifies that Threatened Flora - *Darwinia biflora* Threatened Species Conservation (TSC) Act (NSW) and Environment Protection and Biodiversity Conservation (EPBC) Act (Commonwealth) and *Tetratheca glandulosa* (TSC) were all observed on-site.

Ecological communities on the site include Sydney Turpentine Ironbark Forest (STIF), listed as Critically Endangered under the EPBC Act and Duffys Forest, listed as an Endangered Ecological Community under the TSC Act.

Three other vegetation community are present on-site. Over 240 plant species, including eleven species of Orchids, have also been recorded on-site. There are unsanctioned mountain bike trails that pass through the above areas (Figure 3.2).



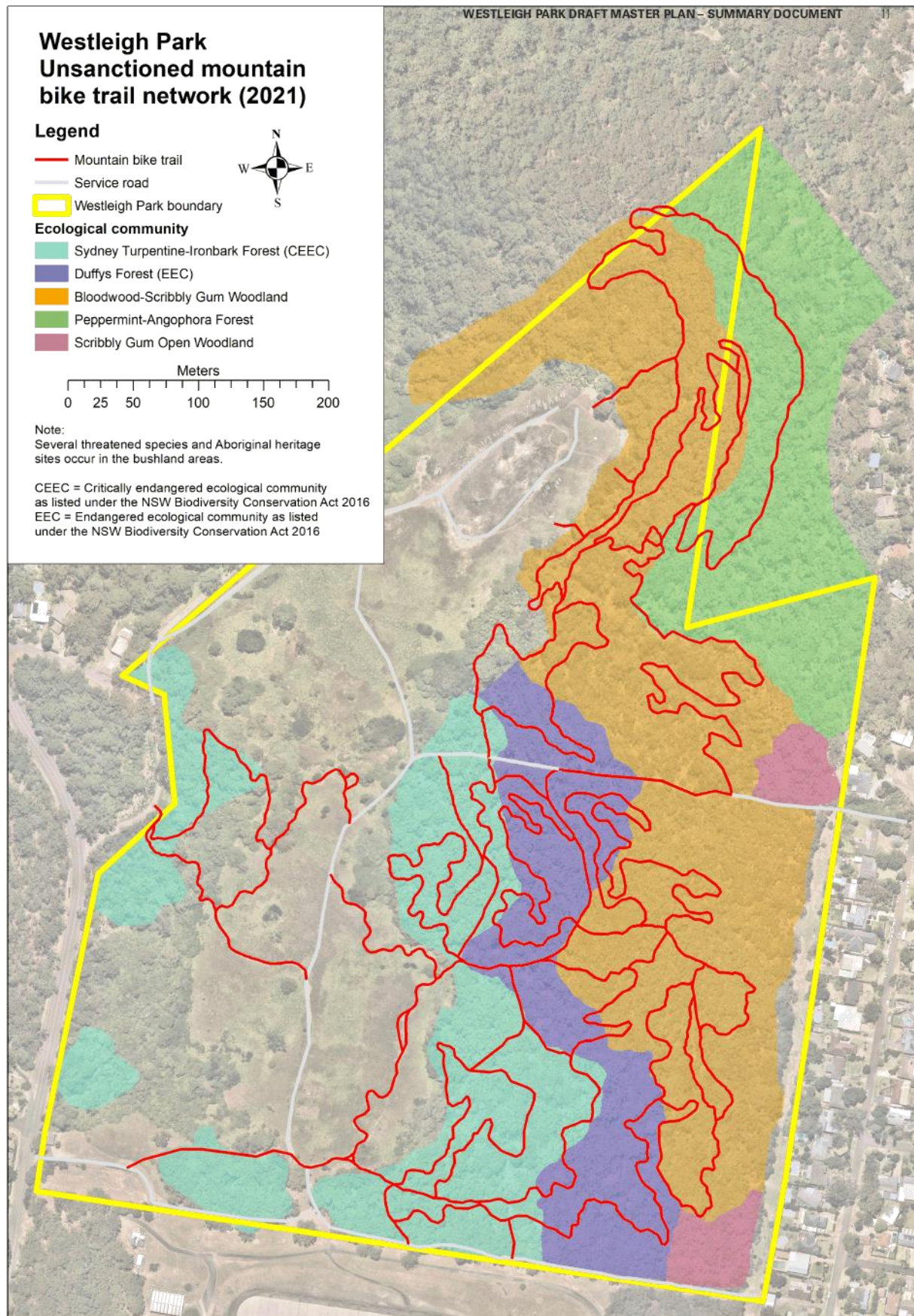
Figure 3.1 - Westleigh Vegetation Communities Community



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Figure 3.2 - Westleigh Park Unsanctioned mountain bike trail network (2021)







**ATTACHMENT 2 - ITEM 10**



## 4.0 Draft Master plan

The Draft Master Plan for Westleigh Park is shown in Figure 4.1 and 4.2. The plan seeks to facilitate the development of the park; to conserve important bushland and habitat; address district recreational needs; and remediate the site in a suitable manner.

The key aspects of the masterplan include:

### 4.1 Circulation and Parking

The circulation and access network within and to the site is referred to as Figure 4.3.

#### New roundabout at Warrigal Road north

This intersection is proposed to be converted into a roundabout to allow all traffic movements and better manage traffic volumes. The central island will be mountable to allow for bus movements into Warrigal Drive. Consideration was also given to the requirement for firetrucks to access the Westleigh Rural Fire Brigade facility. As Quarter Sessions Road is identified as an on-road bicycle route, modifications are proposed to include a shared path adjacent to the roundabout to allow for safe movement of bicycles through the roundabout.

Associated kerb adjustments, median islands, line marking and signage would also form part of the works. The intersection of Warrigal Avenue south is proposed to be converted into a one-way exit with left and right turn movements permitted out onto Quarter Sessions Road. Signage and line-marking is proposed to provide clear priority to Quarter Sessions Road traffic movements.

#### New road access from Quarter Sessions Road

A new access point is proposed from Quarter Sessions Road located along the southern boundary of the site.

This access point was chosen to avoid sight-line issues near Corang Road and the existing driveway servicing the Sydney Water pump station.

#### Future road access to Sefton Road subject to negotiations with Sydney Water

The Sefton Road access point would require roadworks to continue Sefton Road through the Sydney Water site and into the Park. Sydney Water has provided in-principle support for the construction of an access through their Thornleigh Reservoir site. The future extension of Sefton Road to Quarter Sessions Road will also provide an alternate access for Westleigh in the event of an emergency.

#### Parking areas

It is proposed to provide all parking to service the sports facilities within the Westleigh Park site. The Master Plan provides in the order of 350 car parking spaces. These are distributed to relate to the main field platforms and have been predominantly provided as off-road parking areas with some additional parallel spaces between the central fields and northern athletics field.

#### Shared pedestrian and cycle path

Pedestrian access into the park is focussed on a 2.5–3m shared recreational and maintenance path network which enters the site at the road entries at Warrigal Avenue and the proposed new entry from the south. This will provide loop access around the perimeter of the facilities in addition to providing supplementary maintenance access. The shared path will be supplemented by pedestrian paths in the centre of the site which connect parking areas to facilities and provide access through the central parkland area between the southern and central fields. The shared path will connect to a broader local network of cycle paths via both on road and off-road links. The mountain bike trails and bush walking tracks being considered will also be connected to track and trail networks beyond the site.

#### Access points to adjoining MTB track network

The potential MTB track network is proposed to be accessed through Westleigh Park where users can use parking and other facilities, or cycle to the site and access the MTB track entry points via shared paths or the internal road network. Four access points are proposed along the eastern edge of the park accessed from the shared path or perimeter road. Where required ramps will traverse the low walling at the edge of the filled sports field areas.



**Westleigh Park – North Zone**



**Westleigh Park – South Zone**





Figure 4.1- Sports complex

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WESTLEIGH PARK DRAFT MASTER PLAN - SUMMARY DOCUMENT

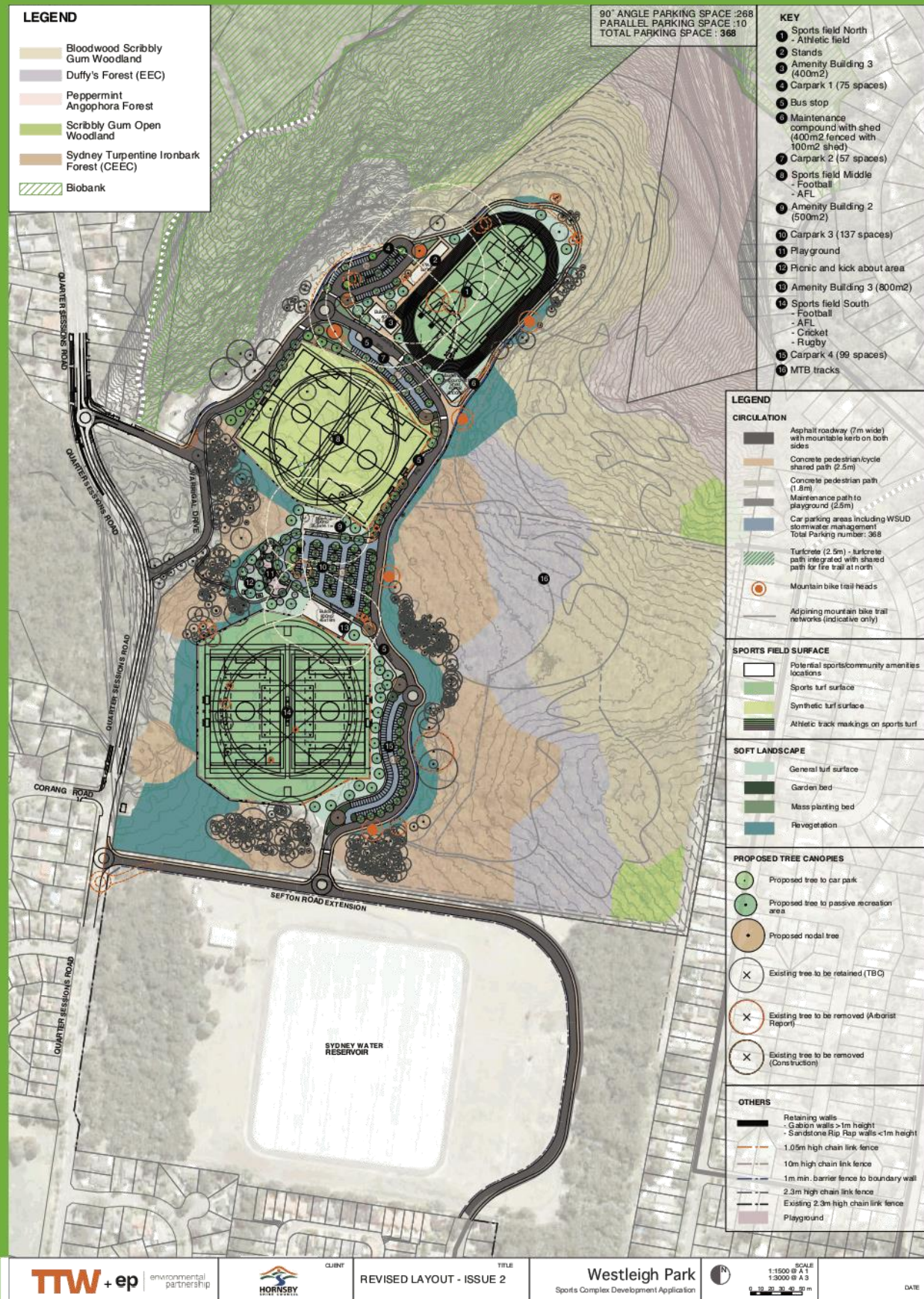
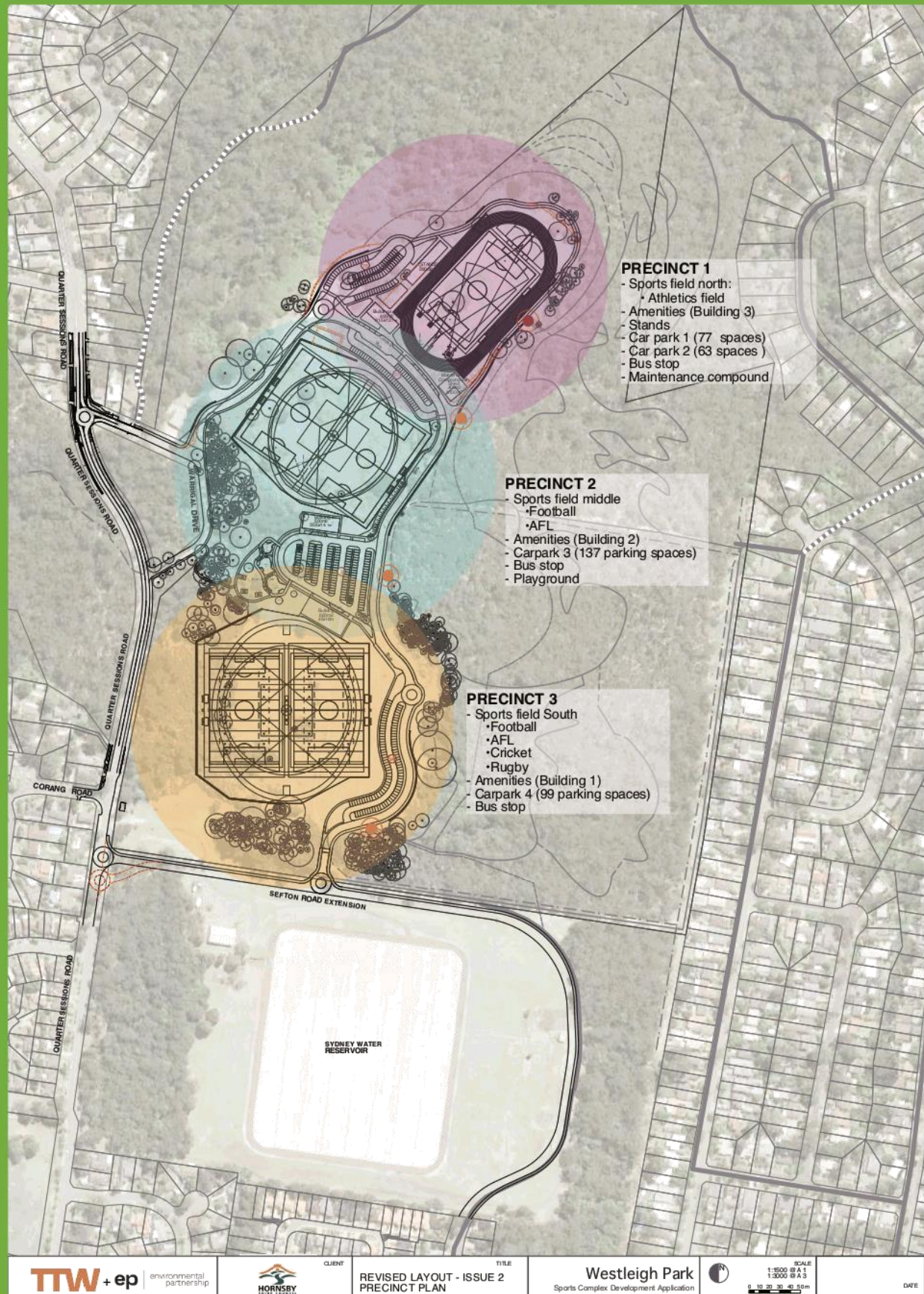




Figure 4.2 - Sports complex

WESTLEIGH PARK DRAFT MASTER PLAN - SUMMARY DOCUMENT

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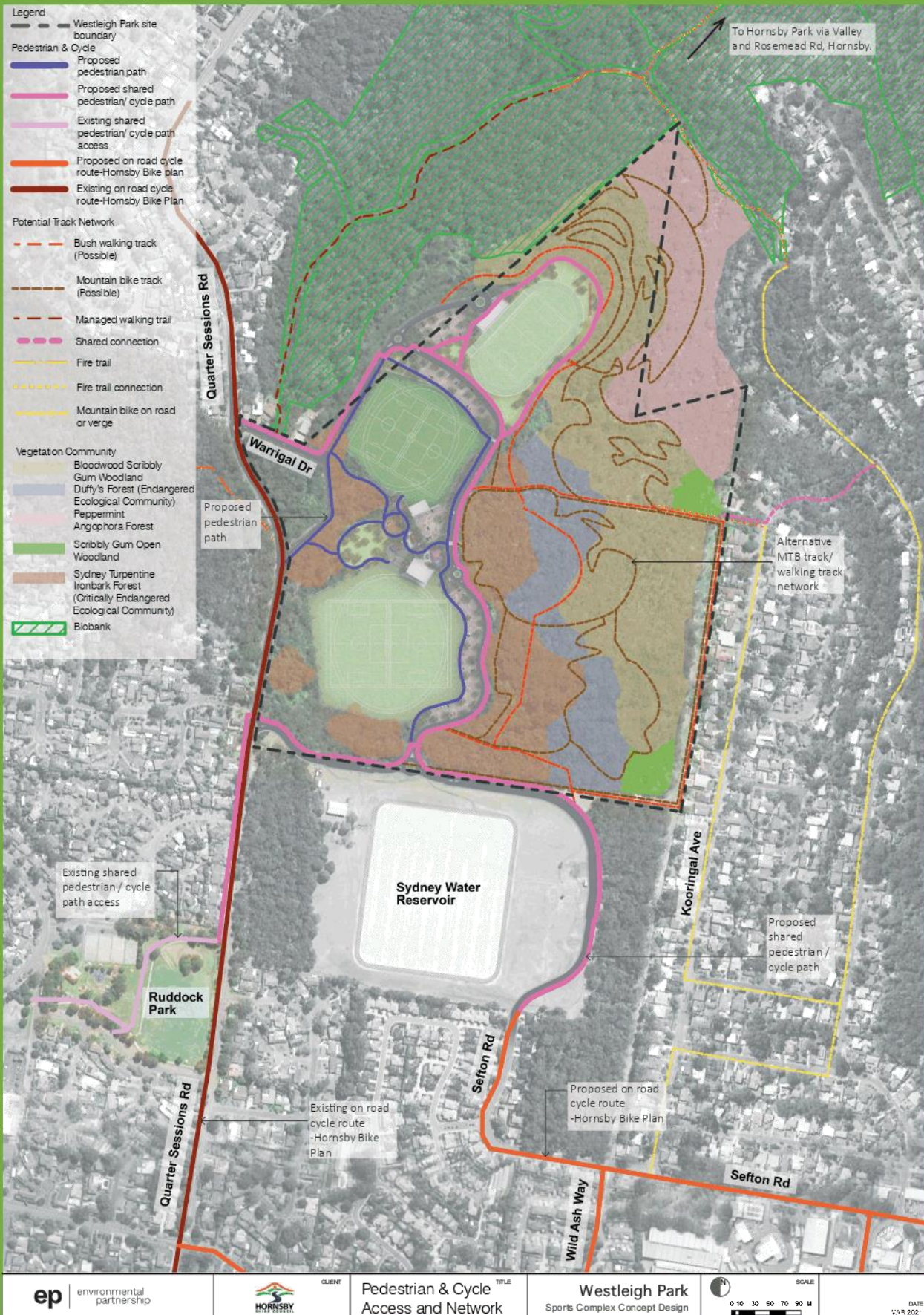


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Figure 4.3 - Pedestrian &amp; Cycle Access and Network

WESTLEIGH PARK DRAFT MASTER PLAN – SUMMARY DOCUMENT





#### 4.2 Active Recreation

The draft Master Plan proposes three sports facility platforms that have been sited to integrate within the constraints of existing bushland vegetation and provision of road access. From south to north the field platforms step down the site executing a level change of around 8m overall. Each of the platforms is served by off street parking areas which have direct access to field and amenity facilities. The field platforms are connected by the shared pedestrian cycle path network and supplementary pedestrian path network.

##### Southern multi-purpose natural turf sportsfield platform – full senior size

The south of the site provides the widest area where a playing field platform can be accommodated working within the developable zone defined by adjoining bushland. The draft Master Plan illustrates a multipurpose playing field platform which accommodates two (2) full competition size football fields or a full-size AFL field, with a full-size cricket ground during summer. The field platform sits above adjoining levels and is flanked by retaining walls of varying heights to the west, along with discrete ball fencing to prevent balls entering the bushland from the fields.

##### Central multi-purpose sportsfield platform

A second multipurpose field platform is proposed in the centre of the site. The available space through this zone will constrain field sizes to dimensions between minimum and maximum sizes for senior competition. The field platform sits above adjoining levels to the west and is flanked by retaining walls of varying heights along with discrete ball fencing to prevent balls entering the bushland from the fields. To the east the platform is recessed into the landform. This central facility could accommodate a synthetic surface or alternatively be developed as a natural sports turf surface.

##### Athletics Track and support facilities

To the north in the narrowest section of the previously cleared lands is proposed a third platform which can support a senior competition athletics track and internal field area (which could be used as a fifth football field if not being used for athletics). The area could accommodate an all-weather elite athletics facility or alternatively be developed as a line marked grass track. Surrounding grassed areas are proposed to accommodate field events to supplement the centre grassed field.

#### 4.3 Multipurpose park amenities buildings

Each of the field platforms is served by an amenities building at the same level as the field. The amenities buildings are accessed off the main carparks or the internal road network.

#### 4.4 Informal Recreation

##### Grassed viewing areas

At each of the field platforms peripheral grassed spaces provide for spectator viewing and warm up activities.

##### Open grassed informal games and picnic parkland

The play space is proposed to complement the adjoining parkland space with seating and shelter that provides for both local use and complements the sports uses of the fields. The park area has close pedestrian access to Warrigal Avenue with new path access to be provided.

##### Playground

Between the southern and central field platforms is a passive recreational area that includes a potential play space area that is integrated into the level changes in this area.

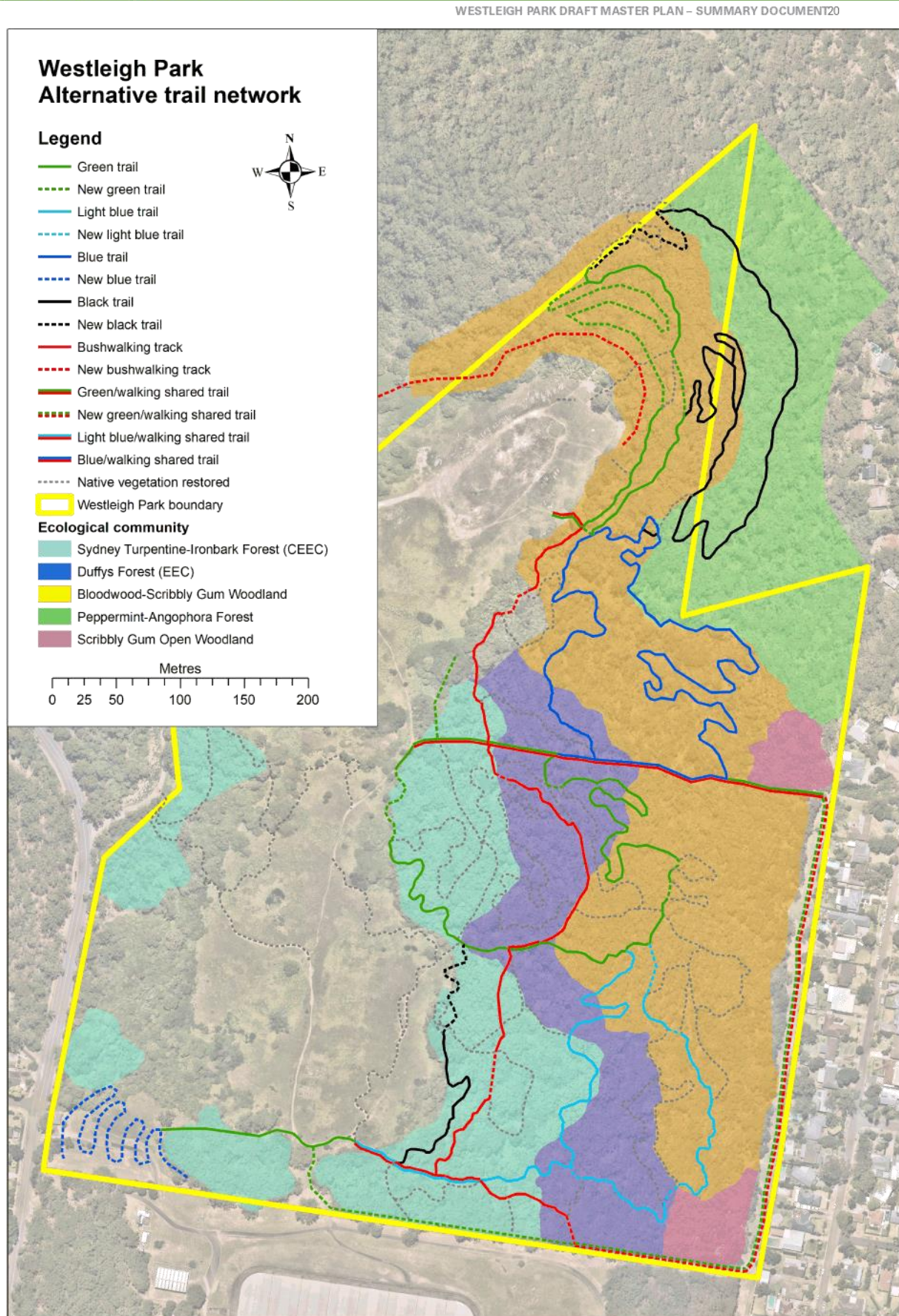
##### Mountain Bike Trails

Vegetation and biodiversity surveys of the bushland at Westleigh Park has identified significant areas of critically endangered ecological communities (CEEC) and the presence of threatened species. In many cases the existing unsanctioned mountain bike trails pass through these areas.

Council has expressed a desire to provide for a wide range of recreational opportunities at Westleigh Park and recognises, while unsanctioned at the site, mountain biking remains popular with the community. Hence, an alternative trail network that attempts to balance the competing priorities for this area by reducing the extent of the trails in the high value bushland areas, keeping trails to the edges and creating additional trails in less sensitive areas has been identified (refer to Figure 4.4).

The draft Master Plan also notes a potential link or connection between Westleigh Park and Hornsby Park, with the link to be provided to coincide with the delivery of the first stage of Hornsby Park. This link will offer another experience to visitors of either park, with it able to be enjoyed by those moving through the Shire on foot or bike.

Figure 4.4 - Westleigh Park Alternative trail





#### 4.5 Indigenous heritage

Council has been working with local Aboriginal groups in relation to Aboriginal heritage items on the site (e.g. scarred tree). An Aboriginal Cultural Heritage Assessment has been completed and Council, under the guidance of local Aboriginal groups and heritage experts, are currently in the process of a detailed assessment of future management options for the heritage items.

#### 4.6 Vegetation management

Vegetation management considerations for the Draft Master Plan include avoiding and minimising impacts on adjoining bushland, specifically endangered communities, wherever practical. Any residual impacts will be rehabilitated and/or offset on-site.

#### 4.7 Stormwater management

A key consideration for recreational development of the site is avoiding any adverse impacts of stormwater on the local creek system. As such it is proposed that integrated water management be undertaken on site. This will involve treatment of runoff from roads and carparks in a combination of on-site bioremediation beds and wetlands where space permits, as well as capture, storage and reuse of stormwater to minimise erosive impacts downstream and provide an alternative water supply for irrigation and other uses.

#### 4.8 Approach to landfill management

##### Environmentally sensitive areas

In the environmentally sensitive zones of EEC a combination of:

- (i) localised removal of dumped waste and asbestos;
- (ii) localised isolation of asbestos exposure in accessible areas, accompanied with administrative controls
- (iii) utilising a long term EMP, is proposed as it reduces the impact of the environmentally sensitive areas.

##### Developable Area

A cap and contain approach is proposed to isolate the mixture of contamination in the fill. This includes

excavation of landfill and relocation for capping elsewhere on site. A Remedial Action Plan has been developed to undertake the site remediation.

##### Earthworks

Although the site appears quite level to undulating, most of the land falls at a gradient of between 1:20–1:30. The draft Master Plan proposes the sports field platforms falling at a preferred 1:100. The edges of the platform will result in a deeper profile of fill material. In addition, around 40% of the cleared portion of the site is covered in landfill to a depth of less than a metre.

It is proposed to excavate down to natural ground (VENM) across a proportion of the site and relocate the excavated material to “containment cells” within the major fill zones required to establish the field levels. Site won material will be used where possible as capping material to these containment cells and as fill material to the major fill zones on the site. Some additional capping material to meet required specifications will be needed to meet the needs of the capping exercise. The final levels have been calibrated to account for a balanced cut and fill exercise, focussing the requirement for imported material on landscape and related construction materials (e.g. road pavement materials) to build up surface profiles.

#### 4.9 Staged Implementation of Master Plan

While the draft Master Plan arrangement lends themselves to staging of implementation of the recreational facilities through the south, central and northern sections of the site, the site remediation process and general earthworks and walling would be most cost effectively implemented in a site-wide approach. This is on the basis that around 40–50% of the cleared portion of the site is proposed to be excavated to natural ground with the landfill material redistributed to containment cells beneath filled areas.

## Conclusion

The draft Master Plan for Westleigh Park is derived from a range of investigations carried out during the term of the current Council. It provides for a significant range of opportunities for both active and passive or unstructured

recreation, while managing the environmental value of the site in a balanced and considered way. It also addresses a long-held community view of providing an alternate access from Westleigh in the event of an emergency.

# NEED HELP?

This document contains important information. If you do not understand it, please call the Translating and Interpreting Service on 131 450. Ask them to phone 9847 6666 on your behalf to contact Hornsby Shire Council. Council's business hours are Monday to Friday, 8.30am-5pm.

## Chinese Simplified

需要帮助吗？

本文件包含了重要的信息。如果您有不理解之处，请致电131 450联系翻译与传译服务中心。请他们代您致电9847 6666联系Hornsby郡议会。郡议会工作时间为周一至周五，早上8:30 - 下午5点。

## Chinese Traditional

需要幫助嗎？

本文件包含了重要的信息。如果您有不理解之處，請致電131 450聯繫翻譯與傳譯服務中心。請他們代您致電9847 6666聯繫Hornsby郡議會。郡議會工作時間為周一至周五，早上8:30 - 下午5點。

## German

Brauchen Sie Hilfe?

Dieses Dokument enthält wichtige Informationen. Wenn Sie es nicht verstehen, rufen Sie bitte den Übersetzer- und Dolmetscherdienst unter 131 450 an. Bitten Sie ihn darum, für Sie den Hornsby Shire Council unter der Nummer 9847 6666 zu kontaktieren. Die Geschäftszeiten der Stadtverwaltung sind Montag bis Freitag, 8.30-17 Uhr.

## Hindi

क्या आपको सहायता की आवश्यकता है?

इस दस्तावेज़ में महत्वपूर्ण जानकारी दी गई है। यदि आप इसे समझ न पाएँ, तो कृपया 131 450 पर अनुवाद और दुभाषिया सेवा को कॉल करें। उनसे हॉर्न्सबी शायर काउंसिल से संपर्क करने के लिए आपकी ओर से 9847 6666 पर फोन करने का निवेदन करें। काउंसिल के कार्यकाल का समय सोमवार से शुक्रवार, सुबह 8.30 बजे-शाम 5 बजे तक है।

## Korean

도움이 필요하십니까?

본 문서에는 중요한 정보가 포함되어 있습니다. 이해가 되지 않는 내용이 있으시면, 통역번역서비스(Translating and Interpreting Service)로 전화하셔서(131 450번) 귀하를 대신하여 혼즈비 셔 카운슬에 전화(9847 6666번)를 걸어 달라고 요청하십시오. 카운슬의 업무시간은 월요일~금요일 오전 8시 30분~오후 5시입니다.

## Tagalog

Kailangan ng tulong?

Itong dokumento ay naglalaman ng mahalagang impormasyon. Kung hindi ninyo naiintindihan, pakitawagan ang Serbisyo sa Pagsasalinwika at Pag-iinterpret (Translating and Interpreting Service) sa 131 450. Hilingin sa kanilang tawagan ang 9847 6666 para sa inyo upang kontakin ang Hornsby Shire Council. Ang oras ng opisina ng Council ay Lunes hanggang Biyernes, 8.30n.u.-5n.h.





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ABN 20 706 996 972

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**Office hours:** Please check the website for the latest opening hours for the Customer Service Centre and Duty Officer.

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## ATTACHMENT 2 - ITEM 10

HIGH LEVEL VIEW OF PROJECTS AGAINST SELECTED CRITERIA	
Westleigh Park	Hornsby Park
<p><b>Strategic Alignment</b></p> <p>Hornsby Sportsground Strategy (2018)</p> <p>Draft Biodiversity Conservation Strategy (2020)</p> <p>Draft Sustainable Hornsby 2040 (2020)</p> <p><b>Community Appeal</b></p> <p>Strong support from sporting groups</p> <p>Focus on sporting activities.</p> <p>Provides a second access for Westleigh Community under emergency conditions.</p> <p><b>Sustainability</b></p> <p>Enhances about 10 hectares of good quality ecologically significant vegetation communities</p> <p>Rationalises Mt Bike tracks through ecologically significant areas.</p> <p>Remediates a contaminated site.</p> <p><b>Economic Development</b></p> <p>Opportunity for sports-related income generation</p> <p><b>Risk</b></p> <p>Less risk and complexity, although works involve remediation which carries an inherent risk.</p>	<p>Hornsby Sportsground Strategy (2018)</p> <p>Active Living Hornsby (2008)</p> <p>Recreation Potential Study for Hornsby Quarry &amp; OMV (2014)</p> <p>Hornsby Park Plan of Management (2015)</p> <p>Draft Play Plan (2020)</p> <p>Draft Biodiversity Conservation Strategy (2020)</p> <p>Hornsby Town Centre (in preparation)</p> <p>Draft Sustainable Hornsby 2040 (2020)</p> <p>Hornsby Sportsground Strategy (2018)</p> <p>Strong broad-based community support – hornsbypark.com.au website</p> <p>Provides a spread of facilities for all community use</p> <p>Delivers an asset for the community that may be reasonably expected by residents in response to the special rate that funded the purchase of the Quarry lands.</p> <p>Enhances, restores and/or revegetates 30 hectares of degraded ecologically significant vegetation communities.</p> <p>Provides for re-use of good quality ground water.</p> <p>Within walking distance of substantial population and public transport options.</p> <p>Promotion of the Quarry as a regional / metropolitan facility would have economic flow on impacts that would assist the marketing and delivery of Council's vision for the Hornsby Town Centre.</p> <p>Opportunity for adventure recreation and small-scale appropriate accommodation</p> <p>More risk and complexity that will need to be managed.</p>